

CCSD BOARD OF TRUSTEES  
AGENDA

September 14, 2015  
75 Calhoun St., Charleston, SC 29401  
Business

| I. EXECUTIVE SESSION<br>4:30 p.m. |   |   |                        |
|-----------------------------------|---|---|------------------------|
|                                   | 1.1:  | <b>Legal Updates – Mr. John Emerson, General Counsel</b><br><i>-Pending Cases</i><br><i>The Board will receive legal updates.</i>   | Information/<br>Action |
|                                   | 1.2:  | <b>Military Magnet Athletic Field – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will discuss a recommendation to authorize staff to negotiate and enter a contract for design and engineering services for the Military Magnet Academy Athletic Field.</i> | Action                 |
|                                   | 1.3:  | <b>Frozen IT Positions – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will discuss the posting and hiring of nine (9) budgeted Information Technology staff vacancies.</i>  | Action                 |
|                                   | 1.4:  | <b>Student Transfer Appeals</b><br><i>The Board will discuss student transfer appeals.</i>  | Action                 |
| OPEN SESSION<br>5:15 p.m.         |   |   |                        |
| II.                               | CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE of ALLEGIANCE   |   |                        |
| III.                              | ADOPTION OF AGENDA  |   | Action                 |
| IV.                               | APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS  |   | Action                 |
|                                   | 4.1:  | <b>A. Open Session Minutes of August 19, 2015</b><br><i>The Board will vote on the open session minutes of August 19, 2015.</i>   | Action                 |
|                                   |   | <b>B. Open Session Minutes of August 24, 2015</b><br><i>The Board will vote on the open session minutes of August 24, 2015.</i>   | Action                 |
|                                   | 4.2:  | <b>Executive Session Action Items of September 14, 2015</b><br><i>The Board will consider a recommendation to approve executive session action items of September 14, 2015.</i>   |                        |
|                                   | 4.3:  | <b>A. Financial Minutes of August 19, 2015</b><br><i>The Board will consider a recommendation to approve the financial minutes of August 19, 2015.</i>  | Action                 |
|                                   |   | <b>B. Financial Minutes of August 24, 2015</b><br><i>The Board will consider a recommendation to approve the financial minutes of August 24, 2014.</i>  | Action                 |
| V.                                | <b>SPECIAL RECOGNITIONS (15 minutes) – Mrs. Erica Taylor, Executive Director of Strategy &amp; Communications</b> |   | Recognitions           |

|              |   |   |             |
|--------------|---|---|-------------|
| <b>VI</b>    | <b>VISITORS, PUBLIC COMMUNICATIONS</b>  |   |             |
| <b>VII.</b>  | <b>SUPERINTENDENT'S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools</b> |   |             |
| <b>VIII.</b> | <b>COMMITTEE REPORT(S)</b>  |   |             |
|              | <b>8.1:</b>   | <b>Audit &amp; Finance Committee – Mr. Todd Garrett</b>   |             |
|              |   | <b>A. Audit and Finance Committee Update – Mr. Todd Garrett</b><br><i>The Committee Chair will provide information and receive input from Board members.</i>  | Information |
|              |   | <b>B. Head Start/Early Head Start Financials – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will consider a recommendation to approve the Head Start/Early Head Start financial report for June 1 – June 30, 2015.</i>                                | Action      |
|              |   | <b>C. Head Start/Early Head Start Financials – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will consider a recommendation to approve the Head Start/Early Head Start financial report for July 1 – July 31, 2015.</i>                                | Action      |
|              |   | <b>D. Transfer of Former Baxter Patrick Property – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will consider a recommendation to authorize the transfer of the former Baxter Patrick property to Charleston County for the James Island Library.</i> | Action      |
|              |   | <b>E. 8% Bond Resolution – Mr. Michael Bobby – Chief Finance, Operations &amp; Capital Programs Officer</b><br><i>The Board will consider a recommendation to approve the 8% Bond Resolution General Obligation Bonds, Series 2015 of Charleston County School District.</i>                              | Action      |
|              | <b>8.2:</b>   | <b>Policy &amp; Personnel Committee – Mr. Tripp Wiles</b>   |             |
|              |   | <b>A. Policy Committee Update - Mr. Tripp Wiles</b><br><i>The Committee Chair will provide information and receive input from Board members.</i>  | Information |
|              |   | <b>B. Second Reading - Policy JIH – Student Searches, Interrogations &amp; Arrests</b><br><i>The Board will consider a recommendation to approve the second reading of policy JIH.</i>  | Action      |
|              |   | <b>C. Second Reading – Policy BCA – Board Member Code of Ethics</b><br><i>The Board will consider a recommendation to approve the second reading of policy BCA.</i>   | Action      |
|              |   | <b>D. Second Reading – Policy GCF – Professional Staff Hiring</b><br><i>The Board will consider a recommendation to approve the second reading of policy GCF.</i>   | Action      |
|              | <b>8.3:</b>   | <b>Strategic Education Committee – Rev. Chris Collins</b>   |             |
|              |   | <b>A. Strategic Education Committee Update – Rev. Chris Collins</b><br><i>The Committee Chair will provide information and receive input from Board members.</i>  | Information |
|              | <b>8.4:</b>   | <b>Other Committee Reports</b>  |             |
| <b>IX.</b>   | <b>AD HOC COMMITTEE REPORTS</b>   |   |             |
| <b>X.</b>    | <b>POTENTIAL CONSENT AGENDA ITEMS</b>   |   |             |
| <b>XI.</b>   | <b>CHARLESTON ACHIEVING EXCELLENCE (CAE) UPDATE</b>                                 |   |             |



|             |                         |   |              |
|-------------|-------------------------|---|--------------|
|             | <b>11.1</b>             | 2015 Goals – First Draft<br><i>The Board will receive a presentation on 2015 Goals.</i> | Presentation |
| <b>XII.</b> | <b>WRAP UP COMMENTS</b> |   |              |

Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

**HEAD START/EARLY HEAD START  
Audit & Finance Agenda Item**

**TO:** Board of Trustees  
**FROM:** Michael L. Bobby  
**DATE:** September 14, 2015  
**SUBJECT:** Head Start/Early Head Start Financials

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve the Head Start/Early Head Start financial report for the period ending, June 1, 2015 to June 30, 2015.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |                           |
|--|---------------------------|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools                           | <i>Gerrita Postlewait</i> |
| Michael L. Bobby<br>Chief Financial Officer for<br>Capital Programs & Operations | <i>MB Bobby 8/24/15</i>   |
| Ruth Taylor<br>Executive Director of Head Start/Early Head Start                 |                           |

Committee Recommendation(s):

|  |                   |
|--|-------------------|
| Mr. Todd Garrett, Chair<br>Audit & Finance Committee | <i>T. Garrett</i> |
|--|-------------------|

## **Head Start**

September 14, 2015

### **SUBJECT:**

Head Start/Early Head Start Financials

### **BACKGROUND:**

In accordance to the Head Start Performance Standards 642(d)(2)(A), each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and the policy council, about program planning, policies, and Head Start agency operations, including – A) monthly financial statements, including credit card expenditures.

### **DISCUSSION:**

The following Head Start and Early Head Start Financials are presented to the board for review (June 2015). The Head Start/Early Head Start financials are presented to the Board for approval on a monthly basis.

### **RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve the Head Start/Early Head Start financial report for the period ending, June 1, 2015 to June 30, 2015.

### **FUNDING SOURCE/COST:**

N/A

### **FUTURE FISCAL IMPACT:**

N/A

### **DATA SOURCES:**

Financial data from MUNIS and credit card expenditure report from Procurement.

### **PREPARED BY:**

Ruth Taylor, Executive Director of Head Start/Early Head Start

### **REVIEWED BY LEGAL SERVICES**

N/A

### **REVIEWED BY PROCUREMENT SERVICES**

N/A

### **ATTACHMENTS**

**CCSD HEAD \$ ART (FUND 841)  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET            | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET       | PERCENTAGE<br>USED |
|---------------------------|------------------------|------------------------------|----------------------|-------------|------------------------|--------------------|
| TOTAL SALARIES            | \$ 4,235,722.17        | \$ 97,490.02                 | \$ 97,490.02         |             | \$ 4,138,232.15        | 2%                 |
| TOTAL BENEFITS            | \$ 1,722,982.14        | \$ 37,950.64                 | \$ 37,950.64         |             | \$ 1,685,031.50        | 2%                 |
| TOTAL PURCHASED SERVICES  | \$ 184,399.90          | \$ 21,358.41                 | \$ 21,358.41         |             | \$ 163,041.49          | 12%                |
| TOTAL SUPPLIES            | \$ 182,853.50          | \$ 13,005.34                 | \$ 13,005.34         |             | \$ 169,848.16          | 7%                 |
| TOTAL OTHER               | \$ 202,568.29          | \$ -                         | \$ -                 |             | \$ 202,568.29          | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 6,528,526.00        | \$ 169,804.41                | \$ 169,804.41        |             | \$ 6,358,721.59        | 3%                 |
| NON FEDERAL SHARE         | \$ 1,632,132.00        | \$ 42,451.10                 | \$ 42,451.10         |             | \$ 1,589,680.40        | 3%                 |
| <b>TOTAL FOR FY15</b>     | <b>\$ 8,160,658.00</b> | <b>\$ 212,255.51</b>         | <b>\$ 212,255.51</b> | <b>\$ -</b> | <b>\$ 7,948,401.99</b> | <b>3%</b>          |



**CCSD HEAD \$ ART (FUND 841)**  
**EXPENDITURES BREAKDOWN BY OBJECT**  
**FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION            | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|--------------------------------|-----------------|------------------------------|----------------------|-------------|------------------|--------------------|
| 110 ADMINISTRATIVE SALARY      | \$ 541,607.87   | \$ 23,523.14                 | \$ 23,523.14         | \$ -        | \$ 518,084.73    | 4%                 |
| 112 TEACHER/PROFESSIONAL ED SA | \$ 640,966.01   | \$ (18,939.16)               | \$ (18,939.16)       | \$ -        | \$ 659,905.17    | -3%                |
| 113 PROFESSIONAL OTHER SALARY  | \$ 187,198.54   | \$ 17,278.55                 | \$ 17,278.55         | \$ -        | \$ 169,919.99    | 9%                 |
| 115 TEACHER AST/CLERICAL SALAR | \$ 2,865,949.75 | \$ 75,627.49                 | \$ 75,627.49         | \$ -        | \$ 2,790,322.26  | 3%                 |
| 210 GROUP HEALTH AND LIFE INS  | \$ 653,170.43   | \$ 9,802.98                  | \$ 9,802.98          | \$ -        | \$ 643,367.45    | 2%                 |
| 220 EMPLOYEE RETIREMENT        | \$ 694,658.43   | \$ 18,512.24                 | \$ 18,512.24         | \$ -        | \$ 676,146.19    | 3%                 |
| 230 SOCIAL SECURITY            | \$ 324,032.74   | \$ 8,587.66                  | \$ 8,587.66          | \$ -        | \$ 315,445.08    | 3%                 |
| 260 UNEMPLOYMENT COMPENSATION  | \$ 4,235.76     | \$ 116.41                    | \$ 116.41            | \$ -        | \$ 4,119.35      | 3%                 |
| 270 WKRS' COMP - REIMB OTHR F  | \$ 46,884.78    | \$ 931.35                    | \$ 931.35            | \$ -        | \$ 45,953.43     | 2%                 |
| 321 PUBLIC UTIL SVS WATER/SEWA | \$ 9,000.00     | \$ 474.50                    | \$ 474.50            | \$ -        | \$ 8,525.50      | 5%                 |
| 322 OUTSOURCED SUBSTITUTES     | \$ 17,001.01    | \$ 1,657.23                  | \$ 1,657.23          | \$ -        | \$ 15,343.78     | 10%                |
| 324 PROPERTY INSURANCE         | \$ 16,000.00    | \$ 9,285.60                  | \$ 9,285.60          | \$ -        | \$ 6,714.40      | 58%                |
| 332 IN STATE TRAVEL            | \$ 15,500.00    | \$ 1,056.81                  | \$ 1,056.81          | \$ -        | \$ 14,443.19     | 7%                 |
| 338 OUT OF STATE TRAVEL        | \$ 14,886.00    | \$ 4,540.52                  | \$ 4,540.52          | \$ -        | \$ 10,345.48     | 31%                |
| 339 OTHER TRANSPORTATION SERVI | \$ 2,000.00     | \$ 137.79                    | \$ 137.79            | \$ -        | \$ 1,862.21      | 7%                 |
| 340 COMMUNICATION (TELEPHONE)  | \$ 15,000.00    | \$ 847.47                    | \$ 847.47            | \$ -        | \$ 14,152.53     | 6%                 |
| 342 PAGER/CELL PHONE RENT/MES  | \$ 21,000.00    | \$ -                         | \$ -                 | \$ -        | \$ 21,000.00     | 0%                 |
| 350 ADVERTISING                | \$ 8,000.00     | \$ -                         | \$ -                 | \$ -        | \$ 8,000.00      | 0%                 |
| 360 PRINTING AND BINDING       | \$ 6,800.00     | \$ 498.10                    | \$ 498.10            | \$ -        | \$ 6,301.90      | 7%                 |
| 399 OTHER PURCHASED SERVICES   | \$ 59,212.89    | \$ 2,860.39                  | \$ 2,860.39          | \$ -        | \$ 56,352.50     | 5%                 |
| 410 SUPPLIES                   | \$ 132,674.21   | \$ 9,534.23                  | \$ 9,534.23          | \$ -        | \$ 123,139.98    | 7%                 |
| 412 POSTAGE                    | \$ 451.52       | \$ 451.52                    | \$ 451.52            | \$ -        | \$ -             | 100%               |
| 417 FOOD AND CATERING          | \$ 5,687.11     | \$ 2,697.43                  | \$ 2,697.43          | \$ -        | \$ 2,989.68      | 47%                |
| 445 TECHNOLOGY SUPPLIES        | \$ 2,916.48     | \$ -                         | \$ -                 | \$ -        | \$ 2,916.48      | 0%                 |
| 447 TECHNOLOGY COMPUTER        | \$ -            | \$ (102.02)                  | \$ (102.02)          | \$ -        | \$ 102.02        |                    |
| 470 ENERGY                     | \$ 40,700.00    | \$ -                         | \$ -                 | \$ -        | \$ 40,700.00     | 0%                 |
| 472 GASOLINE                   | \$ 424.18       | \$ 424.18                    | \$ 424.18            | \$ -        | \$ -             | 100%               |
| 640 ORGANIZATION MEMSHIP DUES  | \$ 2,000.00     | \$ -                         | \$ -                 | \$ -        | \$ 2,000.00      | 0%                 |
| 690 OTHER OBJECTS              | \$ (34,795.71)  | \$ -                         | \$ -                 | \$ -        | \$ (34,795.71)   | 0%                 |
| 791 INDIRECT COST              | \$ 235,364.00   | \$ -                         | \$ -                 | \$ -        | \$ 235,364.00    | 0%                 |

**CCSD HEAD § ART (FUND 841)  
EXPENDITURES BREAKDOWN BY OBJECT  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|---------------------------|-----------------|------------------------------|----------------------|-------------|------------------|--------------------|
| FY15 FEDERAL SHARE TOTALS | \$ 6,528,526.00 | \$ 169,804.41                | \$ 169,804.41        | \$ -        | \$ 6,358,721.59  | 3%                 |
| FY15 NON FEDERAL SHARE    | \$ 1,632,131.50 | \$ 42,451.10                 | \$ 42,451.10         | \$ -        | \$ 1,589,680.40  | 3%                 |
| TOTAL FOR FY15            | \$ 8,160,657.50 | \$ 212,255.51                | \$ 212,255.51        | \$ -        | \$ 7,948,401.99  | 3%                 |



**CCSD HEAD START (FUND 841)  
EXPENDITURES BREAKDOWN BY LOCATION  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION             | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | REMAINING BUDGET | PERCENTAGE<br>USED |
|---------------------------------|-----------------|------------------------------|----------------------|-------------|------------------|--------------------|
| 0151 HEADSTART/EHS/PRESCHOOL    | \$ 1,749,214.92 | 176,074.46                   | 176,074.46           |             | \$ 1,573,140.46  | 10%                |
| 0309 MURRAY-LASAINNE ELEMENTARY | \$ 302,646.56   | 2.70                         | 2.70                 |             | \$ 302,643.86    | 0%                 |
| 0411 CHILD & FAMILY DEVELOPMEN  | \$ 153,191.67   | 0.00                         | 0.00                 |             | \$ 153,191.67    | 0%                 |
| 0412 CHICORA ELEMENTARY         | \$ 147,260.48   | 0.00                         | 0.00                 |             | \$ 147,260.48    | 0%                 |
| 0413 E A BURNS ELEMENTARY       | \$ 254,958.43   | 0.00                         | 0.00                 |             | \$ 254,958.43    | 0%                 |
| 0415 LADSON ELEMENTARY          | \$ 248,365.28   | 0.00                         | 0.00                 |             | \$ 248,365.28    | 0%                 |
| 0421 W B GOODWIN ELEMENTARY     | \$ 305,850.64   | 0.00                         | 0.00                 |             | \$ 305,850.64    | 0%                 |
| 0422 MATILDA F DUNSTON ELEMENT  | \$ 207,804.10   | 0.00                         | 0.00                 |             | \$ 207,804.10    | 0%                 |
| 0425 A C CORCORAN ELEMENTARY    | \$ 171,283.96   | 0.00                         | 0.00                 |             | \$ 171,283.96    | 0%                 |
| 0426 MIDLAND PARK PRIMARY SCHO  | \$ 726,554.75   | 18,635.84                    | 18,635.84            |             | \$ 745,190.59    | -3%                |
| 0504 ST JAMES-SANTEE ELEMENTAR  | \$ 201,424.00   | 0.00                         | 0.00                 |             | \$ 201,424.00    | 0%                 |
| 0655 WA HEAD START              | \$ 507,690.96   | 1,307.33                     | 1,307.33             |             | \$ 506,383.63    | 0%                 |
| 0752 THOMAS MYERS II            | \$ 725,942.40   | 10,882.34                    | 10,882.34            |             | \$ 715,060.06    | 1%                 |
| 0777 CHS COUNTY HUMAN SERVICES  | \$ 5,980.60     | 173.42                       | 173.42               |             | \$ 5,807.18      | 3%                 |
| 0810 E B ELLINGTON ELEMENTARY   | \$ 250,117.70   | 0.00                         | 0.00                 |             | \$ 250,117.70    | 0%                 |
| 0811 MINNIE HUGHES ELEMENTARY   | \$ 97,558.05    | 0.00                         | 0.00                 |             | \$ 97,558.05     | 0%                 |
| 0906 MT ZION ELEMENTARY         | \$ 150,011.70   | 0.00                         | 0.00                 |             | \$ 150,011.70    | 0%                 |
| 0907 EDITH FRIERSON ELEMENTARY  | \$ 87,305.55    | 0.00                         | 0.00                 |             | \$ 87,305.55     | 0%                 |
| 0999 SCHOOL-WIDE ACCOUNTS       | \$ 235,364.25   | 0.00                         | 0.00                 |             | \$ 235,364.25    | 0%                 |
| FY15 FEDERAL SHARE TOTALS       | \$ 6,528,526.00 | \$ 169,804.41                | \$ 169,804.41        |             | \$ 6,358,721.59  | 3%                 |
| NON FEDERAL SHARE               | \$ 1,632,131.50 | \$ 42,451.10                 | \$ 42,451.10         |             | \$ 1,589,680.40  | 3%                 |
| TOTAL FOR FY15                  | \$ 8,160,657.50 | \$ 212,255.51                | \$ 212,255.51        | \$ -        | \$ 7,948,401.99  | 3%                 |

**CCSD EARLY HE. ) START (FUND 842)**  
**FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|---------------------------|-----------------|------------------------------|----------------------|-------------|------------------|--------------------|
| TOTAL SALARIES            | \$ 963,145.93   | \$ 23,086.51                 | \$ 23,086.51         | \$ -        | \$ 940,059.42    | 2%                 |
| TOTAL BENEFITS            | \$ 353,487.49   | \$ 7,314.25                  | \$ 7,314.25          | \$ -        | \$ 346,173.24    | 2%                 |
| TOTAL PURCHASED SERVICES  | \$ 365,391.70   | \$ 9,725.03                  | \$ 9,725.03          | \$ -        | \$ 355,666.67    | 3%                 |
| TOTAL SUPPLIES            | \$ 2,568.17     | \$ 257.14                    | \$ 257.14            | \$ -        | \$ 2,311.03      | 10%                |
| TOTAL OTHER               | \$ 63,467.71    | \$ -                         | \$ -                 | \$ -        | \$ 63,467.71     | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 1,748,061.00 | \$ 40,382.93                 | \$ 40,382.93         | \$ -        | \$ 1,707,678.07  | 2%                 |
| FY15 NON FEDERAL SHARE    | \$ 437,015.25   | \$ 10,095.73                 | \$ 10,095.73         | \$ -        | \$ 426,919.52    | 2%                 |
| TOTAL FOR FY15            | \$ 2,185,076.25 | \$ 50,478.66                 | \$ 50,478.66         | \$ -        | \$ 2,134,597.59  |                    |



**CCSD EARLY HEAD START (FUND 842)  
EXPENDITURE BREAKDOWN BY OBJECT  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION            | FY15 BUDGET    | YEAR TO DATE<br>EXPENDITURE | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|--------------------------------|----------------|-----------------------------|----------------------|-------------|------------------|--------------------|
| 110 ADMINISTRATIVE SALARY      | \$ 154,207.97  | \$ 7,390.33                 | \$ 7,390.33          |             | \$ 146,817.64    | 5%                 |
| 113 PROFESSIONAL OTHER SALARY  | \$ 34,691.67   | \$ 4,319.68                 | \$ 4,319.68          |             | \$ 30,371.99     | 12%                |
| 114 TECHNICAL SALARY           | \$ 20,031.28   | \$ -                        | \$ -                 |             | \$ 20,031.28     | 0%                 |
| 115 TEACHER AST/CLERICAL SALAR | \$ 753,277.07  | \$ 11,376.50                | \$ 11,376.50         |             | \$ 741,900.57    | 2%                 |
| 135 OVERTIME SALARY - T AST/CL | \$ 937.94      | \$ -                        | \$ -                 |             | \$ 937.94        | 0%                 |
| 210 GROUP HEALTH AND LIFE INS  | \$ 122,000.59  | \$ 2,023.56                 | \$ 2,023.56          |             | \$ 119,977.03    | 2%                 |
| 220 EMPLOYEE RETIREMENT        | \$ 152,149.65  | \$ 3,363.97                 | \$ 3,363.97          |             | \$ 148,785.68    | 2%                 |
| 230 SOCIAL SECURITY            | \$ 70,747.78   | \$ 1,718.91                 | \$ 1,718.91          |             | \$ 69,028.87     | 2%                 |
| 260 UNEMPLOYMENT COMPENSATION  | \$ 956.69      | \$ 23.08                    | \$ 23.08             |             | \$ 933.61        | 2%                 |
| 270 WKRS' COMP - REIMB OTHR F  | \$ 7,632.78    | \$ 184.73                   | \$ 184.73            |             | \$ 7,448.05      | 2%                 |
| 320 PROPERTY SERVICES          | \$ 28,378.50   | \$ -                        | \$ -                 |             | \$ 28,378.50     | 0%                 |
| 321 PUBLIC UTIL SVS WATER/SEWA | \$ 37,001.59   | \$ 3,235.20                 | \$ 3,235.20          |             | \$ 33,766.39     | 9%                 |
| 322 OUTSOURCED SUBSTITUTES     | \$ 58,438.98   | \$ -                        | \$ -                 |             | \$ 58,438.98     | 0%                 |
| 323 REPAIRS AND MAINTENANCE SR | \$ (22,784.73) | \$ 2,321.40                 | \$ 2,321.40          |             | \$ (25,106.13)   | -10%               |
| 324 PROPERTY INSURANCE         | \$ 41,447.20   | \$ 2,100.00                 | \$ 2,100.00          |             | \$ 39,347.20     | 5%                 |
| 325 RENTALS/LEASE              | \$ 51,175.72   | \$ -                        | \$ -                 |             | \$ 51,175.72     | 0%                 |
| 331 STUDENT TRANSPORTATION     | \$ 4,113.02    | \$ 271.92                   | \$ 271.92            |             | \$ 3,841.10      | 7%                 |
| 332 IN STATE TRAVEL            | \$ 3,611.23    | \$ 1,300.02                 | \$ 1,300.02          |             | \$ 2,311.21      | 36%                |
| 338 OUT OF STATE TRAVEL        | \$ 2,402.35    | \$ -                        | \$ -                 |             | \$ 2,402.35      | 0%                 |
| 339 OTHER TRANSPORTATION SERVI | \$ 139.63      | \$ -                        | \$ -                 |             | \$ 139.63        | 0%                 |
| 350 ADVERTISING                | \$ 2,522.98    | \$ -                        | \$ -                 |             | \$ 2,522.98      | 0%                 |
| 360 PRINTING AND BINDING       | \$ 101,325.63  | \$ 175.00                   | \$ 175.00            |             | \$ 101,150.63    | 0%                 |
| 399 OTHER PURCHASED SERVICES   | \$ 57,619.60   | \$ 321.49                   | \$ 321.49            |             | \$ 57,298.11     | 1%                 |
| 410 SUPPLIES                   | \$ (1,566.19)  | \$ 107.80                   | \$ 107.80            |             | \$ (1,673.99)    | -7%                |
| 412 POSTAGE                    | \$ 1,319.36    | \$ 149.34                   | \$ 149.34            |             | \$ 1,170.02      | 11%                |
| 417 FOOD AND CATERING          | \$ 2,368.81    | \$ -                        | \$ -                 |             | \$ 2,368.81      | 0%                 |
| 445 TECHNOLOGY SUPPLIES        | \$ 118.22      | \$ -                        | \$ -                 |             | \$ 118.22        | 0%                 |
| 446 TECHNOLOGY SOFTWARE        | \$ 3,169.43    | \$ -                        | \$ -                 |             | \$ 3,169.43      | 0%                 |
| 447 TECHNOLOGY COMPUTERS       | \$ (3,136.56)  | \$ -                        | \$ -                 |             | \$ (3,136.56)    | 0%                 |
| 448 TECHNOLOGY PERIPHERALS     | \$ 295.10      | \$ -                        | \$ -                 |             | \$ 295.10        | 0%                 |
| 692 SOLID WASTE FEE            | \$ 447.20      | \$ -                        | \$ -                 |             | \$ 447.20        | 0%                 |

**CCSD EARLY HEAD START (FUND 842)  
EXPENDITURE BREAKDOWN BY OBJECT  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET            | YEAR TO DATE<br>EXPENDITURE | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET       | PERCENTAGE<br>USED |
|---------------------------|------------------------|-----------------------------|----------------------|-------------|------------------------|--------------------|
| 791 INDIRECT COST         | \$ 63,020.51           | \$ -                        | \$ -                 |             | \$ 63,020.51           | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 1,748,061.00        | \$ 40,382.93                | \$ 40,382.93         | \$ -        | \$ 1,707,678.07        | 2%                 |
| FY15 NON FEDERAL SHARE    | \$ 437,015.25          | \$ 10,095.73                | \$ 10,095.73         | \$ -        | \$ 426,919.52          | 2%                 |
| <b>TOTAL FOR FY15</b>     | <b>\$ 2,185,076.25</b> | <b>\$ 50,478.66</b>         | <b>\$ 50,478.66</b>  | <b>\$ -</b> | <b>\$ 2,134,597.59</b> | <b>2%</b>          |



**CCSD EARLY HEAD START (FUND 842)  
EXPENDITURES BREAKDOWN BY LOCATION  
FOR THE PERIOD JUNE 2015**

| ACCOUNT DESCRIPTION            | FY15 BUDGET            | YEAR TO DATE<br>EXPENDITURES | JUNE<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET       | PERCENTAGE<br>USED |
|--------------------------------|------------------------|------------------------------|----------------------|-------------|------------------------|--------------------|
| 0151 HEADSTART/EHS/PRESCHOOL   | \$ 346,438.21          | \$ 32,486.89                 | \$ 32,486.89         |             | \$ 313,951.32          | 9%                 |
| 0411 CHILD & FAMILY DEVELOPMEN | \$ 264,956.78          | \$ 3,154.32                  | \$ 3,154.32          |             | \$ 261,802.46          | 1%                 |
| 0426 MIDLAND PARK PRIMARY SCHO | \$ 149,868.01          | \$ -                         | \$ -                 |             | \$ 149,868.01          | 0%                 |
| 0454 R B STALL HIGH            | \$ 217,074.46          | \$ 111.25                    | \$ 111.25            |             | \$ 216,963.21          | 0%                 |
| 0504 ST JAMES-SANTEE ELEMENTAR | \$ 164,040.95          | \$ -                         | \$ -                 |             | \$ 164,040.95          | 0%                 |
| 0655 WA HEAD START             | \$ 167,575.59          | \$ -                         | \$ -                 |             | \$ 167,575.59          | 0%                 |
| 0752 THOMAS MYERS II           | \$ 132,490.08          | \$ 2,351.99                  | \$ 2,351.99          |             | \$ 130,138.09          | 2%                 |
| 0777 CHS COUNTY HUMAN SERVICES | \$ 241,475.74          | \$ 2,278.48                  | \$ 2,278.48          |             | \$ 239,197.26          | 1%                 |
| 0999 SCHOOL-WIDE ACCOUNTS      | \$ 64,141.18           | \$ -                         | \$ -                 |             | \$ 64,141.18           | 0%                 |
| FY15 FEDERAL SHARE TOTALS      | \$ 1,748,061.00        | \$ 40,382.93                 | \$ 40,382.93         |             | \$ 1,707,678.07        | 2%                 |
| NON FEDERAL SHARE              | \$ 437,015.25          | \$ 10,095.73                 | \$ 10,095.73         |             | \$ 426,919.52          | 2%                 |
| <b>TOTAL FOR FY15</b>          | <b>\$ 2,185,076.25</b> | <b>\$ 50,478.66</b>          | <b>\$ 50,478.66</b>  | <b>\$ -</b> | <b>\$ 2,134,597.59</b> | <b>2%</b>          |

# *P Card Spend for Ruth Taylor's*

Company Name CHARLESTON COUNTY SCHOOL DIST  
 Grp One of: 0104 ACADEMIC & INSTRUCTIONAL SUPPORT (RUTH TAYLOR) Toshiba Champaigne or 0151 EARLY CHILDHOOD EDUCATION (RUTH TAYLOR) TOSHIBA CHAMPAIGNE or 0151 EARLY CHILDHOOD EDUCATION 3 (RUTH TAYLOR) Christine Buck  
 Post Date Between 2015-05-30 00:00:00 and 2015-06-30 23:59:59  
 Report Owner VINSON, COURTNEY  
 Report Time 2015-07-06 08:23:21  
 Transaction Type One of: Cash advance or Misc Credit or Misc Debit or Purchase or Payment

| CH Full Name        | Post Date  | Purchase Date | Item Description                  | Item Price | Item Tax | Total Card Spend | GL: Allocation Account | GL: Object Code |
|---------------------|------------|---------------|-----------------------------------|------------|----------|------------------|------------------------|-----------------|
| CHAMPAIGNE, TOSHIBA |            |               |                                   |            |          |                  |                        |                 |
| 06/01/2015          | 05/28/2015 | 05/28/2015    | DOLRTREE 825 00008250 - Purchase  | 15.35      | 0.00     | 15.35            | 10412321               | 410             |
| 06/01/2015          | 05/28/2015 | 05/28/2015    | tax                               | 0.00       | 0.93     | 0.93             | 10412321               | 410             |
| 06/01/2015          | 05/29/2015 | 05/29/2015    | WAL-MART #1748 - Purchase         | 49.73      | 0.00     | 49.73            | 10412321               | 410             |
| 06/01/2015          | 05/29/2015 | 05/29/2015    | tax                               | 0.00       | 2.69     | 2.69             | 10412321               | 410             |
| count: 4            |            |               |                                   | 65.08      | 3.62     | 68.70            |                        |                 |
| DAVIS, DENA         |            |               |                                   |            |          |                  |                        |                 |
| 06/02/2015          | 06/01/2015 | 06/01/2015    | USPS 45148495519801935 - Purchase | 7.70       | 0.00     | 7.70             | 15184110               | 412             |
| 06/04/2015          | 06/02/2015 | 06/02/2015    | GALLERY CHUIMA INC. - Purchase    | 2,100.00   | 0.00     | 2,100.00         | 15184110               | 417             |
| 06/08/2015          | 06/06/2015 | 06/06/2015    | STAPLS7137795585000001 - Purchase | 7.70       | 0.00     | 7.70             | 15184110               | 410             |
| 06/08/2015          | 06/06/2015 | 06/06/2015    | tax                               | 0.00       | 0.65     | 0.65             | 15184110               | 410             |
| 06/08/2015          | 06/06/2015 | 06/06/2015    | STAPLS7137795585000003 - Purchase | 56.15      | 0.00     | 56.15            | 15184110               | 410             |
| 06/08/2015          | 06/06/2015 | 06/06/2015    | tax                               | 0.00       | 4.77     | 4.77             | 15184110               | 410             |
| 06/08/2015          | 06/05/2015 | 06/05/2015    | TEACHSTONE - Purchase             | 54.25      | 0.00     | 54.25            | 15184010               | 399             |
| 06/08/2015          | 06/06/2015 | 06/06/2015    | STAPLS7137795585000002 - Purchase | 221.69     | 0.00     | 221.69           | 15184110               | 410             |

## CH Full Name

| Post Date  | Purchase Date | Item Description                    | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|------------|---------------|-------------------------------------|------------|----------|------------------|---|
| 06/08/2015 | 06/06/2015    | tax                                 | 0.00       | 18.84    | 18.84            | 15184110<br>410                           |
| 06/18/2015 | 06/17/2015    | S-MART #104 - Purchase              | 10.22      | 0.00     | 10.22            | 15184140<br>338                           |
| 06/18/2015 | 06/17/2015    | tax                                 | 0.00       | 0.91     | 0.91             | 15184140<br>338                           |
| 06/18/2015 | 06/17/2015    | S-mart                              | 2.78       | 0.00     | 2.78             | 15184240<br>338                           |
| 06/19/2015 | 06/18/2015    | SHERATON ATLANTA HOTEL - Purchase   | 390.00     | 0.00     | 390.00           | 15184140<br>338                           |
| 06/19/2015 | 06/18/2015    | sheraton                            | 97.50      | 0.00     | 97.50            | 15184240<br>338                           |
| 06/19/2015 | 06/17/2015    | SHERATON ATLANTA HOTEL F - Purchase | 14.65      | 0.00     | 14.65            | 15184140<br>338                           |
| 06/19/2015 | 06/17/2015    | sheraton                            | 3.66       | 0.00     | 3.66             | 15184240<br>338                           |
| 06/26/2015 | 06/26/2015    | PANERA BREAD #204382 - Purchase     | 211.70     | 0.00     | 211.70           | 15184110<br>417                           |
| 06/26/2015 | 06/26/2015    | panera                              | 52.92      | 0.00     | 52.92            | 15184210<br>417                           |
| 06/30/2015 | 06/15/2015    | REGION IV HEADSTART - Purchase      | 28.00      | 0.00     | 28.00            | 15184140<br>410                           |
| 06/30/2015 | 06/15/2015    | region IV                           | 7.00       | 0.00     | 7.00             | 15184240<br>410                           |
| count: 20  |               |                                     | 3,265.92   | 25.17    | 3,291.09         |   |

HILL, ALI

|            |            |                           |          |      |          |                 |
|------------|------------|---------------------------|----------|------|----------|-----------------|
| 06/01/2015 | 05/29/2015 | CARRABBAS 9106 - Purchase | 2,556.29 | 0.00 | 2,556.29 | 15184110<br>417 |
| count: 1   |            |                           | 2,556.29 | 0.00 | 2,556.29 |                 |

JOWERS, GLENNETT

|            |            |                           |       |      |       |                 |
|------------|------------|---------------------------|-------|------|-------|-----------------|
| 06/10/2015 | 06/08/2015 | WAL-MART #3367 - Purchase | 50.89 | 0.00 | 50.89 | 75284130<br>410 |
| 06/10/2015 | 06/09/2015 | tax                       | 0.00  | 5.53 | 5.53  | 75284130<br>410 |
| 06/10/2015 | 06/09/2015 | wal-mart                  | 14.11 | 0.00 | 14.11 | 75284230<br>410 |

VINSON, COURTNEY



## CH Full Name

| Post Date     | Purchase Date | Item Description                    | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|---------------|---------------|-------------------------------------|------------|----------|------------------|---|
| 06/15/2015    | 06/12/2015    | WAL-MART #1748 - Purchase           | 195.84     | 0.00     | 195.84           | 75284130<br>410                           |
| 06/15/2015    | 06/12/2015    | tax                                 | 0.00       | 16.48    | 16.48            | 75284230<br>410                           |
| count: 5      |               |                                     |            |          |                  |   |
| MAGWOOD, DENA |               |                                     |            |          |                  |   |
| 06/01/2015    | 05/30/2015    | STAPLS7137400278000002 - Purchase   | 535.80     | 0.00     | 535.80           | 15184110<br>410                           |
| 06/01/2015    | 05/30/2015    | tax                                 | 0.00       | 45.54    | 45.54            | 15184110<br>410                           |
| 06/01/2015    | 05/30/2015    | STAPLS7137400278000001 - Purchase   | 1,413.93   | 0.00     | 1,413.93         | 15184110<br>410                           |
| 06/01/2015    | 05/30/2015    | tax                                 | 0.00       | 120.18   | 120.18           | 15184110<br>410                           |
| 06/11/2015    | 06/10/2015    | BI-LO GROCERY #5745 - Purchase      | 12.90      | 0.00     | 12.90            | 15184110<br>410                           |
| 06/11/2015    | 06/10/2015    | tax                                 | 0.00       | 0.23     | 0.23             | 15184110<br>410                           |
| 06/11/2015    | 06/10/2015    | bi-lo                               | 2.28       | 0.00     | 2.28             | 15184210<br>410                           |
| count: 7      |               |                                     |            |          |                  |   |
| ROCK, AVIS    |               |                                     |            |          |                  |   |
| 06/01/2015    | 05/29/2015    | SUNOCO 0616124401 - Purchase        | 20.22      | 0.00     | 20.22            | 15184110<br>410                           |
| 06/03/2015    | 06/01/2015    | SUNOCO 0616114501 - Purchase        | 39.38      | 0.00     | 39.38            | 15184140<br>338                           |
| 06/03/2015    | 06/01/2015    | sunoco                              | 9.85       | 0.00     | 9.85             | 15184240<br>338                           |
| 06/03/2015    | 06/02/2015    | RUBY TUESDAY #2119 - Purchase       | 26.29      | 0.00     | 26.29            | 15184110<br>338                           |
| 06/03/2015    | 06/02/2015    | MARATHON PETRO129056STOP - Purchase | 44.84      | 0.00     | 44.84            | 15184110<br>338                           |
| 06/03/2015    | 06/02/2015    | tax                                 | 0.00       | 0.03     | 0.03             | 15184110<br>338                           |
| 06/04/2015    | 06/03/2015    | CITY CAB OF ORL - Purchase          | 20.70      | 0.00     | 20.70            | 15184110<br>338                           |

VINSON, COURTNEY

3 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date  | Purchase Date | Item Description                     | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code                       |
|------------|---------------|--------------------------------------|------------|----------|------------------|---|
| 06/04/2015 | 06/03/2015    | A & W 95089 - Purchase               | 9.56       | 0.00     | 9.56             | 15184110<br>338   |
| 06/05/2015 | 06/03/2015    | CITY CAB OF ORL - Purchase           | 20.00      | 0.00     | 20.00            | 15184110<br>338   |
| 06/05/2015 | 06/04/2015    | THE FLORIDA HOTEL & CONF - Purchase  | 20.00      | 0.00     | 20.00            | 15184110<br>338   |
| 06/05/2015 | 06/04/2015    | CITY CAB OF ORL - Purchase           | 20.00      | 0.00     | 20.00            | 15184110<br>338   |
| 06/05/2015 | 06/04/2015    | CITY CAB OF ORL - Purchase           | 20.00      | 0.00     | 20.00            | 15184110<br>338   |
| 06/08/2015 | 06/04/2015    | CHICKEN NOW - Purchase               | 9.56       | 0.00     | 9.56             | 15184110<br>338   |
| 06/08/2015 | 06/06/2015    | SUNOCO 0024193500 - Purchase         | 50.80      | 0.00     | 50.80            | 15184110<br>338   |
| 06/08/2015 | 06/05/2015    | SC.GOV - Purchase                    | 9.14       | 0.00     | 9.14             | 15184110<br>399   |
| 06/09/2015 | 06/06/2015    | PAY MILLENIUMMANAGEMENTCO - Purchase | 691.68     | 0.00     | 691.68           | 15184110<br>338   |
| 06/09/2015 | 06/08/2015    | ENTERPRISE RENT-A-CAR - Purchase     | 383.16     | 0.00     | 383.16           | 15184140<br>338   |
| 06/09/2015 | 06/08/2015    | enterprise                           | 95.79      | 0.00     | 95.79            | 15184240<br>338   |
| 06/09/2015 | 06/08/2015    | SNPFINGERONLINEFOODORDER - Purchase  | 35.60      | 0.00     | 35.60            | 15184110<br>417   |
| 06/09/2015 | 06/08/2015    | snpfingeronline                      | 8.90       | 0.00     | 8.90             | 15184210<br>417   |
| 06/10/2015 | 06/09/2015    | CLIA LABORATORY PROGRAM - Purchase   | 120.00     | 0.00     | 120.00           | 15184134<br>399   Misc Purchases<br>services<br>15184234<br>399 |
| 06/10/2015 | 06/09/2015    | CLIA LABORATORY PROGRAM              | 30.00      | 0.00     | 30.00            | 77784200<br>410   |
| 06/11/2015 | 06/10/2015    | STAPLS7137925412000001 - Purchase    | 89.95      | 0.00     | 89.95            | 77784200<br>410   |
| 06/11/2015 | 06/10/2015    | tax                                  | 0.00       | 7.65     | 7.65             | 77784200<br>410   |
| 06/11/2015 | 06/10/2015    | IBT NASHVILLE - Purchase             | 580.00     | 0.00     | 580.00           | 15184110<br>399   |

VINSON, COURTNEY

4 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date  | Purchase Date | Item Description                      | Item Price | Item Tax | Total Card Spend | GL- Allocation Account<br>GL: Object Code |
|------------|---------------|---------------------------------------|------------|----------|------------------|---|
| 06/11/2015 | 06/10/2015    | ibt nashville                         | 145.00     | 0.00     | 145.00           | 15184210<br>399                           |
| 06/11/2015 | 06/10/2015    | STAPLS7137899632000001 - Purchase     | 204.19     | 0.00     | 204.19           | 15184149<br>410                           |
| 06/11/2015 | 06/10/2015    | tax                                   | 0.00       | 22.17    | 22.17            | 15184149<br>410                           |
| 06/11/2015 | 06/10/2015    | staples                               | 56.59      | 0.00     | 56.59            | 15184249<br>410                           |
| 06/11/2015 | 06/10/2015    | STAPLS7137921214000001 - Purchase     | 94.62      | 0.00     | 94.62            | 15184149<br>410                           |
| 06/11/2015 | 06/10/2015    | tax                                   | 0.00       | 8.04     | 8.04             | 15184149<br>410                           |
| 06/15/2015 | 06/12/2015    | BI-LO GROCERY #5751 - Purchase        | 125.68     | 0.00     | 125.68           | 15184110<br>417                           |
| 06/15/2015 | 06/12/2015    | tax                                   | 0.00       | 5.36     | 5.36             | 15184110<br>417                           |
| 06/15/2015 | 06/12/2015    | bi-lo                                 | 32.76      | 0.00     | 32.76            | 15184210<br>417                           |
| 06/16/2015 | 06/14/2015    | GYRO MADNESS - Purchase               | 20.00      | 0.00     | 20.00            | 15184140<br>338                           |
| 06/16/2015 | 06/14/2015    | gyro                                  | 5.00       | 0.00     | 5.00             | 15184240<br>338                           |
| 06/16/2015 | 06/14/2015    | ZAXBY'S #18701 - Purchase             | 22.49      | 0.00     | 22.49            | 15184140<br>338                           |
| 06/16/2015 | 06/14/2015    | Zaxby's                               | 5.62       | 0.00     | 5.62             | 15184240<br>338                           |
| 06/17/2015 | 06/16/2015    | SHERATON ATLANTA HOTEL - Purchase     | 133.15     | 0.00     | 133.15           | 15184140<br>338                           |
| 06/17/2015 | 06/16/2015    | sheraton                              | 33.29      | 0.00     | 33.29            | 15184240<br>338                           |
| 06/17/2015 | 06/16/2015    | MAGGIANOS BUCKHEAD - Purchase         | 86.40      | 0.00     | 86.40            | 15184140<br>338                           |
| 06/17/2015 | 06/16/2015    | maggianos                             | 21.60      | 0.00     | 21.60            | 15184240<br>338                           |
| 06/19/2015 | 06/17/2015    | THE CHEESECAKE FACTORY 176 - Purchase | 86.92      | 0.00     | 86.92            | 15184140<br>338                           |

VINSON, COURTNEY

5 of 12

2015-07-06 08:23:21



## CH Full Name

| Post Date        | Purchase Date | Item Description                  | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|------------------|---------------|-----------------------------------|------------|----------|------------------|---|
| 06/19/2015       | 06/17/2015    | cheesecake factory                | 21.73      | 0.00     | 21.73            | 15184240<br>338                           |
| 06/22/2015       | 06/19/2015    | SHERATON ATLANTA HOTEL - Purchase | 281.15     | 0.00     | 281.15           | 15184140<br>338                           |
| 06/22/2015       | 06/19/2015    | sheraton                          | 70.29      | 0.00     | 70.29            | 15184240<br>338                           |
| 06/22/2015       | 06/19/2015    | SHERATON ATLANTA HOTEL - Purchase | 263.55     | 0.00     | 263.55           | 15184140<br>338                           |
| 06/22/2015       | 06/19/2015    | sheraton                          | 65.89      | 0.00     | 65.89            | 15184240<br>338                           |
| 06/22/2015       | 06/18/2015    | ZAXBY'S #18701 - Purchase         | 32.18      | 0.00     | 32.18            | 15184140<br>338                           |
| 06/22/2015       | 06/18/2015    | zaxby's                           | 8.05       | 0.00     | 8.05             | 15184240<br>338                           |
| 06/26/2015       | 06/24/2015    | KICKIN CHICKEN KING ST - Purchase | 5.82       | 0.00     | 5.82             | 15184110<br>417                           |
| 06/26/2015       | 06/24/2015    | kickin chicken                    | 1.45       | 0.00     | 1.45             | 15184210<br>417                           |
| 06/26/2015       | 06/24/2015    | KICKIN CHICKEN KING ST - Purchase | 72.33      | 0.00     | 72.33            | 15184110<br>417                           |
| 06/26/2015       | 06/24/2015    | kickin chicken                    | 18.08      | 0.00     | 18.08            | 15184210<br>417                           |
| 06/26/2015       | 06/25/2015    | FOOD LION #1420 - Purchase        | 19.42      | 0.00     | 19.42            | 15184110<br>417                           |
| 06/26/2015       | 06/25/2015    | tax                               | 0.00       | 2.10     | 2.10             | 15184110<br>417                           |
| 06/26/2015       | 06/25/2015    | food lion                         | 5.38       | 0.00     | 5.38             | 15184210<br>417                           |
| 06/30/2015       | 06/15/2015    | REGION IV HEADSTART - Purchase    | 1,700.00   | 0.00     | 1,700.00         | 15184140<br>338                           |
| 06/30/2015       | 06/15/2015    | region iv                         | 425.00     | 0.00     | 425.00           | 15184240<br>338                           |
| count: 59        |               |                                   | 6,419.05   | 45.35    | 6,464.40         |   |
| SCROGGY, GILBERT |               |                                   |            |          |                  |   |
| 06/02/2015       | 06/01/2015    | LOWES #00539 - Purchase           | 166.67     | 0.00     | 166.67           | 15184142<br>410                           |

VINSON, COURTNEY

6 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date  | Purchase Date | Item Description                     | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|------------|---------------|--------------------------------------|------------|----------|------------------|---|
| 06/02/2015 | 06/01/2015    | tax                                  | 0.00       | 14.17    | 14.17            | 15184142<br>410                           |
| 06/04/2015 | 06/03/2015    | LOWES #00655 - Credit                | (35.04)    | 0.00     | (35.04)          | 15184142<br>410                           |
| 06/08/2015 | 06/04/2015    | L FISHMAN & SON NCHARLEST - Purchase | 174.33     | 0.00     | 174.33           | 15184142<br>410                           |
| 06/08/2015 | 06/04/2015    | tax                                  | 0.00       | 14.82    | 14.82            | 15184142<br>410                           |
| 06/09/2015 | 06/08/2015    | LOWES #00655 - Purchase              | 14.79      | 0.00     | 14.79            | 15184142<br>410                           |
| 06/09/2015 | 06/08/2015    | tax                                  | 0.00       | 1.26     | 1.26             | 15184142<br>410                           |
| 06/09/2015 | 06/08/2015    | LOWES #00655 - Purchase              | 54.56      | 0.00     | 54.56            | 15184142<br>410                           |
| 06/09/2015 | 06/08/2015    | tax                                  | 0.00       | 4.64     | 4.64             | 15184142<br>410                           |
| 06/10/2015 | 06/09/2015    | LOWES #00655 - Purchase              | 47.04      | 0.00     | 47.04            | 15184142<br>410                           |
| 06/10/2015 | 06/09/2015    | tax                                  | 0.00       | 4.00     | 4.00             | 15184142<br>410                           |
| 06/16/2015 | 06/15/2015    | LOWES #00661 - Purchase              | 49.96      | 0.00     | 49.96            | 15184142<br>410                           |
| 06/16/2015 | 06/15/2015    | tax                                  | 0.00       | 4.25     | 4.25             | 15184142<br>410                           |
| 06/16/2015 | 06/15/2015    | LOWES #00655 - Purchase              | 47.61      | 0.00     | 47.61            | 15184142<br>410                           |
| 06/16/2015 | 06/15/2015    | tax                                  | 0.00       | 4.05     | 4.05             | 15184142<br>410                           |
| 06/19/2015 | 06/18/2015    | LOWES #00655 - Purchase              | 200.37     | 0.00     | 200.37           | 15184142<br>410                           |
| 06/19/2015 | 06/18/2015    | tax                                  | 0.00       | 17.03    | 17.03            | 15184142<br>410                           |
| 06/22/2015 | 06/19/2015    | LOWES #00655 - Purchase              | 7.80       | 0.00     | 7.80             | 15184142<br>410                           |
| 06/22/2015 | 06/19/2015    | tax                                  | 0.00       | 0.66     | 0.66             | 15184142<br>410                           |

VINSON, COURTNEY

7 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date  | Purchase Date | Item Description        | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|------------|---------------|-------------------------|------------|----------|------------------|---|
| 06/22/2015 | 06/19/2015    | LOWES #02948 - Purchase | 20.10      | 0.00     | 20.10            | 15184142<br>410                           |
| 06/22/2015 | 06/19/2015    | tax                     | 0.00       | 1.41     | 1.41             | 15184142<br>410                           |
| 06/26/2015 | 06/25/2015    | LOWES #00655 - Purchase | 3.90       | 0.00     | 3.90             | 15184142<br>410                           |
| 06/26/2015 | 06/25/2015    | tax                     | 0.00       | 0.33     | 0.33             | 15184142<br>410                           |
| 06/26/2015 | 06/25/2015    | LOWES #00655 - Purchase | 49.95      | 0.00     | 49.95            | 15184142<br>410                           |
| 06/26/2015 | 06/25/2015    | tax                     | 0.00       | 4.25     | 4.25             | 15184142<br>410                           |
| 06/29/2015 | 06/25/2015    | DAN C AHRING - Purchase | 2,300.00   | 0.00     | 2,300.00         | 15184142<br>410                           |
| 06/29/2015 | 06/25/2015    | tax                     | 0.00       | 45.50    | 45.50            |   |
| count: 27  |               |                         | 3,102.04   | 116.37   | 3,218.41         |   |

## STORMER, ETHEL

|            |            |                                   |        |      |        |                 |
|------------|------------|-----------------------------------|--------|------|--------|-----------------|
| 06/10/2015 | 06/09/2015 | USPS 45148502429804408 - Purchase | 431.20 | 0.00 | 431.20 | 15184149<br>412 |
| 06/10/2015 | 06/09/2015 | USPS                              | 107.80 | 0.00 | 107.80 | 15184249<br>412 |
| 06/12/2015 | 06/11/2015 | EAST BAY DELI - Purchase          | 54.52  | 0.00 | 54.52  | 15184140<br>417 |
| 06/12/2015 | 06/11/2015 | East Bay                          | 13.63  | 0.00 | 13.63  | 15184240<br>417 |
| 06/15/2015 | 06/12/2015 | EAST BAY DELI - Purchase          | 64.90  | 0.00 | 64.90  | 15184140<br>417 |
| 06/15/2015 | 06/12/2015 | east bay deli                     | 16.22  | 0.00 | 16.22  | 15184240<br>417 |
| 06/15/2015 | 06/12/2015 | STAPLES 00117127 - Purchase       | 58.37  | 0.00 | 58.37  | 15184149<br>410 |
| 06/15/2015 | 06/12/2015 | tax                               | 0.00   | 6.34 | 6.34   | 15184149<br>410 |
| 06/15/2015 | 06/12/2015 | staples                           | 16.18  | 0.00 | 16.18  | 15184249<br>410 |

VINSON, COURTNEY

8 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date      | Purchase Date | Item Description                  | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|----------------|---------------|-----------------------------------|------------|----------|------------------|---|
| 06/16/2015     | 06/14/2015    | RACEWAY6827 96868278 - Purchase   | 22.35      | 0.00     | 22.35            | 15184140<br>338                           |
| 06/16/2015     | 06/14/2015    | tax                               | 0.00       | 1.13     | 1.13             | 15184140<br>338                           |
| 06/16/2015     | 06/14/2015    | raceway                           | 5.87       | 0.00     | 5.87             | 15184240<br>338                           |
| 06/16/2015     | 06/15/2015    | MARY MAC'S TEA ROOM - Purchase    | 61.54      | 0.00     | 61.54            | 15184140<br>338                           |
| 06/16/2015     | 06/15/2015    | mary mac                          | 15.38      | 0.00     | 15.38            | 15184240<br>338                           |
| 06/16/2015     | 06/14/2015    | SHELL OIL 10013551006 - Purchase  | 19.49      | 0.00     | 19.49            | 15184140<br>338                           |
| 06/16/2015     | 06/14/2015    | shell                             | 4.87       | 0.00     | 4.87             | 15184240<br>338                           |
| 06/17/2015     | 06/16/2015    | SHERATON ATLANTA HOTEL - Purchase | 131.78     | 0.00     | 131.78           | 15184140<br>338                           |
| 06/17/2015     | 06/16/2015    | sheraton                          | 32.94      | 0.00     | 32.94            | 15184240<br>338                           |
| 06/19/2015     | 06/18/2015    | ENTERPRISE RENT-A-CAR - Purchase  | 304.17     | 0.00     | 304.17           | 15184140<br>338                           |
| 06/19/2015     | 06/18/2015    | enterprise                        | 76.04      | 0.00     | 76.04            | 15184240<br>338                           |
| 06/22/2015     | 06/18/2015    | MURPHY EXPRESS 8578 - Purchase    | 19.90      | 0.00     | 19.90            | 15184140<br>338                           |
| 06/22/2015     | 06/18/2015    | murphy                            | 4.98       | 0.00     | 4.98             | 15184240<br>338                           |
| 06/22/2015     | 06/19/2015    | SHERATON ATLANTA HOTEL - Purchase | 263.55     | 0.00     | 263.55           | 15184140<br>338                           |
| 06/22/2015     | 06/19/2015    | sheraton                          | 65.89      | 0.00     | 65.89            | 15184240<br>338                           |
| count: 24      |               |                                   | 1,791.57   | 7.47     | 1,799.04         | 338                                       |
| TAYLOR, RUTH B |               |                                   |            |          |                  |   |
| 06/01/2015     | 05/28/2015    | HONEYBAKED HAM #0903 - Purchase   | 1,601.47   | 0.00     | 1,601.47         | 15184140<br>417                           |
| 06/01/2015     | 05/28/2015    | HONEYBAKED HAM #0903 - Purchase   | 400.37     | 0.00     | 400.37           | 15184240<br>417                           |

VINSON, COURTNEY

9 of 12

2015-07-06 08:23:21



## CH Full Name

| Post Date  | Purchase Date | Item Description                     | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|------------|---------------|--------------------------------------|------------|----------|------------------|---|
| 06/01/2015 | 05/28/2015    | DOLRTREE 3219 00032193 - Purchase    | 25.59      | 0.00     | 25.59            | 15184140<br>410                           |
| 06/01/2015 | 05/28/2015    | tax                                  | 0.00       | 1.54     | 1.54             | 15184140<br>410                           |
| 06/11/2015 | 06/09/2015    | COLG OF CHARLESTON - Purchase        | 299.00     | 0.00     | 299.00           | 15184110<br>399                           |
| 06/11/2015 | 06/09/2015    | COLG OF CHARLESTON - Purchase        | 299.00     | 0.00     | 299.00           | 15184110<br>399                           |
| 06/11/2015 | 06/09/2015    | COLG OF CHARLESTON - Purchase        | 299.00     | 0.00     | 299.00           | 15184110<br>399                           |
| 06/17/2015 | 06/16/2015    | MARY MAC'S TEA ROOM - Purchase       | 27.65      | 0.00     | 27.65            | 15184140<br>338                           |
| 06/17/2015 | 06/16/2015    | MARY MAC'S TEA ROOM - Purchase       | 6.91       | 0.00     | 6.91             | 15184240<br>338                           |
| 06/17/2015 | 06/15/2015    | SHERATON ATLANTA HOTEL F - Purchase  | 13.37      | 0.00     | 13.37            | 15184140<br>338                           |
| 06/17/2015 | 06/15/2015    | SHERATON ATLANTA HOTEL F - Purchase  | 2.59       | 0.00     | 2.59             | 15184240<br>338                           |
| 06/19/2015 | 06/17/2015    | GYRO MADNESS - Purchase              | 4.54       | 0.00     | 4.54             | 15184140<br>338                           |
| 06/19/2015 | 06/17/2015    | GYRO MADNESS - Purchase              | 1.13       | 0.00     | 1.13             | 15184240<br>338                           |
| 06/19/2015 | 06/18/2015    | CRACKER BARREL #446 ORANG - Purchase | 12.34      | 0.00     | 12.34            | 15184140<br>338                           |
| 06/19/2015 | 06/18/2015    | tax                                  | 0.00       | 0.96     | 0.96             | 15184140<br>338                           |
| 06/19/2015 | 06/18/2015    | CRACKER BARREL #446 ORANG - Purchase | 3.33       | 0.00     | 3.33             | 15184240<br>338                           |
| 06/19/2015 | 06/17/2015    | THE CHEESECAKE FACTORY176 - Purchase | 33.98      | 0.00     | 33.98            | 15184140<br>338                           |
| 06/19/2015 | 06/17/2015    | THE CHEESECAKE FACTORY176 - Purchase | 8.50       | 0.00     | 8.50             | 15184240<br>338                           |
| 06/22/2015 | 06/18/2015    | SHERATON ATLANTA HOTEL F - Purchase  | 17.39      | 0.00     | 17.39            | 15184140<br>338                           |
| 06/22/2015 | 06/18/2015    | SHERATON ATLANTA HOTEL F - Purchase  | 3.35       | 0.00     | 3.35             | 15184240<br>338                           |

VINSON, COURTNEY

10 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date      | Purchase Date | Item Description                   | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|----------------|---------------|------------------------------------|------------|----------|------------------|---|
| 06/22/2015     | 06/19/2015    | SHERATON ATLANTA HOTEL - Purchase  | 331.71     | 0.00     | 331.71           | 15184140<br>338                           |
| 06/22/2015     | 06/19/2015    | SHERATON ATLANTA HOTEL - Purchase  | 82.93      | 0.00     | 82.93            | 15184240<br>338                           |
| 06/23/2015     | 06/22/2015    | PAGES OKRA GRILL - Purchase        | 179.28     | 0.00     | 179.28           | 15184140<br>338                           |
| 06/23/2015     | 06/22/2015    | PAGES OKRA GRILL - Purchase        | 44.82      | 0.00     | 44.82            | 15184240<br>338                           |
| count: 24      |               |                                    | 3,698.25   | 2.50     | 3,700.75         | 338                                       |
| WATERS, PAMELA |               |                                    |            |          |                  |   |
| 06/04/2015     | 06/03/2015    | ISLAND PUBLICATIONS - Purchase     | 1,227.60   | 0.00     | 1,227.60         | 10412210<br>399                           |
| 06/08/2015     | 06/05/2015    | CHARLESTON CHRONICLE - Purchase    | 650.00     | 0.00     | 650.00           | 10412210<br>399                           |
| 06/09/2015     | 06/08/2015    | Discount School Supply - Purchase  | 52.79      | 0.00     | 52.79            | 15012230<br>410                           |
| 06/09/2015     | 06/08/2015    | tax                                | 0.00       | 4.50     | 4.50             | 15012230<br>410                           |
| 06/09/2015     | 06/08/2015    | VOICE NATION - Purchase            | 9.95       | 0.00     | 9.95             | 10412321<br>342                           |
| 06/10/2015     | 06/08/2015    | COLG OF CHARLESTON - Purchase      | 1,000.00   | 0.00     | 1,000.00         | 15184110<br>399                           |
| 06/10/2015     | 06/09/2015    | USPS 45148802429802188 - Purchase  | 12.62      | 0.00     | 12.62            | 15184110<br>412                           |
| 06/15/2015     | 06/11/2015    | STAPLES 00115832 - Purchase        | 5.73       | 0.00     | 5.73             | 15012230<br>410                           |
| 06/15/2015     | 06/11/2015    | tax                                | 0.00       | 0.49     | 0.49             | 15012230<br>410                           |
| 06/18/2015     | 06/16/2015    | THE READING WAREHOUSE - Purchase   | 68.34      | 0.00     | 68.34            | 15012230<br>410                           |
| 06/19/2015     | 06/17/2015    | TEACHING STRATEGIES - Purchase     | 107.91     | 0.00     | 107.91           | 15012230<br>410                           |
| 06/19/2015     | 06/17/2015    | tax                                | 0.00       | 8.42     | 8.42             | 15012230<br>410                           |
| 06/19/2015     | 06/17/2015    | USAIRWAYS 0372406792080 - Purchase | 200.00     | 0.00     | 200.00           | 15012230<br>338                           |

VINSON, COURTNEY

11 of 12

2015-07-06 08:23:21

## CH Full Name

| Post Date         | Purchase Date | Item Description                 | Item Price | Item Tax | Total Card Spend | GL: Allocation Account<br>GL: Object Code |
|-------------------|---------------|----------------------------------|------------|----------|------------------|---|
| 06/19/2015        | 06/17/2015    | CLEARBAGS - Purchase             | 72.32      | 0.00     | 72.32            | 15012230<br>338                           |
| 06/22/2015        | 06/18/2015    | THE READING WAREHOUSE - Purchase | 124.70     | 0.00     | 124.70           | 15012230<br>410                           |
| 06/24/2015        | 06/22/2015    | THE READING WAREHOUSE - Purchase | 250.01     | 0.00     | 250.01           | 15012230<br>410                           |
| 06/26/2015        | 06/25/2015    | MCDONALD'S F33080 - Purchase     | 14.09      | 0.00     | 14.09            | 15012230<br>417                           |
| 06/29/2015        | 06/25/2015    | STAPLES 00115832 - Purchase      | 211.42     | 0.00     | 211.42           | 15012230<br>410                           |
| 06/29/2015        | 06/25/2015    | tax                              | 0.00       | 17.97    | 17.97            | 15012230<br>410                           |
| count: 19         |               |                                  | 4,007.48   | 31.38    | 4,038.86         |   |
| report count: 190 |               |                                  | 27,131.43  | 419.82   | 27,551.25        |   |

Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

**HEAD START/EARLY HEAD START  
Audit & Finance Agenda Item**

**TO:** Board of Trustees  
**FROM:** Michael L. Bobby  
**DATE:** September 14, 2015  
**SUBJECT:** Head Start/Early Head Start Financials

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve the Head Start/Early Head Start financial report for the period ending, July 1, 2015 to July 31, 2015.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |                           |
|--|---------------------------|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools                           | <i>Gerrita Postlewait</i> |
| Michael L. Bobby<br>Chief Financial Officer for<br>Capital Programs & Operations | <i>ML Bobby 8/21/15</i>   |
| Ruth Taylor<br>Executive Director of Head Start/Early Head Start                 | <i>Ruth Taylor 9/8/15</i> |

Committee Recommendation(s):

|  |                         |
|--|-------------------------|
| Mr. Todd Garrett, Chair<br>Audit & Finance Committee | <i>Mr. Todd Garrett</i> |
|--|-------------------------|

0.10



## **Head Start**

September 14, 2015

### **SUBJECT:**

Head Start/Early Head Start Financials

### **BACKGROUND:**

In accordance to the Head Start Performance Standards 642(d)(2)(A), each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and the policy council, about program planning, policies, and Head Start agency operations, including – A) monthly financial statements, including credit card expenditures.

### **DISCUSSION:**

The following Head Start and Early Head Start Financials are presented to the board for review (July 2015). The Head Start/Early Head Start financials are presented to the Board for approval on a monthly basis.

### **RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve the Head Start/Early Head Start financial report for the period ending, July 1, 2015 to July 31, 2015.

### **FUNDING SOURCE/COST:**

N/A

### **FUTURE FISCAL IMPACT:**

N/A

### **DATA SOURCES:**

Financial data from MUNIS and credit card expenditure report from Procurement.

### **PREPARED BY:**

Ruth Taylor, Executive Director of Head Start/Early Head Start

### **REVIEWED BY LEGAL SERVICES**

N/A

### **REVIEWED BY PROCUREMENT SERVICES**

N/A

### **ATTACHMENTS**

**CCSD HEADQUARTERS (FUND 841)  
FOR THE PERIOD JULY 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JULY<br>EXPENDITURES | ENCUMBRANCE  | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|---------------------------|-----------------|------------------------------|----------------------|--------------|------------------|--------------------|
| TOTAL SALARIES            | \$ 4,235,722.17 | \$ 142,155.05                | \$ 44,665.03         |              | \$ 4,093,567.12  | 3%                 |
| TOTAL BENEFITS            | \$ 1,722,982.14 | \$ 53,833.08                 | \$ 15,882.44         |              | \$ 1,669,149.06  | 3%                 |
| TOTAL PURCHASED SERVICES  | \$ 184,399.90   | \$ 54,769.55                 | \$ 33,411.14         | \$ 14,302.90 | \$ 115,327.45    | 37%                |
| TOTAL SUPPLIES            | \$ 182,853.50   | \$ 19,165.93                 | \$ 6,160.59          | \$ 7,202.43  | \$ 156,485.14    | 14%                |
| TOTAL OTHER               | \$ 202,568.29   | \$ 135.00                    | \$ 135.00            |              | \$ 202,433.29    | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 6,528,526.00 | \$ 270,058.61                | \$ 100,254.20        | \$ 21,505.33 | \$ 6,236,962.06  | 4%                 |
| NON FEDERAL SHARE         | \$ 1,632,131.50 | \$ 67,514.65                 | \$ 25,063.55         |              | \$ 1,564,616.85  | 4%                 |
| TOTAL FOR FY15            | \$ 8,160,657.50 | \$ 337,573.26                | \$ 125,317.75        | \$ 21,505.33 | \$ 7,801,578.91  | 4%                 |



**CCSD HEAD \$ ART (FUND 841)**  
**EXPENDITURES BREAKDOWN BY OBJECT**  
**FOR THE PERIOD JULY 2015**

| ACCOUNT DESCRIPTION              | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JULY<br>EXPENDITURES | ENCUMBRANCE  | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|----------------------------------|-----------------|------------------------------|----------------------|--------------|------------------|--------------------|
| 110 ADMINISTRATIVE SALARY        | \$ 541,607.87   | \$ 32,772.88                 | \$ 9,249.74          | \$ -         | \$ 508,834.99    | 6%                 |
| 112 TEACHER/PROFESSIONAL ED SA   | \$ 640,966.01   | \$ (18,939.16)               | \$ -                 | \$ -         | \$ 659,905.17    | -3%                |
| 113 PROFESSIONAL OTHER SALARY    | \$ 187,198.54   | \$ 23,841.12                 | \$ 6,562.57          | \$ -         | \$ 163,357.42    | 13%                |
| 115 TEACHER AST/CLERICAL SALAR   | \$ 2,865,949.75 | \$ 104,480.21                | \$ 28,852.72         | \$ -         | \$ 2,761,469.54  | 4%                 |
| 210 GROUP HEALTH AND LIFE INS    | \$ 653,170.43   | \$ 14,704.47                 | \$ 4,901.49          | \$ -         | \$ 638,465.96    | 2%                 |
| 220 EMPLOYEE RETIREMENT          | \$ 694,658.43   | \$ 25,832.82                 | \$ 7,320.58          | \$ -         | \$ 668,825.61    | 4%                 |
| 230 SOCIAL SECURITY              | \$ 324,032.74   | \$ 11,846.06                 | \$ 3,258.40          | \$ -         | \$ 312,186.68    | 4%                 |
| 260 UNEMPLOYMENT COMPENSATION    | \$ 4,235.76     | \$ 161.03                    | \$ 44.62             | \$ -         | \$ 4,074.73      | 4%                 |
| 270 WKRS' COMP - REIMB OTHER F   | \$ 46,884.78    | \$ 1,288.70                  | \$ 357.35            | \$ -         | \$ 45,596.08     | 3%                 |
| 321 PUBLIC UTIL SVS WATER/SEWA   | \$ 9,000.00     | \$ 474.50                    | \$ -                 | \$ -         | \$ 8,525.50      | 5%                 |
| 322 OUTSOURCED SUBSTITUTES       | \$ 17,001.01    | \$ 1,657.23                  | \$ -                 | \$ -         | \$ 15,343.78     | 10%                |
| 323 REPAIRS AND MAINTENANCE      | \$ -            | \$ 26,307.40                 | \$ 26,307.40         | \$ -         | \$ (26,307.40)   |                    |
| 324 PROPERTY INSURANCE           | \$ 16,000.00    | \$ 9,285.60                  | \$ -                 | \$ -         | \$ 6,714.40      | 58%                |
| 332 IN STATE TRAVEL              | \$ 15,500.00    | \$ 1,056.81                  | \$ -                 | \$ -         | \$ 14,443.19     | 7%                 |
| 338 OUT OF STATE TRAVEL          | \$ 14,886.00    | \$ 4,524.09                  | \$ (16.43)           | \$ -         | \$ 10,361.91     | 30%                |
| 339 OTHER TRANSPORTATION SERVI   | \$ 2,000.00     | \$ 137.79                    | \$ -                 | \$ -         | \$ 1,862.21      | 7%                 |
| 340 COMMUNICATION (TELEPHONE)    | \$ 15,000.00    | \$ 2,242.33                  | \$ 1,394.86          | \$ -         | \$ 12,757.67     | 15%                |
| 342 PAGER/CELL PHONE RENT/MES    | \$ 21,000.00    | \$ 2,537.88                  | \$ 2,537.88          | \$ -         | \$ 18,462.12     | 12%                |
| 350 ADVERTISING                  | \$ 8,000.00     | \$ -                         | \$ -                 | \$ -         | \$ 8,000.00      | 0%                 |
| 360 PRINTING AND BINDING         | \$ 6,800.00     | \$ 736.14                    | \$ 238.04            | \$ -         | \$ 6,063.86      | 11%                |
| 399 OTHER PURCHASED SERVICES     | \$ 59,212.89    | \$ 5,809.78                  | \$ 2,949.39          | \$ 14,302.90 | \$ 39,100.21     | 34%                |
| 410 SUPPLIES                     | \$ 133,549.91   | \$ 10,426.08                 | \$ 891.85            | \$ 538.01    | \$ 122,585.82    | 8%                 |
| 412 POSTAGE                      | \$ -            | \$ 451.52                    | \$ -                 | \$ -         | \$ (451.52)      |                    |
| 417 FOOD AND CATERING            | \$ 5,687.11     | \$ 3,205.07                  | \$ 507.64            | \$ 3,747.94  | \$ (1,265.90)    | 122%               |
| 445 TECHNOLOGY SUPPLIES          | \$ 2,916.48     | \$ -                         | \$ -                 | \$ 2,916.48  | \$ -             | 100%               |
| 447 TECHNOLOGY COMPUTER          | \$ -            | \$ (102.02)                  | \$ -                 | \$ -         | \$ 102.02        |                    |
| 470 ENERGY                       | \$ 40,700.00    | \$ 4,761.10                  | \$ 4,761.10          | \$ -         | \$ 35,938.90     | 12%                |
| 472 GASOLINE                     | \$ -            | \$ 424.18                    | \$ -                 | \$ -         | \$ (424.18)      |                    |
| 640 ORGANIZATION MEMBERSHIP/DUES | \$ 2,000.00     | \$ 135.00                    | \$ 135.00            | \$ -         | \$ 1,865.00      | 7%                 |
| 690 OTHER OBJECTS                | \$ (34,795.71)  | \$ -                         | \$ -                 | \$ -         | \$ (34,795.71)   | 0%                 |



**CCSD HEADS ART (FUND 841)  
EXPENDITURES BREAKDOWN BY OBJECT  
FOR THE PERIOD JULY 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET            | YEAR TO DATE<br>EXPENDITURES | JULY<br>EXPENDITURES | ENCUMBRANCE  | AVAILABLE BUDGET       | PERCENTAGE<br>USED |
|---------------------------|------------------------|------------------------------|----------------------|--------------|------------------------|--------------------|
| 791 INDIRECT COST         | \$ 235,364.00          | \$ -                         |                      | \$ -         | \$ 235,364.00          | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 6,528,526.00        | \$ 270,058.61                | \$ 100,254.20        | \$ 21,505.33 | \$ 6,236,962.06        | 4%                 |
| FY15 NON FEDERAL SHARE    | \$ 1,632,131.50        | \$ 67,514.65                 | \$ 25,063.55         | \$ -         | \$ 1,564,616.85        | 4%                 |
| <b>TOTAL FOR FY15</b>     | <b>\$ 8,160,657.50</b> | <b>\$ 337,573.26</b>         | <b>\$ 125,317.75</b> | <b>\$ -</b>  | <b>\$ 7,823,084.24</b> | <b>4%</b>          |

**CCSD HEAD START (FUND 841)  
EXPENDITURES BREAKDOWN BY LOCATION  
FOR THE PERIOD JULY 2015**

| ACCOUNT DESCRIPTION             | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JULY<br>EXPENDITURES | ENCUMBRANCE  | REMAINING BUDGET | PERCENTAGE<br>USED |
|---------------------------------|-----------------|------------------------------|----------------------|--------------|------------------|--------------------|
| 0151 HEADSTART/EHS/PRESCHOOL    | \$ 1,783,529.06 | \$ 243,865.30                | \$ 67,790.84         | \$ 21,505.33 | \$ 1,518,260.45  | 15%                |
| 0309 MURRAY-LASAINIE ELEMENTARY | \$ 323,815.38   | \$ 2.70                      | \$ -                 |              | \$ 323,812.68    | 0%                 |
| 0411 CHILD & FAMILY DEVELOPMEN  | \$ 153,299.89   | \$ -                         | \$ -                 |              | \$ 153,299.89    | 0%                 |
| 0412 CHICORA ELEMENTARY         | \$ 159,525.27   | \$ -                         | \$ -                 |              | \$ 159,525.27    | 0%                 |
| 0413 E A BURNS ELEMENTARY       | \$ 263,721.90   | \$ -                         | \$ -                 |              | \$ 263,721.90    | 0%                 |
| 0415 LADSON ELEMENTARY          | \$ 240,326.35   | \$ -                         | \$ -                 |              | \$ 240,326.35    | 0%                 |
| 0421 W B GOODWIN ELEMENTARY     | \$ 334,484.72   | \$ -                         | \$ -                 |              | \$ 334,484.72    | 0%                 |
| 0422 MATILDA F DUNSTON ELEMENT  | \$ 213,639.33   | \$ -                         | \$ -                 |              | \$ 213,639.33    | 0%                 |
| 0425 A C CORCORAN ELEMENTARY    | \$ 158,670.40   | \$ -                         | \$ -                 |              | \$ 158,670.40    | 0%                 |
| 0426 MIDLAND PARK PRIMARY SCHO  | \$ 836,527.00   | \$ 7,671.56                  | \$ 26,307.40         |              | \$ 828,855.44    | 1%                 |
| 0504 ST JAMES-SANTEE ELEMENTAR  | \$ 222,823.38   | \$ -                         | \$ -                 |              | \$ 222,823.38    | 0%                 |
| 0655 WA HEAD START              | \$ 474,556.40   | \$ 3,258.70                  | \$ 1,951.37          |              | \$ 471,297.70    | 1%                 |
| 0752 THOMAS MYERS II            | \$ 612,234.17   | \$ 14,508.42                 | \$ 3,626.08          |              | \$ 597,725.75    | 2%                 |
| 0777 CHS COUNTY HUMAN SERVICES  | \$ 6,000.00     | \$ 751.93                    | \$ 578.51            |              | \$ 5,248.07      | 13%                |
| 0810 E B ELLINGTON ELEMENTARY   | \$ 240,365.88   | \$ -                         | \$ -                 |              | \$ 240,365.88    | 0%                 |
| 0811 MINNIE HUGHES ELEMENTARY   | \$ 87,859.09    | \$ -                         | \$ -                 |              | \$ 87,859.09     | 0%                 |
| 0906 MT ZION ELEMENTARY         | \$ 144,714.73   | \$ -                         | \$ -                 |              | \$ 144,714.73    | 0%                 |
| 0907 EDITH FRIERSON ELEMENTARY  | \$ 71,864.76    | \$ -                         | \$ -                 |              | \$ 71,864.76     | 0%                 |
| 0999 SCHOOL-WIDE ACCOUNTS       | \$ 200,568.29   | \$ -                         | \$ -                 |              | \$ 200,568.29    | 0%                 |
| FY15 FEDERAL SHARE TOTALS       | \$ 6,528,526.00 | \$ 270,058.61                | \$ 100,254.20        | \$ 21,505.33 | \$ 6,236,962.06  | 4%                 |
| NON FEDERAL SHARE               | \$ 1,632,131.50 | \$ 67,514.65                 | \$ 25,063.55         |              | \$ 1,564,616.85  | 4%                 |
| TOTAL FOR FY15                  | \$ 8,160,657.50 | \$ 337,573.26                | \$ 125,317.75        | \$ 21,505.33 | \$ 7,801,578.91  | 4%                 |



**CCSD EARLY HEAD START (FUND 842)  
FOR THE PERIOD JULY 2015**

| ACCOUNT DESCRIPTION       | FY15 BUDGET     | YEAR TO DATE<br>EXPENDITURES | JULY<br>EXPENDITURES | ENCUMBRANCE | AVAILABLE BUDGET | PERCENTAGE<br>USED |
|---------------------------|-----------------|------------------------------|----------------------|-------------|------------------|--------------------|
| TOTAL SALARIES            | \$ 1,161,277.34 | \$ 32,011.28                 | \$ 8,924.77          | \$ -        | \$ 1,129,266.06  | 3%                 |
| TOTAL BENEFITS            | \$ 452,028.59   | \$ 10,378.04                 | \$ 3,063.79          | \$ -        | \$ 441,650.55    | 2%                 |
| TOTAL PURCHASED SERVICES  | \$ 49,505.54    | \$ 10,462.38                 | \$ 737.35            | \$ 3,575.72 | \$ 39,043.16     | 28%                |
| TOTAL SUPPLIES            | \$ 22,228.53    | \$ 617.14                    | \$ 360.00            | \$ 3,760.49 | \$ 21,611.39     | 20%                |
| TOTAL OTHER               | \$ 63,021.00    | \$ -                         | \$ -                 | \$ -        | \$ 63,021.00     | 0%                 |
| FY15 FEDERAL SHARE TOTALS | \$ 1,748,061.00 | \$ 53,468.84                 | \$ 13,085.91         | \$ 7,336.21 | \$ 1,694,592.16  | 3%                 |
| FY15 NON FEDERAL SHARE    | \$ 437,015.25   | \$ 13,367.21                 | \$ 3,271.48          | \$ 1,834.05 | \$ 423,648.04    | 3%                 |
| TOTAL FOR FY15            | \$ 2,185,076.25 | \$ 66,836.05                 | \$ 16,357.39         | \$ 9,170.26 | \$ 2,118,240.20  | 3%                 |

Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

**Capital Programs  
BOARD AGENDA ITEM**

**TO:** Board of Trustees  
**FROM:** Michael L. Bobby  
**DATE:** September 14, 2015  
**SUBJECT:** TRANSFER OF FORMER BAXTER PATRICK PROPERTY

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees authorize the transfer of the former Baxter Patrick property to Charleston County for the James Island Library.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |                           |
|--|---------------------------|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools                           | <i>Gerrita Postlewait</i> |
| Michael L. Bobby<br>Chief Financial Officer for<br>Capital Programs & Operations | <i>Mo Bobby 9/20/15</i>   |
| Jeffrey T. Borowy<br>Deputy for Capital Programs                                 | <i>[Signature]</i>        |

Committee Recommendation(s):

|  |                    |
|--|--------------------|
| Mr. Todd Garrett, Chair<br>Audit & Finance Committee | <i>[Signature]</i> |
|--|--------------------|

Capital Programs  
September 13, 2015

**SUBJECT:**

TRANSFER OF FORMER BAXTER PATRICK SITE

**BACKGROUND:**

- As noted on attachment 1, the former Baxter Patrick property is a 5 acre site adjacent to James Island Elementary. The District has no plans for the property.
- On April 13, 2015, the Board of Trustees authorized staff to negotiate use of the former Baxter Patrick property with Charleston County for use as a library site for James Island.

**DISCUSSION:**

- Negotiations between Staff and Charleston County have been conducted subsequent to the County Council's vote on June 16, 2015 selecting Baxter Patrick as their preferred site.
- Staff supports the Charleston County request to transfer the property vice utilizing a use agreement provided the agreement includes a reverter clause transferring the property back to CCSD if it is no longer used as a library. In the past, CCSD transferred property at Haut Gap Middle School to Charleston County for a library site.
- Staff and Charleston County have agreed that Charleston County will provide the following in-kind compensation for the property: two tennis courts (for use by James Island Elementary School and the community) and paved walking access between the library and James Island Elementary School.
- Staff is developing the formal agreement for the Board of Trustees Chairman signature.

**RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees authorize the transfer of the former Baxter Patrick property to Charleston County for the James Island Library.

**FUNDING SOURCE/COST:**

None needed.

**FUTURE FISCAL IMPACT:**

None.

**DATA SOURCES:**

Walter Smalls, Deputy County Administrator, Charleston County Government

**PREPARED BY:**

Jeffrey T. Borowy, Deputy for Capital Programs



**REVIEWED BY LEGAL SERVICES**

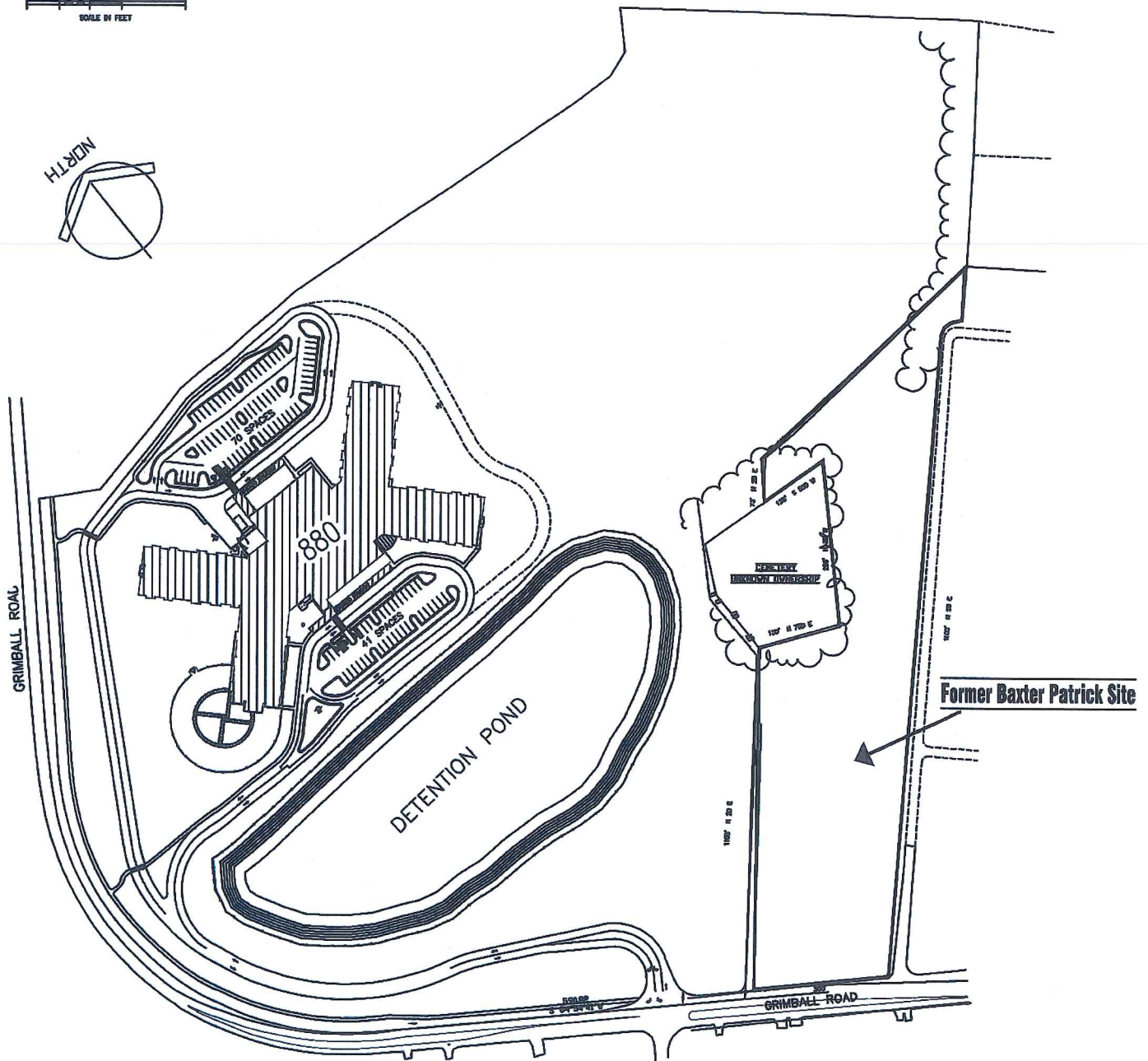
Lynn Crooks, Lynn Lawandales Crooks, LLC

**REVIEWED BY PROCUREMENT SERVICES**

Not applicable.

**ATTACHMENTS**

1. Site Plan – James Island Elementary School and former Baxter Patrick



# JAMES ISLAND ELEMENTARY AND FORMER BAXTER PATRICK

SITE PLAN

ATTACHMENT 1

Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

**CHIEF FINANCE, OPERATIONS AND CAPITAL PROGRAMS OFFICER  
BOARD AGENDA ITEM**

**TO:** Board of Trustees  
**FROM:** Michael L. Bobby  
**DATE:** September 14, 2015  
**SUBJECT:** 8% Bond Resolution

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve the 8% Bond Resolution in an amount not to exceed seventy million dollars (\$70,000,000) General Obligation Bonds, Series 2015 of Charleston County School District, South Carolina, to prescribe the purposes for which the proceed shall be expended, to provide for the payment thereof, and other matters relating thereto.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|   |                           |
|---|---------------------------|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools                        | <i>Gerrita Postlewait</i> |
| Michael L. Bobby<br>Chief Finance, Operations and<br>Capital Programs Officer | <i>MLB 8/24/15</i>        |

Committee Recommendation(s):

|  |                      |
|--|----------------------|
| Mr. Todd Garrett, Chair<br>Audit & Finance Committee | <i>T. P. Garrett</i> |
|--|----------------------|



**CHIEF FINANCE, OPERATIONS AND CAPITAL PROGRAMS OFFICER**  
**September 14, 2015**

**SUBJECT:** 8% Bond Resolution

**BACKGROUND:**

Bonds must be sold semi-annually to pay commitments of both short and long-term capital needs as approved in the Capital portion of the District's 2015-2016 Budget. This process is required each year and has been repeated each year since 2005.

**DISCUSSION:**

The Charleston County School District Board of Trustees adopted a long-term debt repayment structure that includes semi-annual installment payments for the purpose of paying down debt on the alternative financing projects (generally referred to as the 2005-2009 Building Program.) The funding for these projects was issued in the years 2004, 2005 and 2006 (and refinanced with lower interest rates in 2013 and 2014). It is standard practice and procedure to issue debt in the fall and spring of each year to pay down the long term debt of the 2005-2009 building program. A portion of the Bonds (approximately \$22,000,000) will pay the installment payments due on December 1.

The remaining proceeds of the Bonds (approximately \$46,500,000) will be used to retire the Series 2015A Bond Anticipation Note (BAN) which was issued (i) to pay the installment payments which were due on June 1, (ii) to fund the District's Fixed Cost of Ownership program and (iii) to fund certain capital projects shown on the attached list. At the Board Meeting held on February 9, 2015, the Board of Trustees approved the funding of the listed capital projects with excess funds held in the District's general obligation bond sinking fund. As outlined in the February 9 Board Agenda Item, amounts in the sinking fund can only be used to retire debt. In order to access funds in the sinking fund, the District borrowed \$12,400,000 as part of the Series 2015A BAN which will be retired by the Fall GO which will be paid off in March 2016 by a portion of the excess funds held in the sinking fund.

**RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve the 8% Bond Resolution in an amount not to exceed seventy million dollars (\$70,000,000) General Obligation Bonds, Series 2015 of Charleston County School District, South Carolina, to prescribe the purposes for which the proceed shall be expended, to provide for the payment thereof, and other matters relating thereto.

**FUNDING SOURCE/COST:**

Usual and customary fees for the cost of issuance which will be funded through the proceeds of the Bond sale.

**FUTURE FISCAL IMPACT:**

No additional future fiscal impact. Funding for installment payments for 2005-2009 Building Program and Fixed Costs of Ownership are included within current millage (26 mills). Funding of additional projects will be retired from excess funds held in sinking fund.

**DATA SOURCES:**

Chief Finance, Operations and Capital Programs Officer  
Haynsworth Sinkler Boyd, PA  
Public Financial Management, Inc.

**PREPARED BY:**

Michael L. Bobby  
Carol Clark, Bond Counsel

**REVIEWED BY LEGAL SERVICES**

Carol Clark, Haynsworth Sinkler Boyd, P.A.

**REVIEWED BY PROCUREMENT SERVICES**

N/A

**ATTACHMENTS**

1. Bond Resolution
2. Uses and Capital Funding List – Approved February 9, 2015

**A RESOLUTION**

**TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING SEVENTY MILLION DOLLARS (\$70,000,000) GENERAL OBLIGATION BONDS, SERIES 2015 OF CHARLESTON COUNTY SCHOOL DISTRICT, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND OTHER MATTERS RELATING THERETO.**



## **TABLE OF CONTENTS**

### **ARTICLE I FINDINGS OF FACT**

|              |   |   |
|--------------|---|---|
| Section 1.01 | Objectives of Expenditures. ....                      | 1 |
| Section 1.02 | Recital of Statutory Authorization. ....              | 2 |
| Section 1.03 | Recital of Applicable Constitutional Provisions. .... | 3 |

### **ARTICLE II DEFINITIONS AND CONSTRUCTION**

|              |                    |   |
|--------------|--------------------|---|
| Section 2.01 | Definitions. ....  | 4 |
| Section 2.02 | Construction. .... | 6 |

### **ARTICLE III ISSUANCE OF BONDS**

|              |  |    |
|--------------|--|----|
| Section 3.01 | Issuance of Bonds. ....  | 7  |
| Section 3.02 | Maturity Schedule of Bonds. ....   | 7  |
| Section 3.03 | Provision for Payment of Interest on the Bonds. ....   | 7  |
| Section 3.04 | Medium of Payment; Form and Denomination of Bonds; Place of Payment of Principal Installments and Interest. .... | 7  |
| Section 3.05 | Agreement to Maintain Registrar and Paying Agent. ....   | 8  |
| Section 3.06 | Execution and Authentication. ....   | 8  |
| Section 3.07 | Exchange of Bonds. ....  | 8  |
| Section 3.08 | Transferability and Registry. ....   | 8  |
| Section 3.09 | Transfer of Bonds. ....  | 9  |
| Section 3.10 | Regulations with Respect to Exchanges and Transfers. ....  | 9  |
| Section 3.11 | Mutilated, Destroyed, Lost and Stolen Bonds. ....  | 9  |
| Section 3.12 | Holder As Owner of Bond. ....  | 10 |
| Section 3.13 | Cancellation of Bonds. ....  | 10 |
| Section 3.14 | Payments Due on Saturdays, Sundays and Holidays. ....  | 10 |
| Section 3.15 | Conditions Relating to Naming of Interest Rates. ....  | 10 |
| Section 3.16 | Tax Exemption in South Carolina. ....  | 10 |
| Section 3.17 | Order of Tax Levy to Pay Principal and Interest of Bonds. ....   | 10 |
| Section 3.18 | Notice to Auditor and Treasurer to Levy Tax. ....  | 11 |
| Section 3.19 | Bonds Issued in Book-Entry-Only Form. ....   | 11 |
| Section 3.20 | Form of Bond. ....   | 12 |

### **ARTICLE IV PURCHASE OF BONDS**

|              |                                      |    |
|--------------|--------------------------------------|----|
| Section 4.01 | Purchases of Bonds Outstanding. .... | 13 |
|--------------|--------------------------------------|----|

### **ARTICLE V SALE OF BONDS**

|              |   |    |
|--------------|---|----|
| Section 5.01 | Determination of Time to Receive Bids. ....                 | 14 |
| Section 5.02 | Award of Bonds. ....  | 14 |
| Section 5.03 | Preliminary Official Statement and Official Statement. .... | 14 |

**ARTICLE VI  
DISPOSITION OF PROCEEDS OF SALE OF BONDS**

|              |   |    |
|--------------|---|----|
| Section 6.01 | Disposition of Bond Proceeds Including Temporary Investments..... | 15 |
|--------------|---|----|

**ARTICLE VII  
DEFEASANCE OF BONDS**

|              |   |    |
|--------------|---|----|
| Section 7.01 | Discharge of Resolution - Where and How Bonds are Deemed to have been Paid and<br>Defeased..... | 16 |
|--------------|---|----|

**ARTICLE VIII  
FEDERAL TAX CONSIDERATIONS**

|              |   |    |
|--------------|---|----|
| Section 8.01 | Compliance with the Code.....               | 17 |
| Section 8.02 | Ability to Meet Arbitrage Requirements..... | 18 |

**ARTICLE IX  
MISCELLANEOUS**

|              |   |    |
|--------------|---|----|
| Section 9.01 | Failure to Present Bonds.....           | 19 |
| Section 9.02 | Severability of Invalid Provisions..... | 19 |
| Section 9.03 | Successors.....                         | 19 |
| Section 9.04 | Resolution to Constitute Contract.....  | 19 |
| Section 9.05 | Continuing Disclosure.....              | 19 |
| Section 9.06 | Filing of Copies of Resolution.....     | 20 |

**EXHIBIT A - FORM OF BOND**

**EXHIBIT B - FORM OF DISCLOSURE DISSEMINATION AGENT AGREEMENT**



BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CHARLESTON COUNTY SCHOOL DISTRICT, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

## ARTICLE I

### FINDINGS OF FACT

As an incident to the adoption of this Resolution and the issuance of the bonds provided for herein, the Board of Trustees of Charleston County School District, South Carolina (the "Board"), the governing body of Charleston County School District, South Carolina (the "District"), finds that the facts set forth in this Article exist, and the statements made with respect thereto are true and correct.

#### Section 1.01 Objectives of Expenditures.

As of September 1, 2004, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2004 Facilities Agreement") with Charleston Educational Excellence Financing Corporation, a South Carolina nonprofit corporation ("CEEFC"). Pursuant to the 2004 Facilities Agreement, the District is occupying certain school facilities subject thereto (the "2004 Facilities"). The 2004 Facilities Agreement further provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the 2004 Facilities. By making each such payment of purchase price, the District acquires an undivided interest in the 2004 Facilities. Upon the making of the final scheduled payment of purchase price under the 2004 Facilities Agreement, the District will have purchased all of the interest of CEEFC in the 2004 Facilities and will own the same outright. CEEFC has, pursuant to a Trust Agreement between it and Wells Fargo Bank, N.A., as trustee (herein, the "Trustee") dated September 1, 2004 (the "2004 Trust Agreement"), assigned its right to receive payments of purchase price under the 2004 Facilities Agreement to the Trustee.

As of January 1, 2013, the District entered into a Supplemental School Facilities Purchase and Occupancy Agreement (the "2013A Supplemental Facilities Agreement") with CEEFC in connection with the District's refinancing of its acquisition of the 2004 Facilities. The 2013A Supplemental Facilities Agreement, among other things, amended the 2004 Facilities Agreement to decrease the payments of purchase price due with respect to the acquisition of the 2004 Facilities.

The District's installment of purchase price falling due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, on November 16, 2015 is in the amount of \$10,854,090.00. The Board has determined to adopt this Resolution to authorize the issuance of general obligation bonds of the District to provide funds with which to pay the purchase price due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, on November 16, 2015.

As of December 1, 2005, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2005 Facilities Agreement") with CEEFC. Pursuant to the 2005 Facilities Agreement, the District occupied certain school facilities subject thereto (the "Original 2005 Facilities"). As of May 1, 2013, the District entered into an Amended and Restated School Facilities Purchase and Occupancy Agreement (the "2013B Facilities Agreement") with CEEFC in order to release a portion of the Original 2005 Facilities from the provisions of the 2005 Facilities Agreement, as amended by the 2013B Facilities Agreement, and to refinance the remaining Original 2005 Facilities (the "Amended 2005 Facilities") pursuant to the terms of the 2013B Facilities Agreement. The 2013B Facilities Agreement provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the Amended 2005 Facilities. By making each such payment of purchase price, the District acquires an undivided interest in the Amended 2005 Facilities. Upon the making of the final scheduled payment of



purchase price under the 2013B Facilities Agreement, the District will have purchased all of the interest of CEEFC in the Amended 2005 Facilities and will own the same outright. CEEFC has, pursuant to an Amended and Restated Trust Agreement between it and the Trustee dated as of May 1, 2013 (the "2013B Trust Agreement"), assigned its right to receive payments of purchase price under the 2013B Facilities Agreement to the Trustee.

The District's installment of purchase price falling due under the 2013B Facilities Agreement on November 16, 2015 is in the amount of \$8,335,525.00. The Board has determined to adopt this Resolution to authorize the issuance of general obligation bonds of the District to provide funds with which to pay the purchase price due under the 2013B Facilities Agreement on November 16, 2015.

As of June 1, 2006, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2006 Facilities Agreement") with CEEFC. Pursuant to the 2006 Facilities Agreement, the District occupied certain school facilities subject thereto (the "Original 2006 Facilities"). As of September 1, 2014, the District entered into an Amended and Restated School Facilities Purchase and Occupancy Agreement (the "2014 Facilities Agreement") with CEEFC in order to release a portion of the Original 2006 Facilities from the provisions of the 2006 Facilities Agreement, as amended by the 2014 Facilities Agreement, and to refinance the remaining Original 2006 Facilities (the "Amended 2006 Facilities") pursuant to the terms of the 2014 Facilities Agreement. The 2014 Facilities Agreement further provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the Amended 2006 Facilities. By making each such payment of purchase price, the District acquires an undivided interest in the Amended 2006 Facilities. Upon the making of the final scheduled payment of purchase price under the 2014 Facilities Agreement, the District will have purchased all of the interest of CEEFC in the Amended 2006 Facilities and will own the same outright. CEEFC has, pursuant to an Amended and Restated Trust Agreement between it and the Trustee dated as of September 1, 2014 (the "2014 Trust Agreement"), assigned its right to receive payments of purchase price under the 2014 Facilities Agreement to the Trustee.

The District's installment of purchase price falling due under the 2006 Facilities Agreement on November 16, 2015 is in the amount of \$2,739,125.00. The Board has determined to adopt this Resolution to authorize the issuance of general obligation bonds of the District to provide funds with which to pay the purchase price due under the 2014 Facilities Agreement on November 16, 2015.

The District has heretofore on May 5, 2015 issued its General Obligation Bond Anticipation Note, Series 2015A in the original principal amount of \$46,325,000 (the "2015A BAN") to finance a portion of the purchase price which was due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2006 Facilities Agreement on May 17, 2015 and the cost of certain capital improvements to the facilities of the District (the "BAN Projects"). The 2015A BAN matures as to principal and interest on November 13, 2015. In the proceedings authorizing the 2015A BAN, the Board covenanted to issue general obligation bonds of the District prior to the maturity of the 2015A BAN to provide funds for the payment of principal and interest due on the 2015A BAN. The Board has determined to adopt this Resolution to authorize the issuance of general obligation bonds of the District to provide funds with which to pay principal and interest due on the 2015A BAN at maturity in an amount of approximately \$46,506,439.58.

#### Section 1.02    Recital of Statutory Authorization.

Pursuant to the provisions of Sections 59-71-10 to 59-71-190, inclusive, of the Code of Laws of South Carolina 1976, as amended, and as amended and supplemented by Act No. 113 of the Acts and Joint Resolutions of 1999 of the General Assembly of South Carolina (together, the "School Bond Act"),

the District is authorized to issue general obligation bonds, the proceeds of which are used to defray the cost of acquiring, constructing, improving, equipping, renovating and repairing school buildings or other school facilities of the District or the cost of the acquisition of land whereon to construct or establish such school facilities. The application of the proceeds of bonds to the acquisition of an undivided interest in the 2004 Facilities, the Amended 2005 Facilities and the Amended 2006 Facilities and the retirement of the 2015A BAN constitutes a valid use of the proceeds of bonds issued under the School Bond Act.

Section 1.03      Recital of Applicable Constitutional Provisions.

Pursuant to the provisions of Section 15 of Article X of the Constitution of the State of South Carolina, the District may borrow that sum of money which is equal to 8% of the last completed assessment of all taxable property located in the District without the necessity of conducting a referendum. The Board is advised that the 2014 assessed value of all taxable property located in the District, which is the last completed assessment thereof, is not less than \$3,283,891,327 (which amount includes the assessed value of merchants' inventory in the amount of \$21,657,390). Accordingly, the present debt limit of the District is not less than \$262,711,306. There is presently general obligation debt outstanding in the principal amount of \$179,190,000 chargeable against the debt limit of the District (which amount includes the outstanding principal amount of the 2015A BAN to be retired with proceeds of the bonds authorized herein). Thus, the District is authorized to borrow the sum of not exceeding \$83,521,306 by way of general obligation debt.



## ARTICLE II

### DEFINITIONS AND CONSTRUCTION

#### Section 2.01    Definitions.

As used in this Resolution unless the context otherwise requires, the following terms shall have the following respective meanings:

"Ancillary Projects" shall mean the capital improvements of the District financed in connection with the delivery of the 2004 Facilities Agreement, the 2005 Facilities Agreement and the 2006 Facilities Agreement but not subject thereto.

"Authorized Investments" means any securities which are authorized legal investments for school districts of the State pursuant to the Code of Laws of South Carolina 1976, as amended.

"Authorized Officer" means the Chair or the Vice-Chair of the Board, the Secretary of the Board, the Superintendent, the Chief Financial Officer and any other officer or employee of the District designated from time to time as an Authorized Officer by resolution of the Board, and when used with reference to any act or document also means any other person authorized by resolution of the Board to perform such act or sign such document.

"Board" means the Board of Trustees of Charleston County School District, South Carolina, the governing body of the District, or any successor governing body of the District.

"Bond" or "Bonds" means any of the general obligation bonds of the District authorized by this Resolution in the aggregate principal amount of not exceeding \$70,000,000.

"Bond Payment Date" means each March 1 and September 1 on which interest on any of the Bonds shall be payable or on which both a Principal Installment and interest shall be payable on any of the Bonds.

"Bondholder" or "Holder" or "Holders of Bonds" or "Owner" or similar term means, when used with respect to a Bond or Bonds, any person who shall be registered as the owner of any Bond Outstanding.

"Chair" shall mean the Chair of the Board and, in the absence or disability of the Chair, the Vice-Chair of the Board.

"Chief Financial Officer" shall mean the Chief Finance, Operations and Capital Programs Officer of the District.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Disclosure Dissemination Agreement" means that agreement, the form of which appears attached hereto as Exhibit B, which is to be executed by an Authorized Officer and delivered at or prior to the closing of the Bonds as required by Securities and Exchange Commission Rule 15c2-12, as amended.

"District" means Charleston County School District, South Carolina.

"District Request" means a written request of the District signed by an Authorized Officer.



"Escrow Agent" means Wells Fargo Bank, N.A.

"Government Obligations" means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which is fully and unconditionally guaranteed by the United States of America.

"Original Issue Date" means the date of delivery of the Bonds.

"Outstanding", when used in this Resolution with respect to the Bonds, means as of any date all Bonds theretofore authenticated and delivered pursuant to this Resolution except:

(i) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;

(ii) any Bond (or any portion thereof) deemed to have been paid in accordance with the provisions of Section 7.01 hereof; and

(iii) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to Section 3.11 of the Resolution.

"Paying Agent" means the District, acting through the Superintendent.

"Person" means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

"Principal Installment" means the principal amount of all Bonds due on a specific Bond Payment Date.

"Record Date" means the 15<sup>th</sup> day of the calendar month immediately preceding each Bond Payment Date.

"Registrar" means the District, acting through the Superintendent.

"Resolution" means this Resolution as the same may be amended or supplemented from time to time in accordance with the terms hereof.

"School Bond Act" means Sections 59-71-10 to 59-71-190, inclusive, of the Code of Laws of South Carolina 1976, as amended, and as amended and supplemented by Act No. 113 of the Acts and Joint Resolutions of the General Assembly of South Carolina for the year 1999.

"Secretary" shall mean the Secretary of the Board and, in the absence or disability of the Secretary, the Acting Secretary of the Board.

"State" means the State of South Carolina.

"Superintendent" means the Superintendent of the District.

Section 2.02 Construction.

In this Resolution, unless the context otherwise requires:

(a) Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Resolution.

(b) The terms "hereby", "hereof", "hereto", "herein", "hereunder" and any similar terms refer to this Resolution, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of adoption of this Resolution.

(c) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

(d) Any fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Resolution, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.

[End of Article II]

## ARTICLE III

### ISSUANCE OF BONDS

#### Section 3.01 Issuance of Bonds.

Pursuant to the provisions of the School Bond Act, and for the purpose of obtaining funds for the purposes set forth in Section 1.01 hereof and to pay costs of issuance of the Bonds authorized hereby, there shall be issued not exceeding Seventy Million Dollars (\$70,000,000) of general obligation bonds of the District, designated General Obligation Bonds, Series 2015 (the "Bonds"). The Superintendent shall determine the actual principal amount of the Bonds required to accomplish the purposes set forth in Section 1.01 hereof, provided that such principal amount shall not exceed \$70,000,000.

#### Section 3.02 Maturity Schedule of Bonds.

The Bonds shall mature on the dates and in the principal amounts as determined by the Superintendent, upon advice of the Financial Advisor to the District, provided that the aggregate principal amount of the Bonds issued hereunder does not exceed \$70,000,000. The Bonds shall bear interest at rates determined in the manner prescribed by Section 3.15 hereof. Interest on the Bonds shall be first payable on March 1, 2016 and semiannually thereafter on March 1 and September 1 of each year until payment in full of the principal thereof. The Bonds shall be dated the date of the delivery thereof. The Bonds shall not be subject to redemption prior to maturity.

#### Section 3.03 Provision for Payment of Interest on the Bonds.

The Bonds shall be authenticated on such dates as they shall, in each case, be delivered. The Original Issue Date of the Bonds shall be such date as may be designated by the Superintendent but in any case on or before the date of delivery of the Bonds. The Bonds shall bear interest from the March 1 or the September 1 to which interest has been paid next preceding the authentication date thereof, unless the authentication date thereof is a March 1 or a September 1, in which case, from such authentication date, or if dated prior to the initial Bond Payment Date, then from the Original Issue Date of the Bonds. The interest to be paid on any March 1 or September 1 shall be paid to the Person in whose name such Bond is registered at the close of business on the Record Date next preceding such March 1 or September 1.

#### Section 3.04 Medium of Payment; Form and Denomination of Bonds; Place of Payment of Principal Installments and Interest.

(a) The Bonds shall be payable as to Principal Installments and interest at the respective rates per annum determined in the manner prescribed by Section 3.15 hereof (on the basis of a 360-day year of twelve 30-day months), in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Bonds shall be issued in the form of fully-registered Bonds. The Bonds shall be issued in the denomination of \$5,000 or any whole multiple thereof not exceeding the principal amount of Bonds maturing in such year. The Bonds shall be numbered from 1 upwards in such fashion as to maintain a proper record thereof.

(c) The Principal Installments of all Bonds shall be payable at the principal office of the Paying Agent. Payment of interest on each Bond shall be made by the Paying Agent to the Person appearing on each Record Date on the registration books of the District, which books shall be held by the Registrar as provided in Section 3.08 hereof, as the registered owner thereof, by check or draft mailed to



such registered owner at his address as it appears on such registration books. Payment of the Principal Installments of all Bonds shall be made upon the presentation and surrender for cancellation of such Bonds as the same shall become due and payable.

Section 3.05 Agreement to Maintain Registrar and Paying Agent.

As long as any of the Bonds remain Outstanding, the Superintendent shall serve as Registrar and Paying Agent of the Bonds.

Section 3.06 Execution and Authentication.

(a) The Bonds shall be executed in the name of and on behalf of the District by the manual or facsimile signature of the Chair or other Authorized Officer, with its corporate seal (or a facsimile thereof) impressed, imprinted or otherwise reproduced thereon, and attested by the manual or facsimile signature of its Secretary or other Authorized Officer (other than the officer executing such Bonds). Bonds bearing the manual or facsimile signature of any Person who shall have been such an Authorized Officer at the time such Bonds were so executed shall bind the District notwithstanding the fact that he may have ceased to be such Authorized Officer prior to the authentication and delivery of such Bonds or was not such Authorized Officer at the date of the authentication and delivery of the Bonds.

(b) No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless there shall be endorsed on such Bond a certificate of authentication in the form set forth in the form of the Bond attached hereto as Exhibit A, duly executed by the manual signature of the Registrar and such certificate of authentication upon any Bond executed on behalf of the District shall be conclusive evidence that the Bond so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of the Resolution.

Section 3.07 Exchange of Bonds.

Bonds, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for an equal aggregate principal amount of Bonds in authorized denominations of the same interest rate and maturity. So long as any of the Bonds remain Outstanding, the District shall make all necessary provisions to permit the exchange of Bonds.

Section 3.08 Transferability and Registry.

All Bonds shall at all times, when the same are Outstanding, be payable, both as to the Principal Installment and interest to the Holder, and shall be transferable only in accordance with the provisions for registration and transfer contained in the Resolution and in the Bonds. So long as any of the Bonds remain Outstanding, the District shall maintain and keep, at the office of the Registrar, books for the registration and transfer of Bonds, and, upon presentation thereof for such purpose at the principal office of the Registrar, the District shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it or the Registrar may prescribe, any Bond, except that under no circumstances shall any Bond be registered or transferred to bearer. So long as any of the Bonds remain Outstanding, the District shall make all necessary provisions to permit the transfer of Bonds at the principal office of the Registrar.



### Section 3.09    Transfer of Bonds.

Each Bond shall be transferable only upon the books of the District, which shall be kept for such purpose at the principal office of the Registrar which shall be maintained for such purpose by the Registrar, upon presentation and surrender thereof by the Holder of such Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of any such Bond, the District shall execute and the Registrar shall authenticate and deliver, in the name of the Person who is the transferee, one or more new Bonds of the same aggregate principal amount and maturity and rate of interest as the surrendered Bond. All action taken by the Registrar pursuant to this Section shall be deemed to be the action of the District.

### Section 3.10    Regulations with Respect to Exchanges and Transfers.

All Bonds surrendered in any exchanges or transfers shall forthwith be cancelled by the Registrar. For each such exchange or transfer of Bonds, the District or the Registrar may make a charge sufficient to reimburse it or them for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The District shall not be obligated to issue, exchange or transfer any Bond after the Record Date next preceding any Bond Payment Date.

### Section 3.11    Mutilated, Destroyed, Lost and Stolen Bonds.

(a) If any mutilated Bond is surrendered to the Registrar or the Registrar or the District receives evidence to their satisfaction of the destruction, loss or theft of any Bond, and there is delivered to the Registrar or the District such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice that such Bond has been acquired by a *bona fide* purchaser, the District shall execute, and upon District Request, the Registrar shall authenticate and deliver, in exchange for any such mutilated Bond or in lieu of any such destroyed, lost or stolen Bond, a new Bond of like tenor and principal amount, bearing a number unlike that of a Bond contemporaneously Outstanding. The Registrar shall thereupon cancel any such mutilated Bond so surrendered. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the District in its discretion may, instead of issuing a new Bond pay such Bond.

(b) Upon the issuance of any new Bond under this Section 3.11, the District may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the District or the Registrar connected therewith.

(c) Each new Bond issued pursuant to this Section in lieu of any destroyed, lost or stolen Bond shall constitute an additional contractual obligation of the District, whether or not the destroyed, lost or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with any and all other Bonds duly issued pursuant to the Resolution. All Bonds shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of mutilated, destroyed, lost or stolen Bonds and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of mutilated, destroyed, lost or stolen Bonds.

Section 3.12    Holder As Owner of Bond.

The District, the Registrar and any Paying Agent may treat the Holder of any Bond as the absolute owner thereof, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Principal Installment of and interest on such Bond and for all other purposes, and payment of the Principal Installment and interest shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the District nor any Paying Agent shall be affected by any notice to the contrary.

Section 3.13    Cancellation of Bonds.

The Registrar shall destroy all Bonds surrendered to it for cancellation and shall deliver a certificate to that effect to the District. No such Bonds shall be deemed Outstanding under the Resolution and no Bonds shall be issued in lieu thereof.

Section 3.14    Payments Due on Saturdays, Sundays and Holidays.

In any case where any Bond Payment Date shall be a Saturday, Sunday or a legal holiday or a day on which banking institutions are authorized by law to close, then payment of the interest on or Principal Installment of the Bonds need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Date and no interest shall accrue for the period after such date.

Section 3.15    Conditions Relating to Naming of Interest Rates.

The Bonds shall bear such rate or rates of interest as shall at the sale of such Bonds reflect the lowest true interest cost (TIC) to the District at a price of not less than par, but:

- (a) all Bonds of the same maturity shall bear the same rate of interest;
- (b) no rate of interest named shall be more than five per centum (5%) higher than the lowest rate of interest named; and
- (c) each interest rate named shall be a multiple of one eighth ( $1/8^{\text{th}}$ ) or one twentieth ( $1/20^{\text{th}}$ ) of one per centum (1%); and
- (d) any premium offered must be paid in cash as a part of the purchase price.

Section 3.16    Tax Exemption in South Carolina.

Both the Principal Installment and interest on the Bonds shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.17    Order of Tax Levy to Pay Principal and Interest of Bonds.

For the payment of the Principal Installments and interest on the Bonds as the same respectively mature and for the creation of such sinking fund as may be necessary therefor, the full faith, credit,



resources and taxing power of the District are hereby irrevocably pledged, and there shall be levied annually by the Auditor of Charleston County, South Carolina, and collected by the Treasurer of Charleston County, South Carolina, in the same manner as county taxes are levied and collected, a tax on all taxable property in the District sufficient to pay the Principal Installments and interest on such Bonds as they respectively mature, and to create such sinking fund as may be necessary therefor.

Section 3.18 Notice to Auditor and Treasurer to Levy Tax.

The Auditor and Treasurer of Charleston County, South Carolina shall be notified of this issue of Bonds and directed to levy and collect, upon all taxable property in the District, an annual tax sufficient to meet the payment of the Principal Installments and interest on the Bonds, as they respectively mature, and to create such sinking fund as may be necessary therefor.

Section 3.19 Bonds Issued in Book-Entry-Only Form.

(a) Notwithstanding any provision of this Resolution to the contrary, the Bonds may initially be issued under the DTC book-entry-only system in fully-registered form, registered in the name of Cede & Co. as the registered owner and securities depository nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as initial securities depository for the Bonds. Notwithstanding anything to the contrary herein, so long as the Bonds are being held under a book-entry system of a securities depository, transfers of beneficial ownership of the Bonds will be effected pursuant to rules and procedures established by such securities depository. DTC and any successor securities depositories are hereinafter referred to as the "Securities Depository." Cede & Co. and successor securities depository nominees are hereinafter referred to as the "Securities Depository Nominee."

(b) Notwithstanding any other provision of this Resolution, as long as a book-entry system is in effect for the Bonds, the Securities Depository Nominee will be recognized as the Holder of the Bonds for the purposes of (i) paying the Principal Installments and interest on such Bonds, (ii) giving any notice permitted or required to be given to Bondholders under this Resolution, (iii) registering the transfer of Bonds, and (iv) requesting any consent or other action to be taken by the Holders of such Bonds, and for all other purposes whatsoever, and the District shall not be affected by any notice to the contrary.

(c) The District shall not have any responsibility or obligation to any participant, any beneficial owner or any other person claiming a beneficial ownership in any Bonds which are registered to a Securities Depository Nominee under or through the Securities Depository with respect to any action taken by the Securities Depository as Holder of such Bonds.

(d) The District shall pay all of the Principal Installments and interest on Bonds issued under a book-entry system only to the Securities Depository or the Securities Depository Nominee, as the case may be, for such Bonds, and all such payments shall be valid and effectual to fully satisfy and discharge the obligations with respect to the Principal Installments of and interest on such Bonds.

(e) In the event that the Securities Depository for the Bonds discontinues providing its services, the District shall either engage the services of another Securities Depository, or if another Securities Depository is not engaged, the Registrar and Paying Agent shall authenticate, register and deliver physical certificates for the Bonds in exchange for the Bonds registered in the name of the Securities Depository Nominee.

(f) In connection with any notice or other communication to be provided to the Holders of Bonds by the District or by the Registrar and Paying Agent with respect to any consent or other action to be taken by the Holders of Bonds, the District or the Registrar and Paying Agent, as the case may be,

shall establish a record date for such consent or other action and give the Securities Depository Nominee notice of such record date not less than 15 days in advance of such record date to the extent possible.

Section 3.20    Form of Bond.

The form of the Bond, and registration provisions to be endorsed thereon, shall be substantially as set forth in Exhibit A attached hereto and made a part of this Resolution.

[End of Article III]

## **ARTICLE IV**

### **PURCHASE OF BONDS**

#### **Section 4.01    Purchases of Bonds Outstanding.**

Purchases of Bonds Outstanding may be made by the District at any time with money available to it from any source. Upon any such purchase, the District shall deliver such Bonds to the Registrar for cancellation.

[End of Article IV]



## ARTICLE V

### SALE OF BONDS

#### Section 5.01 Determination of Time to Receive Bids.

The Bonds shall be sold at public sale, at a price of not less than par. Bids for the Bonds shall be received at such date and time to be selected by the Superintendent or the Chief Financial Officer. The Bonds shall be advertised for sale in *The Bond Buyer*, which advertisement shall appear at least once, not less than seven days before the date set for the sale.

#### Section 5.02 Award of Bonds.

Upon receipt of bids for the Bonds, the Superintendent or the Chief Financial Officer of the District, upon the advice of the Financial Advisor to the District, is authorized to award the Bonds to the bidder offering the lowest true interest cost therefor.

#### Section 5.03 Preliminary Official Statement and Official Statement.

The Chief Financial Officer of the District is hereby authorized to prepare and cause to be distributed a Preliminary Official Statement in connection with the sale of the Bonds and to "deem final" the same within the meaning of Securities and Exchange Commission Rule 15c2-12. The Preliminary Official Statement may be made available in printed or electronic formats prior to the sale of the Bonds. Following the award of the Bonds as provided in Section 5.02 herein, the Chief Financial Officer of the District is authorized to prepare and make available to the purchaser of the Bonds a final Official Statement in printed or electronic formats.

[End of Article V]

## ARTICLE VI

### DISPOSITION OF PROCEEDS OF SALE OF BONDS

#### Section 6.01 Disposition of Bond Proceeds Including Temporary Investments.

The proceeds derived from the sale of the Bonds shall be expended and made use of by the Board as follows:

(a) the amounts determined by the Superintendent, upon the advice of the Financial Advisor to the District, to be sufficient, including investment earnings thereon, to allow the District to make payments of purchase price due to the Trustee on November 16, 2015 as to the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement shall be paid to and held by the Escrow Agent in irrevocable escrow accounts (one such account as to each of the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement) and invested in Government Obligations or held as cash for the payment of purchase price so due;

(b) the amount determined by the Superintendent, upon the advice of the Financial Advisor to the District, to be sufficient to pay the principal and interest due on the 2015A BAN at maturity shall be deposited with the District;

(c) the remaining proceeds shall be expended and made use of by the Board to defray the costs of issuing the Bonds. Pending the use of Bond proceeds, the same shall be invested and reinvested in Authorized Investments; and

(d) if any balance remains, it shall be held in a special fund and used to effect the retirement of the Bonds authorized by this Resolution, or, if so provided by resolution of the Board, to defray the cost of capital improvements to the facilities of the District.

Provided, that neither the purchaser nor any Holder of the Bonds shall be liable for the proper application of the proceeds thereof.

[End of Article VI]

## ARTICLE VII

### DEFEASANCE OF BONDS

**Section 7.01 Discharge of Resolution - Where and How Bonds are Deemed to have been Paid and Defeased.**

If all of the Bonds issued pursuant to this Resolution and all interest thereon shall have been paid and discharged, then the obligations of the District under this Resolution with respect to the Bonds and all other rights granted hereby shall cease and determine. The Bonds shall be deemed to have been paid and discharged within the meaning of this Article under each of the following circumstances, viz.:

(a) The Paying Agent shall hold, at the stated maturities of the Bonds, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of the Principal Installments and interest thereof; or

(b) If default in the payment of the Principal Installments of the Bonds or the interest thereon shall have occurred on any Bond Payment Date, and thereafter tender of such payment shall have been made, and at such time as the Paying Agent shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or

(c) If the District shall elect to provide for the payment of the Bonds prior to their stated maturities, and shall have deposited with the Paying Agent in an irrevocable trust moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Paying Agent at the same time, shall be sufficient to pay when due the Principal Installments and interest to become due on the Bonds on and prior to their maturity dates.

Neither the Government Obligations nor moneys deposited with the Paying Agent pursuant to this Section nor the principal or interest payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Principal Installments and interest on the Bonds; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Paying Agent, if not then needed for such purpose, shall, to the extent practicable, be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Principal Installments and interest to become due on the Bonds on and prior to their maturity dates, and interest earned from such reinvestments not required for the payment of the Principal Installments and interest may be paid over to the District, as received by the Paying Agent, free and clear of any trust, lien or pledge.

[End of Article VII]



## ARTICLE VIII

### FEDERAL TAX CONSIDERATIONS

#### Section 8.01 Compliance with the Code.

The District will comply with all requirements of the Code in order to preserve the tax-exempt status of the Bonds, including without limitation, (i) the requirement to file the information reports with the Internal Revenue Service, and (ii) the requirement to rebate certain arbitrage earnings to the United States Government pursuant to Section 148(f) of the Code. In this connection, the District covenants to execute any and all agreements, certificates and other documentation as it may be advised by bond counsel will enable it to comply with this Section, and such agreements, certificates and other documentation may be executed by an Authorized Officer.

The District hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Bonds to become includable in the gross income of the Holder thereof for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of Original Issue Date of the Bonds. Without limiting the generality of the foregoing, the District represents and covenants that:

(a) All property provided by the net proceeds of the Bonds will be owned by the District in accordance with the rules governing the ownership of property for federal income tax purposes.

(b) The District shall not permit the proceeds of the Bonds or any facility financed with the proceeds of the Bonds to be used in any manner that would result in (a) ten percent (10%) or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any natural person or in any activity carried on by a person other than a natural person other than a governmental unit as provided in Section 141(b) of the Code, or (b) five percent (5%) or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code.

(c) The District is not a party to nor will it enter into any contracts with any person for the use or management of any facility provided with the proceeds of the Bonds that do not conform to the guidelines set forth in Revenue Procedure 97-13 of the Internal Revenue Service.

(d) The District will not sell or lease any property provided by the Bonds to any person unless it obtains the opinion of nationally recognized bond counsel that such lease or sale will not affect the tax exemption of the Bonds.

(e) The Bonds will not be federally guaranteed within the meaning of Section 149(b) of the Code. The District has not entered into any leases or sales or service contract with any federal government agency and will not enter into any such leases or contracts unless it obtains the opinion of nationally recognized bond counsel that such action will not affect the tax exemption of the Bonds.

All references to "property" and "facilities" in this Section 8.01 shall mean property and facilities comprising the BAN Projects financed with proceeds of the 2015A BAN, as well as property and facilities financed in connection with the delivery of the 2004 Facilities Agreement, the 2005 Facilities Agreement and the 2006 Facilities Agreement, including the Ancillary Projects.

Section 8.02    Ability to Meet Arbitrage Requirements.

Careful consideration has been given to the time in which the expenditures will be made. It has been ascertained that all of the money received from the proceeds of the Bonds will be expended within the limitations imposed by Section 148 of the Code and the Treasury regulations promulgated pursuant thereto. Accordingly, the District will be able to certify upon reasonable grounds that the Bonds herein provided for are not "arbitrage bonds" within the meaning of Section 148 of the Code.

[End of Article VIII]



## ARTICLE IX

### MISCELLANEOUS

#### Section 9.01 Failure to Present Bonds.

Anything in this Resolution to the contrary notwithstanding, any money held by the Paying Agent in trust for the payment and discharge of any of the Bonds, or the interest thereon, which remains unclaimed for such period of time after the date when such Bonds have become due and payable at their stated maturity dates that the Holder thereof shall no longer be able to enforce the payment thereof, the Paying Agent shall at the written request of the District pay such money to the District as its absolute property and free from trust, and the Paying Agent shall thereupon be released and discharged with respect thereto and the Bondholders shall look only to the District for the payment of such Bonds; provided, however, the Paying Agent shall forward to the District all moneys which remain unclaimed during a period five years from the Bond Payment Date, provided, however, that before being required to make any such payment to the District, the Paying Agent, at the expense of the District, may conduct such investigations as may in the opinion of the Paying Agent be necessary to locate the Holders of those who would take if the Holder shall have died.

#### Section 9.02 Severability of Invalid Provisions.

If any one or more of the covenants or agreements provided in this Resolution should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Resolution.

#### Section 9.03 Successors.

Whenever in this Resolution the District is named or referred to, it shall be deemed to include any entity which may succeed to the principal functions and powers of the District, and all the covenants and agreements contained in this Resolution or by or on behalf of the District shall bind and inure to the benefit of the successor whether so expressed or not.

#### Section 9.04 Resolution to Constitute Contract.

In consideration of the purchase and acceptance of the Bonds by those who shall purchase and hold the same from time to time, the provisions of this Resolution shall be deemed to be and shall constitute a contract between the District and the Holder from time to time of the Bonds and such provisions are covenants and agreements with such Holders which the District hereby determined to be necessary and desirable for the security and payment thereof. The pledge hereof and the provisions, covenants, and agreements herein set forth to be performed on behalf of the District shall be for the equal benefit, protection, and security of the Holders of any and all of the Bonds, all of which shall be of equal rank without preference, priority or distinction of any Bonds over any other Bonds.

#### Section 9.05 Continuing Disclosure.

(a) In accordance with Act No. 442 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1994, the District hereby covenants to file with a central repository for availability in the secondary bond market when requested (1) an annual independent audit, within thirty days of the District's receipt of the audit; and (2) event specific information, within thirty days of an event adversely affecting more than five percent of the District's revenue or tax base.



The only remedy for failure by the District to comply with the covenant in this Section 9.05 shall be an action for specific performance of this covenant. The Board specifically reserves the right to amend this covenant to reflect any change in Act 442, without the consent of any Bondholder.

(b) The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Disclosure Dissemination Agreement. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Disclosure Dissemination Agreement shall not be considered an event of default hereunder; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the District to comply with its obligations under this Section 9.05(b). The Disclosure Dissemination Agreement shall be executed by an Authorized Officer prior to the delivery of the Bonds and shall be in such form as is set forth in Exhibit B hereto, together with such modifications and amendments thereto as shall be deemed necessary by such Authorized Officer, upon advice of counsel. The execution of the Disclosure Dissemination Agreement shall constitute conclusive evidence of the approval by the person executing the same of any and all modifications and amendments thereto.

Section 9.06 Filing of Copies of Resolution.

Copies of this Resolution shall be filed in the offices of the Board, the office of the Clerk of Court for Charleston County, South Carolina (as a part of the Transcript of Proceedings), and at the offices of the Paying Agent and Registrar.

[End of Article IX]

DONE IN MEETING DULY ASSEMBLED this 14th day of September, 2015.

CHARLESTON COUNTY SCHOOL DISTRICT,  
SOUTH CAROLINA

(SEAL)

\_\_\_\_\_  
Chair, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary, Board of Trustees

EXHIBIT A

(FORM OF BOND)

UNITED STATES OF AMERICA  
STATE OF SOUTH CAROLINA  
CHARLESTON COUNTY SCHOOL DISTRICT  
GENERAL OBLIGATION BOND  
SERIES 2015

No. 1

\$ \_\_\_\_\_

| <u>INTEREST RATE</u> | <u>MATURITY DATE</u> | <u>ORIGINAL ISSUE DATE</u> | <u>CUSIP</u> |
|----------------------|----------------------|----------------------------|--------------|
| %                    | March 1, 20__        | _____, 2015                |              |

Registered Holder: CEDE & CO.

Principal Amount: DOLLARS

KNOW ALL MEN BY THESE PRESENTS, that Charleston County School District, South Carolina (the "School District"), is justly indebted and, for value received, hereby promises to pay to the Registered Holder named above, or registered assigns, the Principal Amount shown above on the Maturity Date shown above, upon presentation and surrender of this bond at the office of the Superintendent of Charleston County School District in the City of Charleston, State of South Carolina (the "Registrar/Paying Agent"), and to pay interest, calculated on the basis of a 360-day year consisting of twelve months of 30 days each, on such Principal Amount from the date hereof at the Interest Rate per annum shown above until the School District's obligation with respect to the payment of such Principal Amount shall be discharged. Interest on this bond is payable semiannually on March 1 and September 1 of each year commencing March 1, 2016, and shall be payable by check or draft mailed to the person in whose name this bond is registered on the registration books of the School District maintained by the Registrar/Paying Agent at the close of business on the 15<sup>th</sup> day of the calendar month next preceding each semiannual interest payment date (each, a "Record Date"). The principal and interest on this bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. This bond is not subject to redemption prior to maturity.

This bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar/Paying Agent.

This bond is one of an issue of bonds in the aggregate principal amount of \$ \_\_\_\_\_ (the "Bonds") issued pursuant to and in accordance with the Constitution and laws of the State of South Carolina, including Article X, Section 15 of the Constitution of the State of South Carolina 1895, as amended; Title 59, Chapter 71 of the Code of Laws of South Carolina 1976, as amended; Title 11, Chapter 27 of the Code of Laws of South Carolina 1976, as amended; and a resolution duly adopted by the Board of Trustees of the School District on September \_\_, 2015 (the "Resolution"). Capitalized terms used but not defined herein shall have the meanings ascribed to them by the Resolution.



For the payment of the principal of and interest on the Bonds as they respectively mature and for the creation of such sinking fund as may be necessary therefor, the full faith, credit, resources and taxing power of the School District are hereby irrevocably pledged, and there shall be levied annually by the Auditor of Charleston County and collected by the Treasurer of Charleston County, in the same manner as county taxes are levied and collected, a tax, without limit, on all taxable property in the School District sufficient to pay the principal and interest of the Bonds as they respectively mature and to create such sinking fund as may be necessary therefor.

The Bonds are being issued by means of a book-entry system with no physical distribution of Bond certificates to be made except as provided in the Resolution. One bond certificate with respect to each maturity of the Bonds, registered in the name of the Securities Depository Nominee, is being issued and is required to be deposited with the Securities Depository and immobilized in its custody. The book-entry system will evidence positions held in the Bonds by the Securities Depository's Participants, beneficial ownership of the Bonds in the principal amount of \$5,000 or any whole multiple thereof being evidenced in the records of such Participants. Transfers of ownership shall be effected on the records of the Securities Depository and its Participants pursuant to rules and procedures established by the Securities Depository and its Participants. The School District and the Registrar/Paying Agent will recognize the Securities Depository Nominee, while the registered owner of this bond, as the owner of this bond for all purposes, including payments of principal of and interest on this bond, notices and voting. Transfer of principal and interest payments to Participants of the Securities Depository will be the responsibility of the Securities Depository, and transfer of principal and interest payments to beneficial owners of the Bonds by Participants of the Securities Depository will be the responsibility of such Participants and other nominees of such beneficial owners. The School District will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by the Securities Depository, the Securities Depository Nominee, its Participants or persons acting through such Participants. While the Securities Depository Nominee is the owner of this bond, notwithstanding, the provision hereinabove contained, payments of principal of and interest on this bond shall be made in accordance with existing arrangements between the Registrar/Paying Agent or its successors under the Resolution and the Securities Depository.

This bond is transferable only upon the books of the School District kept for that purpose at the principal office of the Registrar/Paying Agent by the Registered Holder hereof in person or by his duly authorized attorney upon surrender of this bond together with a written instrument of transfer satisfactory to the Registrar/Paying Agent duly executed by the Registered Holder or his duly authorized attorney. Thereupon a new fully registered Bond or Bonds of the same aggregate principal amount, interest rate, and maturity shall be issued to the transferee in exchange herefor as provided in the Resolution. The School District and the Registrar/Paying Agent may deem and treat the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes. The School District shall not be obligated to issue, exchange or transfer any Bond after any Record Date.

Under the laws of the State of South Carolina, this bond and the interest hereon are exempt from all State, county, municipal, school district and other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate or transfer taxes, but the interest hereon may be included in certain franchise fees or taxes.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this bond exist, have happened and have been performed in regular and due time, form and manner as required by law; that the amount of this bond, together with all other general obligation and bonded indebtedness of the School District does not exceed the applicable limitation of indebtedness

under the laws of the State of South Carolina; and that provision has been made for the levy and collection of a tax, without limit, on all taxable property in the School District sufficient to pay the principal and interest of the Bonds at the maturity thereof and to create such sinking fund as may be necessary therefor.

IN WITNESS WHEREOF, the Board of Trustees of Charleston County School District, South Carolina, the governing body of the District, has caused this bond to be signed by the manual signature of the Chair and its corporate seal to be hereunto impressed and attested to by the manual signature of its Secretary.

(SEAL)

**CHARLESTON COUNTY SCHOOL DISTRICT,  
SOUTH CAROLINA**

By: \_\_\_\_\_  
Chair, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary, Board of Trustees

#### CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue described in the within mentioned Resolution.

**CHARLESTON COUNTY SCHOOL DISTRICT,  
SOUTH CAROLINA**  
as Registrar/Paying Agent

By: \_\_\_\_\_  
Superintendent

Authentication Date: \_\_\_\_\_, 2015

**(FORM OF ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Transferee)

the within bond and does hereby irrevocably constitute and appoint \_\_\_\_\_  
attorney to transfer the within bond on the books kept for registration thereof, with full power of  
substitution in the premises.

Dated:

\_\_\_\_\_  
Signature Guaranteed

\_\_\_\_\_  
(Authorized Officer)

\_\_\_\_\_  
(Signature must be guaranteed by a  
participant in the Securities Transfer Agent  
Medallions Program (STAMP))

\_\_\_\_\_  
Notice: The signature to the assignment must  
correspond with the name of the registered owner as it  
appears upon the face of the within bond in every  
particular, without alteration or enlargement or any  
change whatever.



EXHIBIT B

**DISCLOSURE DISSEMINATION AGENT AGREEMENT**

This Disclosure Dissemination Agent Agreement (the "Disclosure Agreement"), dated as of \_\_\_\_\_, 2015, is executed and delivered by Charleston County School District, South Carolina (the "Issuer") and Digital Assurance Certification, L.L.C., as exclusive Disclosure Dissemination Agent (the "Disclosure Dissemination Agent" or "DAC"), for the benefit of the Holders (hereinafter defined) of the Bonds (hereinafter defined) in order to assist the Participating Underwriters in complying with Rule 15c2-12 of the United States Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time (the "Rule"). Inasmuch as the Bonds have a stated maturity of less than 18 months, the limited exemption provided by S.E.C. Rule 15c2-12(d)(3) applies to the Bonds, and the Issuer's obligations are limited to compliance with S.E.C. Rule 15c2-12(b)(5)(i)(C).

The services provided under this Disclosure Agreement solely relate to the execution of instructions received from the Issuer through use of the DAC system and do not constitute "advice" within the meaning of the Dodd-Frank Wall Street Reform and Consumer Protection Act (the "Act"). DAC will not provide any advice or recommendation to the Issuer or anyone on the Issuer's behalf regarding the "issuance of municipal securities" or any "municipal financial product" as defined in the Act and nothing in this Disclosure Agreement shall be interpreted to the contrary.

**SECTION 1. Definitions.** Capitalized terms not otherwise defined in this Disclosure Agreement shall have the meaning assigned in the Rule or, to the extent not in conflict with the Rule, in the Official Statement (hereinafter defined). The capitalized terms shall have the following meanings:

"Bonds" means the obligations as listed on the attached Exhibit A, with the 9-digit CUSIP numbers relating thereto.

"Certification" means a written certification of compliance signed by the Disclosure Representative stating that the Notice Event notice delivered to the Disclosure Dissemination Agent is the Notice Event notice required to be submitted to the MSRB under this Disclosure Agreement. A Certification shall accompany each such document submitted to the Disclosure Dissemination Agent by the Issuer and include the full name of the Bonds and the 9-digit CUSIP numbers for all Bonds to which the document applies.

"Disclosure Dissemination Agent" means Digital Assurance Certification, L.L.C, acting in its capacity as Disclosure Dissemination Agent hereunder, or any successor Disclosure Dissemination Agent designated in writing by the Issuer pursuant to Section 6 hereof.

"Disclosure Representative" means the Chief Finance, Operations and Capital Programs Officer of the Issuer or his or her designee, or such other person as the Issuer shall designate in writing to the Disclosure Dissemination Agent from time to time as the person responsible for providing Information to the Disclosure Dissemination Agent.

"Force Majeure Event" means: (i) acts of God, war, or terrorist action; (ii) failure or shut-down of the Electronic Municipal Market Access system maintained by the MSRB; or (iii) to the extent beyond the Disclosure Dissemination Agent's reasonable control, interruptions in telecommunications or utilities services, failure, malfunction or error of any telecommunications, computer or other electrical, mechanical or technological application, service or system, computer virus, interruptions in Internet service or telephone service (including due to a virus, electrical delivery problem or similar occurrence) that affect Internet users generally, or in the local area in which the Disclosure Dissemination Agent or

the MSRB is located, or acts of any government, regulatory or any other competent authority the effect of which is to prohibit the Disclosure Dissemination Agent from performance of its obligations under this Disclosure Agreement.

"Holder" means any person (i) having the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries) or (ii) treated as the owner of any Bonds for federal income tax purposes.

"Information" means the Notice Event notices.

"MSRB" means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934.

"Notice Event" means any of the events enumerated in paragraph (b)(5)(i)(C) of the Rule and listed in Section 2(a) of this Disclosure Agreement.

"Obligated Person" means any person, including the Issuer, who is either generally or through an enterprise, fund, or account of such person committed by contract or other arrangement to support payment of all, or part of the obligations on the Bonds (other than providers of municipal bond insurance, letters of credit, or other liquidity facilities).

"Official Statement" means that Official Statement prepared by the Issuer in connection with the Bonds, as listed on Exhibit A.

"Trustee" means the institution identified as such or identified as Paying Agent/Registrar in the document under which the Bonds were issued.

## SECTION 2. Filing of Notice Events.

(a) The Disclosure Dissemination Agent shall:

(i) upon receipt, promptly file the text of each Notice Event received under Sections 3(a) and 3(b)(ii) with the MSRB, identifying the Notice Event as instructed by the Issuer pursuant to Section 3(a) or 3(b)(ii) (being any of the categories set forth below) when filing pursuant to Section 3(c) of this Disclosure Agreement:

1. "Principal and interest payment delinquencies;"
2. "Non-payment related defaults, if material;"
3. "Unscheduled draws on debt service reserves reflecting financial difficulties;"
4. "Unscheduled draws on credit enhancements reflecting financial difficulties;"
5. "Substitution of credit or liquidity providers, or their failure to perform;"
6. "Adverse tax opinions, IRS notices or events affecting the tax status of the security;"



7. "Modifications to rights of Bondholders, if material;"
  8. "Bond calls, if material, and tender offers;"
  9. "Defeasances;"
  10. "Release, substitution, or sale of property securing repayment of the Bonds, if material;"
  11. "Rating changes;"
  12. "Bankruptcy, insolvency, receivership or similar event of the Obligated Person;"
  13. "Merger, consolidation, or acquisition of the Obligated Person, if material;" and
  14. "Appointment of a successor or additional trustee, or the change of name of a trustee, if material;" and
- (ii) provide the Issuer evidence of the filings of each of the above when made, which shall be by means of the DAC system, for so long as DAC is the Disclosure Dissemination Agent under this Disclosure Agreement.

(b) Any Information received by the Disclosure Dissemination Agent before 6:00 p.m. Eastern time on any business day that it is required to file with the MSRB pursuant to the terms of this Disclosure Agreement and that is accompanied by a Certification and all other information required by the terms of this Disclosure Agreement will be filed by the Disclosure Dissemination Agent with the MSRB no later than 11:59 p.m. Eastern time on the same business day; provided, however, the Disclosure Dissemination Agent shall have no liability for any delay in filing with the MSRB if such delay is caused by a Force Majeure Event provided that the Disclosure Dissemination Agent uses reasonable efforts to make any such filing as soon as possible.

### SECTION 3. Reporting of Notice Events.

(a) The occurrence of any of the following events with respect to the Bonds constitutes a Notice Event:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-



TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

7. Modifications to rights of Bondholders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the Bonds, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the Obligated Person;

**Note to subsection (a)(12) of this Section 3:** For the purposes of the event described in subsection (a)(12) of this Section 3, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an Obligated Person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Obligated Person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Obligated Person.

13. The consummation of a merger, consolidation, or acquisition involving an Obligated Person or the sale of all or substantially all of the assets of the Obligated Person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The Issuer shall notify the Disclosure Dissemination Agent in writing of the occurrence of a Notice Event in a timely manner to allow the Disclosure Dissemination Agent to file the Notice Event notice with the MSRB not in excess of ten business days after its occurrence. Such notice shall instruct the Disclosure Dissemination Agent to report the occurrence pursuant to subsection (c) and shall be accompanied by a Certification. Such notice or Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(a)(i) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).



(b) The Disclosure Dissemination Agent is under no obligation to notify the Issuer or the Disclosure Representative of an event that may constitute a Notice Event. In the event the Disclosure Dissemination Agent so notifies the Disclosure Representative, the Disclosure Representative will within two business days of receipt of such notice (but in any event not later than the tenth business day after the occurrence of the Notice Event, if the Issuer determines that a Notice Event has occurred), instruct the Disclosure Dissemination Agent that (i) a Notice Event has not occurred and no filing is to be made or (ii) a Notice Event has occurred and the Disclosure Dissemination Agent is to report the occurrence pursuant to subsection (c) of this Section 3, together with a Certification. Such Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(a)(i) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).

(c) If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in subsection (a) or (b)(ii) of this Section 3 to report the occurrence of a Notice Event, the Disclosure Dissemination Agent shall promptly file a notice of such occurrence with the MSRB in accordance with Section 2(a)(i) hereof.

SECTION 4. CUSIP Numbers. Whenever providing information to the Disclosure Dissemination Agent, including but not limited to Notice Event notices, the Issuer shall indicate the full name of the Bonds and the 9-digit CUSIP numbers for the Bonds as to which the provided information relates.

SECTION 5. Termination of Reporting Obligation. The obligations of the Issuer and the Disclosure Dissemination Agent under this Disclosure Agreement shall terminate with respect to the Bonds upon the legal defeasance, prior redemption or payment in full of all of the Bonds, when the Issuer is no longer an Obligated Person, or upon delivery by the Disclosure Representative to the Disclosure Dissemination Agent of an opinion of nationally recognized bond counsel to the effect that continuing disclosure is no longer required.

SECTION 6. Disclosure Dissemination Agent. The Issuer has appointed Digital Assurance Certification, L.L.C. as exclusive Disclosure Dissemination Agent under this Disclosure Agreement. The Issuer may, upon thirty days written notice to the Disclosure Dissemination Agent and the Trustee, replace or appoint a successor Disclosure Dissemination Agent. Upon termination of DAC's services as Disclosure Dissemination Agent, whether by notice of the Issuer or DAC, the Issuer agrees to appoint a successor Disclosure Dissemination Agent or, alternately, agrees to assume all responsibilities of Disclosure Dissemination Agent under this Disclosure Agreement for the benefit of the Holders of the Bonds. Notwithstanding any replacement or appointment of a successor, the Issuer shall remain liable, until payment in full, for any and all sums owed and payable to the Disclosure Dissemination Agent. The Disclosure Dissemination Agent may resign at any time by providing thirty days' prior written notice to the Issuer.

SECTION 7. Remedies in Event of Default. In the event of a failure of the Issuer or the Disclosure Dissemination Agent to comply with any provision of this Disclosure Agreement, the Holders' rights to enforce the provisions of this Disclosure Agreement shall be limited solely to a right, by action in mandamus or for specific performance, to compel performance of the parties' obligation under this Disclosure Agreement. Any failure by a party to perform in accordance with this Disclosure Agreement shall not constitute a default on the Bonds or under any other document relating to the Bonds, and all rights and remedies shall be limited to those expressly stated herein.



**SECTION 8. Duties, Immunities and Liabilities of Disclosure Dissemination Agent.**

(a) The Disclosure Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Agreement. The Disclosure Dissemination Agent's obligation to deliver the information at the times and with the contents described herein shall be limited to the extent the Issuer has provided such information to the Disclosure Dissemination Agent as required by this Disclosure Agreement. The Disclosure Dissemination Agent shall have no duty with respect to the content of any disclosures or notice made pursuant to the terms hereof. The Disclosure Dissemination Agent shall have no duty or obligation to review or verify any Information or any other information, disclosures or notices provided to it by the Issuer and shall not be deemed to be acting in any fiduciary capacity for the Issuer, the Holders of the Bonds or any other party. The Disclosure Dissemination Agent shall have no responsibility for the Issuer's failure to report to the Disclosure Dissemination Agent a Notice Event or a duty to determine the materiality thereof. The Disclosure Dissemination Agent shall have no duty to determine, or liability for failing to determine, whether the Issuer has complied with this Disclosure Agreement. The Disclosure Dissemination Agent may conclusively rely upon certifications of the Issuer at all times.

The obligations of the Issuer under this Section shall survive resignation or removal of the Disclosure Dissemination Agent and defeasance, redemption or payment of the Bonds.

(b) The Disclosure Dissemination Agent may, from time to time, consult with legal counsel (either in-house or external) of its own choosing in the event of any disagreement or controversy, or question or doubt as to the construction of any of the provisions hereof or its respective duties hereunder, and shall not incur any liability and shall be fully protected in acting in good faith upon the advice of such legal counsel. The reasonable fees and expenses of such counsel shall be payable by the Issuer.

(c) All documents, reports, notices, statements, information and other materials provided to the MSRB under this Disclosure Agreement shall be provided in an electronic format and accompanied by identifying information as prescribed by the MSRB.

**SECTION 9. Amendment; Waiver.** Notwithstanding any other provision of this Disclosure Agreement, the Issuer and the Disclosure Dissemination Agent may amend this Disclosure Agreement and any provision of this Disclosure Agreement may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws acceptable to both the Issuer and the Disclosure Dissemination Agent to the effect that such amendment or waiver does not materially impair the interests of Holders of the Bonds and would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule; provided neither the Issuer nor the Disclosure Dissemination Agent shall be obligated to agree to any amendment modifying their respective duties or obligations without their consent thereto.

Notwithstanding the preceding paragraph, the Disclosure Dissemination Agent shall have the right to adopt amendments to this Disclosure Agreement necessary to comply with modifications to and interpretations of the provisions of the Rule as announced by the Securities and Exchange Commission from time to time by giving not less than 20 days prior written notice of the intent to do so together with a copy of the proposed amendment to the Issuer. No such amendment shall become effective if the Issuer shall, within 10 days following the giving of such notice, send a notice to the Disclosure Dissemination Agent in writing that it objects to such amendment.



SECTION 10. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the Issuer, the Trustee of the Bonds, the Disclosure Dissemination Agent, the underwriter, and the Holders from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 11. Governing Law. This Disclosure Agreement shall be governed by the laws of the State of New York (other than with respect to conflicts of laws), except that the capacity of the Issuer to enter into this Disclosure Agreement and its enforceability against the Issuer shall be governed by and construed in accordance with the laws of the State of South Carolina.

SECTION 12. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The Disclosure Dissemination Agent and the Issuer have caused this Disclosure Dissemination Agent Agreement to be executed, on the date first written above, by their respective officers duly authorized.

DIGITAL ASSURANCE CERTIFICATION, L.L.C., as  
Disclosure Dissemination Agent

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CHARLESTON COUNTY SCHOOL DISTRICT,  
SOUTH CAROLINA, as Issuer

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**

**NAME AND CUSIP NUMBERS OF BONDS**

Name of Issuer: Charleston County School District, South Carolina  
Obligated Person(s): Charleston County School District, South Carolina  
Name of Issue: \$ \_\_\_\_\_ General Obligation Bonds, Series 2015  
Date of Issuance: \_\_\_\_\_, 2015  
Date of Official Statement: \_\_\_\_\_, 2015  
  
CUSIP Number: \_\_\_\_\_

# Uses and Capital Funding

| Project Name                       | Project Description                               | \$ Amount     | Funding Source | By Whom   | By When | Comments   |
|------------------------------------|---|---------------|----------------|-----------|---------|--|
| 1 Middle School @ Burke            | Distries 20 Task Force                            | 1,500,000     | Sinking Fund   | Kramps, R | 2015    |  |
| 2 West Ashley MS                   | Phase 2, 3  | 2,000,000     | Sinking Fund   | Kramps, R | 2015    |  |
| 3 Old Whiteside                    | East Cooper Montessori, Phase II. Big Roof / HVAC | 1,000,000     | Sinking Fund   | Kramps, R | 2015    | \$2.5M total = \$1M roof replacement, bathrooms & interior and \$1.5M demo, reconfigure floor plan & security vestibule.             |
| 4 St. Andrews MS                   | Administrative Upgrades/Site and Building         | 1,000,000     | Sinking Fund   | Kramps, R | 2015    | \$3M total = \$1M Sinking Fund 2015 + \$2M balance TBD   |
| 5 Wando HS                         | HVAC Replacement                                  | 3,700,000     | Sinking Fund   | Kramps, R | 2015    |  |
| 6 Pinckney ES                      | Portable Restroom                                 | 55,000        | Sinking Fund   | Kramps, R | 2015    |  |
| 7 CE Williams MS                   | Portable Restroom                                 | 55,000        | Sinking Fund   | Kramps, R | 2015    |  |
| 8 Curio MS                         | Portable Restroom                                 | 55,000        | Sinking Fund   | Kramps, R | 2015    |  |
| 9 North Charleston and West Ashley | CTE Improvements                                  | 1,000,000     | Sinking Fund   | Kramps, R | 2015    | Phases total \$3.3M = \$1.5M FF&E, interior finishes, bathroom renov & outdoor air units and \$1.8M parking improvements & drainage. |
| 10 Blancy                          | Phase 1, 2, 3 Mobile Classroom Moves A&E          | 1,500,000     | Sinking Fund   | Kramps, R | 2015    |  |
| 11 Various                         | Submittals to OSF                                 | 100,000       | Sinking Fund   | Kramps, R | 2015    |  |
| Sinking Fund 2015 - Subtotal       |   | \$ 11,965,000 |                |           |         |  |



Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

OFFICE OF GENERAL COUNSEL  
BOARD AGENDA ITEM

**TO:** Board of Trustees

**FROM:** John F. Emerson


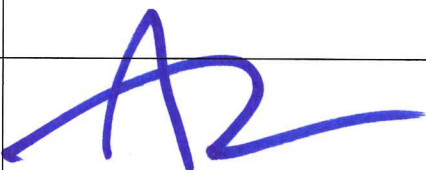
**DATE:** September 14, 2015

**SUBJECT:** Revision to Policy JIH – Student Searches, Interrogations and Arrests.

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personnel Committee's revisions to Policy JIH – Student Searches, Interrogations and Arrest.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |  |
|--|--|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools |  |
| John F. Emerson<br>General Counsel                     |  |

Committee Recommendation(s):

|   |  |
|---|--|
| Mr. E. Tripp Wiles, Chair<br>Policy and Personnel Committee |  |
|---|--|

8.2B

Office of General Counsel  
September 14, 2015

**SUBJECT:**

Revision to Policy JIH – Student Searches, Interrogations and Arrests.

**BACKGROUND:**

In the fall of 2014, the Office of General Counsel was asked to review CCSD policy on the subject of student questioning, interrogation and searches and to report to the Board whether any changes were in order.

**DISCUSSION:**

In the fall of 2014 this office was asked to undertake a review of policy JIH (Student Searches, Interrogations and Arrests) and to research whether it was consistent with the law, policy elsewhere, and best practices. As a first step, we assembled a cross-disciplinary committee of representatives from relevant departments of CCSD, including the senior academic administration, the Office for Student Placement, the Office for Campus Security and Emergency Management. In addition, the research entailed a review of relevant federal and state law. It involved a review of approximately 60 policies from school districts elsewhere in South Carolina. We consulted with both staff and other school lawyers across the state. Using a resource available through the Council Of School Attorneys, a national network, we sought input from school lawyers across the country. In addition, we reviewed various law reviews and other literature on the subject. Finally, we met with the School Improvement Council (SIC) of the Academic Magnet High School to gather input from that school community.

In all respects, we determined that our policy JIH is consistent with the standards applied elsewhere.

One question had been raised as to whether parents had to be notified before a student could be questioned. That is not a practice elsewhere and we found consistent agreement that such a practice would severely hamper the ability of school administration to investigate incidents on a timely basis and to take the necessary steps to insure a safe environment conducive to learning.

Another question was whether a student being questioned possessed the right to have a witness present and to have a witness familiar to the student. The Policy and Personnel Committee is recommending that policy be amended to require school staff, while questioning a student, to make a good faith effort to have a witness present and, ideally, one with whom the student is familiar.

Additionally, at its August 12, 2015 meeting, the Policy and Personnel Committee reviewed this policy again and approved the creation of a parental contact list to document attempts by an administrator to contact a parent regarding the questioning of a student. The parental contact list will be reviewed by the Policy and Personnel Committee before being distributed to Principals for use.

**RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personnel Committee's revisions to Policy JIH – Student Searches, Interrogations and Arrests.

**FUNDING SOURCE/COST:**

N/A.

**FUTURE FISCAL IMPACT:**

N/A.

**DATA SOURCES:**

Office of General Counsel.

**PREPARED BY:**

John F. Emerson, General Counsel

**REVIEWED BY LEGAL SERVICES:**

Yes.

**REVIEWED BY PROCUREMENT SERVICES:**

NA.

**ATTACHMENTS:**

Revised Policy.



# STUDENT SEARCHES, INTERROGATIONS, SEARCHES AND ARRESTS

Code **JIH** Revised \_\_\_\_\_ Issued **1/06**

Purpose: To establish the basic structure for the following:

- conducting searches of students and/or their property; property.
- interviews of students; and
- other aspects of investigations

Preface: In order to ensure a safe school environment and one conducive to teaching and learning, school district employees may have to conduct inquiries into matters of varying significance. Ultimately, district and school administrators are responsible for directing investigations.

## SEARCHES

This policy recognizes that both state law and the Fourth Amendment to the United States Constitution protect citizens, including students, from unreasonable searches and seizures. The board's express intention for this policy is to enhance security in the schools, prevent students and other persons on school grounds from violating board policies, school rules and state and federal laws, and to ensure that legitimate privacy interests and expectations are respected consistent with the need of the district to maintain a safe environment conducive to education.

### Individuals

In accordance with S.C. South Carolina Code §Section 59-63-1150, all school administrators shall be trained in the "reasonableness" standard for searches.

In compliance with S.C. Code § 59-63-1160, principals" for searches and interrogations under the United States Supreme Court decision in New Jersey v. T.L.O, 469 U.S. 328 (1985). Each principal shall post a notice at each entrance to the school and all other access points in compliance with South Carolina Code Section 59-63-1160 advising that any person entering the premises of any school will be deemed to have consented to a reasonable search of his/her person and effects.

Only trained school officials the principal or his/her designee may conduct such searches unless exigent circumstances exist that which require another staff member to take immediate action for safety reasons. For the purposes of this policy, a school official is any school or district-based administrator or All searches shall comply with the designee reasonableness standard given the age and sex of the student and the nature of the school principal or superintendent. circumstances giving rise to a reasonable concern. A school official must determine that the search is justified at its inception and that the scope and conduct of the search areis reasonably related to the circumstances justifying the search. All searches of students—Students and their possessions must be based on belongings are subject to reasonable suspicion searches and take into consideration the age and gender of the student and the nature of the circumstances giving rise to the suspicion. seizures, with or without probable cause.

No school employee administrator or official shall conduct a strip search.

Searches may involve metal detectors, but no search involving dogs will be conducted uponin the personpresence of any student. students.



## PAGE 2 - JIH - STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

### School lockers and desks

All lockers, ~~and desks~~ and CCSD owned electronic devices are the property of the school ~~district, district. School officials may conduct searches of lockers and~~ are subject to search. ~~desks.~~

### Motor vehicles

The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the driver to allow a search of that motor vehicle when there is reasonable suspicion for a search of that motor vehicle.

Any contraband items or evidence of a violation of law or of the Student Code of Conduct may be retained by school officials and/or turned over to an appropriate law enforcement agency.

## QUESTIONING STUDENTS

### Questioning~~Interrogations by school personnel and school resource officers~~

Investigations shall be directed by School Personnel

~~District~~~~the school administration. Teachers, principals~~ and school administrators and teachers~~resource officers~~ may question students about any matter pertaining to the operation of a school and/or enforcement of its rules. The staff member shall conduct the questioning discreetly and under circumstances which shall avoid unnecessary embarrassment to the person being questioned. The school official shall make a good faith effort to have present another employee with whom the student is familiar as a witness to the questioning. Any student who answers falsely or evasively or who refuses to answer a proper question may be disciplined.

### Questioning~~Contacting law enforcement~~

~~As required by South Carolina Code Section 59-24-60, school administrators shall contact law enforcement authorities immediately upon notice that a person is engaging in, or has engaged in, any activity on school property or at a school sanctioned or sponsored activity which may result, or does in fact result, in injury or serious threat of injury to the person or to another person or his/her property.~~

### Interrogations by law enforcement

When law enforcement officers find it necessary to question students during the school day regarding matters not connected to school, the school principal or his/her designee will cooperate with law enforcement and shall request to be present, so long as his/her presence does not impede the investigation. Normal visitor protocol must be followed by law enforcement officials at all times. The principal or his/her designee shall make a reasonable attempt to contact the student's parent/legal guardian and request his/her presence. Should contact not be made, reasonable efforts shall continue to notify the student's parent/legal guardian that law enforcement questioning took place on school grounds. The police shall conduct any questioning in a private area.

## CONTACTING LAW ENFORCEMENT

### Custody or arrest

As required by South Carolina Code Section 59-24-60, school administrators shall contact law enforcement authorities immediately upon notice that a person is engaging in, or has engaged in,

## PAGE 3 - JIH - STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

any activity on school property or at a school sanctioned or sponsored activity which may result, or does in fact result, in injury or serious threat of injury to the person or to another person or his/her property.

### CUSTODY OR ARREST

Law enforcement authorities have the right to enter the school to take a student into custody or to make a lawful arrest of a student, provided that they act pursuant to lawful procedure. If a student is arrested or taken into custody at school, school officials shall immediately make a reasonable effort to notify the parent/legal guardian.

Cf. KLG

Adopted 3/13/78; Revised 4/13/87, 11/28/94, 1/23/06

---

Legal references:

A. U. S. Supreme Court Cases:

1. New Jersey v. T.L.O., 469—U.S. 325—, 105 S. Ct. 733 (1985).

B. United States Constitution, Fourth Amendment.

C. South Carolina Constitution:

1. Article I, Section 10.

| D. S.C. Code Ann., 1976, as amended:

1. Section 59-5-65 - State board to set regulations for minimum standards for student conduct, attendance and scholastic achievement; enforcement.
2. Section 59-24-60 - Requires administrators to contact law enforcement.
3. Section 59-63-1110, et seq. - Search of persons and effects on school property.
4. Section 63-19-810 - Taking a child into custody.

E. S. C. Acts and Joint Resolutions:

1. 1994 Act #393, p. 4097 - Allows searches.



Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

OFFICE OF GENERAL COUNSEL  
BOARD AGENDA ITEM

**TO:** Board of Trustees

**FROM:** John F. Emerson

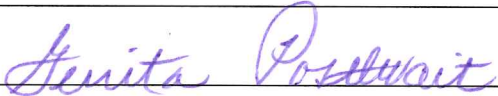
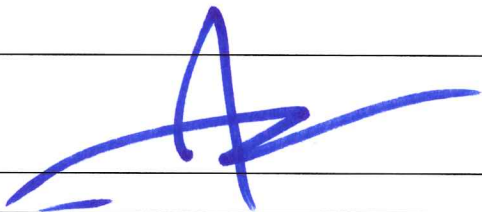
**DATE:** September 14, 2015

**SUBJECT:** Revision to Policy BCA – Board Member Code of Ethics.

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personnel Committee's revisions to Policy BCA – Board Member Code of Ethics.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |  |
|--|--|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools                           |  |
| Michael L. Bobby<br>Chief Financial Officer for<br>Capital Programs & Operations |  |
| John F. Emerson<br>General Counsel   |  |

Committee Recommendation(s):

|   |  |
|---|--|
| Mr. E. Tripp Wiles, Chair<br>Policy and Personnel Committee |  |
|---|--|

Office of General Counsel  
September 14, 2015

**SUBJECT:**

Revision to Policy BCA – Board Member Code of Ethics.

**BACKGROUND:**

Both the CCSD Board of Trustees and the various constituent district boards hear and review appeals and other matters in their judicial capacity. These hearings include student expulsion appeals, student transfer appeals, and teacher appeals, among others. From time to time members of these boards are contacted to parties to these matters, e.g. the families of students who have been expelled, teachers who have been non-renewed, and other members of the community with an interest in the matter and who may be witnesses. In the courts this is called ex parte communications. Such contact, when it occurs outside of the formal hearing is considered improper under traditional judicial rules of conduct, and for good reason. It is inappropriate for a board member to investigate or receive information not available to others who may hear such a matter on appeal. It can lead to undue influence and also the presentation of information not subject to challenge or cross-examination.

**DISCUSSION:**

The Policy and Personnel Committee has approved an amendment to Policy BCA that would prohibit knowing contact between board members and individuals involved in matters that may come to the board on appeal.

Additionally, at its August 12, 2015, the Policy and Personnel Committee reviewed this policy again, and saw no need for any changes.

**RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personnel Committee's revisions to Policy BCA – Board Member Code of Ethics.

**FUNDING SOURCE/COST:**

N/A.

**FUTURE FISCAL IMPACT:**

N/A.

**DATA SOURCES:**

Office of General Counsel.

**PREPARED BY:**

John F. Emerson, General Counsel

**REVIEWED BY LEGAL SERVICES:**

Yes.

**REVIEWED BY PROCUREMENT SERVICES:**

NA.

**ATTACHMENTS:**

Revised Policy.

## BOARD MEMBER CODE OF ETHICS

Code **BCA** Issued **4/09**

---

Purpose: To establish the basic structure for ethical board conduct.

The board of trustees of the Charleston County School District and the boards of the constituent districts commit themselves and their members to ethical, civil, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as board members. The boards shall have the authority and responsibility to apply these standards of conduct.

A board member shall honor the high responsibility that his/her membership demands by doing the following.

- thinking always in terms of effectively meeting educational goals for all children
- understanding that the basic function of a school board is policymaking, not administration and by accepting the responsibility of learning to discriminate intelligently between these two functions
- accepting the responsibility along with his/her fellow board members of budgeting so that facilities and resources are provided for the effective functioning of schools
- placing children's interests above partisan or other political interests
- representing, at all times, the entire school district
- accepting the responsibility of becoming well informed concerning the Freedom of Information Act limits on informal board member meetings, the duties of board members and the proper functions of public schools
- recognizing responsibility as a state official to seek the improvement of education throughout the state
- conforming to a standard of civility in interactions with other board members, employees, students and the public, so as to treat all persons with dignity and courtesy; profanity, threats, threatening job termination or abusive language is prohibited and, if used, may subject a board member to public reprimand and, if repeated, constitutes cause of removal of from office through the procedures as provided in S.C. Code Section 59-19-60

In order to build and maintain productive and effective relationships among themselves and with the superintendent and staff, board members shall maintain a system of communication and interaction that builds upon mutual respect and trust by doing the following.

- recognizing that authority rests only with the board in official meetings and that the individual member has no legal status to bind the board outside of such meetings
- recognizing the integrity of his/her predecessors and associates and the merit of their work
- keeping an open mind on matters before the board by committing to a vote only after hearing the facts and opinions of others in a board meeting properly noticed under the Freedom of Information Act
- respecting the opinion of others and graciously conforming to the principle of majority rule



- maintaining the confidentiality of matters discussed in executive session
- Refraining from knowingly communicating with staff, students, families or others about the facts of a matter in which they are involved, if that matter may come before the board by policy or law.

A board member should maintain desirable relations with the superintendent of schools and his/her staff by doing the following.

- striving to procure, when a vacancy exists, the best professional leader available for the superintendency
- giving the superintendent full operational authority for properly discharging his/her professional duties and holding him/her responsible for acceptable results
- acting only upon the recommendation of the superintendent in matters of employment or dismissal of school personnel [REMOVING FROM HERE UNNECESSARY REFERENCE TO THE ACT OF CONSOLIDATION]
- having the superintendent present at all meetings of the board except when his/her contract and salary are under consideration
- referring all complaints to the superintendent and discussing them only at a regular meeting properly noticed under the Freedom of Information Act
- striving to provide adequate safeguards around the superintendent and other staff members to the end that they can live happily and comfortably in the community and discharge their educational functions on a thoroughly professional basis
- presenting personal criticisms of any employee, including of the superintendent, directly to the superintendent or the board chairman, but do so in confidence

Adopted 12/8/75; Revised 12/8/86, 11/11/91, 7/26/04, 10/13/08, 4/27/09

Legal references:

- A. School board members are under the jurisdiction of the " Ethics, Government Accountability and Campaign Reform Act," Section 8-13-100, et seq., S. C. Code, and are subject to rules of conduct of the statute.

Such rules include, but are not limited to, the following.

#### **School board members**

1. May not use their position or office for personal financial gain (Section 8-13-700).
2. May not receive compensation to influence action (Section 8-13-705).
3. May not receive additional money as payment for advice or assistance given in the course of their employment as a public official (Section 8-13-720).
4. May not use or disclose confidential information gained in the course of their responsibility as a public official (Section 8-13-725).
5. May not serve as a member or employee of a governmental regulatory commission that regulates any business with which they are associated (Section 8-13-730).
6. May not appear before the Public Service Commission or the S.C. Department of Insurance in rate or price-fixing matters (Section 8-13-740).

## **PAGE 3 - BCA - BOARD MEMBER CODE OF ETHICS**

7. May not enter into contract with a governmental agency or department which is to be paid in whole or in part out of governmental funds, unless the contract has been awarded through a process of public notice and competitive bidding and no official function regarding the contract has been performed (Section 8-13-775).
8. May not offer or give gifts or promises to members or employees of a governmental regulatory agency or department that regulates a business they are associated with (Section 8-13-705).
9. In cases where a potential conflict of interest exists, individuals shall take such steps as the Ethics Commission shall prescribe to remove oneself from the potential conflict of interest (Section 8-13-700).

No elected public official, regardless of compensation, and no appointed public official, regardless of compensation, shall hold office unless he/she has filed a statement of economic interest with the State Ethics Commission (even if a negative report). (Section 8-13-1110, S.C. Code.)

Charleston > excellence is our standard  
County SCHOOL DISTRICT

75 Calhoun Street, Charleston, SC 29401

OFFICE OF GENERAL COUNSEL  
BOARD AGENDA ITEM

**TO:** Board of Trustees

**FROM:** John F. Emerson


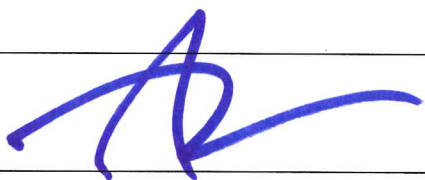
**DATE:** September 14, 2015

**SUBJECT:** Revision to Policy GCF – Professional Staff Hiring.

**RECOMMENDATION:** It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personnel Committee's revisions to Policy GCF – Professional Staff Hiring.

The material is submitted for: ☒ Action ☐ Information  
☒ Open ☐ Executive

Respectfully submitted:

|  |  |
|--|--|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools |  |
| John F. Emerson<br>General Counsel                     |  |

Committee Recommendation(s):

|   |  |
|---|--|
| Mr. E. Tripp Wiles, Chair<br>Policy and Personnel Committee |  |
|---|--|



Office of General Counsel  
September 14, 2015

**SUBJECT:**

Revision to Policy GCF – Professional Staff Hiring.

**BACKGROUND:**

The current version of Policy GCF - Professional Staff Hiring erroneously indicates that the constituent district boards have authority over hiring at the school level. It indicates that the county board will approve every new hire at the school level. The policy makes reference to a criminal records check with the State Law Enforcement Division when CCSD uses a broader review.

**DISCUSSION:**

The revision removes reference to the constituent district board. It reduces the obligation of the board to approve every single hire in the schools.

Additionally, at its August 12, 2015 meeting, the Policy and Personnel Committee has agreed to add language related to the use of a Principal Interview Team comprised of one representative of the school's constituent board, a representative from the PTA and/or SIC, one community member, not more than three teachers, a CCSD principal, a representative from Human Resources and the Associate Superintendent.

**RECOMMENDATION:**

It is hereby recommended that the Charleston County School District Board of Trustees approve second reading of the Policy and Personal Committee's visions to Policy GCF – Professional Staff Hiring.

**FUNDING SOURCE/COST:**

N/A.

**FUTURE FISCAL IMPACT:**

N/A.

**DATA SOURCES:**

Office of General Counsel.

**PREPARED BY:**

John F. Emerson, General Counsel

**REVIEWED BY LEGAL SERVICES:**

Yes.

**REVIEWED BY PROCUREMENT SERVICES:**

NA.

**ATTACHMENTS:**

Revised Policy.

## PROFESSIONAL STAFF HIRING

Code **GCF** Issued **2/06**

Purpose: To establish the basic structure for the hiring of highly qualified professional staff for Charleston County School District.

Principals shall be interviewed and recommended by a Principal Interview Team comprising of one representative of the school's constituent board, a representative from the PTA and/or SIC, one community member, not more than three teachers, a CCSD principal, a representative from Human Resources and the Associate Superintendent.

Hiring of principals and candidates at the executive director level and above shall be the responsibility of the superintendent subject to the approval of the board. To efficiently meet this responsibility, the human resources department shall determine the candidate's eligibility and verify that all eligibility criteria have been met prior to the superintendent's recommendation of employment to the board.

Employment of school level professional staff shall be the responsibility of the principal, subject to the approval of the associate superintendent, with final approval by the superintendent.

All hiring decisions are subject to clearance by the human resources department. The district shall not employ any candidate without a personal or electronic interview and review of required confidential references. The human resources department shall obtain a criminal records check on all applicants prior to their initial employment. Only the human resources department may issue offers of employment.

The Immigration Reform and Control Act of 1986 (P.L. 99-603) prohibits employers from hiring aliens not legally eligible to work in the United States. It requires all new employees to present evidence of employment eligibility and requires employers to verify that eligibility. Newly hired employees must complete the form no later than three days following their first working day.

### **Rehiring Teacher and Employee Retention Incentive Program (TERI) participants**

At the conclusion of participation by an employee in the TERI program, the Charleston County School District shall follow all applicable state and federal laws and regulations as well as its normal hiring procedures concerning any continued employment of the individual with the district.

Should a mid-year vacancy occur in a teaching or administrative position, the board authorizes the superintendent to fill such vacancies for the remainder of the school year in which the vacancy occurs pursuant to a letter of agreement, when appropriate.

The superintendent or his/her designee shall determine whether advertisement of the vacancy is necessary or whether the position may be filled through other appropriate means.

For issuance of contracts at the conclusion of the TERI program, see policy GCB, Professional Staff Contracts and Compensation.

Adopted 5/10/73; Revised 12/16/74, 12/8/75, 6/11/79, 2/24/86, 2/24/86, 2/13/06

---

Legal references:

A. United States Code:

**Charleston County School District**

(see next page)

## PAGE 2 - GCF - PROFESSIONAL STAFF HIRING

1. 20 U.S.C. Sections 1681-86 - Prohibits discrimination on the basis of sex.
  2. 42 U.S.C. 2000(e), et seq. - Prohibits discrimination in hiring based on race, color, national origin, religion or sex.
  3. 42 U.S.C. 12101, et seq. - Prohibits employment discrimination on the basis of disability.
  4. Public Law 107-110 - No Child Left Behind, revised Elementary and Secondary Education Act (ESEA) of 2001, Title 1, Part A, Subpart 1, Section 1119 - Qualifications for teachers and paraprofessionals.
- B. Code of Federal Regulations:
1. 41 CFR 60-20 (1998) - Prohibits discrimination on the basis of sex.
- C. S. C. Code, 1976, as amended:
1. Section 1-1-550 - School districts shall give preference to employment of honorably discharged veterans.
  2. Section 59-1-510 - Guidelines and regulations for recruitment and hiring staff in professional areas.
  3. Section 59-1-520 - Intervention by State Department of Education for non-compliance.
  4. Section 59-19-80 - Requirements as to purchases and teacher employment (teaching contracts to be issued in public meeting).
  5. Section 59-25-410, et seq. - Employment and Dismissal Act - Teachers to be notified of employment status by April 15th.
  6. Section 59-26-40(M) - Before initial employment of a teacher, the local school district shall request a criminal record history from the South Carolina State Law Enforcement Division for past convictions of any crimes.
  7. Section 59-18-1300 - District accountability system.
  8. Section 9-1-2210 - Teacher and Employee Retention Incentive Program; operation.
  9. Section 9-1-1790 - Amount which may be earned upon return to covered employment.
- D. S.C. Acts and Joint Resolutions:
1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.
  2. 1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.



## PROFESSIONAL STAFF HIRING

Code **GCF** Issued **2/06**

Purpose: To establish the basic structure for the hiring of highly qualified professional staff for Charleston County School District.

Principals shall be interviewed and recommended by a Principal Interview Team comprising employment of one representative of the school's constituent board, a representative from the PTA and/or SIC, one community member, not more than three teachers, a CCSD principal, a representative from Human Resources and the Associate Superintendent.

Hiring of school level personnel, except principals and candidates, assistant principals and others budgeted at the executive director/central staff level and above, shall be the responsibility of the superintendent constituent boards, subject to the approval of the board.

Principals and assistant principals shall be recommended to the board by the superintendent from a list of three qualified persons recommended by the constituent board where the school is located.

All other employees shall be recommended for employment by the superintendent to the board. Principals should be actively involved in the hiring of personnel for their school.

To efficiently meet this responsibility, the human resources department shall determine the candidate's eligibility and verify that all eligibility criteria have been met prior to the superintendent's recommendation of employment to the board. ~~The district shall not employ any candidate without a personal interview and required confidential references.~~

Employment of school level professional staff shall be the responsibility of the principal, subject to the approval of the associate superintendent, with final approval by the superintendent.

All hiring decisions are subject to clearance by the human resources department. The district shall not employ any candidate without a personal or electronic interview and review of required confidential references. The human resources department shall obtain a criminal records history check on all applicants newly hired teachers from the State Law Enforcement Division (SLED) prior to their initial employment. Only the human resources department may issue offers of

The board shall make the final decision regarding employment of professional personnel in Charleston County School District.

The superintendent may use a "Letter of Intent" to assure a prospective employee of a forthcoming recommendation to be hired.

The Immigration Reform and Control Act of 1986 (P.L. 99-603) prohibits employers from hiring aliens not legally eligible to work in the United States. It requires all new employees to present evidence of employment eligibility and requires employers to verify that eligibility. Newly hired employees must complete the form no later than three days following their first working day.

### Rehiring Teacher and Employee Retention Incentive Program (TERI) participants

At the conclusion of participation by an employee in the TERI program, the Charleston County School District shall follow all applicable state and federal laws and regulations as well as its

## PAGE 2 - GCF - PROFESSIONAL STAFF HIRING

normal hiring procedures concerning any continued employment of the individual with the district.

Should a mid-year vacancy occur in a teaching or administrative position, the board authorizes the superintendent to fill such vacancies for the remainder of the school year in which the vacancy occurs pursuant to a letter of agreement, when appropriate.

The superintendent or his/her designee shall determine whether advertisement of the vacancy is necessary or whether the position may be filled through other appropriate means.

For issuance of contracts at the conclusion of the TERI program, see policy GCB, Professional Staff Contracts and Compensation.

Adopted 5/10/73; Revised 12/16/74, 12/8/75, 6/11/79, 2/24/86, 2/24/86, 2/13/06

---

### Legal references:

#### A. United States Code:

1. 20 U.S.C. Sections 1681-86 - Prohibits discrimination on the basis of sex.
2. 42 U.S.C. 2000(e), et seq. - Prohibits discrimination in hiring based on race, color, national origin, religion or sex.
3. 42 U.S.C. 12101, et seq. - Prohibits employment discrimination on the basis of disability.
4. Public Law 107-110 - No Child Left Behind, revised Elementary and Secondary Education Act (ESEA) of 2001, Title 1, Part A, Subpart 1, Section 1119 - Qualifications for teachers and paraprofessionals.

#### B. Code of Federal Regulations:

1. 41 CFR 60-20 (1998) - Prohibits discrimination on the basis of sex.

#### C. S. C. Code, 1976, as amended:

1. Section 1-1-550 - School districts shall give preference to employment of honorably discharged veterans.
2. Section 59-1-510 - Guidelines and regulations for recruitment and hiring staff in professional areas.
3. Section 59-1-520 - Intervention by State Department of Education for non-compliance.
4. Section 59-19-80 - Requirements as to purchases and teacher employment (teaching contracts to be issued in public meeting).
5. Section 59-25-410, et seq. - Employment and Dismissal Act - Teachers to be notified of employment status by April 15th.
6. Section 59-26-40(M) - Before initial employment of a teacher, the local school district shall request a criminal record history from the South Carolina State Law Enforcement Division for past convictions of any crimes.
7. Section 59-18-1300 - District accountability system.
8. Section 9-1-2210 - Teacher and Employee Retention Incentive Program; operation.
9. Section 9-1-1790 - Amount which may be earned upon return to covered employment.

#### D. S.C. Acts and Joint Resolutions:

1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.
2. 1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.



Charleston > excellence is our standard  
County SCHOOL DISTRICT


75 Calhoun Street, Charleston, SC 29401


**BOARD AGENDA ITEM XI: CAE**

**TO:** Board of Trustees  
**FROM:** Michael L. Bobby  
**DATE:** September 14, 2015  
**SUBJECT:** Charleston Achieving Excellence: Proposed 2015-16 Goals

**RECOMMENDATION:** Information for review and discussion. Board will be asked to approve the list of goals at the September 28 Board meeting.

Respectfully submitted:

|  |  |
|--|--|
| Gerrita Postlewait, Ed.D.<br>Superintendent of Schools |  |
|--|--|

| Board Officers                  |   |
|---------------------------------|---|
| Cindy Bohn Coats<br>Board Chair | Signature<br> |
|                                 |   |



**Office of the Superintendent  
September 14, 2015**

**SUBJECT:** Charleston Achieving Excellence

**BACKGROUND:**

- Vision 2016, which has guided district staff direction and focus for the past five years, is expiring.
- During the current year, CCSD will engage the broader community in developing a new strategic plan.
- Until the new strategic plan is developed, approved by the Board of Trustees and implemented, we need an agreed-upon set of goals with timelines, deliverables, and persons responsible.

**DISCUSSION:**

The *90-Day Entry Plan* calls for the superintendent to bring recommendations, priorities, and proposed next steps to the Board on or before September 30.

Enclosed are proposed 2015-16 goals, organized in categories designated by AdvancED, the agency that will determine whether the district is deserving of accreditation.

Several district-level administrators have provided input into the development of the proposed goals. Principals reviewed the goals on September 10. Teacher Roundtable participants will review the goals on September 21.

**RECOMMENDATION:** For information only at this time. The Board will be asked to approve these goals on September 28, with the understanding that further development of timelines, activities, deliverables/outcomes, and persons accountable will occur.

**PREPARED BY:** Gerrita Postlewait

**FUNDING, FISCAL IMPACT, etc:** There is no direct, immediate funding cost. Recommendations that require funding outside of current budget allocations will be brought back to the Board for approval on a case-by-case basis.

**DATA SOURCES:**

**PREPARED BY:**

**REVIEWED BY LEGAL SERVICES**

**REVIEWED BY PROCUREMENT SERVICES**

**ATTACHMENTS**



# Charleston County School District

## OUR ACTIONS:

# What, Why, How, to What End?

### We believe

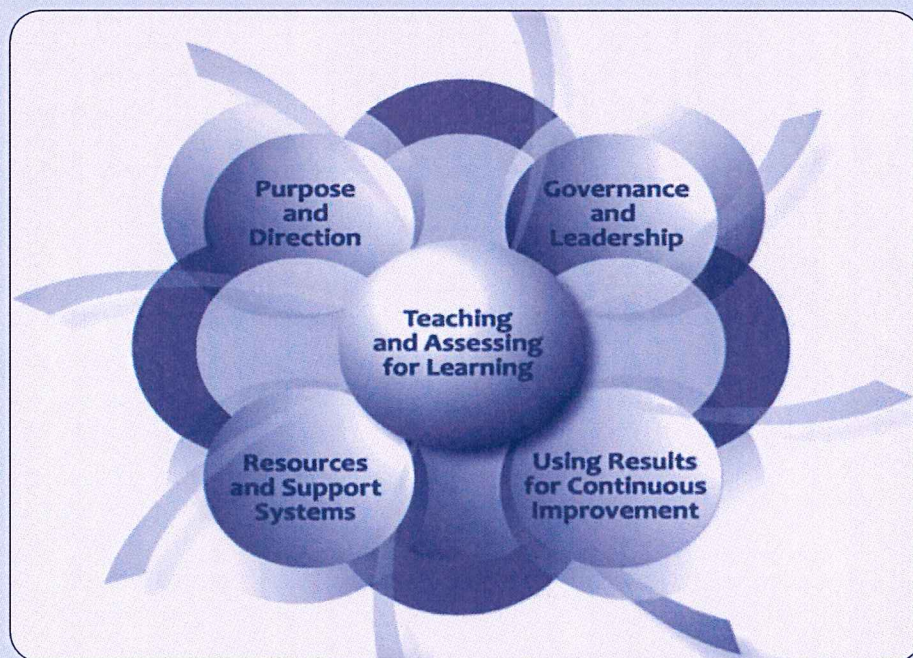
- The primary purpose of Charleston County Public Schools is to ensure that every child in our district is prepared to step seamlessly into a productive post-secondary endeavor.
- Based on evidence of best practices that produce student achievement and research about how the brain learns, we believe learning is accelerated if:
  - Expectations for student performance in knowledge, skills, and workplace attributes are clear at every stage of PK-12 pathways;
  - Learning is personalized, with a comprehensive system of supports to ensure continuous progress and improvement;
  - Assessment, feedback, and quick correction cycles occur in real time;
  - Talent, time, and money are aligned and intensely focused to accelerate learning.
- We will know our efforts are successful when:
  - Students read on level by the end of third and sixth grades;
  - Students demonstrate they have mastered key mathematical understandings prior to enrolling in Algebra I;
  - We are monitoring and responding to student learning needs daily/weekly at the classroom level; monthly at the school level; quarterly at the district level;
  - Drastically more students are reaching targets along identified PK-12 pathways to career, college, citizenship readiness;
  - District human resource, operational, and learning services adjust quickly to indicators that a process, practice, or structure is not working.

Therefore, we will establish the following priorities for the 2015-16 school year, organized according to our accrediting agency, AdvancED, Standards for Quality.

**DRAFT**



# AdvancED Standards for Quality



## **STANDARD 1: PURPOSE AND DIRECTION**

The system maintains and communicates at all levels of the organization a purpose and direction for continuous improvement that commit to high expectations for learning as well as shared values and beliefs about teaching and learning.

## **STANDARD 2: GOVERNANCE AND LEADERSHIP**

The system operates under governance and leadership that promote and support student performance and system effectiveness.

## **STANDARD 3: TEACHING AND ASSESSING FOR LEARNING**

The system's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning across all grades and courses.

## **STANDARD 4: RESOURCES AND SUPPORT SYSTEMS**

The system has resources and provides services in all schools that support its purpose and direction to ensure success for all students.

## **STANDARD 5: USING RESULTS FOR CONTINUOUS IMPROVEMENT**

The system implements a comprehensive assessment system that generates a range of data about student learning and system effectiveness and uses the results to guide continuous improvement.

**DRAFT**





# Smart Goals

The following goals represent the work of district staff to date. They will be shared with principals on Sept. 10 and with Teacher Roundtable on Sept. 21.

## STANDARD 1: PURPOSE AND DIRECTION

1. Working with appropriate community representatives and entities, the district will develop a 5-year strategic plan by March 1, 2016, that lays out:
  - a. Purpose, vision, and mission
  - b. Values and beliefs about teaching and learning
  - c. Commitment to goals and a system of continuous improvement
  - d. Key strategies with timelines, milestones, and deliverables

## STANDARD 2: GOVERNANCE AND LEADERSHIP

2. The Board of Trustees will engage in board development sessions designed in concert with the Council of Great City Schools or other appropriate entity.
3. By March 1, the Board of Trustees will review governance processes to ensure they promote and support student performance and system effectiveness.
4. Throughout the 2015-16 school year representatives of Local Constituent Boards will participate in development sessions designed to clarify roles, deepen expertise, and improve communication.
5. By January, 2016, develop and present to the Board a plan for an add-on leadership endorsement for principals in CCSD.
6. By December, 2015, present a plan for a more efficient, effective organizational alignment of district functions and positions.

## STANDARD 3: TEACHING AND ASSESSING FOR LEARNING

7. By June, 2016, develop coherent, aligned, PK to Post-secondary developmental continua with frequent evidence-based indicators/stepping stones to college, career, and citizenship readiness.
8. Develop a plan for implementation during the 2016-17 school year to significantly increase the number of students who are college, career, and citizenship ready, thereby reducing the number of CCSD students in need of remediation at the post-secondary level.
9. Develop a world-class, intensely focused literacy plan for grades PK-12 that ensures students are proficient in reading and writing and will graduate on time with literacy skills essential for post-secondary success.
10. Develop target milestones and implement processes to ensure at least 10% of each 8th grade class meets academic criteria for admissions to the Academic Magnet High School program.
11. Develop a plan for implementation during the 2017-18 school year that will result in greater consistency in credentialing learning (inherently linked to grading practices), ensuring continuous progress of every student along PK-12 pathways.
12. By October, 2015, establish measures, metrics and processes essential for quarterly reviews of effectiveness at the classroom, school, and district levels.
13. Develop a plan for implementation during the 2016-17 school year to significantly increase the number of 7th grade students who are ready for Algebra 1 in 8th grade.
14. Develop a plan for implementation during the 2016-17 school year to expand use of Pre-AP strategies in all math and language arts classrooms.

**DRAFT**



## OUR ACTIONS: WHAT, WHY, HOW, TO WHAT END?

15. Develop a five-year plan for implementation beginning in 2016-17 academic year to ensure all core academic teachers in middle school receive an add-on endorsement in specified areas (e.g., English as Second Language, Gifted and Talented).
16. By October 31, 2015, standardize magnet/choice school process and configuration.
17. By February, 2016, set out clearer definitions of and processes for obtaining various magnet or specialty designations (e.g., Creative Arts, STEM, Montessori).
18. By February, 2016, recommend options for ensuring students located in rural areas of the district are provided access, equity, quality offerings.
19. By December, 2015, establish a sex education delivery system that facilitates parent choice of two or three options.

### STANDARD 4: RESOURCES AND SUPPORT SYSTEMS

20. Design, develop, and test a modified zero-based budgeting approach for the 2016-27 school year.
21. By February 1, 2016, develop and present to the Board a plan to significantly improve transportation services.
22. Develop and implement new strategies to address teacher pipeline issues and diminish rate of internal teacher transfers.
23. Identify and proactively recruit and retain more highly effective teachers, especially to serve students with the greatest needs.
24. By Spring, 2016, design and test a system of individualized professional development.
25. Work with federal programs staff members to fully implement the Community Eligibility Provision in 41 schools.
26. By November, 2015, develop clearer structures, policies, and practices to provide a comprehensive system of student supports, including but not limited to alternative programs; physical safety; social-emotional needs, improved data collection and analysis, appropriate placement decisions.
27. By January, 2016, redesign the district's Student Transfer process.
28. By November, 2015, present a plan for more strategically cultivating partnerships with families, businesses, faith-based groups and community organizations.

### STANDARD 5: USING RESULTS FOR CONTINUOUS IMPROVEMENT

29. By November, 2015, design and begin testing, iterating a comprehensive assessment system that generates a range of data about student learning and system effectiveness and use results to guide continuous improvement.
30. By December, 2015, implement BRIDGE-ADEPT teacher evaluations and induction/mentoring and expand Value-Added and Student Learning Objectives use district-wide.
31. By December, 2015, streamline the principal evaluation model to align with CCSD, state, and federal requirements.
32. By February, 2016, develop a local accountability and report card system that relies heavily on formative indicators of progress and growth measures.
33. During the 2015-16 school year, determine which approaches to teaching and learning are yielding the greatest growth in student achievement.
34. Create a district-wide staffing ratio formula for academic and support positions, e.g., art, music, P.E., guidance, mental health counselors.
35. Position Charleston County School District to achieve AdvancED Accreditation.

### STAKEHOLDER COMMUNICATIONS AND COMMITMENTS (NOT AN ADVANCED STANDARD)

36. By January, 2016, report to Board progress in implementing recommendations from Rigor and Diversity Task Force.
37. By November, 2015, report to Board progress on Burke High School Redevelopment effort.
38. By February, 2016, bring forward recommendations of District 3 Task Force.
39. By February, 2016, bring forward recommendations of District 4 Task Force.
40. By February, 2016, bring forward recommendations of District 9 Task Force.

**DRAFT**