



Dear Frierson Families,

Our number one goal is to keep each child safe by making sure they are dismissed per their parent's instructions to a location with appropriate supervision. In order to allow us to support each parent's dismissal plan, please uphold the following dismissal-related procedures:

1. **Dismissal and Arrival** will now take place from the back of the school which is accessible from the first gate. This will be referred to as the Car Rider line from now on.
2. Students are dismissed promptly beginning at 3:30 PM.
3. **All early checkouts stop at 3:00** each day. This means that if you come into Frierson after 3:00, you will be directed to the car rider line and we will dismiss your child to you as part of our regular car rider dismissal procedure starting at 3:30. If you need to sign your child out of school early for an appointment, please do so before 3:00.
4. Parents may begin lining up in the Car Rider line to await the start of our 3:30 p.m. dismissal at 3:00 p.m. We need your cooperation with this matter in order to ensure the overall safety of students, staff and parents, and to provide clear and immediate access to the school for first responders in the event of an emergency.
5. If your child will be going home a different way than he or she usually does, parents are to send notice of this change to the child's teacher **IN WRITING** on the day of the change. Please include your child's first AND last name on the note, the teacher's name, the date, and your signature.
6. If you need to call the school to let us know of a change in your child's dismissal plans for that day, you **MUST** call the school no later than 2:30 to let us know of the change. Again, please understand that our goal is to dismiss all of our students safely. We need a reasonable amount of time to get change messages and bus notes out to students and their teachers.
7. Please remember your placard.