

Meeting Agenda
East Cooper Montessori Charter School

Wednesday, May 17, 2023

Executive 5:00 pm Open Meeting 5:30 pm
Join Zoom Meeting

<https://charleston.zoom.us/j/83941659159>

Meeting ID: 839 4165 9159

Passcode: 322817

Executive Session:

I. Administrative -

A. Meeting was called to order at 5:40pm

B. Board Members Roll Call:

Abby Kazley- Year 2 of 2 -Chair Present
Kristen Rising - Year 2 of 2 -Secretary Present
DJ Barnhill - Year 2 of 2 Treasurer Not Present
Denise Runza - Year 2 of 2 Present
Chris Hagy- Year 1 of 2 Present
Anne-Merle Bryant- Year 1 of 2 No tPresent
Deidre Ostrander- Year 2 of 2 Present

C. Ex-Officio Members:

Jody Swanigan, Principal Present
Billy Koll, Financial Director Present
Brooke Johnson, Teacher Member Present

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: In Compliance

G. Public Comment:

N/A. Also in attendance were future 2023-2024 board members Jeff Yurfest and John Moye. They'll officially join the board in the next meeting.

II. Presentation/Discussion Items:

A. Financial/Development

- a. Dashboard
 - i. April view is available in detail on Google Drive. \$3.2M Equity for the month. We will begin to see invoices coming through for the architect and Cumming for Project Management work.
- b. ESSER updates
 - i. No changes from last month. No concerns about meeting the timing required to spend in 2024 for ESSR III.
- c. Development for the year
 - i. The school has achieved their annual fund target for the year, and to date the total is \$75,055. Great job ECMCS!
 - ii. Color Run raised \$44k! The students had an amazing time! The plan is to alternate years in the future for color run and the auction.
 - iii. The 20th Anniversary Birthday Party was a huge success. Thank you Denise and team!

B. Educational Program:

- a. Principal Presentation

C. Administration/HR

- a. Open Positions
 - i. Theater teacher
 - ii. Assistant Principal (Lisa transitioning to previous role as the Instructional Coach)
 - iii. Afterschool Enrichment Coordinator/Substitute

D. Community & Public Relations

- a. PTN
- b. Board/parent committees
- c. Strategic Planning Committee Assignments
 - i. Academic Achievement
 - ii. Organizational Viability
 - iii. Social and Emotional Learning
 - iv. Adherence to Montessori and Charter Principles
- d. Safety updates - Camera Review

E. Facilities:

- a. Upper Elementary
 - i. Increasing from 3 to 4 classrooms. Fourth classroom to be in the previous technology room.
- b. Gym
 - i. Breaking ground will not begin until after the 2023-2024 school year. Funding plans to be established. CCSD made a request for an RAR submission for the classroom expansions and gym development. The detailed plans for build and project management plan is still under development.

Thank you to Denise, Diedre, DJ & Brooke for your years of service on the ECMCS Governing Board. We appreciate all your time and support over the years!

Action Items:

Votes:

April 2023 Meeting Minutes - Approved
Budget adjustment for \$20K for furniture in Zac's classroom - Approved
Bonus for a specific staff member - Approved

New hires:

Alison Ahearn (TA) - Approved
Katherine Cruz (MS Math & Science) - Approved
Grace DeMassa (Primary TA) - Approved
Maeomee DeVos (Middle School) - Approved
Kimberly Kean (STEM Teacher) - Approved
Alaina Proffitt (Behavior Specialist) - Approved
Jenny Saunders (School Psychologist) - Approved
Meg Younger (MS Lead Teacher) - Approved

Meeting adjourned at: 6:51pm

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings. The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the second Thursday of each month, beginning at 5:30 pm at East Cooper Montessori Charter School or on Zoom. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.