

**September 24, 2007**

A regular meeting of the Board of Trustees of the Charleston County School District was held at 4:00 p.m. on Monday, September 24, 2007 with the following members of the Board present: Chairperson – Ms. Nancy Cook, Vice Chair - Mr. Hillery Douglas, Mr. David Engelman, Mrs. Toya Hampton-Green, Mrs. Ruth Jordan, Mr. Gregg Meyers, Mr. Brian Moody, Mr. Arthur Ravenel, Mr. Ray Toler, and Dr. Nancy J. McGinley – Superintendent of Schools and Executive Secretary. Staff members Mr. Donald Kennedy and Mr. William Lewis were in attendance.

The news media were duly notified of the meeting and representatives were present.

### **I. EXECUTIVE SESSION**

Chairperson called the meeting to order at 4:00 p.m. Mr. Meyers motioned, seconded by Chairperson Cook to convene into Executive Session. The motion was unanimously approved.

### **II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE**

The Board reconvened in Open Session at 5:15 p.m. Chairperson Cook called the meeting to order and led the group in a Moment of Silence followed by the Pledge of Allegiance.

### **III. SPECIAL RECOGNITION**

#### **3.1: Special Recognition for September 24, 2007**

1. On behalf of Governor Mark Sanford, Sheriff Al Cannon presented the Order of Silver Crescent award to board member David Engelman.
2. The Board recognized Teacher Cadets from Wando High School.
3. The Board recognized Mr. Mark Lattanzio, Market President at Suntrust Bank for being one of the District's premier partners. Suntrust Bank recently donated many new books to the Memminger Elementary School library and a cash contribution of \$10,000.00.

### **IV. SUPERINTENDENT'S REPORT**

#### **4.1: Superintendent's Report**

The Superintendent, Dr. Nancy McGinley reported the following:

- *Next Wednesday is "Walk to School Day". Dr. McGinley will walk with students to Fraser Elementary. Many schools have events planned. The District will announce publicly that Hunley Park will receive a \$200,000 grant from the Department of Transportation under its Safe Routes School grant to make school safe for walkers, bike and car riders.*
- *The South Carolina High School League conducted an audit of St. Johns High School sports programs and found several violations including missing documentation. As a result, the football team is on probation and as of September 21, 2007 there will no longer be a volleyball team at St. Johns High. Other school principals have been instructed to audit their records to ensure compliance with League regulations.*
- *Elliott Smalley, the Executive Director of Planning Partnership and Marketing will begin work on Monday, October 1, 2007.*
- *Charter schools have been in the news a lot lately. While the District supports charter schools, the district is also responsible to ensure safe learning environments in our schools.*
  - o *Gregg Mathis Charter- CCSD staff has made two visits to the school and one visit to the school's governing board. The school enrollment was verified. A positive school climate was observed during both school visits with instruction taking place and discipline in place. Students now have computer access through donated computers. Discrepancies identified by the fire marshal are being addressed. According the CCSD staff, the school's governing board and administrative staff are performing adequately.*
  - o *Sea Island YouthBuild Charter is disputing with their landlord. First Baptist Church of Johns Island wants to evict SIYBC because of damages and criminal activities caused by the students enrolled. The*

- Fire Marshall has cited 16 violations; 11 from an earlier visit. SIYBC classes were suspended today, 9/24/07 and a contingency record was established by CCSD. SIYBC parents were contacted over the weekend. No school will be held until facility issues are resolved. A parent meeting is scheduled.*
- *St. Andrews School of Math and Science first community meeting is scheduled for October 4<sup>th</sup>. Dr. Gepford and Mr. Bill Lewis will chair the meeting. Non-Magnet students residency is being reviewed.*
  - *Regarding Special Day School, Barbara Kelly Duncan briefed Mayor Riley about collaboration of CDYC and Carolina Youth Development Center.*
  - *Adequate Yearly Progress reports are due in at the end of the week. Report cards are scheduled to be released on November 15<sup>th</sup>.*
  - *The SC Governor's Council on Fitness Award will be presented to Laurel Hill Elementary during half-time at the University of SC game on Saturday.*

## **V. VISITORS, PUBLIC COMMUNICATIONS**

### **5.1: Visitors, Public Communications**

1. Mr. Park Dougherty addressed the Board regarding withdrawal of their offer to share Rivers facility with High Tech High.
2. Johanna Martin Carrington said Mr. Dougherty's withdrawal of the shared facility proposal changed her comments to the Board since she came to address the Board about sharing the Rivers facility.
3. Mr. Bill Macuch addressed the Board regarding steel he was selling to Metro Contracting for the Military Magnet School. Mr. McCutch was referred to Mr. Bill Lewis for assistance.
4. Michelle Evans thanked the Board for addressing the concerns of the West Ashley Community and establishing a Task Force to address issues related to St. Andrews School of Math & Science.
5. Mr. Arthur Lawrence and Mr. Leroy Connors shared concerns about Burke High School.
6. Rev. Ed McClain applauded the district's decision to move forward with LowCountry Technical School (formerly know as High Tech High). Rev. McClain also noted that the Board would set precedence if a decision was made to allow the charter to use the Rivers facility at no cost.
7. Rev. James Townsend addressed the Board in support of High Tech High (LowCountry Technical School).

## **VI. APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS**

### **6.1: Open and Executive Session Minutes of September 10, 2007**

Mr. Meyers motioned, seconded by Mrs. Green approval of minutes of September 24, 2007. The motion was approved 9-0.

### **6.2: Motions of Executive Session of September 24, 2007**

The Board acted on the following Executive Session Agenda items as follows:

- 1.1: **Appeal Hearing – Two Wando Students** – A motion to approve both appeals was approved 9-0.
  - A. Approved a recommendation from an appeal heard by Board Committee (Nancy Cook and Ray Toler) making the expulsion retro-active for the 2006-2007 school year and allowing the student to return to Wando to continue education during the 2007-2008 school year, pending probation and continuance of counseling for one year.
  - B. Approved a recommendation from an appeal heard by Board Committee (Nancy Cook and Ray Toler) making the expulsion retro-active for the 2006-2007 school year, not permitting the student to return to any CCSD high school with exception to CCSD Adult Education program.

- 1.2: **Appointment – Principal – St. Johns High** - The Board approved a motion to appoint Steven Shyck as principal at St. Johns High. The motion was approved 9-0.
- 1.3: **Appointment – Principal – North Charleston High** - The Board approved a motion to appoint Eric Vernold as principal at North Charleston High. The motion was approved 9-0.
- 1.4: The Board approved the recommendation authorizing the Superintendent to enter into an agreement to purchase 3 parcels of land adjacent to the district's Jennie Moore Elementary campus to build a future new joint campus for Jennie Moore Elementary and Laing Middle. No additional funds are required, Funding to purchase land for this project is budgeted within the Capital Improvements Program, project #5787. The motion was approved 9-0.
- 1.5: The appointment for Executive Director of Professional Development and Instructional Leadership was pulled from the agenda. No action was taken. The motion was approved 9-0.
- 1.6: Approved a recommendation for Food Service Point of Sale RFP 7034 award to Meals Plus. The current 4-year cost for support is \$254,208.24 funded through the Food Service Fund. The motion was approved 9-0.

**6.3: Financial Minutes of September 24, 2007**

Mr. Moody motioned, seconded by Mr. Meyers to approve the Financial Minutes of September 24, 2007. The motion was approved 9-0.

**VII: MANAGEMENT REPORTS**

**7.1: Finance Bond Sales**

Mr. David Moore of Public Finance Management Corporation presented a Debt Management Update to the Board. In closing, Mr. Moore stated that although the district will receive many refinancing proposals, the Board only has one shot at it.

**VIII: CHARLESTON PLAN FOR EXCELLENCE**

There was no Charleston Plan for Excellence update on this agenda.

**IX. POTENTIAL CONSENT AGENDA ITEMS**

**9.1: CCSD Board Travel Requests - Approved**

A request for two board members to travel to the National Federation of Urban and Suburban School Districts and National School Boards Association Conferences. Mr. Moody motioned, seconded by Mr. Meyers to approve both requests. The motion was approved 9-0.

**9.2: SCSBA Certification of Delegates for the 2006 Delegate Assembly - Approved**

Mr. Moody motioned, seconded by Mr. Meyers to approve the recommendation for Nancy Cook to serve as delegate and Mr. Toler as alternate. The motion was approved 9-0.

**9.3: Creation of Board of Trustees' Audit Committee Charter and Reorganization of the Internal Audit Department - Approved**

Mr. Moody motioned, seconded by Mr. Meyers to amend the recommendation of the Board's Audit and Finance Committee to include a directive for the District to provide the Finance Committee a Director's Insurance (Professional Liability). The motion was approved 9-0

- 1. Adopt an Audit Committee Charter that gives the Board's Audit and Finance Committee responsibility for oversight of the District's internal and external auditors.
- 2. Upgrade the Internal Auditor position to a higher, more professional level.
- 3. Provide greater independence to the Internal Audit department.
  - a. Have Internal report to the Board's Audit and Finance Committee
  - b. Give hiring authority for the Internal Auditor to the Board of Trustees
  - c. Administrative functions (leave, etc) to be handled by the superintendent.

4. Add second staff auditor position to the Internal Audit Department. If this position is authorized by the Board, CCSD staff will develop a job description designed to acquire an auditor skilled in auditing business systems and processes and assessing adequacy of internal controls.

**9.4: Request for Proposal P7034 Food Service Point of Sale – Moved to Executive Session**

**9.5: Special Day School – Budget Reallocation - Approved**

Mr. Moody motioned, seconded by Mr. Meyers to approve the recommendation to reallocate \$2,800,000.00 from Project #9997 Building Program Contingency Fund to Project #5645 Special Day School. Funds to fund construction of a new CYDC campus at no additional cost and are within the overall building program. The motion was approved 9-0.

**9.6: Approval of Home Instruction Application - Approved**

Mr. Moody motioned, seconded by Mr. Meyers to approve a home instruction application at no cost to the district. The motion was approved 9-0.

**ADJOURNMENT**

There being no further business to come before the Board, at 6:27 p.m., it was motioned by Mr. Meyers seconded by Mr. Meyers to adjourn the meeting. The motion was approved by consensus.

Approved:

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Nancy J. McGinley, Ed.D.  
Superintendent of Schools