

Meeting Minutes
East Cooper Montessori Charter School

Wednesday, March 16, 2022

Executive 5:00 pm Open Meeting 5:30 pm

Join Zoom Meeting

<https://charleston.zoom.us/j/85032515584>

Meeting ID: 850 3251 5584

Passcode: 187074

Executive Session:

I. Administrative -

A. Meeting was called to order at 5:39pm

B. Board Members Roll Call:

Abby Kazley- Year 1 of 2 -Chair Present
Kristen Rising - Year 1 of 2 -Secretary Present
DJ Barnhill - Year 1 of 2 Treasurer Present
Denise Runza - Year 1 of 2 Present
Abe Gutting- Year 2 of 2 Not Present
Merissa Elisei- Year 2 of 2 Present
Deidre Ostrander- Year 1 of 2 Present

C. Ex-Officio Members:

Jody Swanigan, Principal Present
Billy Koll, Financial Director Present
Brooke Johnson, Teacher Member Present

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: In Compliance

G. Public Comment: NA

II. Presentation/Discussion Items:

A. Financial/Development

- a. Financial Dashboard - Billy
Dashboard reviewed with YTD figures.
- b. ESSER 2 & 3 Planning/Committee Update - Abby
Reviewed top categories for ESSR spend focus. 1. Facilities, 2. Mental Health, 3. Employment Needs/Learning Loss
- c. Budget Reading - Billy
Cash up, Liabilities down, \$68,000

- d. Annual Fund/Read-a-Thon/Dance/Movie Night - Jody
Annual Fund: \$74,922. Read-A-Thon: \$11,900, Dance: \$1,339
- e. Auction Planning - Deirdre
April 22, Oyster Point. Coastal Crust, Band... 6:30-10pm. Finish the playground! 2022 Goal \$30K

B. Educational Program:

- a. Principal Presentation
See presentation on Google Drive

C. Administration/HR

- a. New Hires - Jody
Art: Alana Vest
Counselor: Jordan Bates

D. Community & Public Relations

- a. Recognitions and awards - Blue Ribbon School - Abe

E. Facilities:

- a. Driveway Billy/Jody
Summer project.
- b. Carpet/furniture/nurses clinic cabinetry reallocation - Billy/Jody
Reviewed cost of the carpet insets for classroom/tech rooms... move budget \$ from conference/training travel to cover expenses
- c. Air quality initiative - Billy
HVAC to be covered through ESSR 2/3
- d. Playground - Billy/Jody
New layout to be reviewed

Action Items:

Contracts

Motion to approve new hires- approved.

Budget Approval

Motion to approve budget- approved.

Carpet Budget Adjustment

Motion to approve budget revisions- approved.

Meeting adjourned at: 6:59pm

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the second Thursday of each month, beginning at 5:30 pm at East Cooper Montessori Charter School or on Zoom. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.