

## I. EXECUTIVE SESSION

A regular meeting of the Board of Trustees of the Charleston County School District was held on Monday, June 13, 2011, with the following members of the Board present: Mr. Chris Fraser – Chair, Mrs. Ann Oplinger - Vice Chair, Mr. Craig Ascue, Mrs. Cindy Bohn Coats, Rev. Chris Collins, Mrs. Toya Hampton-Green, Mrs. Elizabeth Kandrac, Mrs. Elizabeth Moffly, Mrs. Mary Ann Taylor, and Dr. Nancy J. McGinley, Superintendent and Executive Secretary. Staff members Mr. Michael Bobby, Mr. John Emerson, Dr. Doug Gepford, Mr. William Lewis, Dr. Brenda Nelson, Mrs. Audrey Lane, and Mr. Elliot Smalley were also in attendance.

The news media was duly notified of the meeting and representatives were present.

Chairman Fraser called the Open Session meeting of June 13, 2011 to order at 4:00 p.m. Mrs. Oplinger moved, seconded by Mr. Ascue, to go into Executive Session to discuss agenda items listed below. The motion was approved unanimously.

*1.1: Student Transfer Appeals*

*1.2: Personnel Matters*

*1.3: RFP 1122, Universal Service Fund E-Rate Program Consulting Services*

*1.4: Renovations to Pinehurst ES and Northwoods MS solicitation No. CCSD 11-Heery-B-006*

*1.5: CM Fee for Rivers Campus*

*1.6: Program Management Fee to Manage the 2011-2016 Building Program*

*1.7: Request for Qualifications P1141-Inspection & Testing Services, Geotechnical and Environmental Services to Support the District's 2011-2016 Capital Building Program*

*1.8: Legal Briefing*

*1.9: Approval of Teacher contracts for 2011-2012*

## OPEN SESSION

### II. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE

Mr. Fraser called the Open Session meeting to order, followed by a Moment of Silence and the Pledge of Allegiance.

### III. ADOPTION OF AGENDA

Mrs. Oplinger moved, seconded by Mrs. Green, to adopt the June 13, 2011 agenda. The motion was approved 6-3 (Kandrac, Moffly and Taylor opposed).

Mrs. Coats requested agenda item #10 – Charleston Achieving Excellence be moved right after the Superintendent's Report. However, Mr. Fraser said there wasn't a CAE Update on this agenda. Mrs. Kandrac moved, seconded by Mrs. Moffly, to pull agenda item 8.1A, the Second Reading and Adoption of Charleston County School District FY 2012 Budget. The motion failed 7-2 (Kandrac and Moffly opposed).

Mrs. Kandrac said it would be a travesty if the Board voted on the FY2012 budget. She suggested the approval be postponed until June 27<sup>th</sup> due to low community attendance. She also said it was an attempt to "bamboozle" the community.

### IV. SPECIAL RECOGNITIONS (20 minutes)

#### 4.1: Recognition of Ms. Dana Toth with Project Love.

The Board recognized Ms. Dana Toth with Project Love. Ms. Toth hosted kindness courses for students in the district.

#### 4.2: Mr. David Ginn – Charleston Regional Development Alliance

Mr. David Ginn, President and Chief Executive Officer of the Charleston Regional Development Alliance, presented information on the new economic strategy called "Opportunity Next" and significant developments towards building a globally competitive economy for the Charleston region.

**Boeing's 2<sup>nd</sup> 787 Dreamliner assembly line**

- Est: 15,000 jobs (direct & indirect) with \$5.9 billion statewide impact

**Wind Turbine Drive Train Testing Facility**

- \$98 million DOE-backed facility – one of only three and largest in the world
- Est: 20,000 jobs (direct & indirect) statewide
- Opportunity to attract global manufacturing & R&D investments

**Southwest Airlines**

- Began service March 13, 2011
- Additional details could be found on the website [opportunitynext.com](http://opportunitynext.com).

Mrs. Kandrac asked about number of employees at MUSC and Dr. Greenberg's tenure as president. Mr. Ginn said there are 12,000 employees at MUSC and he met with Dr. Greenberg earlier today. She also asked the number of Boeing employees. Mr. Ginn said there were 4,100 employees at Boeing. Rev. Collins asked about the management staff at Boeing. Mr. Ginn said Boeing is managed by locals and individuals who relocated here. He mentioned Attorney Mark Fava, who was previously a partner at [Nelson Mullins Riley & Scarborough](#) law firm and Mr. Cavazonni who worked abroad. Rev. Collins inquired about the workforce, salary range and who to contact for a tour of Boeing. Mr. Ginn said there are currently 4,100 employees, Boeing has some jobs for high school graduates and he did not have salary information with him. Mr. Ginn shared his business card with Rev. Collins to contact him to arrange a tour. Mrs. Moffly suggested CRDA work with colleges to make sure students are trained for employment and suggested that higher education degrees be aligned with the district's curriculum. Mr. Ginn said "Ready SC" addresses competencies and skill sets needed for employment.

## V. SUPERINTENDENT'S REPORT

- **Graduations** - Graduation is the district's core mission—preparing every child to graduate with the skills to succeed in college and the 21<sup>st</sup> Century workforce. Many graduations were held last week and many board members attended them. Most graduates had plans after graduation.
- **Literacy Data** – Results on Literacy Academies will be shared at a future meeting. She has reviewed the results and is very proud of them.
- **Teacher Quality Symposium** – Last week the Teacher Quality Symposium was held. This is the district's core work: teaching and learning, supporting teachers and students. There were outstanding keynote speeches and workshops. The Teacher Quality Team was thanked for their efforts.
- **School Leadership Institute** – This week, Summer Leadership Institute staff will meet to carry the work forward, bring back key themes and "what will I do at my school" lessons from Teacher Quality Symposium. The purpose of the meeting—to build leadership, skills/supports at school level, get central office and school leaders together to reflect on year, assess our progress, modify and strengthen our strategy. This gets everyone on the same "vision page" while the school year is still fresh on our minds, helps inform planning for improvement before August. The Board will receive an update at the next Board meeting.

Mrs. Taylor suggested administrative staff communicate the importance of following the code of conduct at graduations with principals. Rev. Collins suggested the Board discuss Assistant Principals and the possibility of them playing a chief role in academics. Mrs. Kandrac requested Mrs. Lane update the Board on Restructure and Redesign at the next board meeting.

## VI. VISITORS, PUBLIC COMMUNICATIONS (Not to exceed 30 minutes)

1. Ms. Judy Dixon encouraged the board to put the Green Schools Policy back on the agenda to show the community they are good stewards of tax payer dollars. Mrs. Moffly extended an invitation to Ms. Dixon to attend the upcoming Policy Committee meeting on Tuesday, June 21<sup>st</sup> at 9am.

2. Mr. Anthony Bryant addressed the Board regarding the 2012 Budget. He urged the Board to be very good stewards and "integrate the spending of public dollars".
3. Mr. Wayne Koeckeritz urged Board to support a Green Schools Policy.
4. Mr. Michael Miller, chairman of the Blue Ribbon Task Force for North Charleston High School, addressed the Board regarding the importance of selecting an effective principal for the school. He suggested an experienced successful principal with evidence of measurable success and Title I experience. The candidate should also provide documentation of his performance and success in turning around a low performing school.

## **VII. APPROVAL OF OPEN SESSION MINUTES/EXECUTIVE SESSION AGENDA ITEMS**

### **7.1: Open Session Minutes of May 23, 2011 and May 26, 2011**

#### **7.1A – Open Session Minutes of May 23, 2011**

Mrs. Coats moved, seconded by Mrs. Moffly, approval of the May 23, 2011 Board Minutes with the following corrections. The minutes were approved 8-1-0 (Mr. Fraser abstained), with the following revisions.

Mrs. Moffly said page 7.1A4, 3<sup>rd</sup> paragraph – Mrs. Moffly said "the superintendent said she was working on the information which she would forward to the board at the end of the week". Also she said 7.1D motion was 6-3 (Collins, Kandrac and Moffly opposed). Mrs. Kandrac said the approval was 6-3. However, the contract approval was 8-0. Mrs. Moffly said she opposed the motion, therefore, the vote should be 7-1 (Moffly opposed).

Also, Mrs. Kandrac highlighted notes on page, item 7.1A-4 – Item 1.2 statement about Mrs. Coats abstaining. She suggested it was not necessary for Mrs. Coats to abstain. She suggested more training was needed so members would know when to abstain. Also, Mrs. Kandrac also announced that other revisions were made earlier by the secretary.

#### **7.1B – Open Session Minutes of May 26, 2011**

Mrs. Green moved, seconded by Mr. Collins, approval of the May 26, 2011 Board Minutes. The minutes were approved 8-0-1 (Moffly abstained).

Mrs. Kandrac said minutes from May 26<sup>th</sup> suggests something that took place after the meeting. She said it could get the cause the Board trouble. She will consult legal counsel about the addition of information after the meeting adjourned and offered to discuss this matter later.

### **7.2: Motions of Executive Session of June 13, 2011**

#### **1.1: Student Transfer Appeals**

The Board approved student transfer appeals B & C to Laing Middle; student transfers D, E, F, G, H, I & J were approved; student transfer appeal A was denied due to lack of space. The motion was approved 9-0.

#### **1.2: Personnel Matters**

The Board discussed a Personnel Matter in Executive Session. No action was taken.

#### **1.3: RFP 1122, Universal Service Fund E-Rate Program Consulting Services**

The Board approved the funding Request for Proposal #P1122, Universal Service Fund E-Rate Program Consulting Services. The funding source is General Operating, not to exceed \$50,000 per year. The contract term is 5-years. The total cost is \$250,000. The motion was approved 9-0.

#### **1.4: Renovations to Pinehurst ES and Northwoods MS solicitation No. CCSD 11-Heery-B-006 - PULLED**

This item was pulled from the agenda. Therefore no action was taken.

**1.5: CM Fee for Rivers Campus**

The Board approved the negotiated Construction Management fee for Heery International, Inc. for Phases 1, 2, and 3 at Rivers campus. The motion was approved 9-0.

**1.6: Program Management Fee to Manage the 2011-2016 Building Program - PULLED**

This item was pulled from the agenda. Therefore no action was taken.

**1.7: Request for Qualifications P1141-Inspection & Testing Services, Geotechnical and Environmental Services to Support the District's 2011-2016 Capital Building Program**

The Board approved the award of Indefinite Delivery Contract to five firms, S&ME, GS2 Engineering, Wright Padgett Christopher (WPC), ECS Carolinas, LLP, and Newkirk Environmental based on review and approval by the Technical Evaluation Board to support the district's 2011-2016 Capital Building Program. The motion was approved 8-1 (Kandrac opposed).

**1.8: Legal Briefing -**

General Counsel briefed the Board on a legal matter. No action was taken.

**1.9: Approval of Teacher contracts for 2011-2012**

The Board approved the Teacher contracts for 2011-2012. The motion was approved 8-1 (Kandrac opposed).

Mrs. Kandrac inquired about the timeline for recommendations of principals and assistant principals. Mr. Briggman said in last nine years the recommendation came separately. Mrs. Kandrac asked about salary information. Mr. Briggman said salaries have never been included with the recommendation. Mrs. Kandrac asked about placement of teachers and said the numbers did not add up. Mr. Bobby said there were a high number of teachers this year because of positions previously funded by Stimulus Funds. Mr. Briggman said some listed aren't full time employees.

**7.3: Financial Minutes of May 23, 2011 and May 26, 2011**

Mrs. Oplinger moved, seconded by Mrs. Green, approval of the May 23, 2011. The minutes were approved 8-1 (Moffly opposed).

Mrs. Coats inquired about the difference in amounts for current and future impact for agenda item 8.1C. Mr. Bobby said the annual service fee is the only amount not included. He will bring that information back to the Board.

Mrs. Kandrac said May 26<sup>th</sup> Board minutes projected something the Board was not aware of, the ranking of cost increases which took place after the meeting. She said her constituents would like to see the priorities of individual board members. Mr. Bobby said at the end May 26<sup>th</sup> board meeting Chairman Fraser collected information from the eight board members present which he compiled. Mrs. Kandrac requested the results at the end of the Audit and Finance Committee meeting. However, he told her it would be provided at today's meeting. **At this time, Mrs. Kandrac withdrew her vote approving the Board minutes of May 26<sup>th</sup>.** She said according to Mr. Bobby, only one person was apprised of the ranking of cost increase information and that was just acknowledged by Mr. Bobby. Therefore, the results of the ranking of Board priorities information should not be included in the May 26<sup>th</sup> Board minutes. She said inclusion of information that became available after the meeting was probably an ethics violation. Mr. Fraser requested the information be removed from the official minutes onto a separate sheet.

**VIII. COMMITTEE REPORT(S)**

## 8.1: Audit & Finance Committee

### A. Second Reading and Adoption of Charleston County School District FY 2012 Budget

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of the recommendation that the proposed budget for FY 2012, shown below. The budget may be amended based upon factors yet to be finalized including but not limited to 1. Adoption of State of SC Budget, 2. Completion of County Reassessment, and 3. Passage of Local Legislation. The motion was approved 6-3 (Kandrac, Moffly and Taylor opposed).

- General Operating - \$334,307,983.00
- Special Revenue - \$63,012,463.00
- Food Service - \$20,014,904.00
- EIA - \$24,876,225.00
- Debt Service - \$82,185,582.00
- Capital - \$97,558,550.00

Listed below are the results of the Board's ranking for the 6 items as we move forward. These items were calculated based on the total points for each item using the 8 board members' ranking. Then the total points were divided by 8 for the number of board members who voted. The lower the points, the higher the ranking.

<b>ITEM</b>	<b>Total Points</b>	<b>Average</b>
Eliminate Furloughs	8	1.0
Revisit Day Porters	2.3	2.875
Use of Fund Balance	43	5.375
COLA	31	3.875
Step Increase	24	3.0
School Staff	39	4.875

Mrs. Kandrac said this was an unofficial second reading of the budget because the vote on the first reading was moved by a board member that has a letter of recusal on file. Therefore, that individual should not have made the motion. She also said Mr. Fraser should have called for a point of order when he whispered a comment earlier during the meeting which may be recorded on the DVD. Some new members have not received documents they requested in November that are critical to budget decision making. i.e., 2008 administrative salaries, salaries over \$50,000 and public/private partnerships. She asked top level administrators to consider reducing their salaries. She suggested that some information may have been shared with some members, not all. Therefore, she will seek input from Ethics Commission to see if this is a violation of the law. The budget schedule shows the second reading of budget is scheduled for June 27<sup>th</sup>. It is unusual to have an empty board room during budget readings. She mentioned previous concerns with the millage rate. Several requests were made for Chamber of Commerce dues and the response was no dues were paid to the Chamber. However later she received different response. Mr. Bobby said administrative salaries were provided earlier to the Board along with comparison information. Regarding reassessment, he said two weeks ago Mr. Bobby Kale, the Charleston County Deputy Tax Assessor, told him reassessment information would not be available until July. The Resolution was written to allow necessary amendments when the final information is received from the state budget. Therefore if there are changes, the budget would be amended. He was conservative enough that more funds may come in. The amendment would reduce the use of Fund Balance going forward in this budget. Student Cost funds could go into fund balance. The budget difference--\$3.5 to \$5.2 million is removal of furloughs and change for day porters. Mr. Fraser said he personally spoke to the assessor who shared the same information with him. Again, Mrs. Kandrac questioned why the second reading of the budget is June 13<sup>th</sup> instead of June 27<sup>th</sup>. Mr. Bobby said it was appropriately publicized and he mentioned at earlier board meetings that he would bring the second reading back to the Board

earlier. The intent is to inform staff earlier about the status of their jobs and give them more time to plan for furloughs. Also, the budget approval is required for the purpose of passing a tax anticipation note. If the budget is not passed, the district would be in jeopardy of not making payroll. Mrs. Kandrac asked if second reading book was published before the Audit and Finance Committee meeting with the original budget calendar. Mr. Bobby reiterated what he said earlier about the timeline for issuing a Tax Anticipation Note and making payroll. He would also like to get the budget approved early next year. Mrs. Kandrac asked if the approval was legally the first or second reading of the budget. Mr. Bobby said he was not qualified to give a legal opinion.

Mrs. Taylo, who attended the S.C. State Board of Education meeting to address another issue, said while there, she learned that the \$1.9 million fund balance the district would benefit from is still questionable. If it passes, it should generate approximately \$200 per student for classroom increases. Mr. Bobby said about the assumption the budget book the senate base cost is higher than the amount the district used. Therefore, if it is approved it would generate funds to cover furloughs and possibly day porters. Mr. Taylor said she specifically circled furlough for school-based folks on her priority list. Mr. Bobby said some members submitted furlough with preferences. However, the majority did not respond that way. Therefore staff looked at furloughs for all staff members. If the board desires to do something different, it could be discussed. Mrs. Taylor said she did not want to dip into Fund Balance. She wants it to remain solvent. Mr. Bobby agreed with Mrs. Taylor about protecting fund balance. He also said he is managing the budget carefully and looking at other opportunities to raise revenue to add to Fund Balance and will ask the Board to reconsider asset management and look at buildings and stranded properties and possibility of leasing. Mr. Fraser asked if considering demolition old buildings. Mrs. Taylor suggested staff prepare a proposal for the June 27<sup>th</sup> meeting to demolish shuttered buildings because due to cost – electricity and tax. Mr. Bobby said already looking at demolition for three buildings. Also, he said, there is a multitude of stranded or demolishable properties. Mrs. Taylor said anything that cost the district money that does nothing for children should be eliminated and funds should be directed to building maintenance. She inquired about cost effectiveness of fleet vehicles Mr. Bobby said could be used for trips to Columbia. Mr. Bobby said if district owned fleet of vehicles is used to travel out of town, \$50,000 could be saved because it's less expensive than mileage reimbursements. Mrs. Taylor also asked about travel allotments. Mr. Bobby said no changes were made for the seven staff members who have contractual agreements. He is one of the seven. Mrs. Taylor asked about amounts for litigation and mediation. Mr. Bobby said \$280,000 is a modest amount for a district this size.

Rev. Collins asked the difference between this budget and last years. Mr. Bobby said there were two significant differences in the 1<sup>st</sup> and 2<sup>nd</sup> reading of the GOF budget. The \$2 million increase is the elimination of furloughs for all employees and the new proposal for day porters that were initially outsourced. The proposal in 2<sup>nd</sup> Reading is that day porters in 9<sup>th</sup> year employment or greater they could remain as a CCSD employee for a maximum of three years. This gives them an opportunity to retire in three years, look for another position within the district or go outside district, consider working with one of three service providers or do something else. There are thirty employees in this category. Rev. Collins asked about retention of those employees and if out-sourced companies are keeping the same employees. Mr. Bobby said there were a few isolated incidents. However, extensive information on retention not available. Rev Collins asked other questions about outsourcing. Mr. Bobby said the district has been doing this for seven years now with multiple companies. Rev. Collins said he likes having same day porters in school year after year. Also, he asked about background checks for day porters that work for outsource companies. Mr. Bobby said day porters are screened because they work with kids. Also, he said he anticipates the same day porters would continue to be employed at their same current schools. A commitment has been made with assurances from contractors. Rev. Collins asked about budgeted amounts for Legal Services. Mr. Bobby said amount in Purchased Services, it's the amount paid to outside counsel, i.e., the bond counsel and Attorney Kathy Mahoney. Mr. Emerson takes on large case load. Rev. Collins

commended Mr. Emerson and Mr. Olson for the good job they did at the charter meeting in Columbia.

Mrs. Moffly said Day Porters are considered Facilities Specialists. She said trying to reduce energy bill is difficult for the Green Policy. However, keeping day porters is important to the efforts to reduce energy bills because new employees would not have the same experience. Mr. Bobby spoke of energy savings efforts. Staff is taking every opportunity to reduce energy bill. Further, he said efforts to reduce energy resulted in energy incentives that were given to some schools. Staff is looking at energy conservation in the design guidelines and monitoring systems and energy used to see if the amount of energy fluctuates. New buildings take a lot of time to stabilize. Stimulus Grant funds (\$2.1 million) was used for energy conservation which will result in savings. Some buildings are being audited by the state department. Audits would be used to make energy management decisions. Mrs. Moffly said the minutes of May 26<sup>th</sup> mentioned that Mrs. Coats asked about the extra \$1 million for the Innovation Zone and the additional \$250,000 discretionary amount for allocated to the Innovation Zone for the challenged population it serves. She said they already get a lot of Federal Funds. She is looking for funds to save jobs of building specialists. Mrs. Moffly said property insurance and transportation costs should be looked at. An expert offered to do an assessment for free. Property insurance was increased last year because property insurance increased \$21,000 this year. She suggested there could be savings by looking at how to insure properties. Mr. Bobby said property increase was increased because the district was under-insured. The decision to go to South Carolina School Boards Insurance Trust saved the district a lot of money. The cost has been stable since the district changed to SCSBIT. The insurance overall coverage was increased by \$500,000 and additional square footage increased on the insurance. He said an RFP would be issued next year for property insurance. Mrs. Moffly said unemployment insurance will go up because day porters were not recommended. She said there is a cost associated employed or unemployed. Mrs. Moffly suggested unused properties be appraised for commercial property. She said conservation use would get the highest and the best use. Mr. Fraser said could look into it.

Mrs. Coats said she appreciates the break-down of the overtime information provided but feels there could be some savings there. She also asked how to reduce budgets for Constituent Offices. Mr. Bobby provided a handout which he said separates Constituent Offices from Learning Communities. Mrs. Coats said the Board's budget was increased by \$17,000. She said it is necessary to reduce large amounts spent on shuttered buildings—electricity and security. Mr. Bobby said these were listed for monitoring purposes. Mrs. Coats suggested the use of motion sensors and said a lot of money and amounts should be vetted. She asked Mr. Bobby to bring to the Board a quarterly report to share monitoring results. Mr. Bobby said everyone should be monitoring their budgets. The goal should be to spend only for "needs". Unspent funds will be carried forward. School buildings now have the opportunity to carry over money, if they are able to save funds in their everyday operations, and reap a portion of those benefits. Mrs. Coats said she would like to see usage by location on financial reports. She reiterated that the Board's budget increased from last year. Mrs. Kandrac said that was due to the two former board members who didn't take travel stipends. Mrs. Kandrac asked Mr. Bobby why some reports came later than others. Mr. Bobby said the first goal was to get budget books together. The second goal was to gather information to respond to. Mrs. Kandrac asked about salaries over \$50,000 and if it included perks (car and other benefits or other things). She requested information on discretionary funds for anyone including the superintendent. Mr. Bobby said the staffing contingency which was formerly known as the Superintendent's Fund was reduced from \$1 million to \$750,000. That amount was exceeded and may be less this year. Since the district is looking at a high attendance, more students require more staff.

Mrs. Coats asked for clarification for staffing contingency. Mr. Bobby said projections are included revenues. However, there are reductions in some cases. He said the concern in reducing allocation is upsetting to students and parents. He offered to provide quarterly information on contingency

funds used for staff. It is not a whole lot when broken down by schools.

Mrs. Kandrac asked about agenda item budget priorities information would be provided. Mr. Bobby had a staff member make copies which were distributed shortly thereafter. Mrs. Moffly asked about school budget calculations which Mrs. Coat said listed.

Rev. Collins asked about Other Objects account #690. Mr. Bobby said it is the Challenge Fund for schools to request things not included in their formulas—interventionists, aides, etc. The Challenge Fund is reviewed by staff prior to release. Mrs. Shannon said the money is relocated to salaries and benefits as needed. Mr. Bobby said \$5.2 Million is the School Improvement Federal Grant for Burke, St. Johns, Stall and Greg Mathis which does not have an approved budget at this appoint. Ms Shannon said the amount is in the 690 account and must be moved to another account to be spent. Rev. Collins asked about Gifted and Talented and ESOL teachers. Mr. Bobby said four G/T teachers were added to meet the student population. The ESOL info was presented before 1<sup>st</sup> reading. It's because increase of Hispanic Population for staff support. They service kids at multiple locations.

At 7:55 p.m. Mrs. Oplinger moved, seconded by Mrs. Green, approval of the 2012 budget. The motion was approved 6-3 (Moffly, Kandrac and Taylor opposed). Please see details at the beginning of agenda item.

#### **B. Increase Meal Prices for Breakfast and Lunch**

Mrs. Kandrac moved, seconded by Mrs. Coats, approval of the recommendation to set the price of breakfast at \$1.30 and the price of lunch at \$2.05. The motion was approved 9-0.

Mrs. Kandrac inquired about price increases. Mr. Bobby said the minimum increase amount is requested but it is driven by the Federal Government. Mrs. Kandrac said she gave Mr. Walter Campbell in the Food Service Office information on healthy frozen meals which could generate a savings. Rev. Collins suggested that students in other counties eat better than CCSD students. Mr. Fraser requested meal plans be brought to the Board for review. Mrs. Taylor said some schools do a better job with meals than others. She has seen the quality of the food. There should be five high quality lunches per week. She suggested the district consider a healthy nutritional lunch schedule.

#### **C. CCSD Donation Policy Process**

Rev. Collins moved, seconded by Mrs. Green, approval of the recommendation to receive information regarding CCSD Donation Policy Process and forward to Policy Committee and Administrative Staff for review. The motion was approved 9-0.

Mrs. Moffly asked why it didn't come through the Policy Committee. Mr. Bobby said it came through the Audit and Finance Committee because it has financials. The request is to send it to the Policy Committee.

#### **D. Reallocation/Release of Contingency**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of the recommendation to approve a release of contingency from the FY2011 Fixed Cost of Ownership Capital Budget in the amount of \$325,000 (James B. Edwards Elementary Upfit - \$175,000 & Portable Classroom Moves and Install multiple locations - \$150,000). The motion was approved 9-0.

Rev. Collins asked about contingency funds and time restraints. Mr. Bobby said it is necessary to be careful not to hold it too long because of arbitrage restraints. All capital contingencies are used up to date. This information is on monthly Capital Report.



**E. Purchase of Ancillary Materials – K-5 – Dr. Gepford**

Mrs. Kandrach moved, seconded by Mrs. Coats, approval of the recommendation to purchase K-5 ELA workbooks and grades 1-5 supplemental Everyday Math materials. The total funding amount is \$287,799.00. The funding source is K-5 Carryover Funds. The motion was approved 9-0.

Mrs. Kandrach said she would like to see material beforehand. She received a complaint after “Every Day Math” was approved. She suggested materials be provided at workshops or left with Mrs. Portia Stoney for Board review.

**F. Memminger ES-Demolition and Early Site Work Package**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of the recommendation to award a contract to Palmetto Construction Group for Memminger Elementary School – Demolition and Early Site Package in the amount of \$870,970.00. The funding source is Capital Funds. The motion was approved 9-0.

**G. Harbor View ES Swing Campus (Stiles Point ES) & Mikell Drive Rd. Improvements**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of the recommendation to award a contract to O.L. Thompson Construction Co., Inc. for Harbor View Elementary School Swing Campus (Stiles Point ES) and Mikell Drive Road Improvements in the amount of \$815,033.00. The funding source is Capital Funds. The motion was approved 9-0.

**H. Charleston Progressive ES Demolition and Early Site Work Package**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of a recommendation to award a contract to Gulfstream Construction for Charleston Progressive Elementary School – Demolition and Early Site Work Package in the amount of \$1,481,400.00. The funding source is Capital Funds. Approved 9-0.

**I. Buist Academy-Demolition and Early Site Work Package**

On behalf of the Audit and Finance Committee, Mrs. Coats moved approval of a recommendation to award a contract to Hill Construction for Buist Academy – Demolition and Early Site Work Package in the amount \$472,147.00. The funding source is Capital Funds. Approved 9-0

**J. Procurement Operational Procedures**

The Board received the Procurement Operational Procedures as information.

**8.2: Policy Committee**

**A. First Reading - BDDA – Board Information Requests - PULLED**

This item was pulled from the agenda. Therefore, no action was taken.

Mrs. Moffly said she was told the item came too late to be on this board agenda. However, the Policy Committee approved it two meetings ago. Mrs. Kandrach suggested the Board was “tricked”.

**B. Second Reading - BDA – Duties of the Chairman**

Mrs. Moffly moved approval of the Second Reading - BDA – Duties of the Chairman. The motion was approved 6-3 (Coats, Green and Oplinger opposed).

Mr. Fraser said each committee shall elect a chair and vice chair was omitted. Mrs. Oplinger said she knows what the Policy Committee approved was to allow the committee to elect a vice chair. Therefore, she will not support approval because the standard practice is for the Board Chair to appoint committee chairs. Rev. Collins suggested it was fair to have committee members choose their own chair and vice chair. Mrs. Moffly said the committee's recommendation was amended at the

Board meeting. She said Roberts Rules says the board is allowed to set Bylaws and Policies. Mrs. Kandrac asked if it should say majority or super majority. Mrs. Moffly moved, seconded by Mrs. Kandrac approval of the policy as it was amended that each committee elect its own chair and over ruling could be by a majority.

### **C. First Reading – Policy BID – Board Member Compensation**

Rev. Collins moved, seconded by Mrs. Moffly, approval of the First Reading of Policy BID – Board Member Compensation. The motion was approved 9-0.

Mrs. Moffly said she emailed Mrs. Green for specifics. Mrs. Kandrac said the policy applies to the Board's travel budget.

## **IX. MANAGEMENT REPORT(S)**

### **9.1: Capital Projects Report - April 2011**

#### **X. CAE UPDATE**

The Board did not receive a Charleston Achieving Excellence Update at this meeting.

#### **XI. POTENTIAL CONSENT AGENDA ITEMS**

### **11.1: SCSBA Board of Directors Executive Committee Nomination for the position of Secretary**

Mr. Fraser said Mrs. Green is on the South Carolina School Boards Association Board of Directors and Mrs. Kandrac is her backup. The request is to nominate her for the position of Secretary to that Board. He was not sure of the date of the election. Mrs. Moffly nominated Mrs. Kandrac. However, Mr. Fraser said Mrs. Kandrac had to be on the State Board of Directors. Mrs. Kandrac said if Mrs. Green is not running for the Board again, it would be up for grabs.

Mr. Fraser moved, seconded by Mr. Ascue, approval of nominating Mrs. Green for the Secretary position on the SCSBA Board of Directors. The motion was approved 7-2 (Kandrac and Taylor opposed).

Mrs. Kandrac said the Board has not received reports from Mrs. Green, Mrs. Green missed 4 out of 5 Audit and Finance Committee meetings and Mrs. Green said she had too much on her plate. Mrs. Green said she didn't miss that many meetings and suggested Mrs. Kandrac just cast an opposing vote. Rev. Collins suggested Mrs. Green bring updates to the Board. Mrs. Green said she would, to the extent that she could.

#### **XII. NEW BUSINESS**

### **12.1: A. Mrs. Taylor suggested the following items for new business.**

- proposal to demolish shuttered buildings, salary review for administrators;
- directors and above because to look at reductions due to the economy;
- J. Simons Montessori approval—Mrs. Coats said since the recommendation came from the committee it was determined that there was no need to vote;
- Green Policy Plans discussion with information on design issues and new buildings; and
- Literacy Policy

B. Rev. Collins said he thought Montessori would come back before the Board because he doesn't want it to become a countywide magnet. He said Hursey students have choices (Montessori or regular program), that should continue to be the case. Dr. McGinley said it is not possible to do dual program at James Simons. No one will be forced out. She will bring information to the Board in future. The planned enrollment is 450. Rev. Collins also asked for percentage of parents who supported the Montessori School concept.

C. Mrs. Moffly said the Policy meeting schedule initially met the Board agenda deadline. Now the

agenda review meeting schedule has changed, the policy committee schedule is thrown off. Mr. Fraser suggested the Policy Committee's schedule be rolled back to meet the Board agenda timeline and allow staff to make necessary revisions and complete the committee meeting minutes. He said agenda items should be turned in by noon the Monday a week before a scheduled Board meeting. She said the next Policy Committee meeting is on June 21<sup>st</sup>.

D. Mrs. Kandrak requested a Food service update.

E. Mr. Fraser asked about the timeline for Roll-up of Residual. Mr. Bobby said 2-3 months. Mr. Lewis said looking to retain a reasonable amount. The remainder will be released.

There being no further business to come before the Board, Mrs. Green moved, seconded by Mrs. Moffly, at 8:27 p.m. to adjourn the meeting. The Board agreed by consensus.