

BELLE HALL ELEMENTARY SCHOOL

2023-2024 PARENT-STUDENT HANDBOOK

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Learning, a Lifelong Journey

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BELLE HALL'S MISSION STATEMENT

Learning, a Lifelong Journey

The mission of Belle Hall Elementary is to develop skilled, respected, independent seekers of knowledge by providing a rich, diverse, and challenging curriculum.

THE BELLE HALL CREED

I believe that each of us is a very special and unique person. I will treat each person in our Belle Hall family with respect and with gentleness. I will think "we" and not just "me".

I will have the courage to accept new challenges. I know that it is okay to make mistakes, but I will THINK before I act. I am responsible for the choices that I make today and for their consequences.

I will protect and take care of the Earth, and help create a peaceful world.

Each day as I begin this wonderful journey of learning and growing, I dedicate myself to becoming the very best me I can be.

CHARLESTON COUNTY SCHOOL DISTRICT OFFICES

75 Calhoun Street, Charleston, SC 29401
843-937-6300

MOULTRIE CONSTITUENT DISTRICT #2 OFFICE

843-937-6425

ELEMENTARY LEARNING COMMUNITY

Jennifer M. Swearingen, Ph.D.
Interim Associate Superintendent
843-937-640

ABSENCES/ATTENDANCE – Students need to be in school every day. If your child is absent please remember to send in a note and/or a signed doctor’s note on the day that your child returns to school. **Emails and phone calls are not acceptable forms of excuses.** Absences due to family vacations, attendance at sporting events, etc., are considered by the school district to be “unlawful absences” (unexcused) and appear on your child’s record as such. Teachers are **not** required to provide work ahead of time, to make up work missed, or to provide additional instruction. Please be aware that three consecutive or five non-consecutive unexcused absences will result in your student’s truancy. When your child is truant you will need to have a meeting with the school attendance intervention team to address truancy concerns. If your child has excessive unlawful absences, they may be referred to the truancy officer and/or the student may not be promoted to the next grade. Please use days other than the 180 school days to travel and schedule necessary appointments. See District Attendance Regulations in CCSD Student Code of Conduct.

ARRIVAL AND DISMISSAL – **MORNING:** Doors to the school open at 7:00 AM. Students participating in the breakfast program may go directly to the cafeteria. Early car-line drop-off is available at 6:50 am at the side car-line entrance. Parents may not enter campus through fence gates or doors as a Visitor’s Pass must be obtained only in the office. Parents must have a scheduled appointment with their child’s teacher to enter the building during arrival. Walkers and bike riders may only enter/leave through the back campus fence gates. *Students in the parking lot must be escorted to the crosswalk by a parent.* * For the first day of school *only* parents may walk their students to class through the exterior doors. After the first day students will enter the building through the appropriate arrival doors and proceed to class on their own.

AFTERNOON: *If there is a change in the way a student normally goes home, the school MUST have written permission that morning from the parent, including a phone number for verification. If a last minute change is necessary please call the office prior to 1:30 PM to ensure we can communicate with the teacher in enough time.* Please do not check out students early between 1:45 and the 2:15 dismissal bell as it disrupts the classrooms’ daily closure and contributes to confusion in supervising students. Arrival and dismissal traffic in the front of the school is for buses only. All supervision ends at 2:30. Because the safety of our students is our top priority, any student remaining after 2:30 will need to be enrolled in our Kaleidoscope After-School Care Program. There is a fee for this service.

ARRIVAL and DISMISSAL

- DOORS OPEN 7:00 AM (Early Car-Line Drop-Off is 6:50 AM)
- SCHOOL BEGINS/TARDY BELL 7:25 AM
- ANNOUNCEMENTS 7:25 AM
- DISMISSAL 2:15 PM
- HALF DAY 10:15 AM
- EARLY RELEASE 12:15 AM

BUSES- We must do our very best to ensure that all students arrive at school and back home safely. We expect all students to be considerate of their fellow students and driver by following safety rules on the bus. As with our expectations concerning in-school behavior, we expect parents to establish clear rules and set limits with their children regarding behavior while on the bus. Please be patient with late buses, particularly in the first few weeks of school as the drivers, students, and parents adjust to new routes and routines.

SCHOOL BUS CONCERNS

First Student (843) 823-3909
CCSD Transportation Office (843) 566-8142

Bus Changes - If your child needs to ride a bus other than the one assigned for childcare, etc., please send a note to the school office first thing in the morning because the driver must also be notified.

Bus Consequences – The CCSD Progressive Discipline Plan determines consequences for misbehavior on buses. We strictly enforce bus safety rules. Consequences range from parent/student conferences to suspension from the bus for a few days or several weeks. Each time a student is suspended from riding the bus, parents must provide transportation for their children to and from school.

First View App- This allows parents to track the progress of their child’s bus. The code for Belle Hall is 9HNF. Please utilize this app before calling the school to ask about buses. You can access this app and information on the CCSD website.

CAR RIDER INFORMATION - In order for the car rider system to move along at a steady and safe pace, certain rules must apply. **PLEASE SEE THE ATTACHMENTS OF THIS HANDBOOK FOR A COMPLETE DIAGRAM OF PROCEDURES.**

1. Cars are to enter the car rider line off Egypt Road at the first Jones Center Entrance.
2. Cars will remain in a single line. Children may not enter or exit their cars until they are in the drop-off/pick-up area by the building curb where staff members are on duty. **Do not drop off students in the parking lot or by the recreation center.** This is not safe and slows down the process.
3. Children must remain in the specified drop-off/pick-up area where there is adult supervision. Children will not be permitted to "meet" parents in the parking lot. There is an afternoon dismissal "Parent Pick Up" area where parents may walk up and wait at the crosswalk.
4. Cars must use the car line and are not permitted to pick up or drop off children in the front or back of the school. These areas are designated for buses, deliveries or cars with approved-program mirror tags displayed.
5. Cars must pull all the way forward in the car rider line
6. Parents **MUST** stay in their cars. If a child needs assistance getting out or in a car a staff member will assist.
7. Please ensure your child is ready to exit the car promptly with all of their belongings so that the car rider line can run efficiently.
8. *The front parking lot is for Buses Only during Arrival and Dismissal.*

PARENT DROP OFF & PICK UP INFORMATION Your help is needed and appreciated to help us have a smooth, safe arrival and dismissal. Children's safety is our main concern. Parents Drop-Off and Pick-Up is not a second car rider line where students may exit the car themselves and cross over to the school.

1. Parents may park at the Jones Center front parking lot and walk their children to the front of the school. **Pedestrian crossing is only allowed at the crosswalk.**
2. Students in the crosswalk must be escorted by a parent. Please do not congregate by the crosswalk.
3. Parents may not walk their children between cars or school buses.
4. Parent drop-off students will enter through the front arrival doors and not the car rider doors on the side.

BULLYING PREVENTION – Bullying behavior is not tolerated. Notify your child's teacher, guidance counselor or school administrator regarding your concerns and information. The school district bullying prevention protocol can be referenced in the CCSD Code of Conduct found on the school or school district website.

DELIVERIES/DROP-OFF CART – Make sure your child has all necessary assignments, lunch, and supplies before leaving home in the mornings. Interruptions to classrooms are made on an emergency basis only; therefore, deliveries made during the school day cannot be guaranteed to reach your child. Have your child help prepare their backpack and lunch for each day. You'd be surprised how capable they are of taking on more responsibility. If your child does forget a material at home whether it be a water bottle or book, s/he will be ok. It can be a learning experience for a child to go without a material for a day and learn the responsibility of bringing it the following days. If a material is an absolute necessity you can drop it off at school. However, to keep our front office moving smoothly and not interrupt instructional time you can leave the material on the drop-off cart outside the front door with one of the provided labels. This cart will be checked frequently and materials will be delivered to classes when there are breaks in instructional time. Thank you for your cooperation and understanding with this. This procedure is in place to ensure the office operates effectively and efficiently each day and to minimize instructional disruptions. - Please help your students be prepared each day for school and arrive with all of their materials.

DISCIPLINE - All students are required to abide by the CCSD Code of Conduct, which is located on the CCSD and Belle Hall Elementary websites.

Philosophy

Educators are responsible for teaching and learning. We are committed to providing a rigorous academic program in a safe environment for all students. Belle Hall is a PBIS (Positive Behavioral Interventions and Supports) school. The school is required to follow the District Progressive Discipline Plan (PDP) when assigning consequences and documenting all discipline infractions.

Parents are responsible for:

• setting limits

- tutoring their children in ethical standards
- expecting children to be responsible for their actions
- communicating high expectations to their children and expecting them to be careful listeners,
- actively participating in students' learning.

Students are expected to: "S.T.A.R."

- Stay Safe
- Take Responsibility
- Act Respectfully
- Reach For The Stars

Parent/Teacher approach to discipline will include the following steps:

- Help the child see that he/she made a poor choice.
- Insist that the child accept the responsibility and the consequences for his/her own actions.
- Help the child solve the problem that he/she created.
- Help the child maintain a sense of self-worth.

Each teacher will communicate their classroom behavior plan to parents and students at the beginning of the school year. Teacher Managed Referrals are dealt with at the classroom level and are written for documentation and communication purposes. Office Referrals for more serious infractions are handled by administration and the PDP is used for assigning any and all consequences.

DISCRIMINATION - SECTION 504 OF THE REHABILITATION ACT OF 1973 – See Appendices

EARLY DISMISSAL - If a parent must pick up a child early for a doctor's appointment, etc., the parent must send in a note that morning stating the reason and time the child will need to leave school and a telephone number for us to verify the note. The parent must come into the office to sign out the child. The student will not be dismissed from the classroom until the parent has arrived in the office and requested that the child be called. Students need to have all directions for any changes in the afternoon schedule before leaving home that morning. While we make every effort to communicate correctly to students with any parent messages, we have found it increasingly difficult to handle the large number of messages on a daily basis. Dismissal changes will not be accepted after 1:30 PM. Of course, emergencies do happen and, naturally, we understand those circumstances. **However, we will not be able to repeatedly contact the same students for changes of plans. Please do not call the school for these routine matters. All early dismissals/check-outs must occur before 1:45 pm.** If someone other than the parent/guardian must pick up a student, the parent must call the school and send a written statement giving permission for that person to pick up the child. Pictured identification will be required. Parents must include a phone number where they can be reached for verification. We will release students only to adults whose names are on the emergency cards. Parents must update this information and inform the office.

****EMERGENCY INFORMATION****

All parents must keep their child's emergency information updated with the school office. In addition, each student will receive a two-sided emergency information card to be completed by the parents and returned to school. Parents must fill out this information COMPLETELY and notify the school office anytime there is a change in information. It is very important that we can reach you in case of an emergency. We must have the names and telephone numbers of two other people we can contact in case of an emergency. Please let these people know that they are listed as emergency contacts on your child's emergency card. We STRONGLY urge you to provide accurate, current and complete information on these emergency cards. It is extremely unfortunate if an emergency occurs, and we cannot contact the parent or another responsible adult. If necessary in an emergency, EMS will be called when no one can be reached on the emergency card.

EMERGENCY CANCELLATIONS, DELAYED STARTS, OR EARLY DISMISSALS - Automated school district phone call-outs will announce cancellations, delayed school day starts or early dismissals. We also encourage you to monitor local media.

FEES – Student fees are \$40.00 per student. These fees help to pay for supplemental materials, such as consumable workbooks, classroom supplies, copying costs, software licenses, and curriculum extension items. The fees are due at the beginning of the school year and can be paid through Revtrak at <https://bellehallelementary.revtrak.net/>. If you have further questions on how these monies are spent please reach out to your teacher or administration.

FERPA - The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Charleston County School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Charleston County School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Charleston County School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- Honor roll or other recognition lists;
- Sports activity sheets, such as for wrestling, showing weight and height of team members.
- The annual yearbook;
- Graduation programs; and

Directory information, which is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include companies that publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. **If you do not wish to grant permission for your student to participate in media coverage associated with your child's school, please check "NO" on the back of your child's emergency card and complete the Denial of Media Release form.**

If you do not want Charleston County School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by **September 5, 2023**. Charleston County School District has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities & sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent institution attended

Should you object to the release of any such information, please notify Belle Hall of your objection to the release of "Directory Information" as identified by FERPA. ¹ These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.

HEALTH SCREENING - Our school nurse conducts routine vision screening. There is a place on the emergency card for you to indicate if you do not want your child to participate in health screening.

KALEIDOSCOPE – The school district offers a separate extended day program at Belle Hall sponsored by the CCSD Community Education Office. This fee-based childcare is provided after school from dismissal to 6pm in the cafeteria. The Director's telephone number is (843) 375-3409. Please call for enrollment specifics as there is often a Waiting List. You may also visit the CCSD website for more information.

LUNCH/BREAKFAST – Breakfast and lunch are provided each day at Belle Hall Elementary:

Breakfast Prices: • Full Price, Student - \$1.50 • Reduced Price, Student - \$0.30

Lunch Prices: • Full Price, Student - \$2.75 • Reduced Price, Student - \$0.40

You can find menus, pre-payment options, etc. at <https://ccsdschoolmeals.com/>. Parents/guardians can complete an application online at www.lunchapplication.com to see if their student qualifies for a free or reduced lunch. When completing an application, please include all the children in the household. For assistance or more information, contact CCSD's Nutrition Services Department at 843-746-1375.

MEDICATIONS: The Charleston County School District has established a policy (JLCD) identifying procedures for the safe administration of medications and/or medical procedures performed during school hours. No student shall carry medicine in school except for students given permission to do so by the Individualized Healthcare Plan to guard against a life threatening condition.

GENERAL MEDICATION RULES

- When possible, medications should be given by parents/guardians before or after school hours. Any medication to be given during the school day, including over the counter medication, must be accompanied by a completed *CCSD Medication/ Procedure Doctor's Orders* form from a health care practitioner who is recognized by SC's Dept of Labor, Licensing, and Regulation as authorized to prescribe medications. The parent/guardian portion of the form must also be completed.
- CCSD and its employees reserve the right to refuse to honor medication requests that are not consistent with professional standards and/or deemed unsafe for the school setting. If this occurs, alternatives for meeting the student's needs will be discussed.
- Requests from parents/guardians for administration of herbal/alternative medicinal products, "off-label" or investigational medications will be evaluated on a case-by-case basis.

PROCEDURES FOR MEDICATIONS

- Medical procedures require receipt of the completed *CCSD Medication/ Procedure Doctor's Orders* form and necessary equipment for the procedure. The *CCSD Medication/ Procedure Doctor's Orders* form must be completed by a health care practitioner who is recognized by SC's Dept of Labor, Licensing, and Regulation as authorized to prescribe medical procedures. The parent/guardian portion of the form must also be completed.
- The school nurse, in consultation with the parents, physician and student, will develop an Individualized Health Management Plan for the medical procedure.

PARENT RESPONSIBILITY FOR MEDICATIONS

- Deliver the completed *CCSD Medication/ Procedure Doctor's Orders* form along with medication in the original labeled prescription container and/or proper equipment for medical procedure to the school.
- Inform the school of any changes in the student's health condition, medical procedure or medication.
- Update CCSD forms annually or when there is any change in the medication or medical procedure.
- Pick up any unused medication or medical supplies within one week of discontinuation or last day for students, whichever comes first, after which medications will be disposed of.
- Provide no more than a thirty (30) day supply of medication to the school.
- Be responsible for medication/equipment until it is received by the principal or his/her designee.

SCHOOL RESPONSIBILITY FOR MEDICATIONS

- Receive and review completed *CCSD Medication/ Procedure Doctor's Orders* form along with medication (properly labeled/original container) and/or appropriate medical equipment.
- Safely assist students with medication or performance of medical procedures according to CCSD policy JLCD.
- Communicate with the parent any problems or issues relating to administering medication or medical procedures.
- Destroy medicine according to policy one week after discontinuance of medication or at the end of the school year, if not reclaimed by parents.

SELF MEDICATING AND/OR SELF MONITORING

Certain students with special health care needs may self administer and/or monitor provided the following requirements are met:

- *CCSD Medication/Procedure Doctor's Orders* form is completed with the following: name of the medication/procedure; dosage, time and route of the medication; statement from the legal prescriber that the student may self medicate and/monitor; signature of legal prescriber; signature of parent or legal guardian.
- An Individualized Health Management Plan (IHP) has been developed by the school nurse with input from the student's healthcare provider, the parent/guardian and the student.
- Documentation from the student's healthcare provider stating that the student has been trained and is competent to self- medicate and/or self-monitor.
- Parent has signed a release of information allowing sharing of information with the student's healthcare provider and to those school employees with a legitimate need to know.
- Medication is provided in an appropriately labeled prescription container.
- Determination that the student's self administration/monitoring will not jeopardize the safety of the student or others.
- A signed statement by the parent/legal guardian acknowledging that the district shall incur no liability as a result of

hold harmless the district and its employees and agents against any claims arising out of the student self medicating and/or monitoring.

PARENT COMMUNICATION - Each student is expected to maintain a communication log book daily. Teachers and parents will use this book for daily communication to parents. These books may also be used as homework assignment books. **A parent signature is required in the teacher communication book, on a daily basis.** Please check with your child for possible letters, announcements, etc. Your child's teacher will inform you when to regularly look for signed papers and information from the classroom. Please always feel free to call or email your child's teacher with any concerns or questions. They are your first point of contact in the school for classroom inquiries. In addition, whenever an important school-wide message needs to be communicated, the automated School Messenger phone call out system will be used. This is a CCSD service. ***It is imperative that your telephone number and email address is correct and up to date in the school database.***

SECURITY — For the safety of our children, all visitors, volunteers, substitutes, and adults in the building must wear an ID badge. Parents or other visitors are not permitted to enter the campus without required identification. All visitors must check in with the office and show a driver's license; a Visitor's Pass with a picture will then be printed. Staff members are expected to require any adult without identification, to check in with the office. After checking in, all visitors must go directly to their expected destination in the school and then directly back through the office when exiting.

SEXUAL HARASSMENT POLICY — Sexual harassment can happen to anyone. To avoid such an occurrence, Charleston County School District is taking extraordinary steps to provide a safe and positive learning environment for every student. Any Belle Hall student who believes that he or she has been harassed by another student, school employee or other adults or agents of the Charleston County School District should report that fact to Belle Hall's designated School Complaint Managers, Principal or Assistant Principal, or directly to the County Superintendent. Sexual harassment is a serious matter. Any student determined to have purposefully made a false report of harassment shall be disciplined for such conduct.

SUPPORT TEAM- Students experiencing difficulties may be referred to the Multi-Tiered Systems of Support (MTSS) team. This team of staff experts meets regularly to devise appropriate interventions and support based on the Response to Intervention model protocol. Please contact your child's teacher or the Guidance Counselor, if you have concerns.

TARDY POLICY - If a student arrives **in the classroom** after the morning bell at 7:25AM, the student will be considered late for school. **Students arriving late must report to the front office to pick up a tardy slip.** Please note that breakfast will end promptly at 7:23 AM in the cafeteria so that students who are eating can make it to their class on time. When students are repeatedly late, it not only disrupts their own learning, but also the learning of others. The parents of chronic offenders will be required to conference with the administration.

TECHNOLOGY ACCEPTABLE USE POLICY — All students are required to abide by the CCSD Technology Acceptable Use Policy.

UNIFORM CODE

1. All clothing must be solid red, white or navy blue. Pants, dresses, shorts and skirts may be solid red, white, navy blue, khaki or denim.
2. **Shorts and skirts must reach down to fingertip length when the student is standing.**
3. No halter-tops or tops held up with straps.
4. All clothing must be appropriate. No oversized clothing, sagging pants or holes in clothing.
5. Any sweaters/ sweatshirts/ outerwear that will be worn in the classroom must be solid red, white or navy blue. No coats are to be worn in the classroom.
6. NO logos/ graphics larger than the Belle Hall uniform shirt front logo on any clothing item.
7. No hats or bandanas may be worn in the building.
8. All accessories should be kept to a minimum, must be appropriate and not a disruption or hazard.
9. All shoes must have a closed toe. *Tennis shoes must be worn on PE days.*

The school will plan several "No Uniform" days, which will be announced. This school code was created collaboratively by the PTA, School Improvement Council and staff. A neat, clean and consistent appearance plays a significant role in a student's attitude toward school and supports the entire school's positive climate. We believe that having students dress for success is a critical factor in limiting distractions and helping scholars reach their full potential.

VOLUNTEERING IN CLASSROOMS - Belle Hall parents are encouraged to be involved in school activities. Please schedule your volunteering or visits with the teacher in advance. Parents will not be admitted to classrooms if it is not scheduled with the teacher. Always stop by the school office upon arrival. You will receive a required identification sticker to wear while you are in the school. All visitors must go directly to their expected destination in the school and then directly back through the office when exiting. Visitors may not stop at other locations in the school. For the safety of our children, teachers are required to enforce our visitation policy. Please keep in mind that visitations are distracting to other students, so we ask that you keep them to a minimum. Always enter and leave through the school office.

SAIL – (Students Actively Involved in Learning) Students in grades 3-12 become eligible for gifted and talented services if they demonstrate high aptitude at or above the 96th national age percentile on a composite score on an individual or group aptitude test. Students who do not meet the 96th percentile on the aptitude test composite score may qualify if they meet the criteria for two of the three dimensions listed below:

- **Dimension A Criterion:** Reasoning Ability: Score at or above the 93rd national age percentile on the Verbal, Non-Verbal, Quantitative, or Composite score on an aptitude test.
- **Dimension B Criterion:** High Achievement in Reading and/or Mathematics: Score at or above the 94th national percentile in Reading or Math on a nationally normed assessment instrument OR meet the cut off scores for ELA or Math on SC READY.
- **Dimension C Criterion:** Intellectual/Academic Performance (Grades 2-5): Obtain a qualifying score on the SC Performance Task Assessment.

For additional information please visit CCSD's Gifted and Talented website: www.ccsdschools.com/Page/1244

Please contact our SAIL teachers with questions.

Services Available to Students with Special Health Care Needs

Parent Notice (IHPs, Section 504, IDEA, Medical Homebound): Required By S.C. Code Ann. Section 59-63-90 (Supp. 2013)

Many health care services can be provided for students to keep them at school where they can learn and participate with other students. Our goal is to provide information to parents and legal guardians about some of the services and programs available for addressing the health care needs of students during the school day to help students succeed in school. It is important that the necessary health care information is shared with the appropriate people—such as teachers on duty during recess, bus drivers, and cafeteria employees—to make sure that the students' needs are met throughout the school day.

Individual Health Care Plans or Individual Health Plans (IHPs)

Individual health care plans are also called individual health plans or IHPs. School nurses who are registered nurses write IHPs to guide how a student's health care needs will be met while at school. The nurse works with the student, the student's parents or legal guardians, the student's health care provider, and other school staff to write the plan. IHPs are written for students who have special health care needs that must be met by school staff during the school day. IHPs are also written for students who have been approved by the school district to self-medicate or self-monitor. To learn more about IHPs, talk with your child's school nurse or the **Nursing Services Office at 843-745-2184**.

Section 504 of the Rehabilitation Act of 1973 (Section 504)

Section 504 is a federal law that requires public schools to make adjustments so that students with certain disabilities can learn and participate in settings like other students who do not have disabilities. To be eligible for services under Section 504, a student must have a condition that substantially limits one or more major life activities. Whether an impairment substantially limits a major life activity must be determined without reference to the ameliorative effects of mitigating measures or lessening of the impact of the condition by the use of medication, medical supplies, equipment, or appliances, low-vision devices (not including ordinary eyeglasses or contact lenses), prosthetics, including limbs and devices, hearing aids and cochlear implants, or other implantable hearing devices, mobility devices, or oxygen therapy equipment and supplies. A team decides if a student is eligible. The team should include the student's parent or legal guardian, the student (if able), and others who know the student or know about the student's disability, such as a teacher, a guidance counselor, a school nurse, and other school staff. If the student is eligible, the team develops an individual accommodation plan. The individual accommodation plan explains how the school will meet the student's needs while at school and may include health services for the student during the school day if needed. To learn more about Section 504, contact the **Department of Exceptional Children Services at 843-937-6500**.

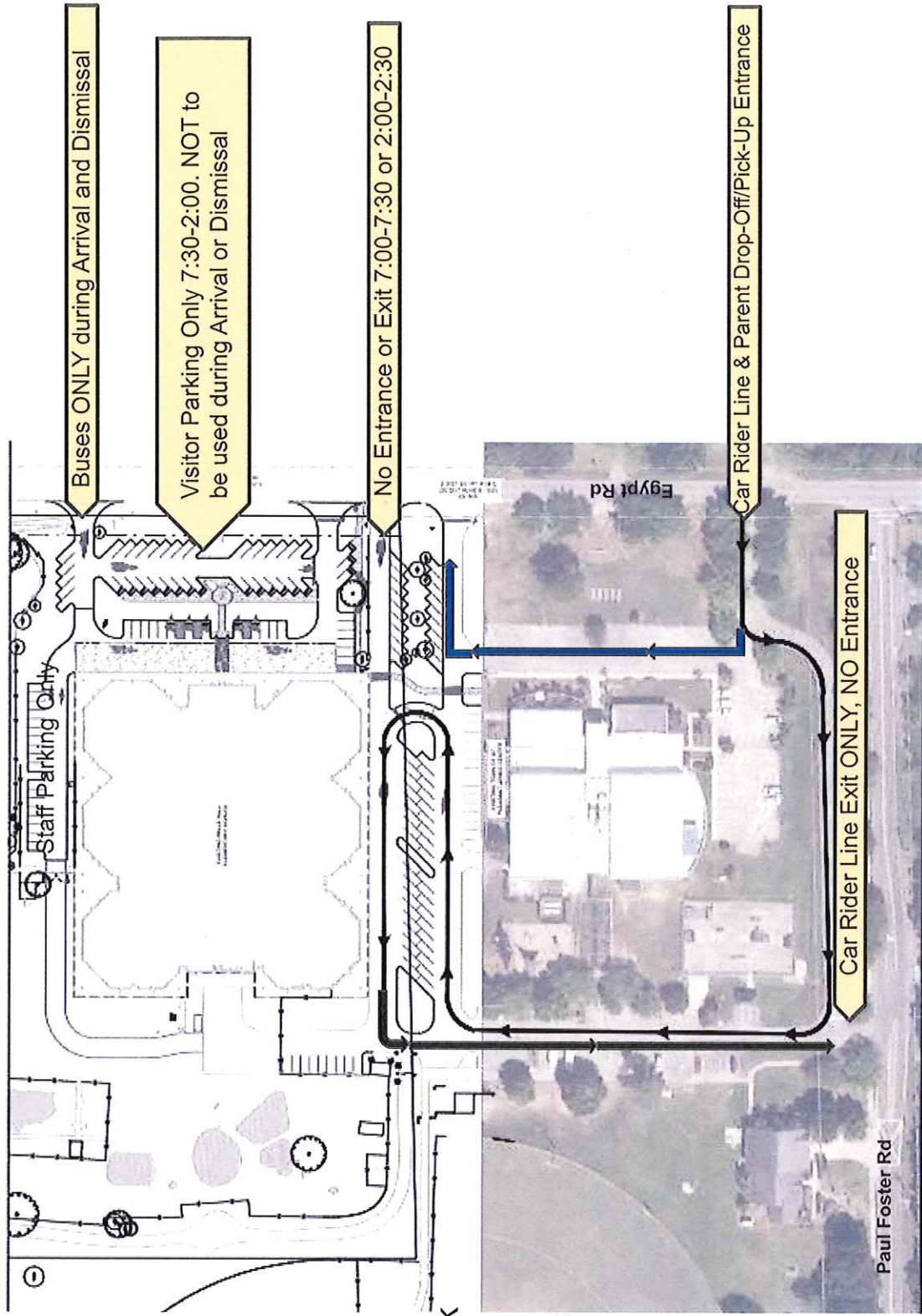
Individuals with Disabilities Education Act (IDEA)

Students, ages 3 to 21 years, may receive services under the IDEA if the student needs special education and related services to benefit from his or her educational program. A team decides if a student qualifies for services under the IDEA. The team includes the student's parent or legal guardian, teachers, and other school staff. The team develops an individualized education program (IEP) if the student meets federal and state requirements. The IEP outlines a plan for helping the student receive a free appropriate public education and meet goals set by the team. The IEP may include health services for the student during the school day if needed. Contact the **Department of Exceptional Children Services at 843-937-6500** to learn more about the IDEA.

Medical Homebound Instruction

Medical homebound instruction is a service that is available for students who cannot attend school for a medical reason even with the aid of transportation. A physician must certify that the student has such a medical condition but may benefit from instruction, and must fill out the medical homebound form that the school district provides. The school district then decides whether to approve the student for medical homebound services. The school district will consider the severity of the student's illness or injury, the length of time that the student will be out of school, the impact that a long period away from school will have on the student's academic success, and whether the student's health needs can be met at school. To learn more about medical homebound services, contact the **Office of Pupil Accounting at 843-937-6339**.

CAR RIDER LANE DIAGRAM



Key

Car Rider Line Flow
 Parents must remain in cars with this method

Parent Drop-Off & Pick Up Flow **Parents must park and walk students to corner of building with this method**

Buses ONLY during Arrival and Dismissal

Visitor Parking Only 7:30-2:00. NOT to be used during Arrival or Dismissal

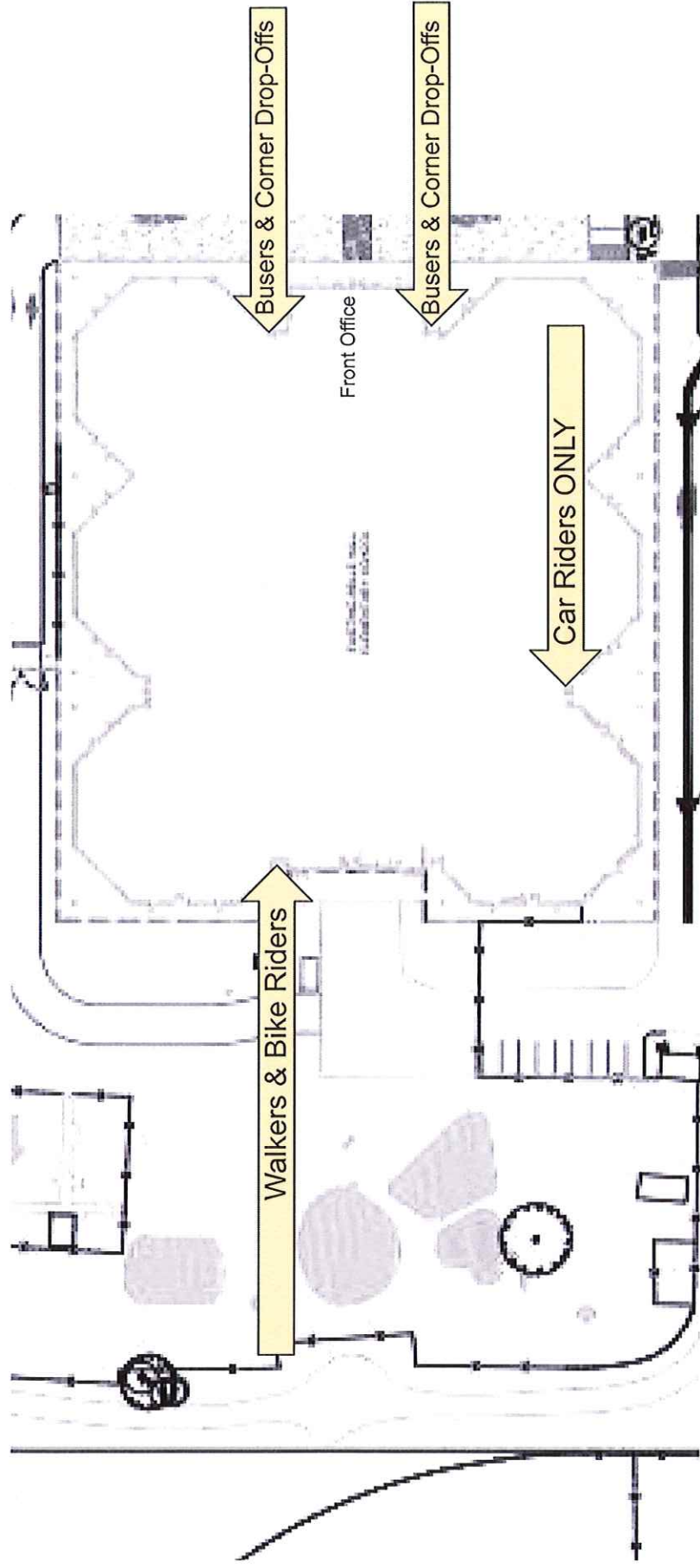
No Entrance or Exit 7:00-7:30 or 2:00-2:30

Car Rider Line & Parent Drop-Off/Pick-Up Entrance

Car Rider Line Exit ONLY, NO Entrance

Paul Foster Rd

Egypt Rd



Student Entrances by Method of Arrival