

**Meeting Agenda**  
**East Cooper Montessori Charter School**

**Wednesday, January 18, 2023**

**Executive 5:00 pm Open Meeting 5:30 pm**  
**Join Zoom Meeting**

<https://charleston.zoom.us/j/83941659159>

**Meeting ID: 839 4165 9159**

**Passcode: 322817**

**Executive Session:**

**I. Administrative -**

**A. Meeting was called to order at 5:37pm**

**B. Board Members Roll Call:**

Abby Kazley- Year 2 of 2 -Chair Present  
Kristen Rising - Year 2 of 2 -Secretary Present  
DJ Barnhill - Year 2 of 2 Treasurer Not Present  
Denise Runza - Year 2 of 2 Present  
Chris Hagy- Year 1 of 2 Not Present  
Anne-Merle Bryant- Year 1 of 2 Present  
Deidre Ostrander- Year 2 of 2 Present

**C. Ex-Officio Members:**

Jody Swanigan, Principal Present  
Billy Koll, Financial Director Present  
Brooke Johnson, Teacher Member Present

**D. Mission Statement:** Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

**E. Freedom of Information Compliance: NA**

**G. Public Comment: NA**

**II. Presentation/Discussion Items:**

**A. Financial/Development**

- a. Dashboard
  - i. Reviewed latest cash, assets and liabilities.
  - ii. Student headcount, Billy to confirm how much an “absence” costs the school
  - iii. Billy to reallocate money from existing bank account to state income fund for additional investment income
- b. ESSER updates
  - i. ESSER 2 YTD unchanged.
  - ii. ESSER 3 planned \$1.345K, interventionist 2yr, testing coordinator 2yr, 0.5 FTP/LPC guidance counselor, GYM/classroom updates, Professional Development for teachers

- c. Development for the year
  - i. Annual Fund Goal: \$75,000; YTD is \$57,685, doesn't include monthly donations
  - ii. Removed Read-A-Thon and replaced with the color/fun run
  - iii. Removed book fair, 2nd movie night and the auction event
  - iv. A silent auction to take place within the 20th Birthday Party Event
  - v. Madrigal Event profit \$4,782.33

**B. Educational Program:**

- a. Principal Presentation
  - i. Full presentation in Google Drive
- b. Instructional Coaches- Putting the Data Where It counts

**C. Administration/HR**

- a. Open Positions: TA

**D. Community & Public Relations**

- a. PTN
- b. Board/parent committees
- c. Strategic Planning Committee Assignments
  - i. Academic Achievement
  - ii. Organizational Viability
  - iii. Social and Emotional Learning
  - iv. Adherence to Montessori and Charter Principles
    - 1. Discussion around attendance policy and proposal to modify the policy to support situations with significant absences
- d. Safety updates

**E. Facilities:**

- a. Driveway
  - i. Complete! Carpool running as a success.
- b. Playground
  - i. Complete
- c. Gym
  - i. Reviewed design for gym and classroom updates.

**Action Items:**

Votes: November Meeting Minutes: approved  
Architectural drawings for classroom expansion and a gym: approved  
Contract

Meeting adjourned at: 7:02pm

**Your Governing Board**

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality

educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

### **Board Meetings**

Regular meetings of the Governing Board are held the second Thursday of each month, beginning at 5:30 pm at East Cooper Montessori Charter School or on Zoom. Special-called meetings are scheduled as needed.

### **Citizen Participation**

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

**The board will follow up on all matters presented by speakers.**