

ACADEMIC MAGNET HIGH SCHOOL

*Student Handbook
2022-2023*

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ERUDITIO ET HONOR

Scholarship and Honor

This agenda belongs to:

Name: _____

Homeroom Teacher: _____

AMHS Departments

Administration

Jacob Perlmutter - Principal
Lucy Pinckney – Associate Principal
Kimberly Zerbst – Assistant
Principal

Counseling

Monica Vallejo – Director of
Counseling
Jennifer Chrysler – Counselor
Gabrielle Krupilis – Counselor
Danielle McCall – Counselor

Support Personnel

Sarah Fisher – Pupil Accountant
Mary Knox – Bookkeeper
Dr. Lara Russell – Media Specialist
TBA - Cafeteria Manager
TBA - Athletic Director
Anita Vogel – Secretary

Career & Technology

Alan Schmitt – Chairperson
Jill Beuk
Monique Collins

English

Carol Hurt – Chairperson
Natasha Akery
Larissa Bortz
Jennifer Grayson – 11th grade Level
Leader
Genevieve Hay
Mary Lankford
Melissa Shifflette
Audrey Smith
Kristen Vann

Math

Dr. Krista Cassidy – Chairperson
Christina Frazier
Gwendolyn Hooffstetter – 12th
grade Level Leader
John Johnston
Steve Percy
Carrie Renes
Catherine Yackey

Science

Tyson McCormick – Chairperson
Maria Desbrow
Ryan DeVenio
Andrea Langley
Katharine Metzner-Roop
Karla Phillips – 9th grade Level
Leader

Social Studies

Nairobi Orr – Chairperson
Ijeoma Etikerentse
Carl Garris
Andrew Rusciorelli
Jason Stackhouse
Jason Williams

Special Areas

Micheline Phelan-Callicott –
Chairperson
Ian Grimshaw
Jennifer Koll

World Language

Dr. Joy Altman – Chairperson
Elizabeth Calabrese
Linda Colon
Graciela Cook
Dr. Samuel Frances
Daniel Jent
Dr. Andrea Lupio

2022-2023 CCSD Calendar

August 17, 2022	First Day of school
September 5, 2022	Holiday- Labor Day – No school
September 23, 2022	Early Release Day
October 7, 2022	Early Release Day
October 20, 2022	Half Day for Students
October 21, 2022	Teacher Workday – No school for students
November 7, 2022	Early Release Day
November 8, 2022	Election Day – No school
November 21 & 22, 2022	Weather Make Up days (E-Learning)
November 23-25, 2022	Fall Break – No school
December 16, 2022	Half Day for Students
December 19 through January 2, 2023	Winter Holiday – No School
January 3, 2023	Teacher Workday – No school for students
January 16, 2023	MLK Day – No School
January 17, 2023	Teacher Workday – No school for students
February 3, 2023	Early Release Day
February 17, 2023	Early Release Day
February 20, 2023	Presidents Day – No school
March 10, 2023	Early Release Day
March 24, 2023	Teacher Workday – No school for students
April 7, 2023	Early Release Day
April 10-14, 2023	Spring Break – No school
May 12, 2023	Early Release Day
May 29, 2023	Memorial Day – No school
June 6, 2023	Half Day for Students
June 7, 2023	Weather Make-Up Day (E-Learning)
June 8, 2023	Teacher Workday – No school for students
June 9, 2023	Summer break Begins

A Welcome from the Administration and Faculty

Welcome to the Academic Magnet High School, home of the Raptors. We are committed to helping each student succeed in an academic environment that challenges you to think, prepares you for college, fosters the development of your leadership skills, and teaches you to assume responsibility for life-long learning. We believe that by creating an accepting and nurturing learning environment each student will develop his or her interests and talents. Our goal is for each student to grow and excel intellectually, socially, and athletically, and to become a responsible citizen of the world.

Have a Great Year!

Desired School Atmosphere

It is our belief that the Academic Magnet High School should nurture and enhance a learning environment that promotes well-rounded, academically gifted students. To fulfill our school's vision, mission, and belief statements, we encourage our students to develop certain qualities. The qualities listed below are beneficial, desirable, and conducive to developing a community of respectful and responsible individuals.

Therefore, all of us in the "learning community" should strive to be

Considerate	Honorable
Compassionate	Individualistic
Critical Thinking	Open-minded
Dependable	Resilient
Diligent	Self-disciplined
Goal-Oriented	Self-manager
Respectful of self and others	Helpful
Involved in the school and community	

To maintain a friendly, open, and positive environment on campus, the following actions shall not be tolerated:

Cheating and Plagiarism	Harassment
Sexual Harassment	Vandalism
Discrimination	Lying
Stealing	Obscene Language

Possession and/or use of drugs,
tobacco, and alcohol
Endangerment of others

Violence

Important Items to Know

Appointments and Conferences: To schedule a conference with a specific teacher, email the teacher directly. To schedule an appointment with an administrator, email the administrator directly.

Graduation Requirements: An AMHS student must successfully complete a minimum of 26 units during high school that include the following:

- English, math, science, social studies, and a world language required each year.
- Computer science, physical education, health (virtual HS), fine art, AP Seminar and AP Research are required courses.
- 3 to 6 electives.
- Complete a minimum of 4 Advanced Placement units.
- 90 hours of community service (adjustments are made for late enrollees and pandemic considerations).

Lockers: Students will be issued a lock from AMHS, and they are responsible to return the lock at the end of the year. Replacement locks will cost \$5.00.

Unauthorized locks are prohibited. Lockers are subject to inspection and search by school officials and police officers.

Medications (Prescription and Non-prescription): Students are **not** allowed to have any medications, including over the counter, in their possession. You may obtain medication forms from the clinic located in Bldg 8. When it is required to take meds during the day, students will report to the school nurse. The nurses' hours are posted on the Clinic Door.

Nutrition: Breakfast and lunch, either in the middle or after 3rd block, are available in the cafeteria. Students may eat in the cafeteria, outside in the picnic area, gallery, in the courtyard and other designated areas. Free and reduced meals are available for those who qualify. Online payment center: <https://www.k12paymentcenter>.

Parking: Seniors and juniors with a valid driver's license may obtain parking permits. All students must park in their assigned spot. Parking can be evoked for disciplinary infractions and improper driving. Police officers with consent from the administration may inspect and search vehicles.

Textbooks: Textbooks are issued free of charge, and they are the property of the state of South Carolina. At the end of a school year, students will be charged for lost or damaged textbooks.

Student Responsibilities



Scan for the CCSD Student Code of Conduct and Progressive Discipline Plan

Attendance Regulations: Students who have been absent from school must report to the attendance office with a signed note, not an email, from a parent/guardian explaining the reason for the absence. The note must be presented **within 3 days** for the absence to be marked as excused. Failure to follow policy will result in the absence being counted as unexcused.

Three consecutive absences or 5 total absences without notification to the data/attendance clerk can result in truancy. Students absent in an excess of 5 days/class will be required to make up the lost "seat time." Seat time will be held on the 3rd Thursday of each month from 3:30 to 4:30 p.m. with the Assistant Principal.

Attendance Requirement for Promotion and/or Credit: Per CCSD's Student Code of Conduct, all students previously enrolled in the District and those residing in the state who are entering for the first time shall be counted unlawfully absent for each day missed due to late enrollment. All absences are defined as lawful or unlawful.

Students having a lawful absence shall be permitted to make up work missed during the absence. Absences determined as unlawful will not entitle a student to make up work missed during the time of the absence. Principals may use discretion in permitting students to make up work.

High school students will be counted absent for a full period if they miss more than half of the class period.

The principal may determine the lawful or unlawful nature of the absences. Students in grades nine through twelve must attend:

- Quarter Course: 42 out of 45 Days
- Semester/4 x 4/ 90-day A-B Schedule: 85 out of 90 Days

Early Dismissal: Students **must** bring a note from a parent to the attendance/data clerk **before school begins** on the day of the early dismissal and then sign out with the attendance/data clerk in Bldg 8 at the time of dismissal. Failure to follow procedures can result in an administrative referral, an after-school detention and parent conference.

Assignments & Assessments:

All assignments and assessments, which may include but not limited to quizzes, tests, exams, projects, etc. must be taken or submitted on the assigned date which is posted but not limited to google classroom, the AMHS website, etc. If a student is absent on the due date of an assignment, he/she must take the assignment on the next scheduled day of class. Failure to return a note to the data/attendance clerk can jeopardize making up assignments. Students who know in advance of their absence, must check with their teacher via email or in person to make arrangements for missed assignments. (*This statement applies to any student who participates in any school-sponsored activity.*) Failure to contact the teacher can result in a failing grade.

Identification Badges:

ID Badges are an important security and safety item for our school. Students ID badges **must** be worn around the neck, and be visible at ALL times during the school day. A student's ID will be required for entry into all offices, clinic, and media center. Temporary IDs and permanent replacement badges (\$5.00) may **only** be obtained in Rm 7103 in the morning before school begins. During the school day, if no adult is in Rm 7103, report to the assistant principal's office for assistance.

Tardy to School (1st Period): All students will be marked tardy to school if late to their 1st period class. This will be documented in PowerSchool. After 3-days of tardy, students will be assigned a lunch detention in the silent lunch detention room. Parents will be notified every interim or grading period regarding their student's tardiness to school. Students with 5 or more tardies will participate in Thursday detention which will be conducted by the Assistant Principal. Additional consequences will follow the PDP.

Tardy to Class (2nd – 4th Periods) will be handled by the individual teacher and will be documented in PowerSchool. Students may be assigned a lunch detention. Five or more tardies to class may result in a referral to administration for review and consequences.

Dress Code: To promote an appropriate educational environment, the following dress code has been established by CCSD Student Code of Conduct, which applies to both male and female students. All clothing is to be worn appropriately and in the manner for which it was designed. If clothing is deemed inappropriate, the student will be required to change into appropriate clothing or may be sent home. Please see the CCSD Student Code of Conduct for more details.

Cell Phones: Smart phones may be used on campus before school begins at 8:30, between class changes, during lunch and after the school day ends at 3:30 PM. Students needing to make a **phone call** during school hours **must** ask a teacher or go to an administrator's or guidance counselor's office. See the CCSD Student Code of Conduct for consequences. In addition, repeated violations may result in the phone being confiscated and held for a parent conference.

CCSD Devices: Misuse of CCSD devices and digital communications, which may include but not limited to playing games, inappropriate emails, Canvas postings, etc. is forbidden. Violations will result in the loss of computer privileges and other consequences outlined in the CCSD Student Code of Conduct.

Class Schedule: Students are expected to get to class on time and use the breaks between classes to get books and take restroom breaks. Classes are organized on an A/B schedule with 4 classes being held every other day.

Warning Bell	8:25
Announcements	8:30 – 8:35
1 st period:	8:35 – 10:05
2 nd period:	10:10 - 11:40
3 rd period:	11:45 – 1:15
Lunch:	1:15 – 1:55
4 th period:	2:00 - 3:30

Parking Rules: All parking spaces at the Academic Magnet High School are assigned. All cars must be parked in their assigned space when on campus. A list of rules for driving and parking on campus is given to students when the passes are issued. Failure to follow the rules may result in the loss of the parking privilege.

Suspension: A student who has been suspended is to be under the direct supervision of his/her parents/guardian/custodian. Students who are suspended are not permitted on any CCSD property or at any school-sponsored event during the suspension period; this includes athletic team practices and/or games. Suspensions may be noted on college applications.

THE HONOR CODE OF THE ACADEMIC MAGNET HIGH SCHOOL

(Based on the Honor Code of Davidson College)

Each Academic Magnet student is honor bound to refrain from stealing, lying, and cheating. Stealing is the intentional taking of any property without right or permission. Lying is intentional misrepresentation of any form. Cheating is any practice, method, or assistance, whether explicitly forbidden or unmentioned, that involves any degree of dishonesty, fraud, or deceit. Cheating includes plagiarism, which is representing another's ideas or words as one's own. Each student is responsible for learning and observing appropriate documentation of another's work. Additional guidelines for each class may be determined by its teacher; each Academic Magnet student is responsible for knowing and adhering to them. Each Academic Magnet student is honor bound to report immediately all violations of the Honor Code of which the student has first-hand knowledge. All students, faculty, and other employees of Academic Magnet are responsible for familiarity with and support of the Honor Code.

Consequences for Cheating/Plagiarism

All violations will be addressed using the CCSD Student Code of Conduct and Progressive Discipline manual.