

**I. EXECUTIVE SESSION**

**3:30 p.m.**

A regular meeting of the Board of Trustees of the Charleston County School District was held on Monday, June 27, 2011, with the following members of the Board present: Mr. Chris Fraser – Chair, Mrs. Ann Oplinger - Vice Chair, Mr. Craig Ascue, Mrs. Cindy Bohn Coats, Rev. Chris Collins, Mrs. Toya Hampton-Green, Mrs. Elizabeth Kandrac, Mrs. Elizabeth Moffly, Mrs. Mary Ann Taylor, and Dr. Nancy J. McGinley, Superintendent and Executive Secretary. Staff members Mr. Michael Bobby, Mr. John Emerson, Dr. Doug Gepford, Dr. Lisa Herring, Mr. William Lewis, Dr. Brenda Nelson, Mrs. Audrey Lane, and Mr. Elliot Smalley were also in attendance.

The news media was duly notified of the meeting and representatives were present.

Chairman Fraser called the Open Session meeting of June 27, 2011 to order at 3:30 p.m. Mr. Ascue moved, seconded by Mrs. Coats, to go into Executive Session to discuss agenda items listed below. The motion was approved unanimously.

*1.1: Student Transfer Appeals*

*1.2: Personnel Appointments*

*A. St. Andrews MS*

*B. North Charleston HS*

*C. Hursey ES*

*D. Memminger ES*

*E. Ladson ES Principal*

*F. Associate Superintendent for Academic & Student Support*

*G. Executive Director for Achievement & Accountability*

*H. Director of Early Childhood Education Title Change*

*1.3: Personnel Matters*

*1.4: Approval of Administrative Contracts for 2011-2012*

*1.5: Superintendent's Evaluation Instrument*

*1.6: Board Self Assessment*

*1.7: Negotiated Program Management Fee for Cumming/SMG and Brownstone Construction Group to manage the 2011-2016 Building Program*

*1.8: Award of Competitively Bid Contracts for July 2011*

*1.9: Personnel Matter*

**OPEN SESSION**

**II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE**

Mr. Fraser called the Open Session meeting to order at 5:39 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

**III. ADOPTION OF AGENDA**

Mr. Fraser announced the following agenda revisions—Agenda items 1.5, 1.6, and 10.2D were pulled. Mrs. Oplinger moved, seconded by Mr. Collins, to adopt the June 27, 2011 agenda. The motion was approved 9-0.

**IV. SPECIAL RECOGNITIONS (20 minutes)**

**4.1: Recognition of Ms. Patty Morrison**, manager from Barnes & Noble, North Chas. Branch for donating books to CCSD students. Mrs. Heinsohn announced that Ms. Morrison could not be at the meeting tonight due to an important job assignment.

**4.2: Mr. David Schools, CEO of Piggly Wiggly**, was recognized for being invaluable partner for

## **V. SUPERINTENDENT'S REPORT**

- Leadership Institute for Principals and Assistant Principals to improve Literacy—align with the district goals. Mrs. Christine Ryan planned the event that was supported by principals who also organized and led the event. Principals have also been asked to plan monthly meetings.
- Action-based learning was discussed. Action-based learning will be presented to the Board in the future.
- Early Childhood Learning held a workshop last week.
- Value-Added Evaluation is the topic of the Board Workshop scheduled for Thursday. Staff will discuss using student outcome to evaluate teachers.
- First Grade Academy and results of Third and Six grade Academies will be shared in accordance to Board Policy IHAAA that was approved last year.
- Dr. Gepford, Janet Rose and Katie McClure were asked to shake the hands of Board members since they are scheduled to retire at the end of this school year.

Mrs. Kandrac asked why 2010 graduation information was delayed. Dr. Rose said it was delayed until the receipt of official graduation rate information from the state.

Mrs. Taylor said she requested progress data for Third and Sixth Grade Academies and criteria on how it matriculated into the academies. Dr. McGinley said some information will be presented tonight. While the report is due in July, the annual results will be presented tonight. Mrs. Taylor requested staff also provide other details not covered in the report.

## **VI. VISITORS, PUBLIC COMMUNICATIONS (Not to exceed 30 minutes)**

1. Mr. Michael Miller urged the board do whatever is necessary to make North Charleston High a top school. He said while NCHS parents have not been engaged in the process, the board should make a bold statement and make certain the person recommended for the principal's position has proven data. He suggested the same data used to fire principals be used to hire them.
2. Mr. Jon Butzon addressed the Board on behalf of the North Charleston High School/Stall High Blue Ribbon Task Force sharing criteria for hiring a principal for North Charleston High. He said the school needs an experienced High School principal who has worked at a school heavily populated with disadvantaged students, has experience with low-performing schools and taking them to higher level, and have data to prove they are qualified to do the work. He suggested applications be compared with criteria provided to see if anyone is qualified, if none, continue the search.
3. Mr. Henry Copeland corrected Mrs. Oplinger on an earlier comment she made about equal exchange. He expressed concerns about public access to information and the lack of an equal exchange. Mr. Copeland expressed concerns to the Board Chair about the attitude of staff and failure to comply with an agreement entered into last March. He said he would seek appropriate remediation, if nothing was done to address these issues. He also spoke about public engagement, public expectations, the Board following its own policies and Roberts Rules of Order and the superintendent's communication with the Board.

## **VII. APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS**

### **7.1: Open Session Minutes of June 13, 2011**

Rev. Collins moved, seconded by Mrs. Moffly, approval of the Open Session Minutes of June 13, 2011 as modified. The vote was 9-0.

Mrs. Kandrac offered the following corrections:

- Mrs. Kandrac said page 1 - Adoption of Agenda – she said budget vote in second reading should have been as it was posted and advertised for June 27<sup>th</sup> and not June 13<sup>th</sup>. She said low attendance was because the community did not know the Board was voting on the budget that night since the June 27<sup>th</sup> meeting had been advertised for 4-5 weeks.

- Also, she said item 7.1-2 the information shared by David Ginn about the number of MUSC employees and years Dr. Greenburg was at MUSC may be wrong. However, Mrs. Stoney said she confirmed this information using the DVD that was provided by the Taping Center.
- Agenda item 7.1-3B a correction is needed on the vote because Moffly was absent on May 26<sup>th</sup>; therefore, the vote should be 8-0-1 (Moffly abstained).
- Agenda Item 7.3 she said it was not a cost increase but priority of survey items.
- Mrs. Kandrak said reason she withdrew her vote on the minutes of June 13<sup>th</sup> because it included something that happened after the meeting.
- 7.1-5 EK said administrative salary documents requested were critical to budget decision making 2008, 2009, and 2010 salaries.
- Page 7.1-8 highlighted sections should have budget details. Mrs. Stoney said those details were listed above section Mrs. Kandrak referred to. She will check to see if there were more than six items.
- Mrs. Kandrak said on agenda item 7.1-10 she didn't say "a position on SCSBA was up for grabs; she said "someone had to be nominated and elected" also she said "in November 10, 2008 when Mrs. Green was elected as chair, Mrs. Green said she had too much on her plate". She also said Mrs. Green missed four meetings out of five and gave the following dates - May 12, Apr. 14 March 2 and Feb 3<sup>rd</sup>.

## **7.2: Motions of Executive Session of June 27, 2011**

### **1.1: Student Transfer Appeals**

The Board approved Student Transfer Appeals A-G and I; Student Transfer Appeal H was approved for James Island. The motion was approved 9-0.

### **1.2: Personnel Appointments**

#### **A. St. Andrews MS**

The Board approved the appointment of Mr. Michael Ryan to the position of principal at St. Andrews Middle School. The motion was approved 9-0.

#### **B. North Charleston HS**

The Board approved the appointment of Mr. Robert Grimm to the position of principal at North Charleston High School under direct supervision of Dr. Winbush for a period of two years and release authority after two years based on performance. The motion was approved 6-3 (Collins, Moffly, and Taylor opposed).

#### **C. Hursey ES**

The Board approved the appointment of Dr. Timothy Schavel to the position of principal at Hursey Elementary School. The motion was approved 8-1 (Collins opposed). Rev. Collins stated for the record that he voted no because he felt the board did not choose the best person for the job.

At this time, Mrs. Matisse Brown, the PTA president who is very active with the selection of the principal was recognized.

#### **D. Memminger ES**

The Board approved the appointment of Dr. Teresa Nowlin to the position of principal at Memminger ES School. The motion was approved 9-0.

#### **E. Ladson ES Principal**

The Board approved the appointment of Ms. Celeste Couch to the position of principal at Ladson Elementary School. The motion was approved 6-3 (Coats, Moffly, and Taylor opposed).

#### **F. Associate Superintendent for Academic & Student Support**

The Board approved the appointment of Dr. Lisa Herring to the position of Associate Superintendent for Academic & Student Support. The motion was approved 8-1 (Kandrac opposed).

### **G. Executive Director for Achievement & Accountability**

The Board approved the appointment of Mrs. Melissa Metarazzo to the position of Executive Director for Achievement & Accountability. The motion was approved 7-2 (Kandrac and Taylor opposed).

Mrs. Kandrac asked if CCSD made a donation to the entity Mrs. Metarazzo came from. Dr. McGinley said no, she said Mrs. Metarazzo was in the Internship Program at Harvard University. They did invite donations but she said the district did not have funds they said the district could still host an intern. Mr. Bobby can verify that no funds were exchanged. Also in response to Mrs. Kandrac's question about a workshop Mrs. Green attended at Harvard in 2007, Dr. McGinley said from 2004-2008 or 2009 the district participated in the Public Education Leadership Project at Harvard with seven other school districts from around the country. That was a joint partnership between the Harvard Business School and Harvard Graduate School of Education and there was a fee for participation. In the most recent year the district participated, the Harvard Business Class of 1963 sponsored it. That was a professional development opportunity and had nothing to do with the candidate recommended. The district paid to participate in PELP and the school board asked Mrs. Green to represent the Board. Another year Mr. Douglas participated. The PELP Team was composed of senior leaders and one Board member.

Mrs. Taylor commented that it's not a personal issue but she questions why a competent candidate who worked with the district was not selected. She stated for the record that her vote will reflect that.

### **H. Director of Early Childhood Education Title Change**

The Board approved a recommendation changing the title of Director of Early Childhood Education to Executive Director of Early Childhood Education. The motion was approved 5-4 (Coats, Taylor, Kandrac, and Moffly opposed).

Mrs. Kandrac said although she believes the person is highly qualified, she has a problem with the money and although it says it could be paid for with grant funds, eventually it may cost the district money and she has a problem with anything that says birth to five or birth to three because she really didn't think the district should spend man hours and taxpayers' money.

### **1.3: Personnel Matters**

The Board discussed Personnel Matters in Executive Session. The following Interim Appointments were announced.

- St. James Santee ES – Principal – Mr. Joe Samson
- Zucker MS – Principal – Mr. Jake Perlmutter
- West Ashley MS – Principal – Ms. LaCarma Brown-McMillan

### **1.4: Approval of Administrative Contracts for 2011-2012**

The Board approved the Administrative Contracts for 2011-2012. The motion was approved 9-0.

### **1.5: Superintendent's Evaluation Instrument – Pulled**

The **Superintendent's Evaluation Instrument** was pulled from the agenda. No action was taken.

### **1.6: Board Self Assessment - Pulled**

The Board Self Assessment was pulled from the agenda. No action was taken.

### **1.7: Negotiated Program Management Fee for Cumming/SMG & Brownstone Construction Group to manage the 2011-2016 Building Program**

The Board approved the Negotiated Program Management Fee for Cumming/SMG & Brownstone Construction Group to manage the 2011-2016 Building Program. The program management fee is

included in the program management budget for each project and is paid for from the 6 year one cent sales tax. The motion was approved 9-0.

### **1.8: Award of Competitively Bid Contracts for July 2011**

A recommendation to proceed with contract awards for sealed bids that are within the budget control amounts in July 2011 for Septima Clark and Garrett Academy of Technology. The work at Septima Clark is funded by previously approved Qualified School Construction Bonds (\$100,000) and the work at Garrett Academy of Technology is funded by previously approved Fixed Cost of Operations (\$225,000). The motion was approved 9-0.

### **1.9: Personnel Matter**

The Board discussed a Personnel Matter in Executive Session. No action was taken.

### **7.3: Financial Minutes of June 13, 2011**

Mrs. Oplinger moved, seconded by Mrs. Green, approval of the Financial Minutes of June 13, 2011. The motion was approved 8-1 (Moffly opposed).

## **VIII. CAE UPDATE**

### **8.1: First Grade Academy – Mrs. Terri Nichols and Dr. Janet Rose**

Mrs. Taylor request school by school data. Mrs. Nichols that would be provided. Dr. Rose said the evaluation is not finished yet. Staff had three weeks to get this work done. Mrs. Taylor said she is looking for school by school info with the number of students in program, how many going to next grade, etc. Rev. Collins said he is looking for the number of students reading on grade level. Mrs. Nichols said that information is included in the superintendent's report that will be shared it tonight. She said the district hasn't reached 100%; however, it is on target. Out of 700 students, only 10% are not reading at grade level.

In response to Mrs. Kandrach question about phonics, Mrs. Nichols said it is part of how students learn to read. Phonics will be done daily in all schools.

Mrs. Coats asked if any students failed. Nichols said she didn't have that information. However it's a small number. Mrs. Taylor asked if any students were identified as special education students during this process. Nichols said the rules have changed a lot. Earlier, Special Education students had to go through a response to special education. Few students have not accelerated. Mrs. Taylor asked if any student is excluded from taking the MAP Test. Mrs. Nichols said none. Rev. Collins asked about allocations. Mrs. Nichols said some have full time teachers; others are deployed based on student data. Dr. McGinley said the data is on page 18.

In response to Mr. Fraser, Mrs. Nichols said the district was serving every student that needs to be served. Rev. Collins asked if only 700+ students. Dr. McGinley said the district is getting intervention to students who need it most. Dr. McGinley thanked Mrs. Nichols and members of the team—Mrs. Betsy Reidenbach, Dr. Linda Fitzharris, Dr. Laura Donnelly and Dr. Janet Rose for their work on this project. She also said other districts are interested in what Charleston is doing. Mrs. Taylor said she received Achieve 3000 from her cousin. Then she asked if it was something that could be used with CCSD program. Nichols said the district didn't buy boxed or canned programs. Mrs. Taylor requested the raw score and data percentile for 1<sup>st</sup>, 3<sup>rd</sup>, and 6<sup>th</sup> grades. She said sometimes strong teachers need to move to a different locations and that could be done with Achieve 3000. She wants the best teacher and principals at underachieving schools.

## **IX. MANAGEMENT REPORT(S)**

### **\* 9.1: Superintendent's First Annual Report on Literacy Requirement & Intervention Policy**

Dr. McGinley said this is the first report mandated by Board Policy IHAAA requiring the superintendent to report out on grades 3-8 annually. Information, results and documentation was provided. Parent

notification letters are filed in student's permanent records listing the student's reading level. The individual reading plan for students not on grade level was also provided. Dr. McGinley said HSAP results for grades 10<sup>th</sup>-12<sup>th</sup> were delayed and not available. Page 36, she highlighted Literacy Model versus retention in grade stating the results show progress is being made that would not be achieved with retention.

Mrs. Coats requested a follow-up at a future meeting. Mrs. Taylor added with the data she requested. Mr. Fraser credited former Board member, Gregg Meyers, for his work on this project.

## **X. COMMITTEE REPORT(S)**

### **10.1: Audit & Finance Committee**

#### **A. Stall High, Northwoods Middle and Zucker Middle Bell Time Change for the 2011-2012 Academic Year**

Mrs. Kandrac moved, seconded by Mr. Ascue, approval of the Stall HS, Northwoods MS, and Zucker MS Bell time for 2011-2012 by 10 minutes. If this item is not approved, the cost to add up to five additional buses would amount to \$197,597 in General Operating Funds. The motion was approved 9-0.

Mrs. Kandrac asked about the future impact if the late arrival of students issue was not addressed. Mr. Bobby said additional money would be spent. Also, in response to Mrs. Kandrac's question about solicitation of community feedback, Mr. Bobby said a ParentLink call was made and few calls came in response.

#### **B. Tax Anticipation Note (TAN)**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of the resolution authorizing issuance of a Tax Anticipation Note (TAN) in the amount not to exceed \$75 million. The funding source/cost is the usual and customary TAN issuance fees which will be paid from interest earnings on the TAN. The motion was approved 9-0.

#### **C. Purchase of Buses for Early Headstart Program**

Mrs. Coats moved, seconded by TG, approval of Early Head Start Buses and Head Start Buses. The funding source is Federal Funds. The amount is approximately \$660,000 for startup; other amounts--\$32,850 per year for gas and \$30,000 for Maintenance paid from grant funds. The motion was approved 6-2 (Kandrac and Moffly opposed); Rev. Collins left the room for a short while. Therefore, he did not vote on this item.

Mr. Bobby said new buses were in anticipation of additional students, one with special education access; the others would be regular buses. Diesel buses will be purchased. Dr. Lee said only one handicapped bus was needed. The district will use Durham to operate and provide drivers. Mrs. Kandrac asked about fuel cost and salaries. Dr. Lee said grant was self-sustaining and never intended to put financial burden on the district. Mrs. Kandrac asked about the centers bus will deliver students to. Dr. Lee responded. Mrs. Kandrac said it wasn't personal. She just wanted to make sure Dr. Lee deserved title change the Board approved earlier. Mr. Ascue asked if Durham would be fine with fueling and parking. Ms. McClure said fuel would be delivered at night. Mrs. Moffley asked about the number of students to be transported and if smaller buses were needed. Mr. Bobby said they were 30 passenger buses. Mrs. McClure said she didn't foresee a problem. Dr. Lee said CDI is still in charge of Head Start. The transition will take place next week. To generate funds, buses could also be used for field trips for K-12 programs. Mr. Bobby added buses could also be used for other things like choice programs for special purposes. These buses may reduce costs for other programs. The intent is to fully utilize these buses and it's a positive for both the school and the district. The number of students determined the number of students to be transported. Once final rosters are given to Durham, they will route them to the extent, contingent upon other factors the district can't control i.e. parents transport, geographic location, etc.

Mrs. Coats asked about the FY 2012 budget approved June 13<sup>th</sup>. Terri Shannon said its fund 841. Dr. Lee said there are also half day programs at CCSD schools. Mrs. Taylor asked about phasing out ½ day programs and said it appeals to some parents.

## **10.2: Policy Committee**

### **A. First Reading - Board Policy BDDA – Board Requests**

Mrs. Green moved, seconded by Mr. Ascue, to table the First Reading of Board Policy BDDA – Board Requests. The motion was approved 9-0.

Mrs. Moffly said General Counsel searched and found a similar policy in Richland 5 in Lexington which the information was adopted from. Mrs. Green said she will vote against the policy because of information she received from staff. Mrs. Kandrac said if the policy was read before, it should be second reading. Mrs. Moffly said the policy was pulled then revised. Mrs. Kandrac said she didn't understand why the Superintendent said it conflicted with her contract and may lead to legal challenges from the Board. Dr. McGinley said her contract talks about authority given to her as the Superintendent. The policy requests staff to respond in 24 hours which would have possibility of hampering district efficiency. She couldn't be held accountable for productivity of staff or hold them accountable. With this model, no one could be held accountable because the time required to respond to board requests is not known. Mrs. Kandrac said she's requested simple things from staff and told staff weren't allowed to respond. She never received the Supt's evaluation she requested last year. She has requested information under the Freedom of Information Act to get answers and she has a 3-4" folder on things that were never answered. Everyone should know they could be asked questions at any time.

Mrs. Taylor said there appear to be a "gag" order. Sometimes when she meet staff members they say they can't talk to board members because of an email they received. She would like to be able to pick phone up and call various staff members for quick answers. She suggested folks on street get more answers than Board member and said the Board shouldn't have to go the FOIA to get answers. In November she began asking questions because the budget is hard to read. Constituents have asked about amounts under \$50,000. Dr. McGinley said no one was asked not to speak to Board members. It did not come from her or senior staff members. If information requested is readily available, it's provided right away, some information is not in format needed, and some information is required in spreadsheet format. However, staff members have school responsibilities. Receiving one question a day from 9 board members is 45 per week. Mrs. Taylor asked if all requests should go thru superintendent or board chair. Mr. Fraser said he started tracking recently and has put in spreadsheet form. Rev. Collins said the intent is not to have 9 board members call daily. However, calls should be returned in a reasonable time period. He suggested a time be identified for Board to call staff members. Dr. McGinley said she would like to work something out so things could get better. However, she could not agree with the policy. She will attend the next policy meeting to discuss this policy. Mrs. Coats said it was necessary to improve communications. She is okay with one written by Richland, not the one rewritten by Policy Committee.

### **B. First Reading - IHAAA – Literacy Requirements and Interventions - PULLED**

The First Reading of Policy IHAA – Literacy Requirements and Interventions was pulled by the Policy Committee. Therefore, no action was taken.

## **XI. POTENTIAL CONSENT AGENDA ITEMS**

## **XII. NEW BUSINESS**

There being no further business to come before the Board, at 8:03 pm, Mrs. Kandrac moved, seconded by Rev. Collins, to adjourn the meeting. The motion was approved by consensus.