

As a parent/guardian, I agree to the following terms and conditions of medical homebound instruction for my child:

1. Homebound instruction is not intended to replace school services and is, by design, temporary. It is not a remediation program and is not designed to provide students with time to make up previously missed assignments.
2. Provide an instructional location (home, library, or office) that is quiet, free from distractions (away from other people and television), sanitary, well lit, safe, and properly ventilated and heated. Changes in your home schedule may be necessary.
3. Instruction may be provided at an alternative setting agreed upon by the staffing team. Transportation is the responsibility of the parent.
4. Ensure that the student does not have access to his/her cell phone during the homebound session(s).
5. Ensure the student is prepared for instruction when the teacher arrives. Arrange other student activities (i.e. doctor's appointments, private tutoring, and work hours) around scheduled instruction.
6. Ensure a responsible adult will always be in the home during instructional time. (The homebound teacher will leave the home and the student will be counted absent if there is not an adult in the home).
7. Notify the homebound teacher as soon as possible if the student is unable to receive instruction or if anyone in the home develops a contagious condition.
8. For students on intermittent homebound, provide a note explaining the absence. The absence must be related to the homebound illness.
9. The CCSD attendance and truancy policies do apply to homebound students. A truant student is a student at least 6 but not 17 years of age who has accumulated three full days of unlawful consecutive absences or a total of five full days of unlawful absences. A student may be dismissed from the homebound program due to truancy.
10. A student may be dropped for 10 consecutive days of unexcused absences.
11. Any scheduled medical homebound sessions that are missed due to non-approved reasons will not be made up. Cancelled or no show sessions are considered unexcused absences. Those are general absences and not related to homebound. If the student is not home or at the site for instruction on the agreed upon day, and has not notified the teacher 24 hours in advance, that session will not be made up; it will be considered an unexcused absence.
12. Ensure that the student completes assigned work between the teacher's visits. The student must be willing to work independently and accept the responsibility of homework with the guidance of the homebound teacher. The student should have uninterrupted study time.
13. All tests, grades and assignments come directly from the teachers at the school.
14. If assignments are not finished by the end of the grading period (interim and report card), the student will receive the grade earned from the completed work. Incompletes will not be granted at the end of any grading period. If permission is granted for work to be completed after the grading period, the student's grade will be adjusted accordingly.
15. Ensure that household pets are not around to interrupt home instruction. If pets are usually kept indoors, they should be confined to a room other than the one in which the homebound session is being held.
16. It may be necessary to alter a student's course schedule due to homebound services. While every effort is made to ensure academic progress, course credit is not guaranteed.
17. Homebound may only be approved for a maximum of 45 instructional days at one time. If the homebound period must be extended, a new medical homebound form signed by the doctor is required. Any time missed during the interim, will not be excused unless a medical note is provided.
18. A change of physician within the 45 day homebound period will require a new medical homebound instruction form signed by the new physician.
19. Students are expected to follow the CCSD Code of Conduct at all times.

**I UNDERSTAND THAT HOMEBOUND SERVICES CANNOT BEGIN UNTIL THE ABOVE EXPECTATIONS HAVE BEEN MET.
 I AGREE THAT FAILURE TO COMPLY WITH THE EXPECTATIONS OF THIS COMPACT MAY RESULT IN TERMINATION OF SERVICES.**

Homebound Student's Name	_____	ID _____
Parent/Guardian's Signature	_____	Date _____
Student's Signature	_____	Date _____

Copy: School File, Student Permanent Record, HB Instructor, District DAP HB office