

## I. EXECUTIVE SESSION - 4:00 p.m.

A regular meeting of the Board of Trustees of the Charleston County School District was held on Monday, May 9, 2011, with the following members of the Board present: Mr. Chris Fraser – Chair, Mr. Craig Ascue, Mrs. Cindy Bohn Coats, Rev. Chris Collins, Mrs. Toya Hampton-Green, Mrs. Elizabeth Kandrac, Mrs. Elizabeth Moffly, Mrs. Mary Ann Taylor, and Dr. Nancy J. McGinley, Superintendent and Executive Secretary. Mrs. Ann Oplinger - Vice Chair, was absent. Staff members Mr. Michael Bobby, Mr. John Emerson, Dr. Doug Gepford, Mr. William Lewis, Dr. Brenda Nelson, Mrs. Audrey Lane, and Mr. Elliot Smalley were also in attendance.

The news media was duly notified of the meeting and representatives were present.

Chairman Fraser called the Open Session meeting of May 9, 2011 to order at 4:36 p.m. Mr. Ascue moved, seconded by Mrs. Coats, to go into Executive Session to discuss agenda items listed below. The motion was approved unanimously.

*1.1: Student Transfer Appeals*

*1.2: Student Appeal – District 10 Constituent Board Decision*

*1.3 Principal Appointments*

*A. Burke HS – Maurice Cannon*

*B. Sanders-Clyde ES – Anthony Dixon*

*1.4: Personnel Matters*

*1.5: Legal Briefing*

## OPEN SESSION

### II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE

The Board reconvened in Open Session at 5:25 p.m. Mr. Fraser called the Open Session meeting to order then he called for a Moment of Silence followed by the Pledge of Allegiance.

### III. ADOPTION OF AGENDA

Rev. Collins moved, seconded by Mrs. Coats, the Adoption to amend the May 9, 2011 agenda. The motion was approved 6-2 (Fraser and Green opposed).

Mrs. Kandrac moved, seconded by Mrs. Moffly, to amend the agenda moving the Charleston Achieving Excellence presentation at the end of the agenda due to time restraints since constituents sometimes need to leave earlier and can't stay until the end of the meeting. Agenda items #9 and #10 were listed above agenda item #11 - New Business. The motion was approved 6-2 (Fraser and Green opposed).

### IV. SPECIAL RECOGNITIONS

#### 4.1: National School Nurses Day Video Presentation

Staff presented a video presentation and school nurses attending the meeting were recognized.

#### 4.2: Clean City Sweep School Awards

The Board recognized schools receiving the Clean City Sweep School Awards:

##### Charleston Schools

Stiles Pt. ES, Charleston Collegiate, and Charleston Catholic

##### North Charleston Schools

Child and Family Development Center, Ft. Dorchester Elementary, and Owens Christian Academy

#### 4.3: West Ashley Teacher and Students

The Board recognized West Ashley High School Computer Technology students who are first responders to technology issues at their school. These students serve as troubleshooters and address a number technology issues.

#### **4.4: CCSD Volunteers**

Charleston County Council representatives, the Honorable Victor Rawle and the Honorable George Bailey, presented a resolution recognizing CCSD Volunteers.

#### **4.5: Principal of the Year Finalist – Mr. Benjamin Bragg**

The Board recognized Mr. Benjamin Bragg, principal at Cario Middle, who was recently named first-runner-up in the state-wide middle school Principal of the Year competition.

#### **4.6: South Carolina Chapter of CEFPI Recognition - Oakland Elementary**

Mr. Bill Lewis, Chief Operating Officer of Capital Programs, presented an award to Oakland Elementary School Principal Jennifer Swearingen from the South Carolina Chapter of CEFPI. The award is for the new Oakland Elementary and was presented earlier at the recent state level meeting in Greenville. The design team and construction management teams were also recognized.

### **V. SUPERINTENDENT'S REPORT**

Dr. McGinley shared the following:

- Last week was Teacher Appreciation Week. Teachers in the audience were recognized.
- The Third Annual Superintendent's Cup was recently held. Participation was strong and wellness and teamwork were encouraged.
- School visits—
  - Cario Middle - improved school climate under Principal Ben Bragg being great and instruction is at a high level.
  - Drayton Hall Elementary – In addition to Ipad instruction, great instruction is going on everywhere. They have strong leadership and a supportive PTA.
- The Teacher of the Year is scheduled to be announced tomorrow at the Riverdogs game.

### **VI. VISITORS, PUBLIC COMMUNICATIONS (Not to exceed 30 minutes)**

1. Ms. Ali Fichter, a Hursey Elementary parent, urged the Board to reconsider dismissal of the current principal.
2. Mr. Jon Butzon shared concerns about the Literacy Policy and applauded the district for its effort and addressed the Board regarding Policies up for 1<sup>st</sup> and 2<sup>nd</sup> readings. He shared the importance of having a Green Schools Policy.
3. Mr. Henry Copeland addressed the Board regarding Lawrence Derthick Grant. He mentioned management issues which he reported earlier that were disturbing and the new agreement signed November 2007 turning the Derthick Grant over to Coastal Community Foundation. Mr. Copeland said there is no mention of District 20 participation in the 1977 agreement nor does the Coastal Community Foundation Agreement recognize District 20 or Youth Services.

### **VII. APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS**

#### **7.1: Open Session Minutes of April 25, 2011 & May 2, 2011**

Rev. Collins moved, seconded by Mrs. Green, approval of the Open Session Minutes of April 25, 2011 & May 2, 2011. The minutes were approved 8-0.

#### **7.2: Motions of Open Session of May 9, 2011**

##### **1.1: Student Transfer Appeals**

The Board approved student transfer appeal A, B, C, G, H, I, L, N, O, P, S, and V were approved; student transfer appeals D, F and R were approved for Laing; student transfer appeals E, J, K, M, Q, and U were denied due to lack of space; and student transfer appeal T was denied. The motion was approved 8-0.

##### **1.2: Student Appeal – District 10 Constituent Board Decision**

The Board approved a motion denying the student appealing the District 10 Constituent Board's decision. The motion was approved 8-0.

### **1.3: Principal Appointments**

#### **A. Burke HS**

The Board approved a recommendation appointing Mr. Maurice Cannon to the position of principal at Burke High. The motion was approved 7-1 (Kandrac opposed).

#### **B. Sanders-Clyde ES**

The Board approved a recommendation appointing Mr. Anthony Dixon to the position of principal at Sanders Clyde Elementary. The motion was approved 7-1 (Kandrac opposed).

### **1.4: Personnel Matters**

The Board discussed Personnel Matters in Executive Session. No actions were taken.

### **1.5: Legal Briefing**

General Counsel, John Emerson, briefed the Board on a legal matter.

### **7.3: Financial Minutes of April 25, 2011**

Mrs. Green moved, seconded by Mrs. Coats, approval of the Financial Minutes of April 25, 2011. The minutes were approved 8-0.

Mrs. Coats also asked Mr. Lewis to confirm that funds are earmarked for Rivers in the Capital budget.

## **VIII. COMMITTEE REPORT(S)**

### **8.1: Audit & Finance Committee**

Mrs. Coats said since the Audit and Finance Committee has not met since the last Board meeting, the committee did not have an opportunity to recommend approval of items listed below.

#### **A. December 2010 Interim GOF Statement of Revenues and Expenditures**

The Board received the December 2020 Interim GOF Statement of Revenues and Expenditures as information.

Mrs. Coats questioned the difference in Revenue and Expenditure funding amount. Mr. Bobby said the difference is carryover funds. Mrs. Coats also asked about estimated revenues and expenditures for this school year. Mr. Bobby said one is related to unemployment, workers compensation and property and one good thing is the district is ahead by \$1 million. The March report will be provided May 23<sup>rd</sup>. Also, in response to Mrs. Coats question about other sources in the General Operating Fund that had negative amounts, Mr. Bobby said it was state fiscal stabilization money and all of those funds weren't expended this year.

Mr. Ascue asked for comparison information on unemployment to show the difference this year and last year. Mr. Bobby said he did not have at this time. Rev. Collins asked about the retirement insurance listed in the report. Mr. Bobby said district is required to provide a certain percentage of retirement insurance and it is based on the number of retirees working for district.

Mrs. Coats requested Mr. Bobby use this format for Budget Presentation. Mrs. Kandrac asked about getting committee meetings taped. She said all trustees should be able to view or listen to at a later date. Dr. McGinley said the district does not have the personnel to do the work and tape recorders are available for individual board members to use. Mrs. Kandrac commented about video staff following the superintendent around during her visits schools and said a policy was needed. Dr. McGinley said she would make sure there is a tape and recorder available.

Mr. Ascue suggested extra left over funds be used to eliminate furlough days.

Mrs. Moffly asked about the budget for property insurance coverage-- how it works and why the insurance is not used for all properties. Mr. Bobby explained the Builders Risk insurance. Mrs. Moffly also asked about

district being self insured. Mr. Bobby said the district could not claim anything under \$75,000.

Rev. Collins asked about information from the state. Mr. Bobby said while no additional information has been provided from the state, staff has spoken to senators and if they pass their budget, it would be good for the district because there would be additional funds for the district. However, the district is already anticipating more than the house version.

Mrs. Kandrac questioned page 8.1-1B3 the budget for Charleston Neighborhood of Promise. She said it started at \$0 budget then it went to \$5,000. Mr. Bobby said it had no budget initially then it received funds from other sources. Mrs. Kandrac also asked about the \$50,000 donated by the district and if the \$54,541 Broad amount was Mrs. Matarazzo's salary. Mr. Bobby said Troy Williams is the only Broad Intern the district has cost sharing agreement for. Mrs. Kandrac also asked about Mr. Smalley and Mrs. Lane. Rev. Collins asked about the cost to the district and Broad. Mr. Bobby said he did not have that info with him. After Mrs. Green called for a point of order, Mr. Fraser said he prefers sharing Personnel info in Executive Session. Then Mrs. Kandrac called for a point of order and stated that the information was not Executive Session information. Dr. McGinley said Broad is a training program and all training sessions are paid for by Broad in full. Mr. Smalley was an employee selected for training. Broad pays for Williams, Smalley and Lane to go to training sessions for Professional Development. If the district hires them, then they become the district's employee. The district applied for the Broad Program. Mrs. Kandrac said she did not receive information stating that Troy Williams was a Broad person. Also, she said Mr. Smalley and Mrs. Lane were here before Broad paid their amount. Dr. McGinley suggested the information Mrs. Kandrac shared was inaccurate. In response to Rev. Collins' questions about the Broadprogram, Dr. McGinley said it's a two year program that saves the district money.

Mrs. Kandrac commented on big budget binder and it being more than the Board could ever discuss in one day. Mr. Fraser said the Board would get the information prior to May 23<sup>rd</sup>.

Mrs. Green moved, seconded by Mr. Ascue, to receive the December 2010 Interim GOF Statement of Revenues and Expenditures as information. The vote was 6-2 (Kandrac and Moffly opposed).

#### **B. December 2010 Interim Report on Special Revenue and EIA Funds**

The Board received the December Interim Report on Special Revenue and EIA Funds as information.

#### **C. Financial Report – Capital Projects – February 2011**

The Board received the Capital Projects Financial Report of February 2011 as information.

Mrs. Green asked about update on downtown schools. Dr. McGinley she would share information she received from Mr. Lewis.

#### **D. Berry Campus – Selective Demolition**

Mrs. Coats moved, seconded by Rev. Collins, approval of the recommendation to award a contract to Target Contractors, LLC in the amount of \$137,000 for the Berry Campus Selective Demolition thereby. The motion was approved 7.1 (Moffly opposed).

Mr. Lewis said Berry Campus has two schools on the campus. The old CREOC section is being demolished for the North Charleston Creative Arts School. He said it's an eye sore with an abandoned building. The new school will be built in three years. The mobile campus would be built close to the building.

#### **E. North Charleston Creative Arts ES – Early site Package for Temporary Campus**

Mrs. Coats moved, seconded by Rev. Collins, approval of the recommendation to award the North Charleston Creative Arts Elementary Early site package contract to International Public Works in the amount of \$79,493. The motion was approved 7-1 (Moffly opposed).

## 8.2: Policy Committee

### **A. Second Reading – Policy BID – Board Member Compensation & Expenses – PULLED – sent back to committee.**

During discussion, Mrs. Green said BID policy is still not clear. She will edit and share with Mrs. Oplinger.

### **B. Second Reading – Policy BBAAAA – Constituent Board Powers & Duties**

Rev. Collins moved, seconded by Mrs. Kandrak approval of the Second Reading – Policy BBAAAA – Constituent Board Powers & Duties. The motion was approved 8-0. While EM initially pulled she asked it be vote on.

During discussion, Mrs. Moffly said she has a major question about the policy and the deletion of a complete line. She said some things weren't translated from Policy Committee to Board. Mrs. Taylor said change is from the state Board taking out the words quasi judicial.

### **C. Second Reading – Policy GCKAAA - Involuntary Teacher Transfers**

On behalf of the Policy Committee, Mrs. Moffly moved approval of the Second Reading – Policy GCKAAA - Involuntary Teacher Transfers. The motion was approved 8-0.

Mrs. Green asked if staff members collaborated with Policy to revise this policy. Mr. Emerson said yes.

### **D. First Reading – Policy BDA – Duties of the Chairman**

Mrs. Moffly said each committee should have the responsibility of electing a chair and vice chair. Also she said the words "a super majority" was changed to "majority" and that was not corrected. However, if these corrections are made, she supports moving it forward. Mrs. Kandrak said Mr. Fraser did a good job selecting committee members for Policy and Audit and Finance Committees. Mr. Fraser said there is some value in having a chair and having a vice chair for committees make it impossible to have a majority. Rev. Collins said committees should be able to elect their own chair and vice chair. Mrs. Moffly added that they would like to meet more often and having a vice chair would eliminate that problem and meet when the chair is not available. Mrs. Taylor agreed that committees should elect their own chair and vice. Mrs. Green said she likes the current committee make up because a committee of three or four would take away power from someone who is capable. Rev. Collins said the intent is to move policy along quicker because there is always a rush to adjourn the meeting. Mrs. Coats said in accordance to Roberts Rules the Chair appoints the Chair for Committees. Mrs. Taylor said there are two seasoned veterans on the Policy Committee, Rev. Collins and Mrs. Oplinger, so this should not be a problem.

Mrs. Taylor moved, seconded by Mrs. Kandrak, to modify Policy BDA to allow committee members to elect their own chair and vice chair and require "a majority"; not "super majority" in the ruling of the Board. The motion was approved 5-3 (Coats, Green, and Fraser opposed).

### **E. First Reading – Policy JFABC – Student Transfers – Pulled for additional information.**

### **F. Policy Regulation - IJOA - Field Trip**

The Board received Policy Regulation - IJOA - Field Trip as information. No action was taken.

### **G. First Reading – Policy - Green Schools - PULLED – sent back to committee.**

Mrs. Taylor shared concerns with the policy and asked who wrote the policy and/or came up with the idea. Mr. Fraser said it goes a way back to discussion of LEED Certified schools the district discontinued because it was too expensive. Mrs. Taylor shared concerns about the chiller at North Charleston Elementary and asked about savings at schools that uses Chillers. Dr. McGinley said a lot of details are in the regulations. This policy would encourage the district to be environmentally positive. She mentioned the sorting of trash and companies who would buy it back and efforts to preserve the earth, water, and electricity and in line with what is done elsewhere. Mrs. Taylor said she doesn't want the district to get a in mess similar to what happened in California. She asked if it is something that would cost more money. Mrs. Green said if money

was the only issue, it could have a clause that says cost prohibited. Mrs. Coats said should look at as a source if unable to do green construction and other things. Also she said minor language adjustments are needed. She suggested cost analysis based on Oakland and other school. Mr. Lewis said when he spoke with designers he told them that he wants things that would save money. He said taxpayers want staff to look at how to promote green schools and reduce costs. Mrs. Coats requested data on costs. Mr. Lewis said staff is working on it. Mrs. Taylor commented that a lot of money is borrowed to build mega buildings. NCES has special windows to bring light in, but they are covered with posters. She said cut back with overhead ceilings, spiral stair cases, and other things before discussing green schools

Mrs. Kandrak suggested the addition of coversheets for Committee items with information or action checked. Mrs. Kandrak also commented on the large sum was approved for Human Relations asking if recycling implemented there. Dr. McGinley said district is encouraging recycling.

Mr. Fraser referred everyone to the last paragraph which read "sustainable and cost efficient". said the district is not trying to do anything other than save money without burdening staff.

#### **H. First Reading – BBA – School Board Powers and Duties**

Mr. Fraser moved approval of the First Reading – BBA – School Board Powers and Duties. The motion was approved 8-0.

#### **I. First Reading – BDDA – Board Information Requests **PULLED – sent back to committee.****

Mrs. Moffly handed out an amendment to the Board which she said inserts two sentences to the proposed policy.

Regarding special consideration for Board members to effectively communicate with staff...24 hours, Dr. McGinley said she would get staff to bring back impact of these changes because it conflicts with other policies. Also, she requested an outside attorney review in regards to her contract and responsibility for staff. Mrs. Moffly said policy was provided by SCSBA General Counsel. She wants Board members to be extended special cooperation. She should be able to ask staff a simple question and get clarification.

Rev. Collins said nothing has changed. The Board would still call Portia to get staff to call them to say they got request and would respond as soon as possible or given time. Mrs. Green said it should be collaborated with the Superintendent. Mr. Kandrak added affirmative action should be in the last paragraph.

### **XI. POTENTIAL CONSENT AGENDA ITEMS**

#### **11.1: Home School Application**

Mrs. Kandrak moved, seconded by Mrs. Moffly, approval of a Home School Application. The motion was approved 8-0.

#### **11.2: Pilot Program – Stall High - Aircraft Manufacturing**

Mrs. Kandrak moved, seconded by Mrs. Moffly, approval of a Pilot Program for Stall High Aircraft Manufacturing. The motion was approved 8-0.

#### **11.3: Approval - Laura Brown Special Board Funds – 2010-2011**

Mrs. Coats moved, seconded by Mrs. Green, approval of the Laura Brown Special Board Fund Allocation for 2010-2011. The total amount granted - \$49,456.04. The motion was approved 8-0.

Mrs. Moffly asked about the funds and where they come from. Dr. Gepford said allotment from Board to support student travel for attendance to National competitions. It is funded by GOF program. Mrs. Moffly suggested funds come from private/public funds instead of General Operating Funds.

Dr. McGinley said she would welcome the opportunity for Board to help district find partners because many students can't afford to travel to these high level competitions. Mrs. Kandrac commented that GOF not listed in information provided.

#### **11.4: Consideration to Place the Archer & McNair Building & Properties on the Market for Sale**

Mrs. Moffly motioned, seconded by Mrs. Kandrac, to not approve the recommendation to place the Archer and McNair buildings and campuses on the market for sale. The vote failed 4-4 (Ascue, Coats, Green and Fraser opposed). Mrs. Kandrac suggested Mr. Fraser call Dr. Khrono at the South Carolina School Boards Association because he would say the motion dies. Mr. Fraser read from Roberts Rules which says the motion fail. However, Mr. Fraser said he would get clarification since Mrs. Kandrac insisted that Dr. Khrono said something different to her.

Rev. Collins said sometimes the district need properties to use for various reasons. He said it would not create a lot of revenue. Mr. Bobby said the proposal is simply to place them on the market. The Board has the final say about if they would be sold. Both buildings could not be used because it's seismically unsafe. There are ongoing costs to keep the shuttered building. Rev. Collins spoke of funds spent for the McNair building upgrades and said now staff recommends selling it. He said it was a seismic risk from day one and there is no new risk. Mr. Bobby said the buildings were improved for short term need and this is just an opportunity to examine options. Rev. Collins commented that land is drying up downtown and in North Charleston. Mrs. Taylor commented if just for information purposes and because appraised value has changed over the year. She said a one-time sale would not benefit the district because that is a capital income. Funds are being spent to build, not maintain the big buildings being built. She mentioned the advantage or disadvantage of keeping the school for a charter school. She said Mr. Comen presented at the last meeting about the Village Charter and asked what would happen if a charter wants to take on. Mr. Bobby said not a sale at this time. Funds to maintain buildings could be considered. In response to Rev. Collins comment on no more land and availability, he said finding a public/partnership to find someone to fund something like an early childhood center could only be done if land is cleared.

Mrs. Coats said should look at as a source if unable to do green construction and other things. She said if the Board is not support spending money on green initiatives, etc. then they should not turn around and support using district funds to maintain shuttered buildings. Mrs. Kandrac asked how much the district is spending to keep Archer open and if disposing of property is in accordance to the state policy. Mr. Bobby said advertising it would just allow the opportunity to look at it. Mrs. Kandrac said that scares her because in Jan 09 the district said it was just looking at how to save money. Then later in the month substitutes were eliminated. She also said maybe a charter school could go into building. She doesn't want funds to go in GOF, but go into another account to save tax payers money.

#### **11.5: Lawrence Derthick Fund Update**

The Board received an Update on the Lawrence Derthick Fund. No action was taken.

Mrs. Kandrac asked about Committees set in 08-09. She said Collins was the only person that looked at it. Collins never met.

Dr. McGinley shared info she had on the Derthick Fund. She said based on what she had, it was never allocated for District 20 students. She has a full folder. Mrs. Moffly said she asked several times about private/public funds and no information received. Mrs. Moffly moved, seconded by Mrs. Kandrac requested a performance audit on effectiveness and duplication of services be done for special funds to see what is being done. However the Board did not vote on this motion since Mr. Bobby said Mr. Feil is already working on it. Mr. Fraser said information was provided earlier. Mrs. Moffly said district is giving money and don't know where it's going. Mr. Fraser urged Mrs. Moffly to wait for Mr. Bobby to bring report back to board. Dr. McGinley said three weeks ago info was brought back on Neighborhoods of Promise, Title I Funds for After School Program, Communities in Schools, Wings. Mrs. Moffly asked about High Schools that Work which Dr. McGinley said was not private/public funds.

## **11.6 Citizens Advisory**

Rev. Collins said he wants Board members to be on Committee, not just sit in. Mr. Fraser said he already appointed Rev. Collins as liaison. Mrs. Coats said communication is the issue. She asked the district to involve N. Chas residents in the Blue Ribbon Committee, and that has happened. Board members are welcome to attend the meetings but not demand a seat at the table when the board is always asking for community input. Rev. Collins said the Board is responsible for the district's tax dollars so they should be there to learn how things work and sit at table to observe. He said it's a powerless group. Mr. Ascue encouraged Rev. Collins to go to meetings and bring back info to the Board. Rev. Collins insisted on a seat on the Oversight Committee. Mrs. Kandrak suggested it would be a vote of confidence to the community to have Rev. Collins on the committee. It would say the Board cares enough to have him on the committee.

Mrs. Kandrak moved, seconded by Mr. Ascue, to allow Rev. Collins to sit on the Citizens Advisory Committee as the CCSD Board representative. The motion was approved 7-1(Coats)

## **New Business**

July 25<sup>th</sup> Board meeting - since the district closed first week in July there will only be one meeting in July.

Mrs. Green moved, seconded by Mrs. Kandrak, not to have a July Board meeting. The motion was approved 8-0.

## **IX. MANAGEMENT REPORT(S)**

### **X. CAE UPDATE – PULLED**

#### **10.1: Teaching American History Grant – Mrs. Barbara Hairfield**

After the Board pulled the CAE Update, the Board continued its conversation on Board Communication. Mrs. Coats moved, seconded by Mr. Ascue, to pull this item to allow Board to continue discussion. The motion was approved 8-0.

Mr. Fraser said any community based services information is what the Board wants. Rev. Collins asked for a copy of financial report to see how funds are spent. Dr. McGinley said when they bring it back; the info on how public funds are leveraged will also be shared. Mrs. Kandrak said sometimes they don't know what to ask for. She asked for Chamber info and got two different things. Some things are under different names and categories. She said the district pays a fee for the 40,000 students in the district.

Mrs. Coats said policy revision for BCDA is to force district to answer their questions. She said Policy BCDA doesn't answer her questions. She said the Board is not getting all of the answers they are looking for. She said communication doesn't end until individuals comprehend what is being said. She said improvement is needed. Dr. McGinley said she can't answer what is not being asked. Dr. McGinley said staff responded to what they thought the Board was asking for. Companies that provide services for money.

Mrs. Taylor said the Board gets slapped when things go wrong and teachers say big budget for Professional Development needs to be cut back and may include funds to public/private partnership.

Mrs. Coats requested a list of who district gives money for that doesn't work for district. Mrs. Moffly added that she also wants to know who get money and who works for the district.

Upcoming meetings - 5/19/11 3pm Capital Projects workshop

Mrs. Taylor suggested it be held at a time when community members could attend.

There being no other information to come before the Board, at 8:30 p.m., Mrs. Moffly moved, seconded by Mrs. Coats to adjourn the meeting. The motion was approved by consensus.