

**DESCRIPTION: West Ashley High School – HVAC Replacement**

|  |             |
|--|-------------|
| Offeror is to submit a signed copy of this Addendum # 1 form with BID  |             |
| NAME OF OFFEROR<br><small>(Full legal name of business submitting the offer)</small>   |             |
| AUTHORIZED SIGNATURE<br><br><small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small> |             |
| TITLE<br><small>(Business title of person signing above)</small>   |             |
| PRINTED NAME<br><small>(Printed name of person signing above)</small>  |             |
|  | DATE SIGNED |

| ACKNOWLEDGMENT OF AMENDMENTS  | Amendment No.        | Amendment Issue Date | Amendment No.        | Amendment Issue Date    | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date |
|---|----------------------|----------------------|----------------------|-------------------------|---------------|----------------------|---------------|----------------------|
| Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue.<br><br>See "Amendments to Solicitation" Provision |                      |                      |                      |                         |               |                      |               |                      |
|   |                      |                      |                      |                         |               |                      |               |                      |
| DISCOUNT FOR PROMPT PAYMENT<br>See "Discount for Prompt Payment" clause   | 10 Calendar Days (%) | 20 Calendar Days (%) | 30 Calendar Days (%) | _____ Calendar Days (%) |               |                      |               |                      |

**SEE NEXT PAGE**

AMENDMENTS TO SOLICITATION (a) The Solicitation may be amended at any time prior to opening. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

**Solicitation has been amended as follows:**

**FOR**

**WEST ASHLEY HIGH SCHOOL HVAC REPLACEMENT**

**PREPARED BY:**

**CUMMING CONSTRUCTION MANAGEMENT, INC.  
3820 FABER PLACE DRIVE, SUITE 600  
N. CHARLESTON, SOUTH CAROLINA 29405**

**AND**

**RMF ENGINEERING  
194 SEVEN FARMS DRIVE, SUITE G  
CHARLESTON, SC 29492**

This addendum consists of the following attachments:

| <b>ITEM</b>  | <b>No. of Pages</b> |
|--|---------------------|
| 1. Pre-Bid Minutes & Sign In Sheet dated April 2, 2019 | 4                   |

**PRE BID CONFERENCE**

**ITEM 1.1 PRE\_BID CONFERENCE MEETING MINUTES:** See attached Pre-Bid Conference Meeting Minutes and Sign In Sheet dated 04/02/2019.

**QUESTIONS**

**ITEM 1.2 Bidder Question One:** Is the 5% bid bond required? On pg. 11 of the solicitation scope it is noted a 5% bid bond is not required. On pg. 3 of the Instructions for bidders it is noted a 5% bid guarantee is required.

- i. Response: A 5% Bid Bond is to be provided with the bid. Contractor shall acknowledge receipt of all Addenda with their bid.

**SPECIFICATIONS**

- 1. SECTION 000116 Invitation For Bid – In Section 000116 Invitation For Bid, Page 11, BID BOND – Change to read “ BID BOND in the amount of 5% of the proposal is required.”

*END OF ADDENDUM No. 1*

**CHARLESTON COUNTY SCHOOL DISTRICT  
PRE-BID MEETING  
West Ashley HS Roof HVAC Replacement  
April 2, 2019  
10:00 AM**

**MEETING MINUTES**

**I. Introductions**

Sign-in sheet attached.

**II. Project Description and Scope**

The project includes, but, is not limited to the Scope of Work listed on pages 10-11 of the Invitation for Bids. This project has critical requirements: The construction of Phase One must be Substantially Complete by August 5, 2019 and Final Completion achieved by August 10, 2019.

**III. General Requirements**

- A.** Contractor shall provide a Certificate of Insurance before mobilizing the site. Performance and Payment Bonds shall be submitted upon signing the contract. A 5% Bid Bond is to be provided with the bid. Contractor shall acknowledge receipt of all Addenda with their bid.
- B.** Contractor must obtain all business licenses and/or updates if required. Contractor shall confirm their license limits will be adequate to bid this project.
- C.** All utilities, temporary facilities and temporary fencing must be set up in the Contractor's account.
- D.** Daily Reports by the Contractor's Superintendent to be submitted to the Program Manager by the following day at noon.
- E.** Changes to the Work are referenced in Section 012600 and Articles 7 and 13 of the Contract, AIA Document A104. All subcontractor Change Order requests are to be reviewed first by the GC for **reasonableness** and completeness prior to submittal to the Program Manager. All requests shall show thorough labor and material breakouts. An example of a Change Order Summary is included in Section 012600 to compile the costs for a Change Order and is to accompany a full breakout of the summarized costs.
- F.** "After the Fact" Lien Waivers shall be required for submittal with the second Pay Application.
- G.** Adverse Weather – See Specification Section 013201, page 3.

- H. Builders Risk Insurance – Provided by the Contractor.
- I. Site Cleanup is necessary for a well-run job. The Contractor shall clean the site as often as necessary but no less than once daily.
- J. Project Record Drawings shall include Addendum items where applicable.
- K. Liquidated damages - \$500 per day after the expiration of the Substantial Completion date and \$750 per day after the expiration of the Final Completion date.
- L. A contractor may use any subcontractor that they deem capable of performing the work. List select subcontractors on the Bid Form as shown. Contractor is to list its company name on the form to self-perform work and have the proper license and ability to do so.
- M. Reference Section 013119, Project Meetings. A weekly meeting shall be set up that is agreed upon by the construction team.
- N. Reference Section 014500, Quality Control. The Project Superintendent may serve as the Quality Control Manager for the General Contractor. This function is critical to the success of this project. ECS is the third-party inspector.

#### **IV. Submittals**

Reference Specification Section 002200. If the requirements of this section, the Submittal Schedule and actual Submittals are not received timely, processing of Pay Apps will be delayed until the conditions of this section are met.

#### **V. Schedule**

Project Schedule: Reference Specification Section 013201.

#### **VI. Allowances**

See Section 012100, General Contingency Allowance, \$25,000.

#### **VII. Unit Prices**

None

#### **VIII. Alternates**

None

#### **IX. Chapter 1 and 17 Inspections and Testing**

ECS has been retained to perform this work. Reference Specification Sections 014523 and 014529.

#### **X. Fencing**

The Contractor shall install fencing and covered canopies as necessary to protect the site. They are to assure the existing buildings are protected and separated from the work and storage/lay down areas.

## **XI. Safety**

The Contractor is responsible for all safety and security requirements on this project and required to prepare a safety plan. The contractor and their crews will need to sign in once to be logged into the security system. Fire extinguishers and a fire watch shall be provided in the immediate vicinity of any “hot work” to be performed on this project.

## **XII. Discussion**

- GC may use school power for equipment. Port-o-lets should be used for worker restroom needs.
- No adapter curbs needed.
- Use are package units, not split systems.
- Existing ductwork is to remain.
- Electronic air filters are specified. Trane is the basis of design.
- Need to confirm if units come with gas regulators.
- Tecta is the roofing contractor on site. We will schedule a coordination with them and the successful bidder of this project.
- Site visit will be conducted at 11:00 AM, Wednesday, April 3, 2019. Preston Alexander will conduct the meeting. His contact is 843-687-5062, [palexander@ccorpusa.com](mailto:palexander@ccorpusa.com)

## **XV. ADJOURN**

**SIGN IN SHEET**  
**CHARLESTON COUNTY SCHOOL DISTRICT**  
**PRE-BID MEETING**  
 West Ashley High School HVAC Roof Replacement  
 April 2, 2019, 10:00 a.m.

**CUMMING**

| INITIALS    | NAME                    | COMPANY                      | PHONE & FAX         | E-Mail Address                                 |
|-------------|-------------------------|------------------------------|---------------------|--|
| <i>BF</i>   | Bob Faust               | Cumming Corporation          | (843) 847-1750      | bfaust@ccorpusa.com                            |
| <i>PA</i>   | Preston Alexander       | Cumming Corporation          | 843 687 5062        | pelexander@ccorpusa.com                        |
|             | RAYMOND JENKINS         | CCSD                         | 843-566-8826        | raymond_jenkins@charleston.k12.sc.us           |
| <i>M.B.</i> | <i>Mitchell Brody</i>   | <i>Triad Mech.</i>           | <i>843-556-5636</i> | <i>Andrew@triadmc.com</i>                      |
|             | Ruquel Deschler         | RMF                          |                     | ruquel.deschler@rmf.com                        |
| <i>JR</i>   | <i>Jimmy Richardson</i> | <i>CR Hipp Construction</i>  | <i>843-425-9701</i> | <i>jimmy.richardson@crhippconstruction.com</i> |
| <i>DF</i>   | <i>DAVID FRAZIER</i>    | <i>CCSD</i>                  | <i>843-746-7473</i> | <i>clavid-frazier@charleston.k12.sc.us</i>     |
| <i>FB</i>   | Tommy Bossy             | Lowcountry Refrigeration     | 843-224-5634        | LCRservice@yachse.com                          |
| <i>W.Y.</i> | <i>WILLIE YOUNG</i>     | <i>YOUNG'S HEATING + AIR</i> | <i>843-200-4817</i> | <i>WYOUNGAS@YHAAE.COM</i>                      |
| <i>SA</i>   | <i>SA Steve</i>         |                              |                     |  |
|             |                         |                              |                     |  |
|             |                         |                              |                     |  |
|             |                         |                              |                     |  |