

ST. JAMES-SANTEE CONSTITUENT SCHOOL DISTRICT NO. 1

of Charleston County, South Carolina

Regular Meeting of the Board of Trustees (via Zoom)

Tuesday, March 23, 2021 (5:30 p.m.)

MEETING MINUTES

Members Present: Mr. Thomas Colleton, Chairperson
Rev. E. J. Milligan, Vice-Chairperson
Ms. Dee Andria Brown
Ms. Shirley Mitchell-Collenton
Ms. Diane Geathers
Ms. Marie Snyder-Facine
Ms. Chayann Simpson

Members Absent: None

Visitors: None

Others Present: Ms. Kimberly Foxworth, Executive Director of Early Childhood, Constituent District 1 Liaison
Ms. Buffy Roberts, Executive Director of Assessment and Evaluation, Constituent District 1 Back-up Liaison
Ms. LaCarma Brown-McMillan, Principal, St. James-Santee Elementary/Middle School
Ms. Kimberly Parrish, Project Specialist, Constituent District 1 Assistant

I. Meeting called to order:

Mr. Thomas Colleton, Chairperson, called the meeting to order.

II. Welcome, Moment of Silence/Invocation, and Pledge of Allegiance:

Mr. Colleton opened the meeting, with an invocation and then led the Pledge of Allegiance.

III. Adoption of Agenda:

Mr. Colleton asked for a motion to adopt the agenda. Rev. E. J. Milligan, Vice Chairperson, made the motion and Ms. Snyder-Facine seconded the motion. The motion passed unanimously.

IV. Visitors:

None

V. Public Comments:

None

VI. Presentation & Recognition:

Mr. Colleton has received the recognition award plaque for Ms. Harrell and he is making arrangements to deliver it to her. The award for Ms. Middleton was mailed.

VII. Approval of Minutes:

Mr. Colleton asked for a motion for the approval of the February 23rd meeting minutes. Ms. Shirley Collenton made the motion and Ms. Diane Geathers seconded the motion to approve the minutes. The motion passed unanimously.

VIII. Chairperson's Report:

Mr. Colleton opened the Chairperson's Report portion of the meeting by discussing the email reply sent from Mr. Jeffrey Borowy and that he stated he is still hearing things from the street rather than directly from Charleston County School District (CCSD). Mr. Colleton stated Mr. Borowy apologized for not distributing the copy of the letter to the Constituent Board. Mr. Colleton is hopeful that the communication process will improve.

There was concern that the Lowcountry Food Bank Pop Up conflicted with the school dismissal time which caused logistical issues. Ms. LaCarma Brown-McMillan, Principal, St. James-Santee Elementary/Middle School, believes it may have been the parking of volunteers that caused a bottleneck.

Mr. Colleton requested that the board forward any questions they may have for Ms. Jubar. He will try to get all of the inquiries to Ms. Jubar by the end of next week. He also asked the board to forward to him any questions or any issues they would like to have put on record for him to present during an upcoming meeting with Rev. Eric Mack, CCSD Board Chair.

Mr. Colleton has a scheduled meeting in early April with staff to inventory all of the Lincoln items to ensure all are accounted for and in the same condition as they were in when they left the school.

Per Mr. Colleton, the Blue Ribbon Commission is in the planning stage. Erica Taylor is working out the details.

To answer Mr. Colleton's question regarding the Rural Travel Stipend program, Ms. Kimberly Foxworth and Ms. Kimberly Parrish will confer with Compensation and present to Mr. Colleton at the next meeting.

The floor was opened to Ms. LaCarma Brown-McMillan.

- A Saturday Enrichment/Breakfast Club serving 38 students has begun. The faculty is coming in on Saturdays to work with their students. The students will receive instructions based on their needs.
- Wednesday Academic Push Sessions starts March 24 – Teachers stay after school until 5:00 p.m. to work on areas of needs and dinner is provided.
- There are 27 virtual/remote students; encouragement is being given to the parents to allow students to attend school in person.
- Home visits have been made in reference to truancy.
- The Lowcountry Food Bank will have a pop up this Friday.
- All but three staff members have received the first dose of the COVID -19 vaccine; the staff will continue with guidelines set up by CCSD.
- The front office area will be getting new carpet.

IX. Constituent District 1 Liaison Report:

A. Early Childhood Program Updates:

Kimberly Foxworth provided staffing updates to the board as well as reviewing the current curriculum.

- Enrollment: 8 Head Start (7 in person/1 virtual) and 15 Early Head Start (all in person) and there is no waiting list.
- One new teacher was brought on board and has completed the necessary paperwork and training.
- Insect study has begun.
- The Rising Star building just passed their licensing renewal
- A virtual Cooking Matters class will begin on April 1.
- Ms. Simmons, Education Manager, is spending more time at the center.
- The intern will continue for this school year and then interview for the next school year.
- The Head Start Program is funded by a five year grant paid annually. This year additional funding was received due to COVID-19. These funds were used to purchase personal protective equipment, playground updates, and to pay for staff compensation.

B. Charleston County School District News/Updates:

- All teachers and staff will receive a Step, if eligible, and 2% COLA.
- The COVID-19 numbers are steady and low.
- The CDC has reduced guidelines but CCSD will continue with the guidelines already in place.
- The next E-Learning day will not be April 30 but instead it will be the school's vaccine day.
- Second round of COVID-19 vaccines starts the first week of April.

X. Old Business:

None

XI. New Business:

None

XII. Adjournment:

There being no further business, Mr. Colleton asked for a motion to adjourn. Rev. Milligan made the motion and it was seconded by Ms. Geathers. By unanimous consent, the meeting was adjourned at 6:33 p.m.

Approved: April 27, 2021