

## CCSD Notification Protocol for Positive COVID-19 Cases

The following is a description of the CCSD parent/family notification protocol for positive COVID-19 cases in a school for the upcoming school year.

When a student or staff member (or any person physically in-person) in one of our schools has tested positive for COVID-19, that person will be required to stay out of school for at least 10 calendar days and will be directed to isolate. Our school health services personnel, in cooperation with DHEC will begin contact tracing to determine if there are individuals who have had “close contact” with the person who tested positive.

“Close contact” is defined by DHEC as “being within six (6) feet for 15 minutes or more to a COVID-19 case while contagious” either with or without face coverings. In classrooms where social distancing could not be maintained, all children and staff will be considered close contacts.

Dependent on the findings, we will implement the following types of notification:

- **Direct Notification for “Close Contact”:** Anyone who has been in “close contact” with the COVID-19 positive individual during the time he/she was contagious must be excluded from school for 14 days after last contact. The parents of any student who is determined to have had “close contact” with a COVID-19 positive individual will be notified directly (same day) by school personnel through a phone call and an email from the school.
- **“Not Close Contact”:** Individuals in the school who are determined to NOT have been in close contact with a COVID positive person will NOT be notified unless it is determined to be necessary in consultation with DHEC.
- **School-Level and Broad Notification:** When it is determined, in consultation with DHEC and/or health agency officials, that a school, group, team, etc. requires a special notification beyond the direct notification for close contact, the district and/or school will utilize phone calls, emails, or written notification to parents as appropriate and necessary.
- **School and District Dashboard:** CCSD will provide data updated daily showing the rolling number of COVID-19 positive cases (students and adults in-person at a school) on a school-by-school basis. This dashboard will be housed on the CCSD website and will provide the CCSD community a transparent view of the condition of each school relative to COVID-19.

Charleston County School District is committed to prioritizing the health and safety of students and employees. In all instances, we will follow the S.C. Department of Health and Environmental Control’s (DHEC) guidance for schools on COVID-19. We will provide all pertinent information that can be shared in order to inform parents, but we must also protect individual’s confidential information by not providing names or identifying information about a student or staff member.