

Policy GCKBA Transfer of Administrative Staff

Issued 3/13

Purpose: To establish the basic structure for the transfer of administrative staff in Charleston County School District.

When it becomes necessary to transfer administrative and other central level staff within Charleston County School District for reasons deemed appropriate by the superintendent, employees affected by the transfers shall be advised in a conference, followed by written notice, of the new assignment.

The superintendent may move principals from one school to another and may transfer principals to other certified positions.

Such transfers may or may not be lateral to positions of equivalent status and/or responsibility. Employee pay may or may not be affected by transfers made by the superintendent. These conditions of transfer are as permitted by the law. ~~The board shall receive notification of such transfers in the monthly personnel action report.~~^[AS1]

When transfers are the result of a reduction in force, the policy related to this matter shall take precedence.

~~Principal transfers shall be interim until the Superintendent has recommended them and the county board has approved.~~

~~See regulations for additional implementation information.~~

Adopted 5/10/73; Revised 2/17/75, 12/8/78, 2/25/80, 8/23/93, 2/13/95, 3/23/98, 3/13/00, 7/14/03, 11/14/05, 3/25/13, 9/19

Legal reference:

S.C. Code, 1976, as amended:

Section 59-25-410- Teacher to be notified of assignment by August 15th.

S.C. Acts and Joint Resolutions:

1967 Act 340 – Creates the School district of Charleston County and abolishes the county board of education; ~~sets forth the powers of the constituent district boards;~~
~~Section 8—Approval of transfers required prior to transfers.~~

