

TROJAN NETIQUETTE

Tips for successful video conferencing

JICHS is committed to creating an inclusive, engaging, meaningful learning environment for all students. Consider the following points so you can do your part!

MEETING SPACE

- Set up in a public area if possible
- Find a quiet, well-lit space free from distractions.
- Use a fun background that remains for the whole class period!



BE ON TIME!

- Enter the room promptly when the class period begins.
- All school tardy & attendance policies are in full effect!
- Stay for the whole time -- we miss you when you're gone!

BE ATTENTIVE

- Stay engaged!
- Use physical and emoji responses to participate
- "Raise" your hand to be recognized.
- Avoid multitasking so you don't miss anything!
- TAKE NOTES!!!!

LOOK SHARP

- School appropriate clothing should be worn.
- Follow class & school rules on camera & technology use.

SOUND CHECK

- Keep your mic muted when you are not speaking to the class to eliminate distracting background noise.
- Use earbuds w/ a mic for best results
- Use appropriate language -- even when using chat features.

BE RESPECTFUL

- All online interactions should be respectful
- Be charitable to each other -- these are trying times... let's be a team!

PRO TIPS

If your connection is lagging or stuttering, do the following:

- Close extra open apps
- Try to limit others on your WiFi
- Turn off your camera and just listen to the discussion
- Use headphones or earbuds with a microphone

