

REQUEST FOR PROPOSAL
Facilities Maintenance and Asset Management
Amendment #1

Solicitation Number: P1809

**Description: PLAYGROUND DESIGN, EQUIPMENT, INSTALLATION AND
 PLAYGROUND SURFACES**

Date: May 29, 2018

SUBMIT OFFER BY: June 19, 2018 @ 2:00 PM

NUMBER OF COPIES TO BE SUBMITTED: 1 ORIGINAL AND 4 MARKED "COPY"

PROCUREMENT OFFICIAL CONTACT: Procurement Services

Attention: Raymond B. Jenkins

3999 Bridge View Drive North Charleston, SC 29405

Phone: 843-566-8826

Email: raymond_jenkins@charleston.k12.sc.us

**ALL REQUESTS FOR QUOTATIONS MUST BE SIGNED BY A COMPANY OFFICIAL DULY
 AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY.**

You must submit a signed copy of this form with your offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.		
Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

The above numbered Request for Qualifications is amended as set forth below. The Hour and Date specified for receipt of proposals has been **extended to June 19, 2018.**

Reference and acknowledge this Addendum on the offer submitted. Failure to acknowledge addendum may result in rejection of your offer. If by virtue of this addendum you desire to change an offer already submitted, such change may be made by submitting an amended bid prior to the closing date and hour specified.

AMENDMENTS TO SOLICITATION

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://academicdepartments.musc.edu/vpfa/finance/purchasingap/vendors/solicit-awards/bids.htm> (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

This amendment was issued to answer questions received and extend proposal due date to June 19, 2018.

1. Please clarify what type of Border we should be quoting for the perimeter of the play areas (plastic timber, rubber curb, concrete curb, pre-formed concrete border, etc.).

Answer: This will be budget dependent but the first choice will always be concrete curbs and then rubber curbs. Plastic timbers are not an option for poured-in-place rubber or artificial turf.

2. The Offeror's Checklist states that we should NOT include any standard/boilerplate contract forms. However, since no cost forms are provided in the specification, offeror's will have to use our standard quote forms for our separate "Business Cost Proposal" and those standard quotes include contractual language/verbiage. Please confirm that it's acceptable for us to submit our standard quote forms for the Business Cost Proposal OR let me know if I can help you prepare an itemized Cost Form to include as an addendum to the specification.

Answer: You can make a generic form, but those forms should not include any contractual language/verbiage.

3. In Section 6 "Basis of Award"; Factor E - "Financial Stability"

o Numbers 1 & 2:

▪ Our company has no history of Letters of Credit, nor do we issue them. Please confirm that not including any of this information will NOT affect us negatively in the evaluation process. **Answer: A bidder not having Letters of Credit will not have a negative impact on your evaluation, but the bidder must provide some type of documentation that shows the bidder is a financially stable company.**

4. Section 6 vs. Section 8

• Section 6 ("Basis of Award") outlines an order of specific information for offeror's to submit. So does Section 8 ("Information For Offeror's To Submit"). Please clarify

which order and information you'd like to have submitted for ease of evaluation and completeness of our submittal.

Answer: Section 6 contains the evaluation criteria, and Section 8 contains the proposal instructions. Please follow the proposal instructions when putting your proposal together.

5. - Page 2...."Offeror's Type of Entity".

- How much weight does SWMBE participation carry in the evaluation process?

Answer: CCSD encourages SWMBE participation but the best vendor(s) will be chosen for the contract.

6. - Page 11...."Indemnification".

#4 and #5 appear to be redundant to #1 and #2.

- Please elaborate on the differences between them.

Answer:

#1 - Defines who are the indemnitees

#2 - Defines the limitations of the indemnitees

#4 - Indemnifies the Indemnitees against any court/lawyer/attorney cost

#5 - Indemnifies the Indemnitees against suits or claims of character infringement brought by patent/trademark/copyright

7. - Page 12...."Licenses and Permits".

- Does the District typically require licenses and/or permits for playground and surfacing projects?

Answer: No, as long as the vendor and subcontractors' licenses carry over to the projects they are assigned.

8. - Page 17...."Evaluation Criteria".

- Please provide the names and titles of CCSD staff that will be part of the evaluation team. **Answer: The evaluation team has not been finalized at this time.**

9. - Page 20...."Scope of Work/Specifications".

#7.0....Subsection #5.

- Does the District have a preference of what type of device is used in performing the surfacing drop test?

Answer: Any ASTM approved surfacing drop tester - Triax is the most commonly used.

10. - Page 21...."Firms Must Prepare the Following to be Included in the Proposal Package."

Lines 1, 2 and 3....regarding 2-5 and 5-12 year old designs.

In item 3, the District references a budget of \$250,000 for (1) 2-5 design and (1) 5-12 design.

In items 1 and 2, the District requests (2) designs per age group.

- Does the District have a specific expectation of which combinations of 1 and 2 should be provided for \$250,000?

Answer: The District is looking for 2 designs for each age group, any combination of one age group each needs to be accompanied by a detailed quote sheet to make up the \$250,000 proposed budget.

11. - Page 21...."Firms Must Prepare the Following to be Included in the Proposal Package."
Line 5....regarding NOT strict upper body equipment.

- Please clarify what the District means by "3 points of contact components."

Answer: Two hands and one foot, one hand and two feet. No equipment that is strictly dependent on two hands.

12. - Does the District desire any freestanding equipment....such as swing sets, motion devices, climbers, et al....as a part of the scope of work?

If so, please advise of any specific pieces that are desired.

Answer: Yes, stand alone pieces can (and are encouraged to) be included. A District playground should include sliding, climbing, motion, balance, and tactile components.

13. Will bidders be required to have SC General Contractors License?

Answer: Either bidder or installer needs to have a SC GC license to be considered for this proposal and carry throughout the length of the contract.

14. What type of playground border will be required for Turf or PIP to finish out to? Concrete, plastic or other.

Answer: This will be budget dependent but the first choice will always be concrete curbs and then rubber curbs. Plastic timbers are not an option for poured-in-place rubber or artificial turf.

15. Will playground sites require drainage in the sub grade under surfacing?

Answer: This will be site specific and not required as part of this proposal. That will be discussed if the need arises for each project and does not necessarily come out of the playground budget.

16. Can visits be made to schools within the district to review playgrounds built in the last 2 years? We would like to see examples of type of equipment and designs from past projects.

Answer: Yes, requests need to be submitted to Woody Doossche wouter_doossche@charleston.k12.sc.us in writing to schedule a date and time.

17. Can you provide a list of the schools with contacts to set up visits?

Answer: Requests need to be submitted to Woody Doossche wouter_doossche@charleston.k12.sc.us in writing to schedule a date and time.

18. How will material and labor price increases for the term of five years be justified by the school district?

Answer: Each playground project is budget specific - increase of materials and labor prices will be discussed for each project.

19. Will shade structures be allowed for integration in the playground equipment in lieu of metal or plastic roofs?

Answer: Yes, designs are encouraged to include shade structures.