

**Charleston County School District
 Invitation for Bid
 Nutrition Services
 AMENDMENT 1**

**Solicitation Number: B2326
 Description: Staff Uniforms for Nutrition Services
 Date: April 20, 2023**

SUBMIT OFFER BY: April 27, 2023 by 2:00 PM

QUESTIONS MUST BE RECEIVED: April 18, 2023 by 2:00 PM

NUMBER OF COPIES TO BE SUBMITTED: THREE HARD COPIES (1 ORIGINAL & 2 COPIES) AND ONE FLASH DRIVE

**PROCUREMENT OFFICIAL CONTACT: Procurement Services
 Attention: Shantelle P. Johnson
 3999 Bridge View Drive
 North Charleston, SC 29405
 Phone: 843-566-8881
 Email: shantelle_johnson@charleston.k12.sc.us**

The term “Offer” means your “Bid” or “Proposal”.

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

You must submit a signed copy of this form with your offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.	
Print Name of Offeror (Full legal name of business submitting the offer)	Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	Taxpayer Identification No.
Title (Business title of person signing above)	Telephone Number
Printed Name (of person signing above)	Facsimile Number
Company Address (Street, City, State & Zip Code)	
Contact Person(if different than authorized signature)	Email Address
Telephone Number	Facsimile Number

Cover Page

AWARDS & AMENDMENTS: Awards will be posted at the Physical Address stated above on 5/4/2023. The award, this solicitation, and any amendments will be posted at the following website URL: <https://www.ccsdschools.com/Page/432>.

ACKNOWLEDGEMENT OF AMENDMENTS: Offerors: Acknowledges receipt of amendments by indicating amendment number and its date of issue. See “Amendments to Solicitation” in Section II Instructions to Offerors.

Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

OFFEROR’S TYPE OF ENTITY: See Section VII Signing Your Offer & SWMBE Participation.

Small Women Minority Business Enterprise (Please Check appropriate boxes)

- | | |
|---|--|
| <input type="checkbox"/> MBE – Native American Owned
<input type="checkbox"/> MBE – African American Owned
<input type="checkbox"/> MBE – Asian American Owned
<input type="checkbox"/> MBE – Hispanic Owned
<input type="checkbox"/> Women Owned Small Business Certified
<input type="checkbox"/> Women Owned Small Business Non-Certified
<input type="checkbox"/> Minority Owned Small Business Certified
<input type="checkbox"/> Minority Owned Small Business Non-Certified
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Minority Owned Small Business Certified
<input type="checkbox"/> Minority Owned Small Business Non-Certified
<input type="checkbox"/> HUB Zone Small Business
<input type="checkbox"/> Small Business Certified
<input type="checkbox"/> Small Business Non-Certified
<input type="checkbox"/> Corporation
<input type="checkbox"/> Partnership
<input type="checkbox"/> Sole Proprietor |
|---|--|

The District shall receive all bids by **no later than 2:00 P.M. on the date shown on the Cover Page.**
 Important: **Clearly mark the outside of the envelope, box, or package with the following information.**

**INVITATION FOR BID #B2326
 Staff Uniforms for Nutrition Services**

Bid should be sent via United States Postal Service/hand delivered or courier service to:
Procurement Services
Attn: Shantelle P. Johnson
3999 Bridge View Drive
North Charleston, SC 29405

Charleston > excellence is our standard
County SCHOOL DISTRICT
AMENDMENT 1

Reference and acknowledge this Addendum on the offer submitted. Failure to acknowledge addendum may result in rejection of your offer.

If by virtue of this addendum you desire to change an offer already submitted, such change may be made by submitting an amended bid prior to the closing date and hour specified.

AMENDMENTS TO SOLICITATION

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following website: <https://www.ccsdschools.com/Page/432>

(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.

(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

The deadline for receipt of bids has been extended to **April 27, 2023 at 2:00 PM ET.**

Questions received are addressed below.

Question 1

Can you please provide what company is the incumbent?

Answer 1

Ad-Wear & Specialty of Texas, Inc.

Question 2

What was the last price awarded for these uniforms?

Answer 2

The specifications have changed so the last price is not applicable.

Question 3

Will these be delivered at one time or 'as needed' throughout each year?

Answer 3

Per the solicitation under **7.0 SCOPE OF WORK / SPECIFICATIONS**: "ALL ITEMS MUST BE DELIVERED WITHIN 30 DAYS OF THE PURCHASE DATE."

Question 4

Can we quote the listed items from different vendors than what you had listed? In other words, Sport-tek Polo shirts is listed, but we may be able to get these from another company, will that be acceptable?

Answer 4

These items are already employee approved.

Per the solicitation under **7.0 SCOPE OF WORK / SPECIFICATIONS**: "No equivalents accepted."

Question 5

Even though we need to bid on each item, will the award be by line item or aggregate?

Answer 5

Aggregate.

Question 6

Where do we enter the shipping cost or should that be amortized into the unit price?

Answer 6

Per the solicitation under **3.0 INSTRUCTIONS TO OFFERORS, B. Special Instructions:** “5. SHIPPING AND HANDLING: Shipping and handling must be included in the cost. CCSD will not pay a separate shipping and handling charge.”

Question 7

Do you have the winning vendor and bid/pricing tabulation from the last winning vendor?

Answer 7

Please refer to question/answer 1 & 2.

Question 8

Do you know the stitch count of the embroidery?

Answer 8

No

Question 9

When will you issue the PO and when would you need delivery by?

Answer 9

A purchase order will be issued after all required samples are approved and the contract is awarded to one vendor. The order will be placed by or before **May 30, 2023**.

Per the solicitation under **7.0 SCOPE OF WORK / SPECIFICATIONS:** “ALL ITEMS MUST BE DELIVERED WITHIN 30 DAYS OF THE PURCHASE DATE.”

Question 10

Will delivery be to a single location?

Answer 10

Per the solicitation under **7.0 SCOPE OF WORK / SPECIFICATIONS:**

“**SHIP TO LOCATION FOR CCSD:** CCSD-Nutrition Services, 3999 Bridgeview Drive, Bld# 1005, North Charleston, SC 29405, Attn: Liz Hale or Jennifer Mitchum.”

***ALL OTHER SPECIFICATIONS REMAIN UNCHANGED.**