

## Policy CFC Assignment and Transfer of School Principals/ Building Administrators

Issued 8/05

Purpose: To establish the basic structure for the assignment and transfer of principals and assistant principals.

Consistent with the Act of Consolidation, the superintendent is responsible for the assignment of all principals and assistant principals.

Appropriate placement and transfer practices for principals and assistant principals should enhance effective utilization of skills and abilities and the professional growth of individuals. These objectives can best be achieved through the provision of some variety of school assignment over a period of years, and the best possible matching of known strengths to identified current needs of a particular school.

In making decisions on placement, the superintendent shall give consideration to the following.

- academic and leadership needs of the school and district as assessed by the Charleston County Board of Education (also known as the board of trustees of the Charleston County School District), the appropriate constituent board, central administration and the school community
- in the case of assistant principals, the principal should be consulted
- compatibility of operational style among administrators in the school
- opportunities provided for professional growth in the proposed assignment
- appropriate training to enable effective planning and educational continuity
- administrator's-transferee's expressed preferences
- effectiveness in meeting the needs of the students

Compulsory transfers and/or the reassignment of operational personnel are subject to the district's grievance procedure set forth in policy GBK.

The board may elect to review operational transfers involving a loss of rank and/or income in a grievance hearing upon the specific request of the affected administrator.

Adopted 8/8/05

Legal references:

S.C. Code, 1976, as amended:

[Section 59-25-410](#) - Notification of employment for ensuing year; notification of assignment.

Acts and Joint Resolutions:

1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.

1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.

**Charleston County School District**

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