

SDE Administrative Cost Reporting
Fiscal Year ended June 30, 2018
Across All Funds Excluding Capital and Debt

Function	Expenditures	Function Description
223 Supervision of Special Projects	\$ 6,403,469	Activities associated with the overall supervision, coordination and direction of special programs. These activities include Title I coordinators, Adult Ed coordinators, etc.
231 Board of Education	\$ 1,083,955	Activities of the elected body which has been created according to state law and vested with responsibilities for educational planning and policy making. This function includes workers' compensation and liability insurance.
232 Office of the Superintendent	\$ 559,613	Activities associated with the overall general administrative or executive responsibility for the entire school district.
233 School Administration	\$ 9,936,330	Activities concerned with the overall administrative responsibility for a school or group of schools (excludes principal and assistant principal salaries and employee benefits).
252 Financial Services	\$ 3,660,502	Activities concerned with the fiscal operations of the school district. This program area includes budgeting, receiving and disbursing, financial accounting, payroll and inventory control.
254 Operation and Maintenance of Plant Services	\$ 54,858,773	Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings, and equipment in an effective working condition and state of repair. This area includes utilities.
257 Internal Services	\$ 3,561,246	Activities concerned with buying, storing and distributing supplies, furniture, and equipment; and those activities concerned with duplicating and printing for the school district.
259 Internal Auditing Services	\$ 576,964	Activities concerned with verifying the account records which include evaluating the adequacy of the internal control system, verifying and safeguarding assets, reviewing the reliability of the accounting and reporting systems, and ascertaining compliance with established policies and procedures.
263 Information Services	\$ 1,954,204	Activities concerned with writing, editing, and other preparation necessary to disseminate educational and administrative information to students, staff and to the general public through direct mailing, the news media, or personal contact.
264 Staff Services	\$ 6,909,728	Human resources activities concerned with maintaining an efficient staff for the school system including such activities as recruiting and placement, staff transfers, and staff accountability.
266 Technology and Data Processing Services	\$ 5,618,807	Activities concerned with preparing data for storage and retrieval. Includes technology services for activities related to computer operations, supervision of data processing, systems analysis services, and programming services. This area also includes operations services related to scheduling, maintaining and producing data.