

**Charleston County School District
 REQUEST FOR PROPOSAL
 FACILITIES MAINTENANCE AND ASSET MANAGEMENT
 Warehouse Equipment and Various MRO Supplies for Charleston County School District
 Solicitation Number: P2322
 Addendum 1
 Date: MARCH 1, 2023**

SUBMIT OFFER BY: MARCH 23, 2023 NO LATER THAN 1:00PM EST

SUBMIT QUESTIONS BY: FEBRUARY 28, 2023 NO LATER THAN 1:00PM EST

NUMBER OF COPIES TO BE SUBMITTED: 1 ORIGINAL AND 4 MARKED "COPY" AND ONE FLASH DRIVE (REDACTED)

PROCUREMENT OFFICIAL CONTACT:

**Procurement Services
 Attention: Raymond B. Jenkins
 3999 Bridge View Drive
 North Charleston, SC 29405
 Phone: 843-566-8826
 Email: raymond_jenkins@charleston.k12.sc.us**

ALL REQUESTS FOR QUOTATIONS MUST BE SIGNED BY A COMPANY OFFICIAL DULY AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY.

You must submit a signed copy of this form with your offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.		
Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

The above numbered Request for Proposal is amended as set forth below. The Hour and Date specified for receipt of bids **has not been extended**. This Addendum 1 is issued to answer question(s) received.

Reference and acknowledge this Addendum on the offer submitted. Failure to acknowledge addendum may result in rejection of your offer. If by virtue of this addendum you desire to change an offer already submitted, such change may be made by submitting an amended bid prior to the closing date and hour specified.

AMENDMENTS/ADDENDUM TO SOLICITATION

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments/Addendums: <https://www.ccsdschools.com/Page/432> (b) Offerors shall acknowledge receipt of any amendment/addendum to this solicitation (1) by signing and returning the amendment/addendum, (2) by identifying the amendment/addendum number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment/addendum. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

This Addendum 1 was issued to answer questions received:

1. How many current FT is the Incumbent supplier providing your warehouse today?

A.) One

2. How much Inventory does Charleston County Schools currently own?

A.) All stocked items are owned by CCSD (expect NAPA auto parts, which is not part of this program)

3. How much inventory is currently consigned by incumbent supplier today?

A.) Zero items are on consignment

4. What are the hours of your incumbent supplier? (working hours and weekly schedule)

A.) 6 to 8 hours daily

5. Does this solicitation cover Towel and tissue?

A.) If you are referring to custodial paper towel and toilet tissue, no that is not part of this solicitation.

6. What is the Value of this contract?

A.) approximately 800K annually

7. Is there a Usage list?

A.) No.

8. Can we schedule a Site Visit?

A.) Yes, contact Mr. Dennis Burgess at 843.746.1314 to make arrangements.

9. Under section 6.0 basis of award, subsection B format/criteria, it states “The District will send out a separate pricing sheet to all bidders for them to categorize and provide pricing to include their company’s discount percentage for specific manufacturer part numbers.” When will the district send out a separate pricing sheet as the portal only has the RFP posted?

A.) The week of March 27, 2023 via an Addendum.

a. If a pricing sheet were to be provided as part of the RFP process, and an addendum is issued, will the district give an additional week extension in order for bidders to review the pricing sheet?

A.) The District will provide adequate time to complete the pricing sheet.

10. Under section 7 Scope of work/Specifications, it states “Bidder(s) shall furnish, with this proposal or within 48 hours of request, a copy of their current catalog(s)/price list(s), which indicate items bidder can furnish, and the list prices to be used for each item.” Will the district evaluate items with the same UOM to evaluate piece price?

A.) Yes

a. Under section 6, “The District will send out a separate pricing sheet to all bidders for them to categorize and provide pricing to include their company’s discount percentage for specific manufacturer part numbers.” in addition to part number, will it be required to submit UOM?

A.) Yes

11. If an addendum is issued with the pricing sheet will an additional round of Q&A be made available?

A.) No. The pricing sheet will be very simple.

12. Will CCSD publish an addendum with all Q&A from all bidders?

A.) Yes

13. Under section 7.0, subsection catalog/price list, are we to provide our current distributor list price or net price with applied discounts proposed?

A.) Applied Discount Proposed Price

