

EDUCATION THRIVES WHEN YOU KEEP IT UNDER 5



Keep absences to less than five during the school year for optimal learning. Students who attend school every day and on time are more likely to read at grade level, achieve good grades, score highly on standardized tests, and graduate from High School.

If your child is absent, bring a signed handwritten note or legal document to the school office within three days.

Truancy

3 unexcused absences in a row **OR** 5 unexcused absences total.

Chronic Absenteeism

Any student who has missed 10% of the school year for **ANY** reason

Tardiness

It is very important that students be on time at the beginning of the school day and to each of their assigned classes. Students arriving late must receive a tardy pass to enter the classroom. Students with excessive tardiness will be addressed on a case-by-case basis by school administration. These tardies can incur consequences, including a Parent Conference with the administration and signing the CCSD "Student Contract to Improve Attendance." If a student misses more than half of the class they will be marked absent and these absences can impact academic success, state mandated seat time, credit earning, and grade promotion.

Early Sign-Outs

It is very important that students are in school for the full day every day. Signing out of school early on an ongoing basis establishes a pattern of non-attendance. Students with excessive early sign-outs will be addressed on a case-by-case basis by school administration. . These early sign-outs can incur consequences can occur, including a Parent Conference with the administration to discuss concerns and signing the CCSD "Student Contract to Improve Attendance." If a student continues to miss the class, these absences can impact academic success, state mandated seat time, credit earning, and grade promotion.

If at any time, you have questions or concerns, please contact the Guidance Office or the Attendance Office at 843-889-2276.

Thank you for supporting your student's academic success.