

I. EXECUTIVE SESSION

A regular meeting of the Board of Trustees of the Charleston County School District was held on Monday, September 26, 2011, with the following members of the Board present: Rev. Chris Collins - Vice Chair, Mr. Craig Ascue, Mrs. Cindy Bohn Coats, Mrs. Toya Hampton-Green, Mrs. Elizabeth Kandrac, Mrs. Elizabeth Moffly, Mrs. Mary Ann Taylor, and Dr. Nancy J. McGinley, Superintendent and Executive Secretary. Mr. Chris Fraser – Chair and Mrs. Ann Oplinger was absent. Staff members Mr. Michael Bobby, Dr. Lisa Herring, Mrs. Audrey Lane, Mrs. Melissa Matarazzo, and Mr. Elliot Smalley were also present.

The news media was duly notified of the meeting and representatives were present.

Rev. Collins called the Open Session meeting of September 26, 2011 to order at 5:00 p.m. Mrs. Coats moved to go into Executive Session to discuss Executive Session agenda items. Mrs. Green, seconded by Mr. Ascue, to approve the amended agenda adding a Legal Briefing in Executive Session. The amended motion was approved 7-0.

- 1.1: Student Transfer Appeals*
- 1.2: Home Instruction Application*
- 1.3: Legal Briefing*

OPEN SESSION

II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE

Rev. Collins called the Open Session meeting of September 26, 2011 to order at 5:20 p.m. Then he called for a Moment of Silence followed by the Pledge of Allegiance.

III. ADOPTION OF AGENDA

Mrs. Green moved, seconded by Mr. Ascue, to table agenda item 10.2 – HAC Bylaws since there was no opportunity to review the document that was provided during Executive Session. Mrs. Kandrac suggested the motion was prejudicial since other agenda items were provided at the last minute at previous board meetings. Mrs. Kandrac suggested that item 10.2 – HAC Bylaws remain on the agenda and said the agenda item was previously provided to the Board. Mrs. Coats stated that Mrs. Kandrac previously voted against Audit and Finance citing she had just been provided information which was not shared with committee members at the same time. Mrs. Kandrac said that was not the reason she voted against the Finance and Audit agenda item. She reiterated that the motion to pull agenda item 10.2 was prejudicial and that it should remain on the agenda because the board the document was shared over the last 10 months.

Also, Mrs. Kandrac moved, to change agenda item 11.2 – Make Up Day to an action item because the recommendation that came from four board members was listed as an action item. She suggested the error may be a typographical mistake. Mrs. Moffly held up the email she sent requesting the item be placed on the agenda and said a second was not required because she emailed with five members signing on. Dr. McGinley said during her meeting with Mr. Fraser and Rev. Collins, who participated telephonically, Mr. Fraser recommended the agenda item be listed as Information since information in board minutes which she read and stated the board approved a Makeup day on 9/13/11 because staff's investigation revealed there wasn't a proviso in place this school year and teachers and parents were notified. CCSD students need the instructional time and cannot afford to miss a day. Mrs. Moffly responded, stating it is Veterans Day and the principals this country was founded on--freedom. She suggested Veteran's Day be a protected holiday similar to Martin Luther King Day. Also, Representative Chip Limehouse promised to get a waiver for her for the Make Up Day. She further stated that four members placed the item on the agenda and Board Chair doesn't have the right to revise it. Mrs. Kandrac said when Dr. Gepford gave calendar, no one was aware that Veteran's Day would be a makeup day. Mrs. Moffly said she did not want another make up day. McGinley said the

board approved the calendar which listed Veteran's Day as a make up day.

The motion to Adopt the Agenda of September 26, 2011, excluding agenda item 10.2 – HAC Bylaws and not change 11.2 to action failed 4-3 (Ascue, Green, and Collins opposed).

Mrs. Coats moved, seconded by Mrs. Kandrak to change agenda item 11.2 –Make Up Day to Action. The motion was approved 5-2 (Collins and Green opposed).

Mrs. Coats moved, seconded by Mrs. Kandrak to the agenda as amended. The motion was approved 7-0.

IV. SPECIAL RECOGNITIONS (20 minutes)

4.1: Wando High School Teacher Cadets

The Board recognized Teacher Cadets from Wando High School. Their instructor is Ms. Betsy Wilson and their college partner is The Citadel.

4.2: Presentation of Reading Awards

The Board recognized five schools that received Reading Awards:

- High School Trophy - Wando HS
- Middle School Trophy - Moultrie Middle
- Elementary School – Charles Pinckney Elementary

Digital MyOn Reader Winners

Charles Pinckney received a monetary amount for having the largest number of reading hours.

4.3: Behind the Scenes Hero Award

The Board recognized Dr. Sue Holloman and Ms. Wendy Kulick for receiving the district's Behind the Scenes Hero Award.

- Dr. Holloman is a volunteer/tutor for organizing volunteers at Mt. Zion ES.
- Ms. Wendy Kulick has served as chaperone and heads up fund raising drives at Mt. Zion ES.

Dr. McGinley said these two individuals are the best ambassadors a school could have. A tutoring program at Frierson has been established as a result of the program at Mt. Zion.

V. SUPERINTENDENT'S REPORT

The Superintendent updated the Board as follows:

- **BOARD REQUESTS/UPDATES.**
 - The Board was provided with a Banking Services Solicitation—Future Fiscal Impact Correction;
 - The Board asked for and was provided with an update on our SWMBE numbers; and
 - Ms. Moffly and Mr. Ascue e-mailed questions about Powerschool Grade Errors of Calculation, which were answered in detail by Melissa Matarazzo.
 - Draft copy of five year plan - Information titled Education & Development for Graduation and Employment EDGE Academies: Five-year Plan for High School Reform in Berkeley, Charleston, and Dorchester County School Districts was also provided to the Board. (Health Services, Science, Hospitality and Culinary Arts)
 - Summary of minutes and spreadsheet listing dates of Day Porter meetings and participants of meetings to follow up on concerns from Day Porters.
- **Education & Development for Graduation & Employment EDGE Academies** – A five-year plan for High School Reform in Berkeley, Charleston, and Dorchester County School Districts to prepare students to graduate high school, succeed in career training or college, and compete in the global marketplace.
- **District Accountability and Support Sessions (DASS)** - Staff wrapped up the District

Accountability and Support Sessions this week. Many schools made significant progress. The session allowed principals to share their plans and share their needs with staff.

- **New Plan/Expectation Requiring Monthly School Visits from Central Staff -**
- **RECENT SCHOOL VISITS** - Last week Dr. McGinley visited Laing only school that didn't make AYP has now made it. Frierson has also done better with AYP.
- **TRIDENT CAMPAIGN FINAL REMINDER.** Everyone was reminded to make contributions to the Trident United Way campaign because the deadline is before the next board meeting. An investment in Trident United Way is an investment in students and schools!
- **CCSD Awarded \$1 Million to Support Professional Development** – CCSD is one of thirteen school districts across the country to receive the competitive Federal grant.

VI. VISITORS, PUBLIC COMMUNICATIONS (Not to exceed 30 minutes)

1. Mr. Ronnie Steel, a Substitute Teacher, expressed concerns regarding a bullying at Moultrie MS. Dr. McGinley asked Mr. Martin to speak with Mr. Steel and provide a report to her.
2. Mr. Tony Lewis addressed the Board regarding the following issues—his request to Dr. McGinley; condition of Stoney Field stating it is deplorable and a 12 ft. ramp had to be built for kids to play; Day Porter issue – staff met Day Porters behind closed door which he considered “low down and dirty”; GCA Janitorial Service meeting an employee behind building to get his paycheck; and head start employees salaries being less now they are working for the district. Mr. Lewis said he highly recommends Mr. Andrea Woods to help district with Procurement Issue.
3. Mr. Kim Zalowski, a day porter, expressed concerns about the meeting with Mr. Bobby and suggested letters may not have reached Day Porters because of errors in MUNIS. She also expressed concerns related to GCA Janitorial Services.
4. Rev. Cliff Brown addressed the board about a program being established to help with At Risk students. Dr. McGinley referred him to Dr. Herring.

VII. APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS

7.1: Open Session Minutes of September 13, 2011

Mrs. Kandrac moved, seconded by Mrs. Moffly, approval of the September 13, 2011 Board minutes. The motion was approved 7-0.

- Mrs. Kandrac suggested the following
 - Adding a date at the bottom page 2 to show that the flow chart was revised September 14th.
 - Page 3 the date on Mr. Bobby's letter should be mentioned in minutes since it was provided four days after the board requested the letter be sent to Day Porters.
 - Page 4 – 7.1 should read the lower number should **not** precede the higher number.
 - Add to item 1.4 **to** approve.
 - Page 5 – 4th paragraph – Mrs. Eleanor Hardy pd should be listed as professional development
 - Page 9 top, new business item 12 #2 should say if the day porters wanted trustees to attend the meeting; not staff.
- Mrs. Taylor suggested the following:
 - For the record, on page 4 item 7.2 in Executive Session 1.2 - Principal on Special assignment information was received and no action was taken but a news article says funding. However a news article mentioned the district funding a portion of the salary for the principal. She is concerned about how it got in the paper if no action was taken because it sounded like the board took action. Mrs. Stoney asked Mrs. Taylor if the board minutes were correct. She said they were. However, she was curious because of what is mentioned in the news article. Also on Page 7 during the discussion about Sullivan's Island Elementary, she said she knows the school is not just for Sullivan's

- Island. She doesn't like building a large school on a barrier island.
- In reference to Mr. Ascue's statement, it should read all parents should fight for their kids.
- Mrs. Moffly suggested the following revisions
 - Page 7, 2nd sentence should say partial magnet instead of just magnet
 - Council of Govs said growth was north of Mt. Pleasant.
 - Regarding census numbers should read 90 for S. Island and 120 for Isle of Palms.
 - Smaller school and dollars be reallocated to where the needs are.
- Mrs. Kandrak also said on page 6 Kandrak asked about letter from Mayor, Dr. McGinley said she didn't have a copy of the letter. Mrs. Kandrak offered a copy to the Superintendent or anyone who needs one.

7.2: Motions of Executive Session of September 26, 2011

The Board approved the motion of Executive Session of September 26, 2011 as follows:

1.1: Student Transfer Appeals – The Board approved student transfer appeals B,C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R & S; student transfer appeals A was denied contingent upon availability of space. The motion was approved 7-0.

1.2: Home Instruction Application

The Board approved a Home Instruction Application. The motion was approved 7-0.

7.3: Financial Minutes of September 13, 2011 –

Mrs. Kandrak moved, seconded by Mrs. Coats approval of the September 13, 2011 Financial Minutes. The motion was approved 7-0.

VIII. CAE UPDATE

IX. MANAGEMENT REPORT(S)

9.1: Capital Projects Report – July 2011

The Board received the Capital Projects Report of July 2011 as information.

9.2: SWMBE Update

The Board received the SWMBE Update as information.

Mr. Bobby gave a brief update stating that in Oct. the next quarterly report would come to the board. Information on how the district certifies SWMBE was provided in response to the board's request.

Mrs. Taylor requested clarification on Classified and Non-Certified and Potentially Certifiable. Mr. Bobby some are certified by state; some are certified by other means. Mr. Feil said potentially certifiable was provided by one of the CM firms. Those firms are minority but have not gone to state and just needed to take that step. Mrs. Taylor said she keeps hearing that it's not done properly. Mr. Feil said some firms just need to go to the state to get certified. Then she asked how she can be sure they do it. Mr. Bobby said certified is state driven. He spoke about efforts to reach out to them if they become certified or not. If they take step, they could become certified. The only two categories are certified or have ability to become certified. The district is not shutting door on those who could possibly become certified. A few weeks ago info about outreach by way of a seminar to allow those interested in doing business in next program how to obtain a contract. It is on Oct 20th at the lecture hall at Academic Magnet High. This event will be posted in The Chronicle and local news paper. Mr. Lewis is scheduled to be on David Mack Show.

Mr. Ascue said as a small local businessman and minority, he would like to see a disparity study done. He wants to see how North Charleston, City of Charleston do it and if they do a good job. Would also like to see if it reflects the population.

Rev. Collins commented on ethnic diversity. Mr. Bobby said a disparity study workshop

discussion may be needed. Unless a disparity study is done, there are no answers. The SWMBE Report could be broken down by categories and companies during the next quarter, not Oct. quarter. Mrs. Moffly suggested the district tends to use same businesses over and over and she would like to see district take care of its own and have a more equitable process. Mr. Bobby asked Mrs. Moffly if she was referring to program Richland County uses. He would be willing to investigate. When doing local vendor preference, the board opens possibility of spending more. Board must discuss how much more would board wants to spend to use local vendors.

X. COMMITTEE REPORT(S)

10.1: Audit & Finance Committee

A. North Charleston Creative Arts Elementary Reallocation

Mrs. Coats moved on behalf of the Audit and Finance Committee approval of the recommendation to reallocate \$200,000 from North Charleston Creative Arts Elementary to Facilities Capital Maintenance (FCO-FY11). The motion was approved 4-3 (Kandrac, Moffly and Taylor opposed).

Mrs. Kandrac asked about agenda item 2.1A and staff's recommendation to approve and what could happen if there are no savings? Mr. Bobby said at point where they are certain about what has and will happen. He said a little bit more may be available later and when that happens, staff will come to the board with another small reallocation. Mrs. Taylor questioned the reallocation. Mr. Bobby said the will be done without the need of this \$200,000 and there are other projects at other schools that would be needed most. Mrs. Taylor said she didn't want NCCAE program to be sacrificed. Mr. Bobby reiterated that nothing would be taken away from project commitments.

Mrs. Kandrac asked about damage by the General Contractor outlined on page 10.1-A3. Mr. Troy Williams said when mobiles were moved from one campus to another, some damage was done to roof and switches. CCSD make repairs and go back to contractor for restitution. Mrs. Kandrac said she would not support it because the amount was not provided.

Rev. asked if the unspent amount could be set aside for minority businesses. Mr. Bobby said some are reallocation of funds replacing amounts taken from GOF. Not in procurement code to say could just hire minority business for these projects.

Mrs. Taylor asked about Headstart programs make ready projects and receipt of district grant money. Mr. Bobby said when reallocation was approved, Head Start needed to open and only \$600,000 Head Start Federal money and \$1.1 million FCO was. Dr. Lee briefed the board earlier regarding same. Mrs. Moffly requested a total cost of list for the \$200,000 savings to be redistributed. Mr. Williams said list provided exceeds that amount. While the list is provided, in the future staff will bring to the board reallocations to address these projects. Mr. Bobby added that some items have been done already from General Funds and this will allow staff to take it out of Capital Funds.

Mrs. Kandrac offered an amendment to the motion to table this agenda item until list is provided. Rev. Collins said it was not necessary to table the item and Mrs. Green added that it was reviewed by the Audit and Finance Committee meeting and supported.

Mrs. Kandrac said on May 19th when she voted on it in the Audit and Finance Committee to move the item to County Board to allow the full board to do its own research.

B. Technical Assistance Flexibility

Mrs. Coats moved on behalf of the Audit and Finance Committee approval of the Technical

Assistance Flexibility recommendation to transfer EIA categorical funds under Joint Resolution H.3642 and Provisos 1.40, 1.47, and 1A.22 for fiscal year 2011-2012. The amount to be transferred from EIA Fund 368 - Technical Assistance Funds, EIA Fund 371 – Palmetto Priority Funds to EIA Fund 338 – At Risk Student Learning is \$407,766.01. The motion was approved 6-1 (Kandrac opposed).

EM commented on under-privileged schools receiving so much funding. Questioned which at-risk schools. CA said Palmetto Priority. McGinley – Burns, SJHS, M side, Burke, NCHS. MB said process is not new to board. During budget cycle made assumptions that TA funds would be received from state. Since money was already allocated when it was determined would not receive this year, GOF was used. Asking to use unused funds from last year's TA money.

C. Agreement for the 2011- 2012 School Resource Officer Program

Mrs. Coats moved on behalf of the Audit and Finance Committee the agreements with Charleston County Sheriff's Office, City of Charleston, City of North Charleston, and Town of Mount Pleasant for the School Resource Program for the 2011 – 2012 school year. The funding amount available is \$681,000. The funding source is the 2011-2012 GOF funds for Security and Emergency Preparedness. The motion was approved 4-3 (Collins, Moffly and Kandrac opposed).

Mrs. Taylor said she wasn't sure the district was getting "the bang for the buck with SROs" and more funds were needed for guidance counselors. Mr. Bobby offered to share the evaluation of SRO program with board. Funds were budgeted for SROs earlier. The district is spending 27 cents on a dollar and getting 73 cents toward the cause. Mrs. Taylor said she is not saying all of SROs are not doing a good job. However, Guidance Counselors do a better job handling students. Dr. McGinley emphasized that Guidance Counselors are great, However, SROs play a significant role and the amount is subsidized greatly to ensure safety of staff and students. The responsibilities of SROs is not something guidance counselors could do. Mr. Jeff Scott added that Richland County is paying a lot more than CCSD and SROs have a good partnership with the district. They provide good physical support and they have community training to deal with different issues from Guidance Counselors.

Mrs. Coats said she spoke with the Mt. Pleasant Neighborhood persons and SIC to see what principals thought about it and learned they are comfortable with it. She asked about the training required for SROS. Mr. Scott said he would bring back feedback information to confirm it is done twice a year done with (police chiefs and principals).

Rev. Collins asked about the role of Student Concerned Specialists. Dr. McGinley said they have a more counseling role. Dr. Winbush added they supervise non-classroom areas. Student Concerned Specialists are advocates and can't suspend students. Rev. Collins asked if all schools needed police officers. Mr. Scott said school administrators handle discipline and principals are required to report all physical altercations to law enforcement officers. Rev. Collins suggested there is a gray area when it comes to who is referred and who is not referred. Mrs. Taylor asked if School Resource Officer have the ability to make major decisions related to students. Mr. Scott said they could arrest students. Mrs. Taylor said she is not sure the SRO presence is powerful. Mr. Scott suggested Mrs. Taylor seek advice from principals. Most principals will say they can't do without them. They make positive impact with students, connect them with special services and sometimes help them to get charges dropped. Mrs. Taylor requested a Board Workshop be arranged to help board members to learn more about SROs, their job descriptions, schools assigned to, and what they do. Dr. McGinley agreed that staff could do a workshop and share info on their professional development and share what's been

done to get all school SRO on same level. Dr. Nelson is the district's parent liaison and parents can go to her with their issues. SRO is there when law violated to protect staff and students. She respectfully asked the board move the recommendation forward.

Mrs. Moffly said she has grave concerns because her children have friends who go to jail. She is concerned about safety of her kids with law enforcement in place of where they go to school. TAPE....She spoke of the many cases coming out of CCSD that shouldn't like bullying resulting in both students being arrested. If there is a drug problem at school, staff could call the police. She suggested SRO was responsible for the district lost of a small percentage of youth. She also commented on DJJ records; spoke about canine searches, and SRO interview of students without parental consent.

Rev. Collins asked staff to table and schedule a workshop prior to bringing the approval of this contract to the next board meeting. Mrs. Moffly suggested SROs be removed from schools. Mr. Ascue said principals would not be supportive of removing SROs. Discipline is needed in order to allow teachers to teach.

Mrs. Kandrac commented on metal detectors. Mr. Scott said they were issued four years ago. Last year during discussion of same topic it was required to search students for weapons. Mrs. Kandrac said she has worked in three states and good principals don't need SROs. Mr. Scott said Mrs. Beckham, who was recognized as Principal of Year, has three SROs at Wando and she also has a lot of Assistant Principals.

Dr. McGinley said she disagreed 100% with the idea of removing SROs. Foremost on the minds of parents is the safety of their children. SROs are necessary. While it could be said that some are not as effective as others with teachers, board members, and others but SRO are needed to make kids safe. Their role, Professional Development, and Deficiencies could be discussed. The alarm would be sounded if the recommendation for SROs was not approved.

Mrs. Moffly said she spoke from personal knowledge. Mrs. Kandrac said she has facts. Mrs. Coat suggested input from principals since removal of SROs would have an impact on their schools. Mr. Bobby said SROs funding was included in the budget adopted in June 2010 and SRO Officers have been serving since June. A discussion about role, responsibility could happen. However it could damage the district's partnership if non approval is considered.

Mrs. Taylor said she wants to know how many schools have SROs and how many are there, the number of arrests they make and if the SRO number increased then the district is sending negative message. The need should be less because behavior should be better, and more guidance counselors should be considered. Dr. Herring briefed the board sharing details about SROs. Mrs. Taylor requested for information on how SROs impact Academic Outcomes.

Mrs. Kandrac asked the news media to write about SROs being a critical component to safe school environment. Mrs. Moffly moved, seconded by Mrs. Kandrac to amend the SRO contract. Mrs. Green said that would be hard to do.

D. Sale of General Obligation Refinancing Bond Series

The Board received information on the Sale of General Obligation Refinancing Bond Series. No action was taken.

10.2: Policy Committee

A. HAC Committee Bylaws

On August 8, 2011, the Board it was determined that the Health Advisory Committee Bylaws would be revised and brought back to the board. Mrs. Moffly said the bylaws have been in circulation with HAC and were updated based on state law, board policies, and Roberts Rules. She commented on the duties of the Executive Secretary and gave an overview of bylaws stating a liaison and executive secretary would be included with the list of participants.

Mrs. Green asked if an administrator would serve on the committee. Mrs. Moffly said it was not required by state law and the committee followed guidelines from Comprehensive Health Education Act as appropriate. Mrs. Coats asked if the employee would be responsible for keeping minutes and accountability. Mrs. Moffly confirmed.

Mrs. Coats moved, seconded by Mr. Ascue approval of the HAC Bylaws. The motion was approved 6-1 (Green). Mrs. Green said she was not willing to support the item because she hadn't read it yet.

XI. POTENTIAL CONSENT AGENDA ITEMS

11.1: SCSBA Certification of Delegates for the 2011 Delegate Assembly

Mrs. Coats moved, seconded by Mrs. Kandrac, to approve the recommendation for Mrs. Taylor and Mrs. Kandrac serve as Delegates, allocating 7 votes to each of them (total 14 votes) and Mr. Fraser to serve as an Alternate The motion was approved 7-0.

11.2: Make Up Day (Moffly, Ascue, Kandrac, Collins & Taylor) –

Mrs. Moffly led the discussion on Make Up Date. She said the holiday is important and Representative Chip Limehouse promised to get a proviso in January when Legislative Delegation returns

Dr. McGinley said in past, days before Thanks Giving were taken. However, the previous board required a survey prior to approval of final calendar and parents and teachers indicated they wanted a final day before Thanks Giving. There is also a question if Rep. Limehouse would be able to get a proviso. Mrs. Moffly said that is disrespectful to think otherwise.

Mrs. Coats read a statement indicating that educators agreed something must be done to improve education. She also stated that Rep. Limehouse said it didn't matter to him if students were in school that day or not. She said most businesses will be open on Veteran's Day. She also commented on board members who intend to close students the week of Thanks Giving during next year. Mrs. Taylor said four people didn't want to change the calendar for next year to give staff the whole week Thanks Giving off. She didn't realize when voted for Veteran's Day to be makeup day. She asked if a professional development Day could be traded off because some parents will take Veteran's Day off. She suggested a different day be identified for makeup day. McGinley said staff could bring a recommendation back to the Board. Mrs. Green moved use the makeup date shown on the calendar approved by the board and revise next year's calendar. However, Rev. Collins said the ball is in superintendent's court to determine a makeup date as long as not Veteran's Day or a Sunday. Mrs. Moffly said one day shouldn't matter. The real issue is quantity and not quality and more time doesn't mean better. Dr. McGinley requested it be delayed to allow staff to identify an alternative date, it was determined that this agenda item would be tabled until the next board meeting.

XII. NEW BUSINESS

Name

1. Kandrac Update on Teachers who got Open Contracts and are listed as tentative.
2. Taylor Policy on personal use of CCSD Vehicles with cost of gasoline.
3. Taylor FOIA request submitted earlier for TERI employees, the names of individuals whose time is up and those whose time will be up in December 2011 and information related to them leaving or staying with the district and why.
4. Taylor 7-Day Summary information was requested. However, Mrs. Coats suggested Mrs. Taylor see Mr. Bobby after the board meeting. Mrs. Taylor said she would like to know what teachers are being moved. Mrs. Coats added that no classified employees would lose their position.
5. Ascue Update on Teacher Quality/Performance Management from Mrs. Lane
6. Taylor Update on CPN and Link about position, money to pay for position

There being no further business to come before the Board, at 8:32pm the Board meeting was adjourned.