

Raymond Jenkins
Procurement Services Supervisor

July 1, 2018

Dear Mr. Jenkins:

This is a letter of appointment as the District's Procurement Services Supervisor in accordance with CCSD's Procurement Code. You have the authority to execute contracts and purchase orders up to \$499,999.99

Finance & Administration

Gerrita Postlewait, Ed.D.
Superintendent of Schools

Donald Kennedy
Chief Financial & Administrative Officer

If you have any questions, please contact me at (843) 566-8131 or by e-mail: wayne_wilcher@charleston.k12.sc.us.

Sincerely,



Wayne Wilcher, CPPO, CPPB
Director of Contracts, Procurement & Archived Services