

90 Minute Session

YEARLONG/SECOND SEMESTER/Q3 ATTENDANCE MAKE-UP FORM SPRING 2024

(Revised 3/5/2024)

Dates & Times: March 11 - 14, 2024 3:30-5:00 PM
March 18 - 21, 2024 3:30-5:00 PM
March 25 - 27, 2024 3:30-5:00 PM

Saturdays: March 16 8:30-11:30 AM
March 23 8:30-11:30 AM

Students with a late-in or early-out schedule may use this time for attendance make-up.

Who needs to attend:

Students enrolled in a quarter 3 class and are over on their 3 allowed days with unexcused absences.
Students enrolled in a yearlong or semester class and are over on their 5 allowed days with unexcused absences.
Students are only allowed to make up 3 sessions for a quarter class and 5 sessions for each semester class.
Any attendance make-up beyond 3 or 5 allowed sessions will require Administrative approval.

Cost: A \$15.00 non-refundable registration fee (one payment covers all sessions). Must be paid on RevTrak. Attendance Makeup requires a flat registration fee of \$15.00 and must be paid on RevTrak in order to receive credit by the completion of your scheduled attendance makeup.

Registration Forms may be obtained from: Admin Office 120, Admin Office 123, & Guidance

Receiving Credit: To receive credit, students must pay the registration fee on RevTrak, serve time in Attendance Makeup, and complete work assigned by their teacher.

AMU Session Rules/Requirements:

- Students must wear their school ID to be checked in.
- Students will need to bring their charged school-issued Chromebook.
- Students will be expected to work the entire time; Students sleeping or not working will be asked to leave and will not receive credit for the session.
- The no cell phone policy will be enforced. Phones, bluetooth devices and smart watches must be powered off and placed inside a closed Yondr pouch.
- Any violations may result in immediate dismissal, fee forfeiture, and credit denial.
- Students will arrive on time and stay for the full session.
- Students will adhere to JICHS campus rules and regulations. Any violations will result in immediate dismissal, fee forfeiture, and credit denial.*

***Denial of Credit:** *Credit can be denied to a student due to any of the above stipulations. Late arrival or early departure from makeup sessions will result in fee forfeiture and denial of credit.*

Please note: *Sitting for attendance make-up does not guarantee course credit.
Students will be denied credit due to a final grade below 60.
Once attendance is made up, students may not accumulate additional absences beyond the total allowed.*

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MARCH AMU SESSION DATE PLANNER & TRACKER WRITE THE COURSE YOU ARE SITTING FOR IN THE SPACES. CHECK OFF WHEN COMPLETED. 1 BLOCK = 90 MINUTE SESSION				
MONDAY 3:30-5:00 PM	TUESDAY 3:30-5:00 PM	WEDNESDAY 3:30-5:00 PM	THURSDAY 3:30-5:00 PM	SATURDAY SESSION 2 BLOCKS 8:30 - 11:30 AM
11 <input type="checkbox"/> Completed	12 <input type="checkbox"/> Completed	13 <input type="checkbox"/> Completed	14 <input type="checkbox"/> Completed	16 Session 1: <input type="checkbox"/> Completed <hr/> Session 2: <input type="checkbox"/> Completed
18 <input type="checkbox"/> Completed	19 <input type="checkbox"/> Completed	20 <input type="checkbox"/> Completed	21 <input type="checkbox"/> Completed	23 Session 1: <input type="checkbox"/> Completed <hr/> Session 2: <input type="checkbox"/> Completed
25 <input type="checkbox"/> Completed	26 <input type="checkbox"/> Completed	27 <input type="checkbox"/> Completed	Notes:	

Students: Use the calendar to plan out your sessions during AMU. After successfully completing a session, check “completed” to track your progress. By tracking your sessions, you’ll be more organized and able to plan your day(s) or week(s) in advance. ***This tracker does not replace signing into sessions with a proctor!***