

JICHS 1st Semester and Q2 Attendance Make-up

(Revised 11/16/2023)

- ❖ **Dates:** December 11-14, 2023 and January 8-22, 2024
- ❖ **Time:** After school (Monday - Thursday, 3:30 - 5:00 PM). Students with a late-in or early-out schedule may use this time for attendance make-up.
- ❖ **Saturday sessions will be January 13 and January 20 (8:30-11:30 AM).**
- ❖ **Who needs to attend:**
 - Students enrolled in a quarter 2 class and are over on their 3 allowed days with unexcused absences.
 - Students enrolled in a semester class and are over on their 5 allowed days with unexcused absences.
 - **Students must currently be passing the class.**
 - Students are only allowed to make up 3 sessions for a quarter class and 5 sessions for each semester class.
 - **Any attendance make-up beyond 3 or 5 allowed sessions will require Administrative approval.**
- ❖ **Cost:**
 - **A \$15.00 registration fee (one payment covers all sessions)**
 - Must be paid on RevTrak.
- ❖ **Registration Forms may be obtained from:**
 - Office 120, Office 123
 - Attendance, Guidance and Main Offices
 - Forms may also be found on our website (www.ccsdschools.com/jichs)
- ❖ **Requirements:**
 - Students must wear their school ID to be checked in.
 - Students will need to bring their charged school-issued Chromebook and will be expected to work the entire time.
 - The no cell phone policy will be enforced. Phones, bluetooth devices and smart watches must be powered off and placed inside a closed Yondr pouch.
 - Any violations may result in immediate dismissal, fee forfeiture, and credit denial.
 - Students will arrive on time and stay for the full session.

JAMES ISLAND CHARTER HIGH SCHOOL

90 Minute Session

FIRST SEMESTER/Q2 ATTENDANCE MAKE-UP FORM FALL 2023

(Revised 11/16/23)

Student: _____ Course name: _____ Period: _____

Teacher: _____ Number of Sessions: _____

STUDENT MUST BE PASSING THE CLASS

Students:

- **Attendance Makeup requires a flat registration fee of \$15.00 and must be paid on RevTrak in order to receive credit by the completion of your scheduled attendance makeup.**
- One payment covers all sessions. Fee is non-refundable.
- Late arrival or early departure from makeup sessions will result in fee forfeiture and denial of credit.
- **Students will adhere to JICHS campus rules and regulations.** Any violations will result in immediate dismissal, fee forfeiture, and credit denial.
- **To receive credit, students must pay the registration fee on RevTrak, serve time in Attendance Makeup, and complete work assigned by their teacher.**

	Required Signatures	Date
1. Student		
2. Teacher		
3. Parent		
4. Attendance		
# of sessions _____		
5. Administrator		

Received By: _____ Paid: _____ Date: _____