

Meeting Minutes
East Cooper Montessori Charter School

Wednesday, April 27, 2022

Executive 5:00 pm Open Meeting 5:30 pm

Join Zoom Meeting

<https://charleston.zoom.us/j/85032515584>

Meeting ID: 850 3251 5584

Passcode: 187074

Executive Session:

I. Administrative -

A. Meeting was called to order at 5:39pm

B. Board Members Roll Call:

Abby Kazley- Year 1 of 2 -Chair Not Present
Kristen Rising - Year 1 of 2 -Secretary Present
DJ Barnhill - Year 1 of 2 Treasurer Present
Denise Runza - Year 1 of 2 Present
Abe Gutting- Year 2 of 2 Not Present
Merissa Elisei- Year 2 of 2 Present
Deidre Ostrander- Year 1 of 2 Present

C. Ex-Officio Members:

Jody Swanigan, Principal Present
Billy Koll, Financial Director Not Present
Brooke Johnson, Teacher Member Not Present

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: In compliance

G. Public Comment: NA

II. Presentation/Discussion Items:

A. Financial/Development

- a. Financial Dashboard - Billy
To revisit during the May session as Billy was not in attendance.
- b. Budget Reading - Billy
Approved during the previous meeting.
- c. Fundraising overview for the year
To revisit during the May session as Billy was not in attendance.
 - i. Movie

- ii. Read-a-thon
- iii. Auction
- iv. Annual Fund
- v. Dances (3)
- d. Next Year Plans

B. Educational Program:

- a. Principal Presentation
To be reviewed during the May session.

C. Administration/HR

- a. New Hires - Jody
2 new TAs (existing positions) and school counselor position (within budget)
Architect proposal Geof Clever, Studio Architects, for multipurpose building

D. Community & Public Relations

- a. Recognitions and awards - Blue Ribbon School - Abe
To review in the next meeting when Abe is present.

E. Facilities:

- a. Driveway Billy/Jody
Project split into two parts. Prioritizing components that will impact students (playground) to take place during the summer. Have not received that land permit yet.
- b. Carpet/furniture/nurses clinic cabinetry reallocation - Billy/Jody
Insets were installed during spring break. Clinic cabinetry in process.
- c. Air quality update- Billy
Contractors were on site April 27. Goal is to be completed before school starts in August.
- d. Playground - Billy/Jody
Plans are decided, completed before school begins.
- e. Picking a new piece of of playground equip
Students to vote on final piece.

Action Items:

Contracts

Amanda Sullivan for a TA position. Motioned and approved.

Marlow Goodmanson for a TA position. Motioned and approved.

Jordan Bates for a part time school counselor position for the remainder of the year. Motioned and approved.

Geoff Clever for accepting architect proposal for a multipurpose room. Motioned and approved.

Budget Approval: previous meeting

Carpet Budget Adjustment: previous meeting.

Meeting adjourned at: 5:52pm

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the second Thursday of each month, beginning at 5:30 pm at East Cooper Montessori Charter School or on Zoom. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.