

Meeting Agenda
East Cooper Montessori Charter School

Jul 20, 2022

Executive 5:00 pm Open Meeting 5:30 pm

Join Zoom Meeting

<https://charleston.zoom.us/j/83941659159>

Meeting ID: 839 4165 9159

Passcode: 322817

I. Administrative -

A. Meeting was called to order at 5:34pm

B. Board Members Roll Call:

Abby Kazley- Year 2 of 2 -Chair Present
Kristen Rising - Year 2 of 2 -Secretary Present
DJ Barnhill - Year 2 of 2 Treasurer Present
Denise Runza - Year 2 of 2 Present
Deidre Ostrander- Year 2 of 2 Not Present
Anne-Merle Bryant - Year 1 of 2 Present
Chris Hagy - Year 1 of 2 Present

C. Ex-Officio Members:

Jody Swanigan, Principal Present
Billy Koll, Financial Director Absent, Paternity leave, returning Aug 9, 2022
TBD, Brooke Johnson Present

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: In compliance

F. Approval of Last Meeting Minutes: Approved

G. Public Comment: NA

H. Decision of Officers for this Term

Chair Abby Kazley
Vice Chair Denise Runza
Secretary Kristen Rising
Treasurer DJ Barnhill
Members At Large Deidre Ostrander, Anne-Merle Bryant, Chris Hagy

II. Presentation/Discussion Items:

A. Financial: Financial Report

- A. Financial Review for May & June
DJ reviewed in Billy's absence. Dashboard available on Google Drive. Income \$123K, Cash \$3.2M, ESSR spent \$595K.
- B. Afterschool P&L
New collection process. Afterschool extended until 5:30pm, costs have increased slightly.
- C. Audit Planning
Financial audit to begin in August to confirm no fraudulent activity, etc. Abby will meet with auditors on behalf of the Board.

B. Administration/HR / Enrollment:

- A. Billy Koll - Paternity Leave (6 weeks)
 - a. Jody is covering billing and orders. Billy is still completing payroll. Veris is supporting day to day activities.
- B. AP Planning
 - a. Jody and Lisa have spent a significant amount of time discussing and planning a more “team” oriented approach to governing the school. At this time Nikki’s previous position will not be backfilled.
- C. New Contracts
 - a. Jody Swanigan- Principal, new contract available on Google Drive
 - b. Tyra Simmons- LE TA
 - c. Nicole Sherman- LE TA
 - d. Bonnie TeBeest- LE TA
 - e. Haley Schmidt- UE TA
 - f. Laura Zaffore (7:30-11) Spanish teacher
 - g. Courtney Lightfoot- School Psychologist
 - h. Jessica Miller UE & MS Guidance Counselor
 - i. Courtney Duffy (12-5) Afterschool teacher and staff substitute
- D. Position Changes/ ESSER
 - a. Anna Getsinger- Reading Intervention (same compensation), Beth Armstrong- Testing coordinator (+compensation change)
- E. Open Positions - SRO, Math and/or Science, AP
 - a. SRO: Budgeting for \$35K, Town of Mt. P covering the rest.

C. Community & Public Relations

- A. New Carpool Loop
 - a. Temporary plan will be in place for back to school if needed.

D. Development

- A. Goal for 2022-2023
 - a. Plan will be to increase slightly from 2021-2022 goal of \$70,000

E. Educational Program

- A. PD from summer
 - a. Orton Gillingham- Training for all Lower Elementary, Interventionist and Special Education. Training made available thanks to a donation from an ECMCS family!
 - b. World Peace Game- 20 teachers and students attended. Brooke described the experience and the excitement/drive student have going through the experience.

F. Equity, Inclusion & Diversity

- A. New afterschool hours: extended until 5:30pm.
- B. PTA: Discussion arose regarding parent participation and involvement at ECMCS. Jody has scheduled in initial call for 7/26 to review a plan.

G. Facilities:

- A. Carpool Loop- in progress
- B. HVAC- money has been allocated

H. Strategic Plan Discussion

- A. Board Development/Training
 - a. Board tools for new members
- B. Board Scope & Sequence

- a. Review in Google Drive Folder

III. Action Items (voting) -

- A. Meeting Minutes: Approval of the May Meeting Minutes - APPROVED
- B. Appointment of Anne MerleBryant to the Board - APPROVED
- C. Staff Contracts- Jody Swanigan, Tyra Simmons, Nicole Sherman, Bonnie TeBeest, Haley Schmidt, Laura Zaffore (7:30-11), Courtney Lightfoot, Jessica Miller, Courtney Duffy (12-5) - APPROVED
- D. Changing positions: Anna Getsinger (same compensation), Beth Armstrong (+compensation change) - APPROVED
- E. *Contractor - Julie Mahoney, LPC, Memorandum of Understanding, 1 day/wk - APPROVED
- F. Afterschool
 - a. CCSD Afterschool Rate Increase - APPROVED
 - b. Open until 5:30 - APPROVED
- G. Jody's Contract

Board attended annual compliance training.

Meeting adjourned at: 7:00PM

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the third Wednesday of each month, beginning at 5:00 pm at East Cooper Montessori Charter School or virtually. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.