

MEETING OF THE BRENTWOOD and BURNS EXECUTIVE COMMITTEE

November 11, 2020

10:00AM

ZOOM

AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES FROM PREVIOUS MEETING (attached)
- III. NEW BUSINESS
 - A. Formal Introduction of New MSS CEO Ben Navarro
 - B. Principal's Reports Sarah Campbell – Brentwood
Chad Weiden – Burns
 - C. FY 20/21 School Budget Approvals
 - D. CCSD New Business
 - E. Misc. New Business
- IV. ADJOURNMENT

BRENTWOOD / BURNS EXECUTIVE COMMITTEE
Minutes from the November 11, 2020 Committee Meeting

The November 11, 2020 meeting of the MSE@Brentwood / MSE@Burns Executive Committee was held virtually via Zoom.

Members present:

- Sarah Campbell – Principal – Brentwood
- Chad Weiden – Principal – Burns
- Dr. Gerrita Postlewait – Superintendent, CCSD
- Ben Navarro – Founder, MSS
- Jeff Borowy – CCSD
- Karolyn Belcher - CCSD
- Chris Allen – MSS, Non-voting member

Jeff Borowy officially called the meeting to order at 10:06 am.

Minutes from the October 31, 2019 meeting were read. The Committee was reminded that the previously scheduled March 2010 meeting was ultimately canceled due to the tremendous uncertainty of the COVID-19 spread that was happening in real-time at that point.

Ben Navarro moved to approve the October minutes, and Chad Weiden seconded the motion. With no objection, the minutes were approved. There being no additional Old Business, the committee moved into New Business.

Ben Navarro began by announcing that Christopher Ruskowski would be joining MSS as its new Chief Executive Officer. Christopher replaces Amy Mims and will fill the empty seat vacated by Amy on this Executive Committee going forward.

Chad Weiden and Sarah Campbell walked through the joint Principal's Report – a copy of which is attached to this document. The Committee discussed at length the various concerns and problems associated with virtual learning and student achievement. Each Principal highlighted their separate efforts to create a safe and sound environment for students, teachers, and families – as of this meeting, 53% of Brentwood students were attending school in-person and 70% of Burns students were attending school in-person. The Principals also highlighted which virtual learning platforms they were having success with.

The next order of business was the discussion and approval of the 2020-2021 school operating budgets. The final budget for Brentwood and Burns was discussed. Jeff Borowy moved to formally approve the budget, Ben Navarro seconded. A copy of the budget for each school is attached to these minutes.

With no other New Business, Chad Weiden moved to adjourn the meeting. Gerrita Postlewait seconded, and the Committee voted unanimously to adjourn the meeting at 10:57 am.

Respectfully submitted by Chris Allen.

Principal's Update

Meeting Street Elementary @Brentwood

Meeting Street Elementary@ Burns

November 2020

Meeting Street Elementary@ Brentwood				Meeting Street Elementary@ Burns		
Grade	Enrollment	# of Homerooms	% In-Person	Enrollment	# of Homerooms	% In-Person
PreK	71	5	63%	67	4	72%
K	71	4	63%	65	3	74%
1	71	6	49%	55	3	76%
2	83	7	49%	52	3	50%
3	65	6	55%	60	3	75%
4	66	5	42%	76	4	71%
5	69	6	55%	41	2	63%
6	71	6	48%			
7	60	5	48%			
Total	627	50	53%	416	22	70%

Demographics

African-American	BW:75% BN: 91%	Homeless	BW 1%: BN: 1%
Hispanic	BW: 18% BN: 3%	Free & Reduced Lunch	BW:100% BN:100%
White	BW: 4% BN: 3%	IEP	BW:10% BN: 13%
Asian	BW: 1% BN: 0%	504	BW: 4% BN: 1%
Other (two or more)	BW: 3% BN: 2%	LEP	BW:15% BN: 1%

Attendance

	14-15	15-16	16-17	17-18	18-19	19-20	20-21
Absent Rate: Brentwood	5%	5%	4%	3%	6%	2.5%	11%
Absent Rate: Burns					7%	5%	8%

Discipline

	14-15	15-16	16-17	17-18	18-19	19-20	20-21
Out of School Suspensions: Brentwood	6%	26%	14%	3%	4%	0.02%	0.1%
Out of School Suspensions: Burns					6%	0.06%	1%

Virtual Models

- Option A: One assigned virtual teacher per grade level
- Option B: Teacher “swivls” live for in-person learners and virtual learners

Virtual Learning Hacks- Lessons Learned for Giving Students Feedback

- Touchscreen Chromebooks, Stylus, Jamboard, NewsELA, Cami

Platform Usage

<u>Literacy</u>	<u>Math</u>	<u>Other</u>
<ul style="list-style-type: none"> ● Wit and Wisdom Insync and Affirm ● Epic Reading ● Quill ● Newsela 	<ul style="list-style-type: none"> ● Eureka In synch and Affirm ● MAP Accelerator ● Khan Academy ● Reflex Math ● EdGems 	<ul style="list-style-type: none"> ● Google Classroom ● Remind ● Pik-My-Kid

Parent Support

<u>MSE@ Brentwood</u>	<u>MSE@ Burns</u>
<ul style="list-style-type: none"> ● Boys & Girls Club After-School Partnership ● Wifi for families ● Full-time translator to assist parents, teachers, and students (especially important with IT and remote teaching issues) ● Emergency fund for uniforms & hygiene supplies ● LowCountry Food Bank food pantry ● Intensive student & family orientation ● Piloting family counseling services 	<ul style="list-style-type: none"> ● Boys & Girls Club After-School Partnership ● Wifi for families ● Americore Members working part time at school to support both the school and community ● Active participation in Waylyn-Dorchester Neighborhood Association ● Parent Group, Flashlight Foundation, meeting both virtually and in person. ● Pantry and uniform support for families who need support ● Turtle Training (culture on-boarding) for all new families

Meeting Street Elementary Budgets for 2020 – 2021

	Brentwood	Burns
Expenses	Budget Total	Budget Total
Personnel		
Salaries Wages	\$ 6,612,559	\$ 4,223,442
Employee Benefits	993,679	638,405
Payroll Taxes	482,151	310,388
Teach for America	31,500	13,500
Professional Development	55,000	36,500
Staff Services	10,000	3,300
Contracted Subs/Teachers/Workers	14,000	20,000
Total Personnel	8,198,889	5,245,535
Facilities		
Utilities		
Utilities	197,695	234,370
Maintenance and Cleaning Services	330,800	202,880
Total Facilities	528,495	437,250
Operational Expenses		
Food	703,580	360,650
General	285,470	117,710
Student Activities	414,436	246,390
Books & Supplies/Testing	388,299	136,277
Total Operational	1,791,784	861,027
Start-Up Building		
Start-Up IT	12,754	32,877
Start-Up PD	-	-
Start-Up Curriculum/Books	-	-
Start-Up Supplies	-	-
Start-Up Furniture	-	-
Total Start-Up	12,754	32,877
Fees / Overhead Expenses		
Insurance	44,489	25,600
Payroll Processing	1,000	1,000
Total Fees / Overhead	45,489	26,600
Total Expenses	10,577,412	6,603,288
Adjustments		
Startup Costs	(12,754)	(32,877)
Adjusted Total Expenses (Less Startup Costs)	\$ 10,564,657	\$ 6,570,411
Projected Enrollment	660	396
Net Budgeted Per Pupil FY 2020 / 2021	\$ 16,007	\$ 16,592
Projected CCSD Per Pupil Contribution*	\$ 14,214	\$ 13,598
Projected MSS Per Pupil Contribution**	\$ 1,793	\$ 2,994

*CCSD funds students PK4 and older:

Brentwood – Projected 628 PK4 - 7th grade students @ \$15,767 per pupil

Burns – Projected 362 PK4 - 5th grade students @ \$14,437 per pupil

**MSS funds all PK3 students and any additional wrap around services