

ST. JAMES-SANTEE CONSTITUENT SCHOOL DISTRICT NO. 1

of Charleston County, South Carolina

Regular Meeting of the Board of Trustees (via Zoom)

Tuesday, November 17, 2020 (5:30 p.m.)

MEETING MINUTES

Members Present: Mr. Thomas Colleton, Chairperson
Ms. Dee Andria Brown
Ms. Shirley Mitchell-Collenton
Rev. E. J. Milligan
Ms. Diane Geathers
Ms. Marie Snyder-Facine
Ms. Chayann Simpson

Members Absent:

Visitors: Ms. Celeste Dailey, Nurse Liaison

Others Present: Ms. Kimberly Foxworth, Executive Director of Early Childhood, Constituent District 1 Liaison
Ms. Buffy Roberts, Executive Director of Assessment and Evaluation
Ms. LaCarma Brown-McMillan, Principal, St. James-Santee Elementary/Middle School
Ms. Kimberly Parrish, Constituent District 1 Assistant

I. Meeting called to order:

Mr. Thomas Colleton, Chairperson, called the meeting to order.

II. Welcome, Moment of Silence/Invocation, and Pledge of Allegiance:

Mr. Colleton opened the meeting with prayer and led the Pledge of Allegiance.

III. Adoption of Agenda:

Mr. Colleton asked for a motion to adopt the agenda. Ms. Dee Andria Brown made the motion and Ms. Shirley Collenton seconded the motion. The motion passed unanimously.

IV. Visitors:

Celeste Dailey, Nurse Liaison

V. Public Comments: None

VI. Presentation & Recognitions:

A. Introduction of New Board Members

Each board member took a moment to introduce themselves:

Mr. Colleton's past includes serving in the U.S. Navy for 20 years, a PTA President for 2

terms, and serving on the Constituent Board for 28 years.

Ms. Collenton has served on the Constituent Board for two years and is currently a Human Resources Director for a logistics company. She has also served as a PTA President.

Rev. E. J. Milligan has served on the Constituent Board for two years and is the Pastor of St. James AME as well as a hospice Chaplin.

Ms. Diane Geathers has served on the Constituent Board for 11 years and currently works part-time.

Ms. Brown is working at Wando High School and has served on the Constituent Board for 2 years. She has also been the Chairperson for Rising Start and a PTA President.

Ms. Marie Snyder-Facine is newly elected to the Constituent Board and is the Lead Financial Counselor with Roper St. Francis Healthcare.

Ms. Chayann Simpson is also newly elected to the Constituent Board and is the Assistant Director at the Christian Academy.

VII. Election of Officers:

Ms. Kimberly Foxworth conducted the election for the position of District 1 Constituent Board Chairperson and asked for nominations. Rev. Milligan made a motion to nominate Mr. Colleton for the position of Chairperson. The motion was seconded by Ms. Collenton. The motion passed unanimously. Mr. Colleton will serve as Chairperson for the Constituent District 1 Board.

Mr. Colleton conducted the election for the position of Vice Chair and asked for nominations. Ms. Geathers made a motion to nominate Rev. Milligan for the position of Vice Chair. Mr. Colleton seconded the motion. Ms. Brown made the motion to nominate herself for the position of Vice Chair. Ms. Facine seconded the motion. Ms. Geathers moved to close the nominations. The motion passed unanimously.

Secret ballot results were: Brown - 3 yeas and 4 nays, Milligan - 4 yeas and 3 nays. Rev. Milligan will serve as Vice Chair for the Constituent District 1 Board.

VIII. Approval of Minutes:

Mr. Colleton asked for a motion to approve the October 27, 2020, meeting minutes.

Ms. Collenton made the motion and Ms. Geathers seconded. The motion passed unanimously.

IX. Chairperson's Report:

Mr. Colleton stressed to the new board members they are elected officials and it is critical for them to uphold the oath. He went on to say the Board represents the constituents of District 1 and it is their responsibility to do what is best for the constituents. He reminded the members it is a non-partisan office and politics has nothing to do with the education of the children. He asked them to remember what they say and do, no matter when, could be scrutinized and used against them. He added they are not allowed to play the lottery. He asked them to be critical of their interactions on social media and to always take time to listen to concerns when approached by constituents, but at the same time always inquire if they have contacted the Principal of the school with the same concerns.

X. Constituent District 1 Liaison Report:

A. Early Childhood Goals and Directives

Ms. Foxworth introduced herself as the Executive Director of Early Learning and the District 1 Liaison with the responsibility to connect the District 1 Board with what is happening in the district as a whole. Ms. Buffy Roberts then introduced herself as the backup liaison and the Executive Director of Assessment and Evaluation for the District.

Highlights from Ms. Foxworth's update were:

Enrollment – 15 early Head Start students with 14 receiving in-person instruction and 1 being enrolled in the virtual program; 10 Head Start students with 6 receiving in-person instruction and 4 being enrolled in the virtual program. Attendance is restricted due to COVID-19

Staffing - 2 vacancies

Curriculum – The Tree Unit has started; ensuring all families have access to the digital connection platform; student assessment is at the end of each quarter.

Ms. Foxworth will share the name of the site manager at the next scheduled Board meeting.

- B. Ms. Celeste Dailey was introduced by Ms. Foxworth. Being the Nurse Liaison she took the opportunity to review the COVID-19 Contact Tracing protocol since a positive case was reported in the Early Childhood building. Ms. Daily has been with the district for 17 years and is responsible for St. James-Santee and Mt. Pleasant area schools. She is very confident with the decision making surrounding contact tracing which follows DEHEC and CDC guidelines. Current guidelines require those that test positive to remain away from their work location for a total of ten days. Those that are identified as being a close contact are asked to quarantine for a total of 14 days. Ms. Daily went on to say testing for all symptomatic students and staff will be available in all schools beginning on November 30.
- C. Mr. Colleton asked Ms. LaCarma Brown-McMillan if she would like to share any updates. She assured the Board everything was being done to keep everyone safe by following all safety protocols and welcomes any questions anyone may have. Ms. Brown-McMillan added the students were amazing by appropriately wearing face masks.

XI. Old Business:

None

XII. New Business:

Mr. Colleton let the board members know Ms. Toshiba Champaigne will have the awards ready for presentation to Ms. Erma Harrell and Ms. Juanita Middleton. He added they are both well but are handling some health related challenges.

XIII. Adjournment:

There being no further business, Mr. Colleton asked for a motion to adjourn. Rev. Milligan made the motion and it was seconded by Ms. Geathers. By unanimous consent, the meeting was adjourned at 7:00 p.m.

Approved January 26, 2021