

Meeting Minutes
East Cooper Montessori Charter School
Thursday, September 21, 2017 at 6:00 PM
Executive Session 5:30 PM – 6:00 PM

Executive Session: Review of parent board member applicants, discussion with legal team.

I. Administrative -

A. Meeting was called to order at 6:50pm

B. Board Members Roll Call:

Present: Jennifer Gresham, Becky Connelly, Sharon Massar, Claudia Seeger

September 21st marks the following three BOD resignations: Parent members - Carmen Nash and Oanh Dang, Community member - Jerod Frazier

C. Ex-Officio Members:

Present: Jody Swanigan, Principal, Billy Koll, Financial Director

Absent: Mackenzie Peterson, Teacher Member

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: Yes.

F. Approval of Last Meeting Minutes: Yes.

G. Public Comment: No public comment.

II. Updates/New Business -

A. Audit Report: Ed Royall, CPA with Elliott Davis Decosimo (EDD), met with BOD to report on his audit and the school's financial position. For the school year ending June 30th, the ECMCS audit resulted in an unmodified, "clean" opinion per EDD.

B. Principal Report - Terri Nichols, Associate Superintendent of Charleston County School District will serve as the official evaluator of principal performance at no charge. Terri will begin principal evaluations immediately and will continue throughout the 2017/2018 school year. ECMCS secured Paul Epstein, Montessori consultant, and he will be at our school for a day in a half in January at a cost of \$1500. Parents have started signing up for committees and some committees have begun to hold meetings.

C. BB&T Bank Account Updates-Signature Cards, Capital Reserve Account - Billy will work with Jennifer to add her as signer on the account.

III. Presentation/Discussion Items -

At the loss of 3 BOD members, the committee assignments have shifted. P The BOD has not filled the vacated seat of community member, in bold below.

Updated committee assignments are as follows.

A. Administration/HR: Jennifer Gresham/Becky Connelly

- B. Community & Public Relations: Kim Durst/Claudia Seeger
- C. Development: Becky Connelly/Sharon Massar
- D. Educational Program: Claudia Seeger/Jennifer Gresham
- E. Diversity and Enrollment: **Community Member**/Kyle Murrell
- F. Facilities: Kyle Murrell/Kim Durst
- G. Financial: Sharon Massar/**Community member**

IV. Action Items (voting) -

- A. Motion by Sharon to approve the August Meeting Minutes. Becky seconded the motion. Motion carried unanimously.
- B. Motion by Jennifer to authorize legal team to negotiate item discussed in executive meeting. Becky seconded the motion. Motion carried.
- C. Motion by Jennifer to appoint Kim Durst and Kyle Murrell to BOD vacant seats. Becky seconds the motion. Motion carried.

Meeting adjourned at 8:20 pm

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings.

The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the third Thursday of each month, beginning at 6:00 pm at East Cooper Montessori Charter School. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speaker.