

**2019-2020**  
**Parent Handbook**



**The ABC's of Pepperhill Operations**

*"Achievement for All"*

## A

### ATTENDANCE POLICY

In order to help your child achieve his or her fullest potential, we need your child to be at school and on time each day so that he/she will not miss crucial instructional time. The school day starts at 7:25 a.m. School officials are accountable for following up on student attendance and tardiness issues. Ongoing truancy issues may result in parents being required to meet with an administrator to develop an attendance contract. Below are important facts about CCSD's Attendance and Truancy Policy and South Carolina State Law:

\*All absences are classified as either lawful or unlawful (can be excused or unexcused) and all absences, regardless of the classification, must be documented. Lawful excused absences include: student illness, serious illness of immediate family member, death of a family member, religious holidays, and suspension.

\*Lawful unexcused absences include: absence as a result of an extracurricular activity that is not approved or requested by the administration, those suspended from the bus and who do not report to school, those who go to appointments that could be made outside of school hours, and parental notes for student illnesses in excess of ten days that is not substantiated by medical statement.

\*Unlawful absences include: students who are absent from school without acceptable cause with the knowledge of the parents (example: vacations and accompanying parents on trips) and those willfully absent without the knowledge of parents.

\*Unlawful absences are ALWAYS unexcused.

\*Teachers are not required to allow students to make up work missed during an unexcused absence.

\*A written excuse is required for all absences in all of the categories mentioned above. There are no exceptions. **Ten is the magic number!** After 10 absences a student may be retained in his/her current grade.

All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence. Written explanations of absences must include the student's name, parent/guardian's full name, date(s) of absence(s), documentation of the reason for absence, and a parent/guardian's signature. Per South Carolina Department of Education guidelines, text messages and emails are not acceptable documentation for student absences. All documentation required by the school is subject to review and must be approved by the principal.

**Additional information concerning the Charleston County School District attendance policy is included in the CCSD Code of Conduct.**

### MORNING ARRIVAL

For safety reasons, students are not to arrive at school prior to 7:00 AM when adult supervision begins. At 7:05 AM students may go directly to their classrooms where breakfast is served. Students are considered tardy if they are not in their class at 7:25 AM.

For the safety of all children, upon entering the building, parents and visitors must sign-in with their **valid driver's license** at the front office. This includes parents who walk their children to class in the morning. (We do make an exception to this rule on the first two days of school while students are getting

acclimated to the route to their new classes.) If you regularly walk your child to the classroom in the morning, please consider allowing your child to walk on his or her own after the first few weeks. This helps foster your child's independence. We have adults on duty to help our students get safely to and from their classes.

### **CAR RIDERS**

In order for the car rider system to move along at a steady and safe pace, there are certain rules that apply:

- \* In the mornings, cars will pull all the way forward, stacking cars as closely and as safely as possible. Children will not exit or enter their cars until they are in the drop-off/pick-up area where staff members are on duty. Parents do not need to get out of the car. Staff members will be along the curb to help students in or out of the vehicles.
- \* Absolutely no parking lot drop-offs are allowed.
- \* At the end of the day, children must remain in the specified drop-off/pick-up area where there is adult supervision.
- \* In the mornings, please begin saying your goodbyes and giving goodbye kisses prior to pulling into the drop-off zone. This will allow your child to make a quick exit and keep our car line flowing smoothly.
- \* As the car rider line forms along the neighborhood streets and immediately on Creola Dr., please avoid blocking any and all driveways so that Pepperhill residents can exit their driveways.
- \* Students riding in cars should wait to exit the vehicle until they are in front of the school and the door is opened by a staff member; students should not exit vehicles along the neighborhood streets close to the school.
- \* For car rider dismissal, please display the official Pepperhill placard in the front passenger side window of your vehicle. No student will be dismissed without a PES car rider sign. We will call out students' names (over a walkie talkie) as cars pull up. If your placard is lost, the office will gladly provide you with another one - in order to get another sign you will need to come into the office and present a photo ID and be listed on the student's emergency dismissal card.

### **BIKE-RIDERS**

\*Bike racks are located within the locked fenced area near the Kindergarten wing. This area is open during arrival and dismissal. During arrival, students are expected to walk their bicycles to the designated area which will remain locked and secured during the school day. At dismissal, bike riding students will walk down the main hall and exit via the door near the media center- proceeding under the covered porch to retrieve their bicycles. Bikes are expected to be walked on campus. Students may begin riding when they reach the street.

### **WALKERS**

\* If you must park and walk your child into school, please use the crosswalk and escort your child all the way across the crosswalk. Please park only in the parking lot in front of the school; don't create your own "parking area" in a non-designated area on campus.

\*"Pepperhill Walkers" are students who will be dismissed from walking home. Parents should not be parking to meet up with walkers at the end of the day.

## B

### **BUS RIDERS**

Riding the school bus is a privilege that can be revoked if rules are not followed. Unfortunately, parents often are inconvenienced more than children when children lose bus-riding privileges. However, as with our expectations concerning in-school behavior, we expect parents to establish clear rules and set limits with their children regarding behavior while on the bus. It is an expectation that students will behave well while on the bus, and they should respect the bus driver. The driver will report problems to the Assistant Principal. Further the drivers do have the authority to assign seats for students if they so choose.

### **BUS BEHAVIOR CONSEQUENCES**

The Principal or Assistant Principal will follow the CCSD Bus progressive discipline plan to assign appropriate consequences for misbehavior on buses. Serious misbehavior that endangers your child and other children on the bus will result in hefty consequences regardless of the number of offenses. Consequences can include required parent/student conferences, in-school detentions, and bus suspension which can last a few days or several weeks. Students may be suspended from riding the bus for an entire school term should their behavior necessitate it. Safety is at the forefront. When a student is suspended from riding the bus, parents must provide transportation for the child to and from school. Tardies and absences due to bus suspension are **unexcused**.

If it becomes necessary for your child to ride another bus for reasons of childcare, etc., please write the school a note and contact the bus company ahead of time. These changes are only permitted for emergency situations and must be approved by the school administration and Durham Bus Co. in advance.

### **BUS COMPLAINTS**

If you are having any issues with your child's bus please make sure to address your issues by using the Bus Transportation Complaint Form.

<https://www.ccsdschools.com/divisions/operations/transportation>

**BIRTHDAYS** In order to protect instructional time the only birthday celebrations permitted are to bring cupcakes to the class during lunch. Communicate with the teacher about the lunch schedule and time for this treat to be given. No balloons, gifts, party bags etc. are permitted. Cakes and other treats are not permitted. Birthday celebrations other than cupcakes should be saved for the home. The school celebrates student birthdays by announcing names during the morning announcements as well as giving students a birthday ribbon to wear and a birthday pencil to use on their special day.

## C

### **CAFETERIA**

Students at Pepperhill receive free breakfast and lunch universally. If students chose to pack their lunch for school this is also fine. We cannot heat up any lunches for students that are brought from home, so pack accordingly. We also cannot provide refrigeration for student lunches, so you will need to use lunch box coolers. Fast food or takeout food should not be delivered for students to each at lunch. If lunch is not packed from home students will be able to make a school lunch selection.

## **CONFERENCES**

Teacher/Parent conferences are an important component of each school year, and are more effective and productive when teachers can prepare for the conferences. Please schedule conferences in advance with your child's teacher. We ask that parents do not attempt to conference with teachers while they are teaching and supervising children. ***Charleston County School District has set aside a school day for conferences on Tuesday, November 5<sup>th</sup>. Students do not come to school this day and teachers will be scheduling conferences with all families. Please save this date for conferencing.***

## **CHANGES IN DISMISSAL**

If a student's dismissal should need to change we must have that change in writing signed by the guardian. You may send these notes to the teacher. If you have an emergency you may fax a change in dismissal to 843-767-5927 and then call the school phone line 843-767-5905 to ensure that the fax was received. Changes in dismissal will not be accepted by phone at any time because we cannot verify ID over the phone. Students may not be signed out after 2:00 PM.

## **D**

### **DRESS CODE**

\*Students should be in uniform at all times. Pepperhill Uniform is black, khaki, or navy bottoms with solid color collared shirts of any color with shoes that have heel straps.

\*Backless shoes and those with greater than a ½ inch heel are not permitted. \*Athletic shoes should be worn on PE days.

\*Shorts and skirts must be as long as pinkie fingertips when hands are beside a student's legs.

\*When leggings are worn, the accompanying top must be as long as the pinkie fingertip when hands are beside a student's legs.

\*Shirts must have, at minimum; cap sleeves (no halter tops, spaghetti straps, or tank tops).

\*Shirts may not show midriff, back, or lower chest.

\*Hats, bandanas, or headgear are not allowed.

\* Hoods of hoodies should not be worn indoors.

\*No heavy jackets may be worn indoors.

\*Clothing must fit properly-- not oversized or too tight, and pants must fit at the waist

\*Clothing must be free of holes and tears.

\*No mesh or sheer clothing allowed.

\*Clothing and accessories may not display profanity, suggestive phrases, weapons, or offensive/inflammatory graphics or statements.

\*Any attire, make-up, accessory, or piercings that are determined to be unsafe or a distraction in the learning environment are not allowed.

### **Consequences for Dress Code Violations:**

1. Gentle written reminder from teacher/staff member
2. Formal letter home to parents
3. Principal will contact parents to come and bring uniforms for their students.

## E

### **ELECTRONIC/ TECHNOLOGY DEVICES**

*(Including Kindles, iPads, iPods, iWatches (and the like) and Video Games)* **Students are asked to leave personal electronic and technology devices at home.** Each child has his own school-issued iPad and or Chrome book for use in class. All school-based devices are equipped with safety features that filter out inappropriate content. Obviously, we are not able to filter what is on students' personal devices, which is one of the reasons we ask that personal tech items be left at home. Further, electronic devices are expensive items for which the school can't be responsible should they be lost, stolen, or damaged. Please refer to Charleston County's Code of Conduct for more detailed information regarding prohibited electronic devices.

### **EMERGENCY DISMISSAL OF SCHOOL**

In the event that a weather emergency results in early dismissal of students, local media will announce details of the dismissal plans. The automated call system will also be used to communicate plans to parents. All after school programs are cancelled in the event of early dismissal. If there is ever a safety situation which requires students to be moved off of the campus, they will relocate to a publicly announced location and remain with their teacher until parents arrive. Signing up for the school's "Remind" app text messages is suggested as a form of communication.

## F

### **FIELD TRIPS**

We welcome parents as chaperones for field trips. Chaperones are required to be cleared through our school's security screening process. If you choose to attend a trip with your child's class, please do not bring other children with you. As a chaperone, you will help serve in a supervision role for Pepperhill students and this will require your utmost attention to them. If the field trip ends with 1 hour or more of the school day remaining, we request that you allow your child to return to school to complete the day. If you drive your own vehicle on a field trip, only your own child is permitted to ride with you.

### **FEES**

Student fees cover the cost of Wednesday folders and also iPad insurance. The fee is \$20 in total. Half of that fee goes to the iPad/ Chromebook insurance and half goes to supplies.

## G-H

### **GRADING POLICY**

Teachers provide detailed information regarding student academic performance throughout the year. We use our Wednesday folders for this communication as well as parent conferences. ***Charleston County School District requires that parents attend a student data conference at least once a year. The date set aside for this purpose is November 5th. Please mark your calendars. Students will not have school on this day so that the teachers can meet with all families to review student progress.***

We abide by the Charleston County grading scale, which is as follows: A=90-100 B=80-89  
C=70-79 D=60-69 F= below 60

Test Revisions Policy: It is at the teachers' discretion as to whether students can make revisions to tests (or retake tests) on which the child has not shown mastery of skills. If a teacher does allow revisions, it should always be for the purpose of verifying students' learning, not for the purpose of reaching honor roll. In order to make the in order to make the Honor Roll, a student must have the following on the report card: 80 or above in content areas (not an average of all areas together) Includes special area grades for "B" Honor Roll. Students must have a 90 or above in all content areas (not an average of all areas together) including special area grades for "A" Honor Roll.

### **HOMEWORK**

Pepperhill has a new homework policy this year. Each grade will send requirements about homework expectations during the first weeks of school.

## **I-J**

### **IDENTIFICATION AND VISITOR BADGES**

All visitors, volunteers, substitutes, and any adults in the building must wear identification badges. As per Charleston County School District Policy, teachers will not permit parents or other visitors to enter their classrooms without required identification. Staff members are expected to ask any adult without identification to check in with the office. This is for the safety of all the children in our charge. Remember, you will need your driver's license or state issued photo ID in order to sign in as a visitor/volunteer, and to sign your child out of school early. When arriving for class programs or performances, please understand that the sign-in will take a little longer than usual as we will be processing a large number of visitors at once. Please plan ahead by arriving early.

### **ILLNESSES**

Students with fever cannot attend school. Once the **fever** has been controlled for over 24 hours ***without*** medication, the child is usually safe to **return to school**. However, your child may still need to stay home if they are continuing to experience other symptoms, such as diarrhea, vomiting, or a persistent cough.

### **ITEMS FROM HOME**

We expect students to be responsible for any and all items brought from home. Personal items should be taken home each day. **THE SCHOOL WILL NOT BE RESPONSIBLE FOR ITEMS LOST OR STOLEN AT SCHOOL.** In spite of this, we recognize that students do misplace/lose items. We have a lost and found for these items in the cafeteria. Please write your child's first and last name on all jackets and coats so we can help get them returned to you. We take lost and found items to Goodwill each 9 weeks or more often if items remain unclaimed. **STUDENTS ARE NOT TO BRING TOYS, HANDHELD GAMES, OR ANY OTHER DISTRACTING ITEMS TO SCHOOL. TOY OR FAKE GUNS ARE NOT PERMITTED AND COULD RESULT IN SUSPENSION OR EXPULSION FROM SCHOOL.**

Such items will be confiscated and not returned to the parent until the end of the year unless the parent comes to the school to personally pick up the item. Cell phone policy is listed in the CCSD Code of Conduct. Please read this information carefully.

## K-L

### **KALEIDOSCOPE AFTER-SCHOOL PROGRAM**

The after-school program is directed by John Logan. Any questions about the program can be answered by him.

### **LEAVING SCHOOL EARLY**

Please make every effort to schedule appointments for your child outside of school hours. Calling into a classroom to request your child for dismissal interrupts not only your child's learning, but also that of the entire class. When you must request early dismissal for your child, please write a note to the teacher ahead of time so that both your child and the teacher can be prepared. Your child will not be dismissed from class until you arrive. Please do not request early release of your child after 2:00. If leaving early for a medical appointment, please submit a medical excuse upon return to school.

## M

### **MAP TEST (Frequently asked questions)**

#### ***What is the purpose of the MAP test?***

The un-timed, computer-based MAP test is administered to students three times per year and generates diagnostic and prescriptive data regarding each child's instructional needs. The data serves as a "road map" for teachers as they plan for individual student's strengths and weaknesses. The data will not be used as part of the student's grade. By the end of each year, the cumulative MAP data will measure the extent of growth in student achievement. This is a CCSD required testing program.

***In what other ways are these MAP scores helpful?*** MAP data provides a reading Lexile Level for each child. Each book in our Media Center is labeled with a Lexile number that equates to a child's reading ability. To ensure that students are challenged, they should read books on, or around, their Lexile range. MAP data is also used to differentiate instruction and to group children for instruction based on their common strengths and weaknesses.

***What if the test is too difficult or too easy for my child?*** The test is adaptive; meaning that a child's response to one question will actually determine the difficulty of the question that follows. In addition, the questions are aligned with our SC Curriculum Standards.

***What if my child fails the test?*** The MAP test is not a pass/fail test. Remember, it is used to determine strengths and weaknesses.

***Who oversees the testing?*** Your child's teacher, along with a MAP testing proctor will oversee the testing. Typically, the entire class will go to the computer lab at the same time to test.

***Will I receive MAP Reports regarding my child's performance?*** Yes, your child's teacher will send you a report after each testing period. It does, however, take a few weeks after completion of the test to generate the reports to be sent home.

***Does MAP data affect future class placement?*** The middle schools use spring MAP scores as one of several indicators when determining class placement.

### **MEDIA RELEASE**

If you **DO NOT** wish for your child's picture or honor roll information to appear in the media (newspaper, TV, videos); please make sure to sign the Media Release form. If you do not sign the form we will assume that your student has permission to have their picture/information posted.

**MEDICAL NEEDS** We provide a clinic and a full time school nurse to meet the needs of our students. We also have several staff members that are trained in first aid. During the school year we also provide screening for vision and hearing. We also monitor all records for immunization forms and we check for any contagious diseases.

### **Illness at school:**

If a child becomes ill at school they will be sent to the clinic, the temperature will be taken and the visit will be logged in the clinic. If it is determined that the child is too ill to return to class we will contact parents to come and pick their student up. There are situations that automatically result in the child being sent home, these are temperature over 100 degrees, if the child has thrown up, if they have a contagious illness, and if they have active head lice. Parents will be contacted to respond in these situations and failure to comply in picking children up could result in a report of student neglect.

### **MEDICATION**

Any medication, whether prescription or over the counter, requires a *Doctor's Order* form to be completed by the parent and the doctor before it can be administered at school. Medication must be provided by the parent in the original, sealed, properly labeled container. Any medical procedure (such as blood sugar checks, tube feedings) to be performed at school requires a *Doctor's Order* as well. *Doctors Order* forms are available from the school nurse or by this link: CCSD Doctor's Order [http://www.ccsdschools.com/UserFiles/Servers/Server\\_2973281/File/Nursing%20Services/ParentInformationMedicationsMedicalProcedures.pdf](http://www.ccsdschools.com/UserFiles/Servers/Server_2973281/File/Nursing%20Services/ParentInformationMedicationsMedicalProcedures.pdf)

Medication must be signed in by a parent and should NEVER be sent with a student!

If there is any indication that a student is having a negative physical or emotional reaction to a medication, the nurse and employees may refuse to give the dose. If this should occur, the nurse will immediately contact the parent and/or the physician to alert them that the dose was not given. Please do not ask teachers to dispense medication, whether prescription or non-prescription, at any time.

### **MEDICAL APPOINTMENTS**

Efforts should be made to schedule your child's appointments before and after school hours. If this is not possible, try to stagger the appointments so that the same class period is not repeatedly missed. **A medical statement from the physician (doctor's excuse) must be turned in upon returning to school. NO students will be dismissed after 2:00 PM.**

## **N-O**

### **NEWSLETTERS AND NOTICES**

Our school newsletter will be posted on our website each month and sent to you via class Dojo and in the Wednesday folder as well.

### **NURSE FORM FOR EMERGENCIES**

Each year we require parents to fill out a nurse form and to keep the information on this card and the emergency card up to date.

## **P-Q**

### **PHONE CALLS**

We encourage you to call the school at 843-767-5905 whenever you are in need of information or to discuss your student's concerns. Instructional time will not be interrupted for teachers to receive calls during instructional times. Teachers will check their voicemail when not teaching and they will return calls when not teaching. Teachers will attempt to return all calls within 48 hours. Teachers can be reached through the class Dojo app as well and we encourage parents to use Dojo and the school Remind app for communications.

### **POSITIVE BEHAVIOR**

We have a wonderful school-wide goal this year: to create an inclusive and welcoming environment which values, recognizes and affirms the worth of each individual in our learning community. To help us reach our goal, we are implementing a behavioral program rooted in a research based practice called Positive Behavioral Interventions & Supports (PBIS). If your student is given discipline referrals for not following the PRIDE rules that are explicitly taught to them at Pepperhill, we will refer to the CCSD Progressive Discipline Plan to ensure that all students are receiving fair and equal consequences for misbehavior.

<b>Pride Points</b>	<b>Zone</b>	<b>Description</b>
40-50	Master	The student demonstrates mastery of <b>all/almost all</b> of the expectations of the matrix. Does not need prompting or redirection.
30-40	Proficient	The student demonstrates mastery over <b>most</b> of the expectations of the matrix. The student needs <b>occasional</b> prompting or redirection.
20-30	Discovering	The student demonstrates mastery of <b>many</b> of the expectations of the matrix. The student is inconsistent in their demonstration and needs <b>several</b> reminders, prompting, and/or redirection.
0-20	Exploring	The student demonstrates <b>some</b> mastery of the expectations of the matrix. The student needs <b>regular</b> reminders and additional support beyond the scope of the classroom to meet expectations.

Individual Behavior Plan	Emerging	Student demonstrates a <b>few</b> of the expectations of the matrix. Student needs <b>additional support</b> beyond the scope of the classroom to meet expectations.
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As part of this program, students will be receiving points each week indicating their PRIDE level according to the points they earned for demonstrating mastery of the PRIDE expectations. PRIDE stands for:

**(P) Personal Responsibility** (taking ownership of surroundings etc.)

**(R) Respect** (how to treat others, use positive words etc.)

**(I) Individual Readiness** (arrive to class on time, have materials etc.)

**(D) Demonstrated Learning** (completes work and tries their best)

**(E) Effective Behaviors** (follows directions, resists peer pressure, and accepts no for an answer)

Students will receive school based incentives if they qualify in the three highest levels: Master, Proficient and Discovering. We will be sending information through newsletters, Remind App, Class Dojo and other forms regarding target behaviors and more information for parents in order to provide support at home.

**PTO** Please join our PTO. President Leasia Young would love your help!

## R

### **RECESS**

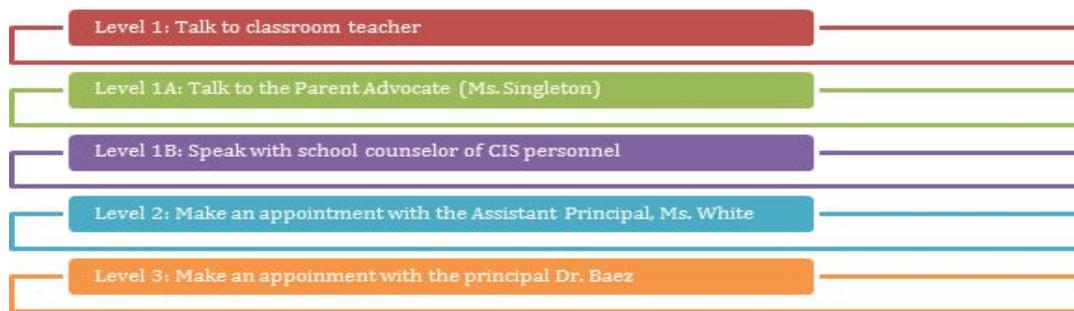
Recess is scheduled daily, weather permitting. Teachers and the administration will determine which activities constitute safe play. Organized games like kickball, require that the teacher participate in the game (either as a player or a referee). Students who do not complete homework may be asked to do so during breakfast or lunch or any other flexible time as determined by their teacher. As a consequence for inappropriate behavior, teachers may ask a child to walk laps around the playground at recess, thereby losing some play time, but also getting exercise time.

### **RECOGNIZING STUDENTS/AWARDS DAY**

At Pepperhill we believe it is important to recognize the efforts and achievements of our students. Children in CD - 5th grade will be attending an awards ceremony at the end of each quarter. Parents/guardians of students receiving awards are invited to attend.

### **RESOLVING PROBLEMS**

Parents should try to solve all problems first with their child's teacher. Then, if the matter could not be resolved, they should follow the following chain of command:



## S

### **STUDENT CELL PHONE/SMART WATCHES USE**

Cell phones/iPhones are not permitted to be used during school hours and it is highly recommended that children not bring them to school at all. However, if for safety reasons, a parent deems it necessary for his child to have a phone, the phone must be stored out of sight (in book bag) and in the “off mode” during school hours (this is CCSD’s policy). Should a student need to contact a parent during school hours, the regular school phone lines should be used. Teachers are instructed to collect cell phones that are seen or heard during school hours, and parents will be required to come to the school and personally retrieve such phones from the office. The school staff and administration will not be responsible for the loss, damage, or theft of a student’s cell phone. **A student who brings a cell phone or smart watch to school does so at his/her own risk.**

### **SIGN-OUT PROCEDURES:**

At the beginning of the year we require all parents to complete and return an emergency card. We ask you to list all the adults who are authorized by you to pick up your child. It is the parent/guardian's responsibility to make sure that this information is kept current. We follow these procedures for all sign-outs:

1. We ask for picture ID EVERY TIME
2. We check that the name is on the emergency card you filled out.
3. The adult is required to sign the student out.
4. The principal must approve any deviations from the above procedure.

## T

### **TESTING**

Students will be tested in all grade levels. State testing for students begins in third grade. Please start talking to students when they start school that when they take a test they should always put forth their best effort and do their best work. Teachers will let you know when testing will occur and what tests will be given in the classrooms. During conferences the results of all testing will be explained and reviewed with you.

### **TRANSPORTATION INFORMATION**

It is crucial that you inform your child and his/her teacher, ahead of time, of your child's dismissal plan so he or she can be dismissed to the correct location.

\*In order to change your child's mode of afternoon transportation, you must either send with your child, a written statement of the change **or** fax the office **by 12:00 PM** and provide the secretary with your child's birth date along with the plans for change in transportation. Sending a letter is the preferred method of notification; transportation changes by fax should only be for emergency situations.

\*You, as well as those listed on your child's emergency card, must present a license when requesting to take your child out of school early and when signing the out late (after dismissal has ended). Likewise, when you call ahead and grant permission for an alternate person to take your child home, you must provide the secretary with your child's birthdate and the alternate person will need to show a license upon arrival.

**\*Please avoid calling the office to make transportation changes after 12:00 PM.** It is often impossible for secretaries to look up the birthdates and get the messages to the classrooms by dismissal while continuing to answer phones and accommodate visitors signing in and out. Further, we would greatly appreciate you not signing your child out during the last 20 minutes of the day for the same stated reasons. Of course, emergencies happen and naturally, we understand those circumstances.

### **TEXTBOOKS/LIBRARY BOOKS**

The State Department of Education provides textbooks to students. Pepperhill issues these textbooks to students at no cost. The school also provides library books and services at no cost. Students are held responsible for the care and safe return of these borrowed books. Students are expected to pay for loss, damage, or destruction of any textbook or library book (including the removal or damage of bar codes).

## **U-V**

### **UNIFORMS**

All students are expected to wear uniforms each day. The uniform at Pepperhill is khaki, black, or navy bottoms with any solid color collared shirt. Students may also wear Pepperhill T-shirts any day with their uniform bottoms. Shirts should be worn tucked in. Shoes must have the heel attached. No slides or flip flops are permitted at school for safety reasons. Sweaters and sweatshirts of uniform colors may be worn in the building as well. Hats and hoods may not be worn in the building. Distracting hair bows or jewelry should be kept at home.

### **VISITING OR VOLUNTEERING IN CLASSES**

Pepperhill parents are encouraged to visit the school. If you want to volunteer in your child's class, please coordinate with the teacher. If a classroom observation is desired, please coordinate with the classroom teacher or administration. Stop by the school office upon arrival with your driver's license so that you can obtain a Visitors Pass. Some volunteer opportunities outside of the classroom are: Media Center (reshelving books), PTO Board, and School Improvement Council. **All visitors must report to the office and show ID each time they come in.** Visitors will be given a visitor's badge from the office

to be worn while in the building. The visitor's sticker must be returned when visitors sign out before leaving.

## SHARED VISION

# Panther PRIDE

## *"The Power of a Shared Yes"*

### Vision

*The vision of Pepperhill Elementary School is to develop an appreciative, growth mindset within all stakeholders including parents/guardians, faculty and staff, and students where thinking, planning, and implementing are guided by celebrating and maximizing all that is right, acknowledging and acting on that which is changeable, and exploring and pursuing all that is possible to keep the promise of achievement for all.*

**Pepperhill Elementary School's commitment to accomplish this vision is based on the following Promise Informed Schools beliefs:**

- 1. The state of having a growth mindset gives consideration of positive cumulative assets.***
- 2. Assets are confirmed by what is right, changeable, and possible.***
- 3. Appreciative frameworks, standards, and practices guide thinking, planning, and implementation.***
- 4. Enhanced outcomes of achievement for all are created.***

## **WXYZ**

Website for Pepperhill Elementary is [pepperhill.ccsdschools.com](http://pepperhill.ccsdschools.com)

Website for the school district is [www.ccsdschools.com](http://www.ccsdschools.com)

Facebook for Pepperhill <https://www.facebook.com/PepperhillElementary/>

If you have any questions not answered here please contact our parent liaison, Santonia Singleton 843-767-5905 and she will guide you to the answers you need

**Your Administrative Team**

Dr. Jennifer Baez, Principal



Mrs. Tanika White, Assistant Principal

