

Residency Verification Documentation Requirements 2021-2022

Dear Parents or Guardians:

Registration and re-enrollment for the coming school year 2021-2022 is upon us. Because we are a magnet school, there are yearly residency verification requirements that our Board of Trustees has mandated. The purpose of this letter is to remind you of your responsibility to provide us with documents verifying your residency. There is important information included in this letter, so we ask that you read it carefully.

**\*This year all new AND returning magnet students must provide residency documentation BY June 30, 2021. We will do everything we can to make this process as efficient as possible.**

**Important:** Be advised that students residing outside Charleston County may be required to pay tuition per Board of Trustees' policy JFAB - Nonresident Students. If you have any questions about out of county tuition, please email the Office of General Counsel at (Sherron\_Brightharp@charleston.k12.sc.us).

If a parent fails to provide verifiable proof that the **student** owns property within Charleston County by the Board approved deadline of June 30, 2021, the student will lose the seat they may have been offered as of the day after June 30, 2021. There will be no recourse for reconsideration. The seat offered to an out of county student who fails to provide proof of property ownership will be offered to another student on the waiting list.

**Please note that your child may not be enrolled for the 2021-2022 school year if residency is not verified by June 30. ALL required documents MUST be provided at the same time.** These documents and forms, including a **notarized** affidavit, must be submitted. We do have a notary on campus if you would like to come to the school to have your affidavit notarized. Signatures on the affidavit prior to arriving at school will not be notarized. School offices **WILL BE OPEN** to receive residency documentation.

Should you have any questions concerning this matter, please call 843-769-0346 or email [pamela\\_johnson@charleston.k12.sc.us](mailto:pamela_johnson@charleston.k12.sc.us) or [debra\\_baxter@charleston.k12.sc.us](mailto:debra_baxter@charleston.k12.sc.us). Thank you for your cooperation with this process.

Sincerely,

Kimberly Hay  
Principal

Attachments

Montessori Community School

Gerrita Postlewait, Ed.D.  
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