

Members Present: Michael Halasz (Chair), Darbis Briggman, Bryan Gawrych
Members Absent: Eric Mack, Keith Waring

Liaisons Present: Sarita Myers, Jessica Browning
Liaisons Absent: Yvonne Evans, Susannah Sheldon, Mary Graham, Rebecca Imholz, Kyle Lahm

Staff Present: Gerrita Postlewait, Jeff Borowy, Larry Lutrario, Joyce Costello, Shanikqua Johnson, Ron Kramps

Visitors Present: Rick Holt (Cumming), Jeremy Neidfelt (PFM)

Welcome

Greetings to all present members, liaisons, staff members, and visitors. Dr. Postlewait (CCSD Superintendent) visited COSC-II meeting today and stated that she was enthused to learn about this committee since she is still new to the district.

Review & Accept Minutes

Minutes from October 28, 2015 were reviewed and accepted.

Old Business

- NO OLD BUSINESS WAS REPORTED

New Business

- Discussed throughout each department giving their update.

Communications & Marketing

- COSC-II Chair talked about still wanting to create some sort of way to reach out to parents, staff and community.

Capital Programs Audit History Overview

- (see attached)

PFM Financial Report

- Phase IV (2017-2022) Capital Program
 - Sales Tax programs require active monitoring and management to ensure that the construction spending aligns with revenue availability

- The District has successfully managed this timing since 2011 through monthly/quarterly updates to the planning model
- As the District moves through the construction program, actual results (both revenue and construction costs) are updated so that timing for projects can be optimized
- Before the Spring BAN is issued in 2016, the cashflow model will be updated to include current cost curves and updated revenue scenarios

Capital Projects Financial Report

- Joyce Costello, Capital Projects Finance Officer, gave an overview of what the monthly Capital Program financial report details.
 - One Cent Sales Tax Extension
 - (see attached)

Construction Report (Cumming)

- Rick Holt discussed the attached Construction Report.
 - **Status points**
 - Sewee Academy
 - New District 2 High School
 - Murray LaSaine Montessori Annex
 - New Burns ES
 - Upcoming Events

(CCSD Facility Condition Assessment)

- Ron Kramps, Executive Director of Facilities Maintenance & Assets Management, discussed the attached PowerPoint presentation
 - Key Messages
 - Cardinal Vision or Expectation
 - Condition Assessment Results
 - Capital Maintenance Plan

Once Around

- The committee went once around the room for introductions and any final comments.
- The next Citizens Oversight Steering Committee II meeting is scheduled **for January 27, 2016 at 2:00 p.m.** at Bridge View.

Adjourn