

Meeting Agenda
East Cooper Montessori Charter School

Wednesday, Sep 21, 2022

Executive 5:00 pm Open Meeting 5:30 pm
Join Zoom Meeting

<https://charleston.zoom.us/j/84079072628>

Meeting ID: 840 7907 2628

Passcode: 652096

Executive Session:

I. Administrative -

A. Meeting was called to order at 5:34pm

B. Board Members Roll Call:

Abby Kazley- Year 2 of 2 -Chair Present
Kristen Rising - Year 2 of 2 -Secretary Present
DJ Barnhill - Year 2 of 2 Treasurer Present
Denise Runza - Year 2 of 2 Present
Chris Hagy- Year 1 of 2 Present
Anne-Merle Bryant- Year 1 of 2 Present
Deidre Ostrander- Year 2 of 2 Present

C. Ex-Officio Members:

Jody Swanigan, Principal Present
Billy Koll, Financial Director Present
Brooke Johnson, Teacher Member Present

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: In compliance

G. Public Comment: NA

II. Presentation/Discussion Items:

A. Financial/Development

- a. Budget - Billy
 - ESSR I: ~\$100K spent mostly associated with COVID
 - ESSR II: ~\$596K Technology & HVAC project
 - ESSR III: interventionist:2yr; testing coordinator 2yr; LPC 0.5 FTE
 - Salaries updated per salary schedule. Lisa Klus AP position
 - \$193K positive

B. Educational Program:

a. Principal Presentation

- i. 20th year celebration party (not fundraiser): May 13, school backyard. Food trucks, tents, timeline of school history
- ii. Development: Lori leads annual fund; goal \$75K
- iii. Upcoming events: Special Person's Breakfast, Camp St. Christopher, Green River Preserve, Field Day, Dinner/Show Renaissance (music & theater), Madrigal Dinner
- iv. Reviewed data from recent MAP tests by grade level, compared to data from previous year. This data is now available much sooner than previously, thanks to the new testing coordinator position. Also reviewed growth data metrics by level. This is a difficult measure as if most of the population was above average the previous year, demonstrating a large amount of growth is difficult. Specifics on all the testing data reviewed is available within the Principal's presentation file on the shared drive.
- v. Student dashboard information is coming Oct. 15.
- vi. New arrangement for coaching and teaching support/small group instructional coaching is going well.

C. Administration/HR

a. New Hires - Jody

- i. Open position in February for LE TA

b. District Charter Nursing Services

NA this month

D. Community & Public Relations

- a. PTN 9/22 session: Denise & Lisa talk about the 20th party. Merissa and Kimberly leading PTN efforts
- b. Board/parent committees NA this month
- c. Strategic Planning Committee Assignments NA this month
- d. CCSD Board Elections: Jody shared the importance of personal education/research on the candidates for the upcoming election

E. Facilities:

- a. Driveway Billy/Jody: Town is reviewing the tree roots in rear/side of school with architect. Completion is still scheduled for Nov. 30. Crew to return at the end of September to restart work.
- b. Air quality initiative - Billy: 17 new HVAC units. Pending ship date is Dec. 10. Will follow the prioritization schedule for installation.
- c. Playground - Billy/Jody: Installed and inspected. Need to lay mulch to the appropriate safety height. Target by the end of September. With the new area, there will be space for two ½ court b-ball and a pickle ball court.
- d. New Building - Jody: Goal is to get the student population up to 500. Additional 1 Lower EI classroom will over time add to this target population. Latest plans are classroom expansions in the main building to allow for other related arts/breakout space to be rearranged. ~\$5M would include a phased approach open air gym concept beginning with the roof/floor structure, then future opportunities for an enclosed structure.

Action Items:

Contracts NA this month

Budget Approval NA this month

Approved August board meeting minutes.

Meeting adjourned at: 7:05pm

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the second Thursday of each month, beginning at 5:30 pm at East Cooper Montessori Charter School or on Zoom. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.