

ATTENDANCE REMINDERS:



School opens for arrival at 7:05AM. Classes begin at 7:30AM. All students are expected **IN CLASS** and ready to learn at 7:30AM. Arrival to school after that time is monitored by the front office staff and is considered, **“TARDY”**, late to school. Breakfast will not be served after 7:45AM.

- ❖ Late buses are excused; late private transportation students are not.
- ❖ Excused “tardy” are illness, accidents, appointments, and emergencies with notes. Getting up late, running late, or missing the bus are not excused tardies.

Students are expected to be in class by the assigned time. Students are expected to be ready to learn at the beginning of class. Arrival to class late is monitored by teachers and is considered “tardy”. Tardy passes will be given out to late arrivals, otherwise the tardy is considered unexcused.

STATE LAW requires attendance at school.

If an absence is unavoidable, please keep the following in mind:

- ❖ **A medical excuse or parent note is due within THREE DAYS of the absence.** These notes help the school determine whether or not the absence is lawful or unlawful and excused or unexcused based on State regulations.
- ❖ **State law limits parent notes to 10 days of excused absences per year.** Reasons for absences must still be lawful and excusable under state regulations.
- ❖ **Students are considered TRUANT after THREE CONSECUTIVE UNLAWFUL ABSENCES or 5 TOTAL UNLAWFUL ABSENCES.**

If we do not receive a note, the absence is considered **UNLAWFUL** and truancy counts being. Please send **NOTES** and give them to the front office staff.

LAWFUL ABSENCES INCLUDE:	UNLAWFUL ABSENCES INCLUDE:
<ul style="list-style-type: none"> ❖ Illness ❖ Illness or death in the student’s immediate family ❖ Recognized religious holiday of the student’s faith ❖ Activities or special circumstances approved in advance by the principal 	<ul style="list-style-type: none"> ❖ Vacations/Family trips ❖ Weddings ❖ Family in town for visits ❖ Missed Bus ❖ Overslept ❖ Traffic/Car trouble