

I. EXECUTIVE SESSION

A regular meeting of the Board of Trustees of the Charleston County School District was held on Monday, October 24, 2011, with the following members of the Board present: Mr. Chris Fraser - Chair, Rev. Chris Collins - Vice Chair, Mr. Craig Ascue, Mrs. Cindy Bohn Coats, Mrs. Toya Hampton-Green, Mrs. Elizabeth Kandrac, Mrs. Elizabeth Moffly, Mrs. Ann Oplinger, Mrs. Mary Ann Taylor, and Dr. Nancy J. McGinley, Superintendent and Executive Secretary. Staff members Mr. Michael Bobby, Dr. Lisa Herring, Mrs. Audrey Lane, Dr. Brenda Nelson, Mr. William Lewis, Mrs. Melissa Matarazzo, Dr. Brenda Nelson, and Mr. Elliot Smalley were also in attendance.

The news media was duly notified of the meeting and representatives were present.

Chairman Fraser called the meeting of October 24, 2011 to order at 2:00 p.m. Rev. Collins moved, seconded by Mrs. Green, to go into Executive Session to discuss agenda items listed below. The motion was approved unanimously.

- 1.1: Student Transfer Appeal*
- 1.2: Superintendent's Evaluation/Contract Review*
- 1.3: Acquisition Options for James Simons Montessori School*
- 1.4: Acquisition Plan for Phase II Work at the Rivers Campus*
- 1.5: Proposed Settlement Agreement with Gregg Mathis Charter High School*
- 1.6: Magnet School Residence Documentation*

OPEN SESSION

II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE

The Board reconvened in Open Session at 5:40 p.m. Chairman Fraser called the meeting to order. Then he led the Moment of Silence followed by the Pledge of Allegiance.

III. ADOPTION OF AGENDA

Mrs. Taylor and Mrs. Kandrac requested the approval of financial and board minutes (agenda items 7.1 & 7.3) be postponed. Mrs. Kandrac said the first amount was missing on the financial minutes (agenda item 7.3). Also, Mr. Fraser requested permission to alternate order of agenda items 11.1 and 11.2. Mrs. Taylor moved, seconded by Mrs. Moffly, to adopt the amended agenda of October 24, 2011. The motion was approved 9-0.

IV. SPECIAL RECOGNITIONS (20 minutes)

4.1: Principals for Tomorrow Participants

Mrs. Yandle spoke of the three year principal strand.

- 1. Brian Agnew
- 2. Katherine Anderson
- 3. Rudell Burch
- 4. Tiffany Henderson
- 5. Cheryl Swinton
- 6. Stephanie Flock
- 7. Hope Carter
- 8. Marti Esarey
- 9. Myranda Brawley
- 10. Andre Dukes

4.2: Lowcountry Orphan Relief

The Board recognized Ms. Lynn Young was recognized for providing goods to students that are victims of abuse.

4.3: Behind the Scenes Award

The Board recognized Mr. Charles Fox for his support to students and teachers in the district. The Charleston Marathon is one project sponsored by Mr. Fox. A total of \$40,000 was raised for the district.

V. SUPERINTENDENT'S REPORT

Update on Board Information Requests:

Over the last two weeks the board received:

- A response to Mrs. Taylor's request for updates on the Retirees/TERI Program, 2011-2012 Bus Incidents, Cleaning Services at Garrett and other CCSD facilities; and available slots at Academic Magnet and School of the Arts;
- A response to Mrs. Kandrac's request for Charleston Promise Neighborhood school data from Bill Hewitt; and
- A response to Reverend Collins' request for an update on Chicora Elementary.

Other recent Board information items provided by Staff:

1. Auto Shop Inventory - Consultation on Internal Controls
2. North Charleston Creative Arts Elementary School Reallocation – Project List Costs
3. A draft of the Health Advisory Committee Advertisement for Volunteers
4. Policy Committee Minutes--June 30th and October 6th
5. Information on "S.C. Grown"
6. Proposed Board Goals/VISION 2016 Engagement Schedule; and
7. An Andre Woods Response Letter

Forthcoming updates include—

- A report on 3rd and 6th Grade Academies, and
- School Plans for Veteran's Day.

Three major highlights since our last Board meeting include—

- Last Saturday a Parent Information Fair was held at Burke HS. Thousands of parents and students attended. Principals, Teachers and others who worked that day were thanked.
- Last week a SWMBE Outreach Seminar was held at Academic Magnet High. Mr. Ascue and Mr. Fraser attended and contractors from across SC attended the seminar to receive first hand information on bidding and proposal process. Mr. Lewis and Mr. Bobby were thanked for arranging the seminar.
- Burns media center received a Target Store makeover. Each student was given seven books and will receive food for the remainder of the school year.

Mrs. Taylor said she would like to see how the donations (food and books) translate to improvement of student scores.

Mrs. Kandrac requested staff use the camera used to record the Superintendent's Report or one similar to record committee meetings (Policy, Audit & Finance). Dr. McGinley mentioned the shortage of staff in the Video Office currently staffed by only two employees. However, she would willingly accept a directive from Board. Mrs. Kandrac said the flip camera used to record the Superintendent's Report would work. Dr. McGinley said the flip camera is only for short recordings.

VI. VISITORS, PUBLIC COMMUNICATIONS (Not to exceed 30 minutes)

1. Mayor Riley addressed the Board about the superintendent and the progress the district is making under Dr. McGinley's leadership. He spoke of the spirit, energy and pride parents now have. He also mentioned that a computer software company will relocate their national headquarters to Charleston because of their confidence in the Charleston County School District.
2. Mr. Richard Renaud, a Sanitech Systems representative, expressed concerns regarding recent food

service bid #B1205. He requested staff postpone the bid award because of the “rushed through” bid process which was followed up with an addendum. He said postponement would give all bidders an equal notice.

3. Mr. Mike Horan, a Sullivan’s Island Elementary PTA representative, thanked the board for supporting the construction of the new school.
4. Mr. Kim Wilson, principal at Stall High, addressed the board in support of Communities in Schools. He highlighted CIS efforts and support to his school.
5. Mr. Arnie McClure addressed the board in support of the construction project recommendation for Charleston Math and Science Charter. He also asked the board to support the next phase of the construction project.
6. Ms. Kyle Lahm addressed the board on behalf of Mayor Keith Summey. She read a letter from Mayor Summey regarding Dr. McGinley’s evaluation and job performance. Ms. Lahm also commented on Communities in Schools and their work in North Charleston Schools.
7. Mr. Tony Lewis expressed concerns about being disrespected by a staff member and two board members at a recent summit event he attended. He suggested the SWMBE numbers should be 40% (20% certified; 20% non-certified). Then he shared a flyer for an upcoming fund raiser urging the board to support the “All That Jazz” event.
8. Mr. Park Dougherty, a representative for the Charleston Math and Science Renovation Committee, addressed the board in support of Phase II of the Rivers Building because re-opening the process would keep students in mobiles for a longer period and it is not cost effective or time efficient.
9. Ms. Donna Wright expressed concerns regarding day porters’ transition and back pay. She said some day porters had not received pay owed to them. She also said the paycheck stub of one member who received back pay did not list the number of hours they were paid for. She suggested the pay may only for a couple of hours between June 24th and the end of July and they were not paid the full amount.
10. Mr. Henry Copeland commented on Mayor Riley speaking for five minutes and 50 seconds without interruption. He suggested Mayor Riley’s comments were based on how he sees the Superintendent and that he had not seen her “mean side”. He commented on the superintendent’s salary stating that it has increased from \$180,000 to \$214,000. He also suggested the real salary could be \$259,000 after benefits and other amounts are added. He questioned why some Day Porters were paid \$2000 and told to keep it quiet and asked about it when other 59 day porters would be paid. He also suggested a staff member “cut him off” at the last meeting and that Mr. Fraser should make sure rules apply to Mr. Lewis. He concluded by saying if the board supports the superintendent’s contract and gives her a raise, they should have to answer to teachers of Charleston County.
11. Mr. Franklin Ashley mentioned two Mayors comments regarding Dr. McGinley and the Mayoral election being two weeks away, suggesting the real story is “the drive for re-election”. He suggested the board allow Rev. Collins and other Mayoral candidates be offered five minutes each to make comments about the superintendent.

VII. APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS

7.1: Open Session Minutes of October 10, 2011 – The minutes were pulled during approval of Board Agenda. Therefore, no action was taken.

7.2: Motions of Executive Session of October 24, 2011

1.1: Student Transfer Appeal

The Board approved a single student transfer appeal. The vote was 9-0.

1.2: Superintendent’s Evaluation/Contract Review

After Mr. Fraser announced the superintendent’s evaluation score of 3.74, he called for the vote. The evaluation score was approved 8-1 (Kandrac opposed).

- The Board voted on a recommendation to extend the notice non-renewal date from June 30th to December 31st in 2012 and superintendent’s contract to expiration to December 31 2013. The Board and Supt. shall meet to finalize evaluation instruction and discuss contract renewal. The motion failed 5-4 (Ascue, Coats, Kandrac, Moffly)

and Taylor opposed).

- The Board voted on a recommendation to extend the notice non-renewal date from June 30th to December 31st in 2012 that base contract expiration date of Dec. 31, 2014. The Board and Supt. shall meet to finalize evaluation instruction and discuss contract renewal. The motion was approved 5-4 (Collins, Kandrac, Moffly and Taylor opposed).
- The Board did not vote on the third motion from executive session to maintain the superintendent's contract and evaluation, as is, until board meets on or before December 31st to discuss contract extension.

1.3: Acquisition Options for James Simons Montessori School – CBC, AO Approval

The Board approved a recommendation to utilize the Construction Managers' at risk process procurement method to move forward. This acquisition strategy would enable to district to issue a Request for Quotes to select the best qualified general contractor, hire them for pre-constructions services during the design phase and negotiate a Guaranteed Maximum Price (GMP) based on a DD set or 50% CDs and finalize the GMP once the design is complete. This strategy allows the district to fast track this project to regain schedule and allow James Simons Elementary School to return on the same schedule as other District 20 seismic schools (August 2013). The vote was 8-1 EM opposed

1.4: Acquisition Plan for Phase II Work at the Rivers Campus – CBC, AO Approval

The Board approved a contracting officer's recommendation contained in the Justification and Authorization for the tenant up fit (Phase II) of the Rivers campus to exempt Phase II work from the procurement code due to schedule constraints and changed conditions to allow the District to negotiate a separate contract for Phase II work with the pre-qualified general contractor that is now satisfactorily performing the Phase I work at the Rivers campus. Ensure that the pre-qualified general contractor meets SWMBE participation standards and be able to demonstrate why if not in compliance with these standards. The motion was approved 8-1 (Moffly opposed).

1.5: Proposed Settlement Agreement with Gregg Mathis Charter High School

The Board approved a recommendation authorizing the General Counsel to offer a settlement package to Greg Mathis Charter High School to resolve pending lawsuit and revocation on appeal, which would save money and legal fees and give GMCHS another opportunity to get on its feet. The vote was 9-0.

During Open Session, Mrs. Taylor requested a discussion of this time since she did not receive information prior to Executive Session. While she doesn't want to see work stalled, she has concerns about the process. Mr. Fraser said he didn't want to discuss it in open session because it is a contractual matter. Mrs. Taylor said Mrs. Moffly and Mrs. Coats presented her information she needs clarity. Mrs. Moffly said someone addressed the board earlier regarding the procurement process and the quick turnaround. She suggested some vendors may have been eliminated from bidding process and said the board was setting a scary process for bidding. She requested a workshop to address this concern. She spoke of economic issues in Charleston and said the process excluded Charleston based vendors from the process which is wrong. She said it sets precedence for other projects. Mr. Lewis responded that the renovating Rivers has been one of the most difficult projects because a lot is unknown and it's hard to document the exact condition that exists. He said the recommendation was made because of the difficulty of this project, efforts to save taxpayers money, and reduce number of change orders. This is the best recommendation given the nature of the work.

Mrs. Moffly disagreed and said Heery is the manager of project and they have a history of working with the contractor hired. Mr. Lewis said Heery is the project manager. Mrs. Moffly said other contractors bided on project. Other contractors would be blocked from the opportunity. Mr. Lewis said RFP said intent is to up fit the second phase. Mrs. Moffly said already behind schedule. Mr. Lewis said this will allow district to keep schedule promised. Mrs. Taylor asked what makes it so difficult. Mr. Lewis said he is willing to take board members there to show them conditions. To develop bid docs to reflect conditions would be costly. It's a contracting tool owners use to keep the project moving. Charter supporters who addressed the board spoke of time being valuable. Mrs. Taylor asked if on schedule. Mr. Lewis said three schedules are included in board packet. Doing work now would allow staff to catch up now. Mr. Lewis cited corridor and asbestos, installation of micro file as issues encountered and need to go thru second round of testing to prove piling would work. Currently, three crews are working night and day to get work done. CC asked about cost. Mr. Lewis said he after negotiations are done, he would have cost. However he felt confident that it could be kept within budget. CC asked what would happen if over budget. Mr. Lewis said he would not exceed board authorized amount. BL said efforts are to keep progress going and provide way to get back on schedule and get work done without going out for sealed bid.

EM spoke about amounts of bids for contracts. She said she wanted to open opportunity for other contractors.

1.6: Magnet School Residence Documentation

The Board discussed repercussions for families at magnet schools and programs who failed to provide proper documentation required to establish residency in Executive Session. The board acted on the two motions as follows.

1. The Board approved on a motion to follow the district's policy for School of the Arts and Academic Magnet families who failed to provide proper documentation required to establish residency and if parents fail to comply by October 31st, students will be sent back to their home schools on Nov. 1st for non-compliance of magnet schools. The motion failed 7-2 (Coats and Taylor supported the motion).
2. The Board approved a motion to send a certified letter to the sixteen families at magnet schools and programs who failed to provide proper documentation required to establish residency allowing five business days to get documents in or not allow them to return the second semester. The motion was approved 7-2 (Coats and Taylor opposed).

7.3: Financial Minutes of October 10, 2011

The minutes were pulled during approval of Board Agenda. Therefore, no action was taken.

VIII. CAE UPDATE

8.1: Chamber of Commerce

Mr. Bryan Derreberry, CEO of the Charleston Metro Chamber, presented the Chamber's education priorities.

- Support of Education Sales Tax
- Education is priority
- CCSD students are the workforce of the future
- Career Academies

Mrs. Kandrac requested a copy of Mr. Derreberry's presentation then asked his tenure as president and CEO with the Charleston Metro Chamber. Mr. Derreberry said he has been the Chamber's CEO for six months. She asked about the district's membership with the Chamber

and dues paid. She also said she requested the same from the district a number of times, but the information was provided. She requested membership and dues information for the district from Mr. Derreberry.

IX. MANAGEMENT REPORT(S)

X. COMMITTEE REPORT(S)

10.1: Audit & Finance Committee

A. Reallocation of \$124,000 from 2011 Fixed Cost of Ownership

Mrs. Coats moved on behalf of the Audit and Finance Committee approval of a recommendation approving the reallocation of \$124,000 from 2011 FCO Contingency and Design and Consulting funds to 2011 FCO FF&E projects (Project 5254 - \$76,800.00 and Project 9981 - \$47,200.00). The vote was 8-1 (Moffly opposed).

B. 8% Bond Resolution

Mrs. Coats moved on behalf of the Audit and Finance Committee approval of the 8% Bond Resolution in an amount not to exceed sixty-two million dollars (\$62,000,000), Series 2011B and not exceeding ten million dollars (\$10,000,000) General Obligation Bond Tax Anticipation (Sales Tax Project) Series 2011C. The vote was 8-1 (Moffly opposed)

During discussion, Mrs. Moffly said going forward into the six year building plan, she thought the board wanted to pay for projects as money was collected. However, it appears bonds will be sold to general funds. Mr. Bobby said some of what Mrs. Moffly said is right. There is not a consensus to pay-as-you-go, and that was never the intent. If it were, it would take much longer because one would have to wait for the assessment collection. He said that directive was not given or what staff presented. Previous information provided will be shared with the board to confirm same. Mrs. Moffly spoke of projects moved from one wave to another.

Rev. Collins asked how much was money collected. Mr. Bobby responded \$2.6 million behind what was projected. Mrs. Taylor asked how much was paid in interest. Mr. Bobby said he wouldn't know until the interest is received. He said he is not considering BAN because behind schedule. However, it was because more cash may be needed. Mr. David Moore PFM said the amount is approximately 1/2 percent. Mr. Lewis said with current market the way it is the effort is to get to market in a timely manner. Mr. Bobby said is doing this now would save money.

C. Software Package Bid Over \$50,000

Mrs. Coats moved on behalf of the Audit and Finance Committee approval of the request to place the Community Education software package out for bid and award. The estimated "ceiling" encumbrance amount for this bid is not to exceed \$80,000. Funds to pay for this software will come from Community Education revenues. The vote was 8-1 (Moffly opposed).

Mrs. Moffly asked about the district's partnership with Parks and Recreation and if they would cover some of total amount. Mr. Bobby said confirmed the district's partnership then said funds run through district, not PRC. This allows staff to solicit bids. A recommendation is forthcoming. Mrs. Moffly asked about PRC's contributions. Mr. Bobby said they donate staff. He said details could be shared at a workshop. He commented on agreement amendments that were made.

10.2: Policy Committee

A. Policy JJF - Student Activities Funds – First Reading

On behalf of the Policy Committee, Mrs. Moffly moved approval of Policy JJF – Student Activities Funds. The revision replaces the requirement to conduct an internal audit for all appointments of new principals with wording requiring an annual risk assessment to

determine schools to be audited. This revision has been reviewed and approved by the Audit & Finance Committee and Policy Committee. The motion was approved 9-0.

XI. POTENTIAL CONSENT AGENDA ITEMS

11.1: Award Contract to the Studer Group

At 7:50pm Mr. Fraser left the meeting leaving Vice Chair Rev. Collins to chair the remainder of the meeting. Mr. Ascue moved, seconded by Mrs. Green, to approve the recommendation to award a contract to the Studer Group for the purpose of providing facilitation and assistance to the Charleston County School District Board of Trustees and staff in establishing District goals and measurable targets to provide direction for CCSD through the next five year Strategic Plan. The amount is not to exceed \$75,000 per year November 1, 2011 – December 31, 2014, not to exceed 237,500.00. The funding source is General Operating funds. The vote was 6-2 (Kandrac and Moffly opposed).

During discussion, Mrs. Moffly said the Board was told the cost would be \$75,000 a year for three years. Then she asked about the additional \$12,000 amount. Mrs. Kandrac said she voted against it at the Finance and Audit Committee meeting and said there were problems with the Studer discussion in the minutes and she is bothered with the \$12,000 amount. She previously worked with an agency that used Studer and comments about the Studer Group were both negative and positive. The district initially said Studer was free, but it wasn't. To her knowledge, it was not negotiated.

Mr. Ascue said presenters seemed trustworthy, knowledgeable and concerned about what the district is doing. Mrs. Moffly stated she was unsure about the cost. Then she asked about outside bids. Mrs. Green said she concur with others who said their initial services were free of charge. However, they helped the board identify goals and the next steps. Also, when Mr. Jon Butzon addressed the board after the workshop he said the cost was a steal and he takes board spending seriously. She said because of their presentation she felt they had knowledge to help move this large (CCSD) organization. And, it is what the district needs. The money would be well spent and it would give the board inspiration with its task. She supports the recommendation. Mrs. Coats concurred and said it would be an evaluation tool the district would own. It's a tangible product. One problem the board has had is transparency. And this would help decide who gets a contract or not. She said owning a product removes emotional pre-disposed ideas from the board.

Rev. Collins asked if it was possible to have a one year contract with the Studer Group. Dr. McGinley called board's attention to page 11.1-6 which states the board could end the contract within a short period. She said if approved, the Studer Group could observe community meetings scheduled next month.

Mrs. Taylor said she's familiar with the 365-degree evaluation and how it makes sure scores are scored. Mrs. Coats said all initial surveys and customer service information would be handled by an outside service. Mrs. Taylor asked if results could be altered. Mrs. Coats said it could not be altered. Then she said the Studer Group provided a good package but she wished the amount was less. Mrs. Kandrac asked what state superintendent's office was doing and if was similar. Mrs. Taylor said she thought it was more a survey to help district reach goals. She wasn't aware that it was an evaluation tool. If the district's goal to educate to elevate then it may no longer have to solicit services from Communities in Schools.

Rev. Collins asked what would be achieved if it was approved. Dr. McGinley said the Studer Group would observe and bring information back to board if modifications are needed. Mrs. Moffly asked what cost is on the market. Mrs. Coats said the average cost of Human Resource services in her experience has been \$80k to \$100K per year, not \$180K per year.

11.2: Funding for Communities In Schools in 22 Title I Schools

Mrs. Oplinger moved, seconded by Mrs. Green approval of a funding request for Communities in Schools program implementation in twenty-two (22) Title I schools. The funding source is Special Revenue funds, the amount is \$1,250,625.00. The motion was approved 8-1 (Moffly opposed).

Rev. Collins asked if this was new funding. Dr. Herring said the partnership proposal has been in place for more than 20 years supporting graduation rates and helping with behavior in schools. Mr. Fraser said Communities in Schools (CIS) equally match contributions as outlined on page four.

Mrs. Kandrac asked how much more money Title I students over amount to average students. Michele English Watson explained that Title I funds are based on number of high poverty students, free and reduced lunch students. She said amount per child is approximately \$800 per Title I student. Mrs. Taylor asked how long CIS has been in place. Mrs. Jane Riley said 22 years in partnership. Mrs. Taylor said 10 additional staff members were added. Mrs. Taylor said CIS started with 10 employees, now they have 22. She said the board should make sure amounts spent on at risk students will result in better behavior, grades, etc. Dr. Herring referred Mrs. Taylor to the measurable gains outlined on page 4. Nationally, CIS was audited and the results show the impact. She asked about the schools not making as much results and gains. Mrs. Taylor asked for data on how many students are succeeding.

Mrs. Coats said success should cause some services to diminish. However, principals all say their schools are better because of Community In School efforts. Mr. Ascue said he would like to see positive results for funds spent for these programs.

XII. NEW BUSINESS

12.3 Rev. Collins requested Outsourcing of Day Porters and payment for final weeks on next Agenda.

Since there was no other business to come before the Board, at 8:05 p.m. Mrs. Oplinger moved, seconded by Mrs. Kandrac, to adjourn the meeting. The motion was approved by consensus.