



**DEER PARK MIDDLE SCHOOL**  
***Student Parent Handbook 2022-2023***  
***“Putting Our Future Into Focus”***

**School Colors: Purple, Forest Green, Gray, Black**  
**Mascot: American Whitetail Deer--Buck**

**CCSD Mission**

**The mission of CCSD is to educate and support every child in achieving college, career and citizenship readiness.**

**CCSD Vision**

**CCSD is a premier school system in which: Every child is supported in and out of school,  
Every child succeeds academically  
Every child will graduate from high school prepared for employment in the modern workforce or credential completion or postsecondary degree, and  
Every student, teacher, principal, and staff member is valued and respected with the opportunity to learn every day.**



Dear Deer Park Middle School Students and Families:

Welcome new students and families to Deer Park Middle School and the 2022-2023 school year! It is with great honor and enthusiasm that I serve as your principal. My passion for education and supporting the success of all students has been shaped over my career as a mathematics teacher, Title I Facilitator, Instructional Coach, Assistant Principal and previously as Principal of Baptist Hill Middle High School. In each of my roles, I sought to ensure the success of each student by providing the best instructional and extracurricular opportunities available.

A new school year presents many unique opportunities. We welcome our new students, new faculty and staff members, and the new challenges we face. Our goal is to provide students with opportunities not only to achieve academically but to assist students in thinking critically in an ever changing world.

As I think about this upcoming school year, I am very excited about this next chapter we are beginning to compose. We are committed to engaging bright minds and making a positive difference in the lives of our students and families. This promises to be a year filled with opportunities for you to be successful, and I hope you are ready to embark upon the year ahead. Please do not hesitate to reach out to me if you have any questions, concerns, or ideas that you would like to discuss.

Kindest regards,

Brendan T. Glaze  
Principal

## CCSD 2022-2023 Academic Calendar



### CCSD 2022-2023 Academic Calendar

August 10-12	Wednesday – Friday	Teacher Workday/Professional Development
August 15-16	Monday – Tuesday	Teacher Workday/Professional Development
August 17	Wednesday	<b>First Day of School for Students</b>
August 22	Monday	First Day for Early Head Start
August 22-24	Monday – Wednesday	Staggered Entry for Head start and Pre-K/Child Development
August 25	Thursday	First Day for Head Start and Pre-K Child Development
September 5	Monday	<b>Holiday – Labor Day (Schools and Offices Closed)</b>
September 19	Monday	Progress Reports Distributed This Week
September 23	Friday	Early Release Day (Teacher Workday)
October 7	Friday	Early Release Day (Teacher Workday)
October 19	Wednesday	End of First Quarter
October 20	Thursday	Half Day for Students
October 21	Friday	Teacher Workday (No School for Students)
October 24	Monday	Report Cards Distributed This Week
November 7	Monday	Early Release Day (Teacher Workday)
<b>November 8</b>	<b>Tuesday</b>	<b>Election Day (Schools Closed)</b>
<b>November 21-22</b>	<b>Monday – Tuesday</b>	<b>Fall Break (Schools Closed)</b> <i>No school for students unless used as weather make-up days</i>
<b>November 23-25</b>	<b>Wednesday – Friday</b>	<b>Fall Break (Schools Closed)</b>
November 28	Monday	Progress Reports Distributed This Week
December 16	Friday	Half Day for Students (Teacher Workday)
<b>December 19-30</b>	<b>Monday – Friday</b>	<b>Winter Break (Schools Closed)</b>
<b>January 2</b>	<b>Monday</b>	<b>Winter Break (Schools Closed)</b>
<b>January 3</b>	<b>Tuesday</b>	<b>Teacher Workday (No School for Students)</b>
<b>January 16</b>	<b>Monday</b>	<b>Holiday – Martin Luther King, Jr. Day (Schools and Offices Closed)</b>
<b>January 17</b>	<b>Tuesday</b>	<b>Teacher Workday (No School for Students)</b>
January 17	Tuesday	End of Second Quarter/First Semester
January 23	Monday	Report Cards Distributed This Week
February 3	Friday	Early Release Day (Teacher Workday)
February 17	Friday	Early Release Day (Teacher Workday)
<b>February 20</b>	<b>Monday</b>	<b>Presidents' Day (Schools Closed, Offices Open)</b>
February 20	Monday	Progress Report Distributed This Week
March 10	Friday	Early Release Day (Teacher Workday)
<b>March 24</b>	<b>Friday</b>	<b>Teacher Workday/PD (No School for Students)</b>
March 24	Friday	End of Third Quarter
March 27	Monday	Report Cards Distributed This Week
April 7	Friday	Early Release Day (Teacher Workday)
<b>April 10-13</b>	<b>Monday – Thursday</b>	<b>Spring Break (Schools and Offices Closed)</b>
<b>April 14</b>	<b>Friday</b>	<b>Spring Break (Schools Closed, Offices Open)</b>
May 8	Monday	Progress Reports Distributed This Week
May 12	Friday	Early Release Day (Teacher Workday)
<b>May 29</b>	<b>Monday</b>	<b>Holiday – Memorial Day (Schools and Offices Closed)</b>
<b>June 6</b>	<b>Tuesday</b>	<b>Half Day and Last Day for Students (Includes Early Head Start, Head Start, and Pre-K/Child Development)</b>
June 7	Wednesday	Weather Make-up Day, if needed <i>No school for students unless used as weather make-up day</i>
June 7	Wednesday	Teacher Workday
June 12	Monday	Report Cards Distributed This Week

Employees, refer to and follow your attendance calendar for actual workdays and non-workdays.

Updated 06/20/2022 – Division of Strategy and Communications|TLD



6th Grade	Period		7th Grade	Period		8th Grade	Period	
8:00-8:30		Homeroom/Advisory	8:00-8:30		Homeroom/Advisory	8:00-8:30		Homeroom/Advisory
8:35-9:30	1	Core 1	8:35-9:30	1	Core 1	8:35-9:20	1	Related Arts 1
9:35-10:30	2	Core 2	9:35-10:30	2	Core 2	9:25-10:10	2	Related Arts 2
10:35-11:20	3	Related Arts 1	10:35-11:30	3	Core 3	10:15-11:10	3	Core 1
11:25-12:10	4	Related Arts 2	11:30-12:50	4	11:30-12:00 Lunch 12:00-12:15 Recess 12:20-12:50 Flex	11:15-12:10	4	Core 2
12:10-1:30	5	12:10-12:40 Lunch 12:40-12:55 Recess 1:00-1:30 Flex	12:55-1:50	5	Core 4	12:10-1:30	5	12:15-12:45 Flex 12:45-1:15 Lunch 1:15-1:30 Recess
1:35-2:30	6	Core 3	1:55-2:40	6	Related Arts 1	1:35-2:30	6	Core 3
2:35-3:30	7	Core 4	2:45-3:30	7	Related Arts 2	2:35-3:30	7	Core 4

## Attendance

Regular attendance at school is a key indicator of student success. It is critical for students to attend school each day. **Students in grades 6-8 may not be eligible for promotion if they have more than ten (10) absences in one school year.** Middle school students away from school more than 50% of the instructional day will be counted as absent for one day. No student who is absent from school, unless excused by the principal, shall be permitted to participate later that day or that evening in any extracurricular or school-sponsored, authorized or related activity or event.

Failure to attend class constitutes an absence. Students previously enrolled in the district and those residing in the state that are entering for the first time shall be counted absent without excuse (for promotion consideration) for each day missed due to late enrollment. **Students will be denied credit for high school credit courses for 5 unexcused absences for semester courses and 10 unexcused absences for year-round courses. These courses are Discovering Computer Science, Spanish I, Algebra I, and English I.**

**Parents/guardians have the responsibility to ensure that all school-age children in their care are in school and on time every day. Students have the responsibility to be on time and attend all classes.**

### LAWFUL ABSENCES (EXCUSED)

- Illness of the student
- Medical or dental appointment
- Court appearance or court ordered activity
- Death in the immediate family
- Observance of a religious holiday
- Activities or extenuating circumstances as approved by the principal or administrative team

### UNLAWFUL ABSENCES (UNEXCUSED)

- Absences from school for any portion of the day without the knowledge of their parents/guardians
- Absence from school for any portion of the day without acceptable cause with the knowledge of their parents/guardians
- Absence from planned home-bound or home-based sessions

*Note:* Students are not considered absent when attending approved school field trips, arriving late due to bus problems, or assigned to an in-school suspension program.

### DOCUMENTATION of ABSENCES

All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence. Written explanation of absences must include the student's name, parent/ guardian's full name, address and telephone number(s), dates of absence(s), and documentation of the reason for absence. Absences in excess of ten days per year will not be considered excused with a parent/guardian note unless they are accompanied by official medical or legal documentation.

## Attendance

### CLOSED CAMPUS NOTICE

Deer Park Middle operates a "closed campus" system, which means that students are expected to remain on campus for the entire day once they arrive at school unless they are properly signed in and out. Visitors are expected to enter at the Main Lobby, present photo identification, sign in, and wear a visitor's badge while at our school.

### EARLY SIGN-OUTS

Parents/guardians are strongly encouraged to ensure that children in their care are in school for the full day, every day. Signing out of school early on an ongoing basis establishes a pattern of non attendance and negatively impacts academic performance. Students with excessive early sign-outs will be addressed on a case-by-case basis by school administration. Please note that early dismissal/pick up ends 45 minutes prior to dismissal at 2:45.

### TARDINESS

It is very important that students be on time at the beginning of the school day. Excessive tardiness may result in disciplinary action. **Attendance is taken every class period. Tardies resulting in missing more than half a class period will be counted as absence for the class. Students with more than 3 unexcused tardies may receive an administrative referral.**

### TRUANCY-THREE LEVELS

**Level 1 Truant:** A child, at least 6 but not yet 17 years old, who has accumulated three (3) consecutive unlawful absences or a total of five unlawful absences.

**Level 2 Habitual Truant:** A child, at least 12 but not yet 17 years old, who **(1)** fails to comply with the intervention plan developed by the school, the child, and the parents or guardians, **and (2)** accumulates two (2) or more additional unlawful absences.

**Level 3 Chronic Truant:** A child, at least 12 but not yet 17 years old, who **(1)** has been through the school intervention process; **(2)** has reached the level of a habitual truant and **has been referred to family court and placed under an order to attend school;** and **(3)** continues to accumulate unlawful absences.

**Note:** Suspensions are not counted as unlawful for truancy purposes. A deadline will be imposed for the work to be made-up and the responsibility for getting and completing assignments will be on the student.

## Dress Code & Uniform Information

Scholars are expected to be dressed in accordance with this policy at all times school is in session. The goal of this policy is to assist scholars in presenting themselves in a manner that is conducive to a safe and orderly learning environment. Families are encouraged to monitor their scholar's dress to ensure compliance. Deer Park Middle will require all scholars to wear the approved uniform. School uniforms encourage scholars to express their individuality through personality and academic achievements and creates a sense of school pride and belonging.

Failure to follow a dress code or any other direction given by the school can involve disciplinary action. These include: warning, clothing loan, phone call home, ISS or suspension, consequences will not supersede the CCSD PDP.

If you have any questions, feel free to ask your teacher or an administrator. We are here to help.

**Identification Cards:** All scholars will be issued ID cards at the start of school. The ID will display the scholar's name, picture, and a bar code for checking out library and textbooks, and lunch. Scholars must display the ID card with a lanyard on their shirts at all times. The picture side of the ID must be facing forward, and scholars may not write on, carve, or alter the ID in anyway. Replacement IDs and lanyards will be sold for \$5.00.

### Shirts and Tops, Outerwear

- Short or long-sleeve collared polo shirts, sweaters, in black, hunter green, purple, or gray
- Deer Park spirit wear is acceptable and encouraged any day of the week
- Under shirts/turtlenecks can be worn under the polo shirt but must be black, hunter green, purple or gray ONLY.
- No emblems, logos, decorations, or decorative trim will be allowed.
- No Hoodies

### **Bottoms, Jumpers, Dresses, Pants, Capris, (Shorts, Skorts, and Skirts clothing may not be above the student's fingertips)**

- Bottoms must be solid khaki, or black, (Dockers style) with no holes or cuts
- Dresses may be any solid color and must have a collar and sleeves.
- A belt is required if the garment has belt loops
- Pants must be appropriately fitting - no sweatpants, baggy or sagging pants will be allowed
- No Spandex, leggings, or jeggings allowed unless worn under the skirt, skort, or shorts
- No emblems, logos, decorations, or decorative trim will be allowed

### Shoes

- Appropriate school shoes (tennis/athletic/sneakers/dress/casual) must be worn at all times

- Shoes with laces must be laced and tied at all times
- Open-toed or open heel shoes are not permitted
- Flip flops sandals, slides, Crocs, bedroom shoes including slipper boots, athletic slippers, and shoes with wheels are not permitted.

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- Shoes with laces must be laced and tied at all times
- Open-toed or open heel shoes are not permitted
- Flip flops, sandals, slides, Crocs, bedroom shoes including slipper boots, athletic slippers, and shoes with wheels are not permitted.

### OUTERWEAR

Acceptable uniform outerwear for young women and men will consist of:

- Outerwear **MUST be solid** black, hunter green, purple, or gray with no patterns, and appropriately fitting. Outerwear must be free from logos, emblems, and decorative trim, however small logos less than 3 inches are allowed
- A collared uniform shirt must be worn underneath outerwear
- Solid black, hunter green, purple, or gray V-neck , crew neck or button down sweaters, cardigans, sweatshirts **without hoods** may be worn. Deer Park spirit wear sweatshirts are permitted at any time
- Solid black, hunter green, purple, or gray **lightweight** fleece vests, or fleece jackets **without hoods** may be worn
- Coats and jackets other than the approved lightweight fleece, are not subject to the uniform policy but must be taken off and stored in the locker while in school
- **No Hoodies Allowed**

### ACCESSORIES

- Hats, visors, bandanas, bonnets, non-prescription sunglasses, and du-rags are not appropriate for school and may not be worn
- Scarves are permitted in any color but can only be worn around the neckline
- Wearing of jewelry, facial piercings, and accessories (hair picks, combs, etc.) that may cause injury or distraction as determined by the administration will not be allowed
- No clothing, jewelry, or accessory will be permitted that displays profanity, weapons, violence, suggestive phrases, alcohol, tobacco, drug advertisements or other inappropriate phrases or symbols as determined by the administration
- While on the Deer Park campus, students may not wear towels, blankets, or bandanas as accessories on clothing, around the body, or on book bags

If a student violates the uniform or dress code, parents must provide appropriate clothing within a short time period to correct dress code violations. These measures will be taken in lieu of the student being removed from the educational setting for the balance of the day whenever appropriate. Students who repeatedly violate the dress code will be subject to disciplinary action. Students are responsible for returning any school-owned shirts that they wear to the school. A student who does not return the school-issued shirt will be charged a



replacement fee.

*\*The same dress code applies during special events; however, students may be allowed to wear items based on the day's activities as approved by administration.*

## **Dress Down Policy**

There will be occasions on which learners will be permitted to dress out of uniform. Below are the guidelines for "Dress Down" days.

- All sleeveless tops/straps must be at least three (3) fingers wide.
- Sweatpants should not fit too tightly.
- All shorts and skirts must be fingertip length or longer.
- No jeans/pants may be worn that have rips, tears, or holes that expose skin.
- No clothing may be worn with wording intended to draw attention to certain body parts or with suggestive language.
- Learners should not expose their chest/cleavage or midriff (in standing or sitting positions).
- Underwear and undergarments of any type shall be covered at all times.
- Refrain from wearing hats, caps, head stockings/du-rags, athletic style headbands, bandanas, head kerchiefs.
- Hoodies/hooded jackets may not be worn.
- No backless shoes, open toed shoes, Crocs (or Croc style material), bedroom slippers, flip-flops, wedge heels or high heels are allowed for safety reasons. Shoes with laces must be laced and tied at all times. No shoes with wheels may be worn.
- No gloves may be worn in the building.
- No beachwear or pajamas allowed.
- No sunglasses may be worn indoors. Transition lenses are permitted.
- Pants must be worn at the natural waistline. No sagging pants/shorts are allowed and underwear must not be visible.
- Clothes that advertise alcoholic beverages, tobacco products, drugs, or other suggestive messages/ merchandise (i.e. weapons, illegal substances) are not permitted.
- Leggings / jeggings, yoga pants or spandex pants may not be worn as pants. Shorts or a skirt that is fingertip length must be worn over them.

Uniform violations will follow the Progressive Discipline Plan (PDP) for Failure to Comply (271).

## **General Information**

### **AWARDS**

Dates and times for assemblies will be announced using flyers, Blackboard, Facebook, Twitter or email notifications.

### **BELL SCHEDULE/BUILDING HOURS**

Students may not be on campus before 8:00 AM or after 3:30 PM unless attending supervised activities. There is no general supervision for students before or after these times. Students on campus beyond these times are subject to disciplinary action.

Morning Arrival - walkers will enter on campus using the side gate between buildings 300 and 500 and walk to the cafeteria. Car riders should enter the cafeteria from the outside door. Bus riders will enter the building from the bus loop door. Students wishing to eat breakfast should report directly to the cafeteria. All students must be in their homeroom classes before the 8:30 AM tardy bell.

### **CAFETERIA INFORMATION**

All students at Deer Park Middle are eligible for free breakfast and lunch. Students are expected to bring lunch or obtain food from the cafeteria. **Food may not be delivered from commercial establishments by vendors and/or parents.** The school cafeteria will be a neat, clean, and pleasant place to be at all times.

### **DISMISSAL**

**Bus Riders:** Bus riders will be dismissed by announcement. Once their number is called and students are dismissed by the teacher, they should walk promptly to the bus loading area. Students who miss their bus will need to have a parent or guardian pick them up from the front lobby.

**Car Riders:** Upon dismissal, car riders should walk directly around to the back of the gymnasium to the car pick up line. All car riders must be picked up in the car line and will not be released to the front parking lot for pick up after 2:45 PM.

**Walkers:** Upon dismissal from class, walkers should exit the campus using the gate between the 300 and 500 buildings. Walkers are to use only the crosswalk in front of the building to cross Otranto Road.

**Please Note:** If you must change the way your student is released in the afternoon, it **MUST BE IN WRITING** to the homeroom teacher, **NO EXCEPTIONS.** The office staff can not take messages for your student nor take transportation changes over the telephone. Please arrange all transportation changes with your student before they arrive on campus.

## **General Information**

### **EMERGENCY CARDS**

A parent should fill out the student's emergency card completely. It is crucial that the student's emergency contacts are adults who are usually available to pick up the student. Any significant health problems should be noted on the emergency card. The emergency card authorizes the school to obtain emergency medical care in case of a serious accident, injury, or medical situation. Students who do not have current Health and Emergency Cards on file will not be allowed to participate in extracurricular events (off and on campus). **Please remember to contact the school with any updated numbers.**

### **FIRE DRILLS AND OTHER EVACUATION PLANS**

Teachers will review fire drills and other evacuation plans with students. Students are expected to follow the directions given by the teachers. The school will have monthly fire drill practices.

### **HALL PASSES**

Students are not permitted in the halls during class periods or before and after school unless they are accompanied by a faculty/staff member or have a school pass. Students are responsible for obtaining the signed passes. Verbal permission is not acceptable.

### **LOST AND FOUND / PERSONAL PROPERTY**

Students are expected to be personally responsible for their personal property. All personal items should be labeled with the student name. Students who find lost articles are asked to take them to the designated receptacle and the owners may claim them. Items unclaimed at the end of each quarter will be donated to charity. Deer Park Middle is not responsible for books, personal belongings, and property that are misplaced or stolen from any location on campus. This includes but is not limited to items left in classrooms, hallways, and locker rooms.

### **OFF LIMITS/RESTRICTED AREAS**

Upon arrival at school, students are to remain on campus until officially dismissed. Students are required to stay in authorized areas before school, after school, and during school hours. Upon arrival students should proceed to the designated grade-level area to wait for school to begin. Students are allowed to use restrooms located on grade specific hallways where their assigned classes are located. Only faculty is allowed in the faculty restrooms/work rooms. Vending machines are designated for teacher and staff use only.

### **PARENT-TEACHER CONFERENCES**

Conferences may be scheduled individually with the teachers through the school counselors, by calling **(843) 990-5200**. The school administrators will not be available to meet with parents without an appointment until 30 minutes after the first instructional bell or prior dismissal. This is to ensure the safety of all students and the commencement of instruction.

## **General Information**

### **POSTING OR DISTRIBUTING MATERIALS**

All public announcements, such as signs, brochures, etc., must be approved by an administrator before being displayed or distributed. No adhesive material may be used on interior or exterior walls or furnishings to post materials.

### **PROGRESS REPORTS**

Parents may register to gain access to student grades, attendance, and discipline information through Powerschool Parent Portal. Students will receive a progress report at the midpoint of each grading period. Numeric grades are recorded on report cards and permanent records.

### **RELEASE OF STUDENT INFORMATION**

The administration of the Charleston County School District and administrators at Deer Park Middle take the privacy of student records very seriously. Deer Park Middle will subscribe to the provisions provided in the Student Code of Conduct

### **STUDENT MESSAGE, GIFTS, AND OTHER DELIVERIES**

Students will not be permitted to carry balloons, gifts, flowers, stuffed animals, birthday cakes, large packages, etc., throughout the building. We will not deliver gifts, flowers, etc., to students. In addition, we will be unable to deliver messages to students, except in cases of an emergency. We understand that parents may feel the need to get in touch with students during the school day, but we cannot stop or interrupt the instruction of the other students in the class for any reason other than an emergency. Transportation changes will not be taken over the phone. All changes in transportation arrangements must be submitted in writing to the homeroom teacher.

The nature of the emergency must be specified to a school official before classroom activities will be interrupted. Under normal circumstances, emergencies exist when conditions arise that make it impossible or impractical to delay the message until later. Arrangements for routine matters such as rides to and from school, house key delivery and pick-up, meeting places, etc., should be made before students arrive at school.

### **STUDENT TELEPHONE USE**

Office, workroom, and classroom telephones are for school business use only. Students may use school phones only in classes of emergency as determined by school officials. **Students are not to use cell phones during the school day to contact parents.** Students will not be called to the telephone, and office staff will deliver only urgent messages for students (see Student Messages section above). Students will not be dismissed from class to use the phone. Students should not request to use the phones to arrange early dismissal or to ask parents to bring in assignments that are due. Early dismissals are handled through verifiable notes from parents. These notes should be delivered to the main office upon arrival at school.

## **TESTING**

Students must participate in testing required by the State of South Carolina and Charleston County School District. The school will inform parents of any information necessary to comply with the state's testing requirements.

## **TEXTBOOKS**

Textbooks are owned by the State Department of Education. Students should check the textbooks carefully when issued and be sure the teacher is aware of any previous damage or abuse. Textbooks that are officially issued to students should not be left in the classroom. They are bar-coded in order to maintain an accurate inventory. Students are responsible for keeping textbooks clean and handling them carefully and will be required to pay for lost, stolen, or damaged books.

## **TRANSPORTATION**

*Families must arrange transportation for students prior to the student arriving at school. Changes in transportation will not be taken over the phone. Parents MUST send in a note with any transportation changes.*

Bicycles are to be parked at the bike racks upon arrival on the school grounds. Students are required to lock bicycles at the bike racks. Deer Park Middle accepts no responsibility for lost or stolen bikes. Students who do not ride safely will be restricted from bringing bicycles on school grounds.

- Bus transportation to and from school is a privilege. Students who ride the bus must obey the driver and all school rules, as the bus is an extension of the school. Students will be referred for disciplinary action and may be denied the privilege of riding the bus.
- Motorized transportation, skateboards, wheeled shoes, and roller blades are prohibited on campus due to safety considerations.

## **VISITORS**

In order to provide a safe and orderly learning environment, all visitors to Deer Park Middle must report to the main office, show photo identification, and state the reason for their visit in order to receive visitors' badges. Visitors may not interrupt class instruction. Students may not bring visitors to school without prior permission from a school administrator. Parents are welcomed to observe classes after making an appointment with the teacher and checking in the front office for a visitors pass.

## Curriculum and Instruction

### GRADING

Nine-week averages in each course are computed using such factors as test grades, class projects, class participation, exams (when appropriate), homework grades, and daily performance grades. Students will receive specific information from their teachers relative to grade assignments. Letter and/ or numerical grades will be assigned based on averages.

**For all Core Academic and Related Arts Classes** the grading will be as follows:

<u>Average</u>	<u>Grade</u>
90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D
Below 60	F

### HOMEWORK

Students are assigned homework to practice what has been taught. **Assignments are to be written for each period in their binders and should be monitored by parents daily.** Completion of homework is important in order for students to be prepared for each school day.

### MAKE-UP WORK

In the event of an absence from school, it is the student's responsibility to obtain all missed assignments and to make arrangements to make up missed assignments. Students will have three (3) days for each day missed to turn in the work. Teachers will assist students in this process. Teachers will use Canvas.

### STUDENT BINDERS

As part of the school fees, your child will be given a binder. **All class assignments are to be written in each core section in their binder for each period and should be monitored by parents daily.** Students are required to have their binders daily and at all times.

### EXCEPTIONAL CHILDREN

Students who qualify for exceptional education services will have an Individual Education Plan (IEP).

### REHABILITATION ACT OF 1973 (Section 504)

Section 504 is an act that prohibits discrimination against persons with a handicap in any program receiving federal financial assistance.

In order to fulfill its obligation under section 504, CCSD recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. The school district will not knowingly permit discrimination against any person with a handicap in any of the programs and practices in the school system.

## **Medical Needs**

### **ADMINISTRATION OF MEDICATIONS**

School personnel will administer medications only pursuant to district policy and regulations. No student shall carry medicine in school except for students given prior permission to do so to guard against a life threatening condition. Permission will only be granted after careful review by the school district in consultation with the registered professional school nurse and the student's parent/legal guardian and physician or legal prescriber. A health management plan must be completed. Please see the Student Code of Conduct for further information.

### **IMMUNIZATIONS**

All South Carolina schools must adhere to state laws regarding immunization. Certificates of Immunization must be received and current in order for children to attend school. Please see Student Code of Conduct for further information.

### **ILLNESS AT SCHOOL**

Students who become ill may report to the clinic located in the main Office area for evaluation. Students should obtain passes to go to the clinic. If a student's condition warrants leaving school, the nurse will contact a parent or adult designated on the emergency card. Students leaving school through the nurse's office will not be permitted to return to school that day.

**Additionally, students are not to use cell phones to contact parents if they are feeling ill without going through the clinic.** Nurses are required to keep track of students leaving for illness; therefore, students must not bypass the clinic to be signed out early for illness.

### **MEDICATIONS AT SCHOOL**

Students with special health care needs may self-administer and/or self-monitor provided that certain conditions are met. For additional information regarding medications and medical procedures, please contact our school nurse at (843) 990-5232 or Nursing Services at 843-745-2184.

## **School Counseling & Guidance**

### **SCHOOL COUNSELING**

The School Counseling department's goal is to serve the students by providing educational, career, social, and personal counseling. This department also advises students and/or parents regarding academic and attendance problems. Counseling services are available to all students. Students needing to visit the counselor must have a pass from the classroom teacher. Parents and students wishing to schedule an appointment may contact the office.

### **Bullying Definition**

Bullying is defined as a deliberate, repeated act with intention to hurt, insult or threaten another person in school, on school grounds, in school vehicles, or at school events. Bullying consists of an imbalance of power.

### **Harassment, Intimidation, or Bullying - CCSD Policy JICFFA**

The board prohibits acts of harassment, intimidation, or bullying of a student by students, staff, and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student. Harassment, intimidation, or bullying is defined as a gesture, electronic communication, or written, verbal, physical, emotional, or sexual act reasonably perceived to have the effect of any of the following.

- Harming a student physically or emotionally, or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school.
- Demonstrates motivation by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical, or sensory disability, or by any distinguishing characteristic.

The board expects students to conduct themselves in an orderly, courteous, dignified, and respectful manner. Students have a responsibility to know and respect the policies, rules, and regulations of the school and District. Any student who is found to have engaged in the prohibited actions as outlined in this policy shall be subject to disciplinary action, up to and including expulsion. Individuals may also be referred to law enforcement officials. The District shall take all other appropriate steps to correct or rectify the situation.



<b>Harassment</b>	<b>Intimidation</b>	<b>Bullying</b>	<b>Cyberbullying</b>
<p>Any insulting or dehumanizing action which negatively impacts another person's (student or staff) emotional or mental well being. This could be in person or with technology (email, biogs, texting, social media, chat rooms, sexting, instant messaging, video voyeurism, etc.)</p>	<p>Physical, verbal, written, or electronic action which immediately creates fear of harm, without displaying weapons and without subjecting the victim to actual physical attack. (This category includes verbal incidents that cause fear. It does not include insubordination, lack of respect, defiance of authority, etc.)</p>	<p>Bullying is defined as an unwanted, aggressive, deliberate and repeated act with intention to hurt, insult or threaten another person in school, on school grounds, in school vehicles, or at school events. Bullying consists of an imbalance of power when the person(s) doing the bullying has more physical, emotional, or social power than the target.</p>	<p>Cyberbullying is bullying that takes place over digital devices such as cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, or false, content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation.</p>

<p>Multiple incidents of harassment and/or Intimidation can be considered bullying.</p>	<p>Bullying and Cyberbullying are "banded" for Purposes of consequences in the Progressive Discipline Plan.</p>
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## **Assistance for Bullying**

If you are being bullied, harassed, or intimidated:

- Tell someone you trust- a parent/guardian, a teacher, counselor, or administrator or use the anonymous reporting app (STOPit).
- Calmly tell the student to stop or say nothing and walk away.
- Try to avoid situations where bullying is likely to happen.

If you know someone who is being bullied, harassed, or intimidated:

- Tell someone you trust - a parent/guardian, a teacher, counselor, or administrator or use the anonymous reporting app (STOPit).
- Don't encourage the bully by laughing or joining in.
- Encourage the bullied student to talk to someone he/she trusts about what happened. Engaging in these behaviors or any online activities intended to harm physically or emotionally another person will result in disciplinary action. In some cases, cyberbullying may be considered a crime.

## Technology & Acceptable Use

The use of technology at the school is a privilege. The use of Deer Park Middle computer network must be in support of education and research that is consistent with the mission of the school and district. Each student who wants to utilize technology, Internet, etc., must read and agree to the terms of the Charleston County School District's Technology Acceptable Use Policy as outlined in the CCSD Student Code of Conduct 2019-2020. Students and their parents/guardians are required to read and sign the acceptable use agreement acknowledgements located in the Code of Conduct as well as in the student agenda prior to the student using any technology on campus. Please refer to the Student Code of Conduct for more specific information. Deer Park Middle and CCSD reserve the right to deny access to any user if it is determined that the user is engaged in unauthorized or inappropriate activity or is violating the CCSD Technology Acceptable Use Policy.

### **CELL PHONES AND OTHER ELECTRONIC DEVICES**

Due to the disturbances/distractions created by CD/MP3 players, I-pods, radios, and other electronic devices, they are strictly prohibited on the school campus at all times. If these items are found they will be confiscated and will be given to the student at the end of the day or may only be picked up by a parent or guardian. If confiscated items are not picked up on or before the last day of the school year, they will be donated to a charitable organization.

The school day is defined as 8:30 AM to 3:30 PM. Cell phones may not be used inside the building at any time. If items are found powered on (including in vibrate mode) or found in plain view (i.e. attached to the belt or being held by the student, etc.) they will be confiscated. Refusal to give a school staff member a device will result in disciplinary action. Procedure is as follows:

**At no time will an administrator investigate the theft, damage, or loss of a cell phone, radio, iPod, iPad, or other media devices. Deer Park Middle School does not assume responsibility for any loss, damaged, or stolen devices.**

# STUDENT MOBILE DEVICE RESPONSIBLE USE AGREEMENT

Any acts seen as not meeting this pledge are considered infractions resulting in consequences of limited or no mobile device use.

## STUDENTS

- I will take good care of my assigned device.
- I will never leave my device unattended.
- I will not loan out my device to other individuals.
- I will know where my device is at all times.
- I will keep food and beverages away from my device.
- I will not disassemble any part of my device or attempt any repairs.
- I will protect my device by keeping it in the assigned protective case at all times (iPads).
- I will use my device in ways that are appropriate and that conform to CCSD expectations.
- I will not place non-approved decorations (such as stickers, markers, etc.) on the device.
- I will not deface the serial number device sticker on any mobile device.
- I understand that my device is subject to inspection at any time without notice and remains the property of CCSD.
- I will follow the expectations outlined in the CCSD Student Mobile Device Responsible Use Handbook at all times.
- I will notify the teacher and school administrator as soon as possible in the event of damage, theft, or loss.
- I agree to return my assigned device, case, and charging cord/brick (TAKE-HOME) to school in good working condition.

## PARENTS

- I am responsible for the cost of devices and charging cords that are not returned by the last day of school. [Mobile device - \$400, charging cord - \$30].

I understand and agree to the stipulations set forth in this Student Mobile Device Responsible Usage Agreement and the CCSD Technology Acceptable Use Policy.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Universal Expectations**

Classroom Matrix clearly posted in the classroom and referenced in specifically stated expectations.

 <b>IN THE CLASSROOM</b>  <b>Be On Point</b>			
<b>Be Respectful</b>	<ul style="list-style-type: none"><li>• Use appropriate volume levels.</li><li>• Use hand signals.</li><li>• Keep your workspace clean.</li><li>• Use <i>SLANT</i>.</li></ul>		
<b>Be Responsible</b>	<ul style="list-style-type: none"><li>• Be prepared with materials.</li><li>• Complete all work with effort.</li><li>• Participate in lessons.</li><li>• Follow the dress code.</li></ul>		
<b>Be Safe</b>	<ul style="list-style-type: none"><li>• Keep hands, feet, and objects to self.</li><li>• Refrain from throwing objects.</li><li>• Use furniture and supplies properly.</li><li>• Enter and exit in an orderly manner.</li></ul>		
<b>IN ALL SETTINGS</b>	<b>Be Respectful</b> <ul style="list-style-type: none"><li>• Keep area litter free.</li><li>• Use language free of cursing.</li><li>• Keep conversations kind.</li></ul>	<b>Be Responsible</b> <ul style="list-style-type: none"><li>• Keep hands, feet, and other objects to self.</li><li>• Take care of yourself and your things.</li></ul>	<b>Be Safe</b> <ul style="list-style-type: none"><li>• Use designated voice level.</li><li>• Follow directions given by adults.</li></ul>

## Universal Expectations

Classroom Matrix clearly posted in the classroom and referenced in specifically stated expectations.

**DPMS ALWAYS ON POINT**

	Respectful	Responsible	Safe
All Settings	<ul style="list-style-type: none"> <li>Keep the area litter free.</li> <li>Use language free of cursing.</li> <li>Keep conversations kind.</li> </ul>	<ul style="list-style-type: none"> <li>Keep all hands, feet, and other objects to yourself at all times.</li> <li>Take care of yourself and your things.</li> </ul>	<ul style="list-style-type: none"> <li>Use designated voice level.</li> <li>Follow directions given by adults.</li> </ul>
Classroom	<ul style="list-style-type: none"> <li>Use appropriate volume levels.</li> <li>Use hand signals.</li> <li>Keep your workspace clean.</li> <li>Use <i>SLANT</i>.</li> </ul>	<ul style="list-style-type: none"> <li>Be prepared with materials.</li> <li>Complete all work with effort.</li> <li>Participate in lessons.</li> <li>Follow dress code.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands, feet, and objects to self.</li> <li>Refrain from throwing objects.</li> <li>Use furniture and supplies properly.</li> <li>Enter and exit in an orderly manner.</li> </ul>
Hallway	<ul style="list-style-type: none"> <li>Use volume level 0 or 1.</li> <li>Keep the hallway clean.</li> </ul>	<ul style="list-style-type: none"> <li>Move directly to your destination.</li> <li>Use lockers with teacher permission.</li> <li>Have your signed agenda.</li> <li>Follow dress code.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands, feet, and objects to self.</li> <li>Avoid throwing objects.</li> <li>Remain on the sidewalk.</li> <li><i>Walk</i> to the right.</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>Use voice level 1 or 2.</li> <li>Wait your turn in line.</li> <li>Refrain from touching others' food.</li> <li>Clean your area when finished.</li> </ul>	<ul style="list-style-type: none"> <li>Keep food in the cafeteria.</li> <li>Remain seated in assigned area.</li> <li>Have ID ready for check-out.</li> <li>Follow dress code.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands, feet, and objects to self.</li> <li>Enter in a single-file line.</li> <li>Remain in designated area.</li> <li>Refrain from throwing items.</li> <li>Report spills to an adult.</li> </ul>
Bathroom	<ul style="list-style-type: none"> <li>Maintain 0 to 1 voice level.</li> <li>Keep trash off floors and sink.</li> <li>Keep walls free of graffiti.</li> <li>Respect privacy.</li> </ul>	<ul style="list-style-type: none"> <li>Have your signed agenda.</li> <li>Be timely.</li> <li>Flush the toilet.</li> <li>Wash your hands.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands, feet and objects to self.</li> <li>Report any overflows or large spills.</li> </ul>
Bus	<ul style="list-style-type: none"> <li>Keep your hands and feet to yourself.</li> <li>Remain in your seat.</li> <li>Use voice level 1.</li> </ul>	<ul style="list-style-type: none"> <li>Keep the seat clean.</li> <li>Get on and off the bus quickly and quietly.</li> <li>Keep track of your personal belongings.</li> <li>Follow the driver's directions.</li> </ul>	<ul style="list-style-type: none"> <li>Report any inappropriate behavior.</li> <li>Remain in your seat until your stop.</li> <li>Keep hands, feet, and objects inside of the bus.</li> <li>Keep aisles free of belongings.</li> <li>Keep your book bag on your back when entering and exiting the bus.</li> </ul>
Recess	<ul style="list-style-type: none"> <li>Share the equipment.</li> <li>Listen to the adults.</li> <li>Be kind to others.</li> <li>Line up in designated area when you hear the teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Take your personal items inside with you.</li> <li>Keep food and drink off the recess field.</li> <li>Return equipment to the designated area.</li> <li>Hold equipment when in line.</li> </ul>	<ul style="list-style-type: none"> <li>Stay within the boundaries for the recess.</li> <li>Use equipment properly in the designated areas.</li> <li>Use only DPMS equipment in designated areas.</li> <li>Report unsafe behaviors and emergencies to an adult.</li> <li>Keep hands, feet, and objects to self.</li> </ul>
Assemblies & Special Events	<ul style="list-style-type: none"> <li>Listen and watch attentively.</li> <li>Applaud or be quiet at the appropriate time.</li> <li>Stay seated during the event.</li> <li>Use Voice Level 0.</li> </ul>	<ul style="list-style-type: none"> <li>Use equipment as intended.</li> <li>Keep up with your belongings.</li> <li>Keep feet still and quiet.</li> </ul>	<ul style="list-style-type: none"> <li>Enter and exit in an orderly way.</li> <li>Use stairs to go up and down bleachers.</li> <li>Sit with your class in the assigned area.</li> <li>Keep hands, feet, and objects to self.</li> </ul>



# The “Deer Park” Agreement

As students transform into young adults, it is important that they start to take greater responsibility for their learning. There are three key policies for Deer Park Bucks that help them do just that. These policies are the "Deer Park Way" and are required of every student every day.

## SCHOOL UNIFORM

Deer Park Middle School is a uniform school. The goal of this policy is to assist students in presenting themselves in a manner that is conducive to a safe and orderly learning environment. Families are encouraged to monitor their students' dress to ensure compliance. Deer Park Middle will require all students to wear the approved uniform. School uniforms encourage students to express their individuality through personality and academic achievements and create a sense of school pride and belonging.

## STUDENT ID

For the safety of our students and staff, students are **required to visibly wear their school issued identification card and neck lanyard at all times**. This identification card allows us to verify that only students that are enrolled at this school are on campus. **Identification cards are necessary to receive breakfast and lunch**. Within the first week of school all students are issued an identification card with their picture, an ID protector and a school lanyard. Being on campus without an ID is not an option. Students who lose or damage their ID will be required to have it replaced within 48 hours. The cost of replacing the entire ID is \$5.00. The breakdown for pieces of the ID are as follows: ID Card - \$2.00, Custom Lanyard - \$2.00, Plastic Protector Case - \$1.00. **Grade level lanyards are as follows: 6th Grade- Black, 7th Grade - Green, 8th Grade - Purple.**

## ACKNOWLEDGMENT OF AGREEMENT

I understand that I will be responsible every day for being in uniform, and having my ID and binder with me. As the undersigned parent/guardian I understand that these are non-negotiable items for a Deer Park Buck and will make every effort to ensure that my child is prepared with these items every day. For safety and academic issues, we understand that we will be required to replace a lost or damaged badge or binder.

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_