

**Monday, August 27, 2018  
 Board of Trustees Meeting**

**Regularly Scheduled Meeting of CCSD Board of Trustees  
 Board Room, 75 Calhoun Street  
 4:00 p.m.**

## **1. Opening Items**

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### **Subject**

#### **A. Call to Order**

Meeting Aug 27, 2018 - Board of Trustees Meeting  
 Category 1. Opening Items  
 Access Public  
 Type Procedural

### **Subject**

#### **B. Adoption of the Agenda and Consent Agenda Items**

Meeting Aug 27, 2018 - Board of Trustees Meeting  
 Category 1. Opening Items  
 Access Public  
 Type Action  
 Recommended Action Motion to adopt the agenda and consent agenda items

### **Motion & Voting**

### **Subject**

#### **C. Approval of Minutes - July 16, 2018**

Meeting Aug 27, 2018 - Board of Trustees Meeting  
 Category 1. Opening Items  
 Access Public  
 Type Action  
 Recommended Action Motion to approve minutes of the regular board meeting of July 16, 2018

### **Motion & Voting**

### **Subject**

#### **D. Approval of Minutes - August 13, 2018**

Meeting Aug 27, 2018 - Board of Trustees Meeting  
 Category 1. Opening Items  
 Access Public

Type Action

Recommended Action Motion to approve minutes of the special board meeting of August 13, 2018

### **Motion & Voting**

**Subject E. Convene Executive Session to consider items covered by attorney-client privilege**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 1. Opening Items

Access Public

Type Action, Information

Recommended Action Motion to convene in executive session

## **2. Executive Session**

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**Subject A. Contractual Matter pursuant to SC 30-4-70(a)(2)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action, Information

Recommended Action (Board to discuss)  
Contractual matter regarding space leasing

**Subject B. Contractual Matter pursuant to SC 30-4-70(a)(2)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action, Information

Recommended Action Motion to approve and direct staff to negotiate a contract to purchase 15 acres as described using the funding source as identified  
Contractual matter regarding bus lot

**Subject C. Appeals of Constituent Board Decisions regarding Student Transfer Requests pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action

Recommended Action Motion to \_\_\_\_\_

Parents may request a transfer for their student to attend a non-magnet school outside their attendance zone. Each constituent school board reviews each transfer request to determine if it meets the criteria for transfer according to Policy JFABC.

If the constituent board rules that the application does not meet the criteria, parents have the right to appeal their decision to the county school board. These appeals are reviewed by the county school board to determine if they meet the criteria for student transfer.

The attached appeals are for review by the county school board.

### **Motion & Voting**

**Subject D. Out of County Requests to Remain pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action

Recommended Action Motion to \_\_\_\_\_

1. Stall High - 11th grader
2. Wando High - 11th grader

**Subject E. Out of County Request to Enroll pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action

Recommended Action Motion to \_\_\_\_\_

Mt. Pleasant Academy - Kindergarten Student

### **Motion & Voting**

**Subject F. Home School Requests pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 2. Executive Session

Access Public

Type Action

Recommended Action Motion to approve the home-school applications

South Carolina state law allows parents to home school their child(ren) with the minimum requirement of a high school diploma or GED. This application when signed by parent(s) and school superintendent releases CCSD from the

obligation of the student's education. There is no cost to the district.

### 3. Reconvene Open Session

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<b>Subject</b>	<b>A. Reconvene Open Session</b>
Meeting	Aug 27, 2018 - Board of Trustees Meeting
Category	3. Reconvene Open Session
Access	Public
Type	Action
Recommended Action	Motion to reconvene open session

<b>Subject</b>	<b>B. Moment of Silence</b>
Meeting	Aug 27, 2018 - Board of Trustees Meeting
Category	3. Reconvene Open Session
Access	Public
Type	Procedural

<b>Subject</b>	<b>C. Pledge of Allegiance to the Flag</b>
Meeting	Aug 27, 2018 - Board of Trustees Meeting
Category	3. Reconvene Open Session
Access	Public
Type	Procedural

<b>Subject</b>	<b>D. Special Recognitions</b>
Meeting	Aug 27, 2018 - Board of Trustees Meeting
Category	3. Reconvene Open Session
Access	Public
Type	Recognition

<b>Subject</b>	<b>E. Visitors/Public Comments</b>
Meeting	Aug 27, 2018 - Board of Trustees Meeting
Category	3. Reconvene Open Session
Access	Public
Type	Information

**Subject** **F. Special Report - Clemson University Inclusion and Equity Report - approximately 5:30 pm**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 3. Reconvene Open Session

Access Public

Type Information, Reports

**BACKGROUND:**

In December 2017, the Charleston County School District Board of Trustees agreed to contract with Clemson University's Office of Inclusion and Equity to conduct an analysis of diversity, inclusion, and sources of tension throughout the district. After months of research, representatives from Clemson University will report their findings with recommended actions related to achieving greater opportunity, diversity, inclusion, and equity for Charleston County School District students.

**Subject** **G. Special Report - Update on Shared Future Project**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 3. Reconvene Open Session

Access Public

Type Information

The Shared Future Project process will integrate and build on results of CCSD initiatives such as the Clemson Study on Diversity and Inclusion, the Charleston County School District's Strategic Plan, and Phase V of the Charleston County School Construction Plan; non-traditional approaches to education being discussed in the community; community voices and thinking associated with such entities as Tri County Cradle to Career and RISE; and required employment skills identified by the business community. Once the scenarios are created, members of CCSD and the community will determine the degree to which there exists sufficient shared commitment to create a desired future and, if so, to work together to achieve that outcome.

#### **4. Consideration of Executive Session Items**

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**Subject** **A. Contractual Matter pursuant to SC 30-4-70(a)(2)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action, Information

Recommended Action (Board to discuss)

Contractual matter regarding space leasing

**Subject** **B. Contractual Matter pursuant to SC 30-4-70(a)(2)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action, Information

Recommended Action Motion to approve and direct staff to negotiate a contract to purchase 15 acres as described using the funding source as identified

Contractual matter regarding bus lot

**Subject C. Appeals of Constituent Board Decisions regarding Student Transfer Requests pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action

Recommended Action Motion to \_\_\_\_\_

Parents may request a transfer for their student to attend a non-magnet school outside their attendance zone. Each constituent school board reviews each transfer request to determine if it meets the criteria for transfer according to Policy JFABC.

If the constituent board rules that the application does not meet the criteria, parents have the right to appeal their decision to the county school board. These appeals are reviewed by the county school board to determine if they meet the criteria for student transfer.

The attached appeals are attached for review by the county school board.

**Subject D. Out of County Requests to Remain pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action

Recommended Action Motion to \_\_\_\_\_

1. Stall High - 11th grader
2. Wando High - 11th grader

**Subject E. Out of County Request to Enroll pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action

Mt. Pleasant Academy - Kindergarten Student

**Subject F. Home School Requests pursuant to SC 30-4-70(a)(1)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 4. Consideration of Executive Session Items

Access Public

Type Action

Recommended Action Motion to approve the home-school applications

South Carolina state law allows parents to home school their child(ren) with the minimum requirement of a high school diploma or GED. This application when signed by parent(s) and school superintendent releases CCSD from the obligation of the student's education. There is no cost to the district.

**5. Action Items - Policy & Personnel Committee**

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**Subject A. Policy JFAA - Admission of Resident Students (First Reading)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 5. Action Items - Policy &amp; Personnel Committee

Access Public

Type Action

Recommended Action Motion to approve recommendation from the Policy &amp; Personnel Committee to approve first reading of the policy with adding the term "currently expelled."

ORIGINATOR/DEPARTMENT: Natalie Ham, General Counsel

## BACKGROUND/DISCUSSION:

Committee of the Whole Recommendation on August 13, 2018:

Motion was made by Mrs. Darby to approve first reading of Policy JFAA. Mr. Miller offered an amendment to add the term "currently expelled" to the wording. He seconded the motion. Motion carried 5-0.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Natalie Ham

**Subject B. Policy KHC - Distribution/Posting of Promotional Materials (Second Reading)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 5. Action Items - Policy &amp; Personnel Committee

Access Public

Type Action

Recommended Action Motion to approve second reading of proposed changes to Policy KHC

ORIGINATOR/DEPARTMENT: Natalie Ham, General Counsel

## BACKGROUND/DISCUSSION:

Policy KHC has been revised to clarify the distribution and/or posting of promotional materials in schools. The revision allows the Superintendent or his/her designee to approve materials. It further sets the timeframe in which information can be distributed and advises the principal is responsible for ensuring the proposed materials are in compliance with policy.

This policy passed first reading at the July 17, 2018 Board Meeting.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Natalie Ham

**Subject C. Hotel Bella Grace Liquor Waiver Request**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 5. Action Items - Policy &amp; Personnel Committee

Access Public

Type Action

Recommended Action Motion to approve the recommendation from the Policy &amp; Personnel Committee to approve the waiver request.

ORIGINATOR/DEPARTMENT: Natalie Ham, General Counsel

**BACKGROUND/DISCUSSION:**

Committee of the Whole Recommendation on August 13, 2018:

Motion was made by Mrs. Darby and seconded by Rev. Mack to approve the waiver request. Motion carried 4-1-2. Mr. Miller voted no. Mr. Hollinshead and Ms. Jeffery abstained.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Natalie Ham

**6. Action Items - Audit & Finance Committee**

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**Subject A. 2018 Tax Anticipation Note**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 6. Action Items - Audit &amp; Finance Committee

Access Public

Type Action

Recommended Action Motion to approve the recommendation from the Audit &amp; Finance Committee to adopt the resolution approving the issuance of the Tax Anticipation Note to meet cash flow requirements

ORIGINATOR/DEPARTMENT: Don Kennedy, Finance

**BACKGROUND/DISCUSSION:**

Each year the School District issues a tax anticipation note (TAN) to defray the cost of operation of the School District pending the collection of ad valorem property taxes and receipt of reimbursements from the State of South Carolina paid in lieu of ad valorem taxes levied against owner-occupied residential real property pursuant to Section 11-11-156 of the Code of Laws of South Carolina 1976, as amended. The TAN is issued to meet cash flow requirements prior to the receipt of ad valorem taxes and State reimbursements. The issuance of the TAN is a borrowing in advance of the receipt of tax collections and State reimbursements and does not create an additional debt obligation of the School District. The School District anticipates the need to issue the TAN in early September to meet cash flow needs. Not to exceed \$69,000,000.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Don Kennedy

**Subject B. 8% General Obligation Bond (GOB) Resolution**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 6. Action Items - Audit &amp; Finance Committee

Access Public



Type Action

Recommended Action Motion to approve the recommendation from the Audit & Finance Committee to adopt the Resolution approving the General Obligation Bonds, Series 2018 in the principal amount of not exceeding \$99,000,000 to fund the following:

- 1) The amount of approximately \$24,000,000 for the December 1 installment payments for the alternative financings based on our long-term debt structure and commitments.
- 2) The amount of approximately \$73,500,000 to retire the Series 2018A Bond Anticipation Note issued to pay the installment payments made on June 1, 2018 for the alternative financings, to pay Fixed Costs of Ownership and to purchase certain land.

ORIGINATOR/DEPARTMENT: Don Kennedy, Finance

**BACKGROUND/DISCUSSION:**

Bonds must be sold semi-annually to pay commitments of both short and long term capital needs as approved in the capital portion of the District's 2018-2019 Budget. This process is required each year and has been repeated each year since 2005. The Charleston County School District Board of Trustees adopted a long-term debt repayment structure that includes semi-annual installment payments for the purpose of paying down debt on the alternative financing projects (generally referred to as the 2005-2009 Building Program.) The funding for these projects was issued in the years 2004, 2005 and 2006 (and refinanced with lower interest rates in 2013 and 2014). It is standard practice and procedure to issue debt in the fall and spring of each year to pay down the long term debt of the 2005-2009 building program. A portion of the Bonds (approximately \$24,000,000) will pay the installment payments due on December 1. The remainder of the proceeds of the Bonds in the amount of approximately \$73,500,000 will be used to (i) retire the Series 2018A Bond Anticipation Note which was issued on May 16, 2018; (ii) to pay the installment payments which were due on June 1, 2018; (iii) to fund the District's Fixed Cost of Ownership program which includes capital maintenance of facilities, technology modernizations and replacement, security, furnishings and equipment, mobile classrooms and major capital improvements; and (iv) to fund the acquisition of certain land.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Don Kennedy

## **7. Information Items**

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**Subject** **A. Superintendent's Report**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 7. Information Items

Access Public

Type Information

The Board will be briefed on the following items:

1. School Start-up Report
  - a. Enrollment
  - b. Staffing
  - c. Transportation
  - d. Facilities
  - e. Other pertinent information
2. Rural Recruitment Initiative
3. Financial Report
4. Other

## **8. Consent Agenda Items**

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**Subject** **A. 2010-2016 Capital Program (Phase III) Sales Tax Budget Reallocation**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 8. Consent Agenda Items

Access Public

Type Action (Consent)

Recommended Action Motion to approve recommendation from Operations Committee to approve the reallocation of funds

ORIGINATOR/DEPARTMENT: Reggie McNeil

**BACKGROUND/DISCUSSION:**

The Charleston County School District is currently executing capital projects approved in the 2010-2016 Capital Building Program (Phase III). Staff recommends reallocating funds as proposed.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Reggie McNeil

**Subject B. 2017-2022 Capital Program (Phase IV) Sales Tax - Capital Maintenance Budget Reallocation**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 8. Consent Agenda Items

Access Public

Type Action (Consent)

Recommended Action Motion to approve recommendation from Operations Committee to approve the reallocation of funds

ORIGINATOR/DEPARTMENT: Ronald Kramps

**BACKGROUND/DISCUSSION:**

The Charleston County School District is currently in the 2017-2022 Capital Program (Phase IV). This Capital Program is funded by an approved referendum to extend a one (1) cent sales tax for a term of six years to finance education capital improvement projects, to include capital maintenance at school facilities in the District.

On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5H, the Capital Maintenance Plan 2017-2022. On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan Policy. The Capital Maintenance Plan Policy, FBA, was issued May 2016.

FM staff continues to execute and closeout the approved Capital Maintenance Sales Tax, Year 1 (2017) projects and now are receiving bids for the current Sales Tax Year 2 (2018) projects. Several projects, as identified on the attached Reallocation Resolution, show a savings of \$342,446.60. Staff recommends use of these reallocations for Project #5270 – HVAC, Septima P. Clark Corporate Academy. This is a new task added to the 6-year plan. HVAC equipment is beyond repair and has a six to nine month expected life.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Ronald Kramps

**Subject C. 2017-2022 Capital Program (Phase IV) Sales Tax - Capital Maintenance Budget Reallocation (Murray LaSaine)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 8. Consent Agenda Items

Access Public

Type Action (Consent)

Recommended Action Motion to approve recommendation from the Operations Committee to approve the reallocation of funds

ORIGINATOR/DEPARTMENT: Ronald Kramps

BACKGROUND/DISCUSSION:

The Charleston County School District is currently in the 2017-2022 Capital Program (Phase IV). This Capital Program is funded by an approved referendum to extend a one (1) cent sales tax for a term of six years to finance education capital improvement projects, to include capital maintenance at school facilities in the District.

On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5H, the Capital Maintenance Plan 2017-2022. On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan Policy. The Capital Maintenance Plan Policy, FBA, was issued May 2016.

FM staff continues to execute the approved Capital Maintenance Sales Tax, Year 1 (2017) projects for completion and closeout. We have found an unforeseen site condition for Project #5274, Paving and Sidewalk for Murray LaSaine ES. Correcting this site condition requires \$150,000 additional funding, as identified on the attached Reallocation Resolution.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Ronald Kramps

**Subject D. Fixed Cost of Ownership (FCO) FY19 - Budget Reallocation (Printer Replacement)**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 8. Consent Agenda Items

Access Public

Type Action (Consent)

Recommended Action Motion to approve recommendation of the Operations Committee to approve the budget reallocation.

ORIGINATOR/DEPARTMENT: Tom Nawrocki

BACKGROUND/DISCUSSION:

On February 26, 2018 by Item 7.3A, the Board of Trustees approved the FY19 Fixed Cost of Ownership (FCO) program in the amount of \$35,063,397; and on February 26, 2018 by Item 8.1E, the Board of Trustees approved the specific projects associated with that program.

After careful review, request approval to reallocate the full budget of \$580,000 from Project 6021, Classroom Modernization – Printer Replacement to Project 6022, Classroom Modernization – Technology Upgrades. This reallocation will result in a \$0.00 variance.

The funding will be utilized to purchase USB charging carts to support the 1:1 device initiative.

PERSON(S) RESPONSIBLE FOR IMPLEMENTATION: Tom Nawrocki

## 9. Closing Items

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**Subject A. Adjournment**

Meeting Aug 27, 2018 - Board of Trustees Meeting

Category 9. Closing Items

Access Public

Type Action

Recommended Action Motion to adjourn the meeting

"Students are the Heart of Our Work"