

BOD Meeting Minutes - February 2018
East Cooper Montessori Charter School
Thursday, February 15, 2018 at 6:00 PM
Executive Session 5:30 PM – 6:00 PM

Executive Session: Contracts.

I. Administrative -

A. Meeting was called to order at 5:48

B. Board Members Roll Call:

Becky Connelly - Year 1 of 2
Jennifer Gresham - Year 1 of 2
Kim Durst - Year 2 of 2
Sharon Massar - Year 1 of 2
Claudia Seeger - Year 1 of 2
Kyle Murrell - Year 2 of 2
Community Board Member - Year 2 of 2

C. Ex-Officio Members:

Jody Swanigan, Principal
Billy Koll, Financial Director
Mackenzie Peterson, Teacher Member

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: Yes.

F. Approval of January Meeting Minutes: Yes.

G. Public Comment: No

II. Updates/New Business -

A. Financials:

- Monthly (Dashboard) -
- Review Budget for 2018 / 2019 - Billy reports the budget is at a surplus for 2018/2019
- Money Market Accounts and Sale of Ponsbury \$\$ have been transferred to LGIP

B. Principal Report:

- Principal Evaluation - Review of Goals. Jody has not met with Terry from CCSO since last update.
- Principal Report - Upcoming event: (Screenagers) Parents and students invited to attend - info to come once date is confirmed. Special person breakfast, special STEM night planned.
- Board member vacancy

III. Presentation/Discussion Items -

A. Administration/HR: Jennifer Gresham/Becky Connelly

- Monthly Meeting took place Wednesday, February 14, 2018 - 8am

B. Community & Public Relations: Kim Durst/Claudia Seeger

C. Development: Becky Connelly/Sharon Massar - Auction coming up. Special Persons Breakfast. Readathon.

D. Educational Program: Claudia Seeger/Jennifer Gresham

- Parent Survey - Working on compiling survey results to present a broad stroke of survey answers.
- Paul Epstein - Interviewed, teachers, parents, students - He was impressed with the level of staff engagement.

E. Diversity and Enrollment: **Community Member**/Kyle Murrell

- Open Enrollment Closed - Application Results in March

F. Facilities: Kyle Murrell/Kim Durst

- Update on Media Center
- Update from Jody on Master Plan

G. Financial: Sharon Massar/**Community member**

- LGIP and Bank Moving Completion

IV. Action Items (voting) -

A. Meeting Minutes- Jennifer makes a motion to approve teacher contract for Grace Craig - substitute teacher. Kyle seconds the motion. Motion carried unanimously.

B. Naming Opportunity - Sharon presents an idea for naming opportunity. Board will continue to research and discuss this idea further.

Meeting adjourned at 8:35

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success. We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the third Thursday of each month, beginning at 6:00 pm at East Cooper Montessori Charter School. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.