

February 8, 2016
 75 Calhoun St., Charleston, SC 29401
12:30p.m.

TRANSPORTATION COMMITTEE

I.	Call to Order	Action
II.	Adoption of Agenda	Action
III.	Approval of Minutes - January 11, 2016	Action
IV.	Performance Management Report – Mr. Jeff Scott (5 minutes) <i>The Transportation Committee will receive the December 2015 Transportation Management report from School Bus Consultants. This report covers Durham's adherence to contract metrics.</i>	Information
V.	Community Montessori Transportation – Mr. Jeff Scott (10 minutes) <i>The Transportation Committee will vote on a bus transportation recommendation to only provide transportation for Community Montessori students residing in Constituent Districts 10 and 23 at the conclusion of the 2015-2016 school year.</i>	Action
VI.	Review of February – June Calendar; Consideration of "Operations" Committee <i>The Transportation Committee will vote on a Board Agenda Calendar recommendation to consider include all <u>Operations</u> items for consideration during the Transportation Committee time frame to evenly distribute the workload among the four committees and liaisons.</i>	Action
VII.	Potential Consent Items <i>The Transportation Committee will discuss the following potential consent agenda items.</i>	Action
VIII.	Public Comments (5 minutes)	
IX.	Next Meeting – Monday, March 7, 2016	
X.	Adjournment	

STRATEGIC EDUCATION COMMITTEE

I.	Call to Order	
II.	Adoption of Agenda	Action
III.	Approval of Minutes – January 11, 2015	Action
EXECUTIVE SESSION		
IV.	Voluntary Student Transfer Requests <i>The Strategic Education Committee will discuss a recommendation regarding voluntary transfer requests and appeals. (None have been received as of Feb. 3rd).</i>	Action
OPEN SESSION RECONVENED		
V.	Vote on Executive Session Items <i>The Strategic Education Committee will vote executive session items.</i>	Action
VI.	Admission Protocol for 9th Grade at Academic Magnet High School – Mr. Jerod Bishop & Mrs. Mary Runyon (15 minutes) <i>The Strategic Education Committee will vote on the recommendation to extend an invitation to the two (2) highest students in each CCSD 8th grade program to apply for a seat at Academic Magnet High School with an understanding that they must meet the admissions criteria of scoring 13 or higher on the current rubric.</i>	Action
VII.	Recommendations regarding Burns Elementary School – Dr. Gerrita Postlewait (15 minutes) <i>The Strategic Education Committee will vote on the recommendation to approve the expansion of the district's partnership with Meeting Street Schools through an addendum to the CCSD Meeting Street Memorandum of Understanding for phased-in services to students zoned for Burns Elementary.</i>	Action
VIII.	Recommendation by HAC to Adopt State-Approved Curriculum to Implement Erin's Law – Dr. Valerie Harrison & Mrs. Sandy Brossard (15 minutes) <i>The Strategic Education Committee will vote on the recommendation from the Health Advisory Committee to adopt the state-approved curriculum, <u>Comprehensive Health Education Instructional Unites and Resources for Sexual Abuse and Sexual Assault Prevention</u>.</i>	Action
IX.	Pilot Program Evaluation and Applications for Continuation and New Courses – Dr. Valerie Harrison & Mrs. Sandy Brossard (15 minutes) <i>The Strategic Education Committee will vote on new pilot program courses, as well as, continuation of previously approved pilot courses.</i>	Action
X.	2016-17 Academic Calendar – Mrs. Erica Taylor, Dr. Valerie Harrison, & Mr. Bob Olson <i>The Strategic Education Committee will vote on the 2016-2017 academic calendar.</i>	Action
XI.	Equitable Access to Programmatic Offerings in all Four Regions – Mrs. Mary Runyon & Mr. Bob Olson (15 minutes) <i>The Strategic Education Committee will receive an update on the plans to provide equitable magnet and choice offerings to all areas of the District.</i>	Information
XII.	Competency-to-Traditional Grade Conversion – Dr. Valerie Harrison & Dr. Kristen Brittingham (10 minutes) <i>The Strategic Education Committee will receive information related to converting competency-based grades to traditional grade percentages.</i>	Information

XIII.	Student Transfer Procedures – Mr. Sean Hughes 95 minutes) <i>The Strategic Education Committee will receive information regarding new procedure recommendations from the ad hoc committee to ensure efficiency and effectiveness for student transfer appeals.</i>	Information
XIV.	Data Sharing <i>The Strategic Education Committee will receive information on the following:</i> <ul style="list-style-type: none"> • Early indicators of effectiveness of Reading and Math Interventions • Achievement of CCSD Schools Compared to “Schools Like Ours” • End-of-Course and AP Results, 2014-15 • Suspension and Expulsion Data • Student Achievement Gap Analysis Update 	Information
XV.	Set Date for Workshop to Recommend Programs for 2016-17 (10 minutes)	Information
XVI.	Potential Consent Agenda Items (5 minutes) <i>The Strategic Education Committee will discuss the potential consent items for the next board meeting.</i>	Action
XVII.	Brief Update: Online Application Process (5 minutes) – Mrs. Mary Runyon	Information
XVIII.	Public Comment	Information
XIX.	Next Meeting	
XX.	Adjournment	
XXI.		

POLICY & PERSONNEL COMMITTEE

I.	Call to Order	
II.	Adoption of Agenda	Action
III.	Approval of Minutes – January 11, 2015	Action
EXECUTIVE SESSION		
IV.	Legal Opinion on Voluntary Student Transfer <i>The Personnel & Policy Committee will receive a legal opinion on voluntary student transfer.</i>	Action
OPEN SESSION RECONVENED		
V.	Vote on Executive Session Items	
VI.	Policy IG – Curriculum Development, Adoption and Review – Mr. John Emerson & Dr. Valerie Harrison <i>The Personnel & Policy Committee will discuss a recommendation to approve the first reading of Policy IG revision and eliminate Policy IHAAA.</i>	Action
VII.	Policies BEDA and BEDB – Board Meeting Agenda and Notification – Mr. John Emerson <i>The Personnel & Policy Committee will discuss a recommendation to approve the policy to phase out the practice of printing hard copies of agendas and all accompanying documents.</i>	Action
VIII.	Policy BE – School Board Meetings (Change in March meeting dates) – Mr. John Emerson <i>The Personnel & Policy Committee will discuss a recommendation to suspend policy BE to allow the March board meeting to be rescheduled from March 28 to March 21 and reschedule the March Committee of the Whole meeting to March 7th.</i>	Action
IX.	BBAAAA – Constituent Board Powers and Duties – Mr. John Emerson <i>The Personnel & Policy Committee will discuss a recommendation to approve the first reading of policy BBAAA to clarify the powers and duties of constituent boards.</i>	Action
X.	Committee of the Whole Policy – Second Reading – Mr. John Emerson <i>The Personnel & Policy Committee will discuss a recommendation to approve the first reading of the Committee of the Whole Policy.</i>	Action
XI.	Policy ICAA – Tests and Examinations – Dr. Lynda Davis <i>The Personnel & Policy Committee will discuss a recommendation to approve the first reading of Policy ICAA.</i>	Action
XII.	Finance Policies	Action
	A. Policy CFA – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for Policy CFA.</i>	Action
	B. Policy DA – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DA.</i>	Action
	C. Policy DB – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DB.</i>	Action

	D. Policy DC – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DA.</i>	Action
	E. Policy DD – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DD.</i>	Action
	F. Policy DFAC – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DFAC.</i>	Action
	G. Policy DFL – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of revisions for policy DFL.</i>	Action
	H. BID Board Member Travel Expenses; Policy DKE Expense Authorization/ Reimbursement – Mr. John Emerson <i>The Personnel & Policy Committee will discuss a recommendation to use the Federal Government Services Administration guidelines for meal expense reimbursement.</i>	Action
XIII.	Teacher Incentive Fund Grant - Mr. Glenn Stiegman & Mr. Bill Briggman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve to discontinue the implementation of the Teacher Incentive Grant for the 2016-17 school year.</i>	Action
XIV.	Naming of Second High School in Mt. Pleasant – Mrs. Erica Taylor <i>The Personnel & Policy Committee will discuss a recommendation to approve the naming of the second high school in Mt. Pleasant.</i>	Action
XV.	Renaming of Sewee Academy – Mrs. Erica Taylor <i>The Personnel & Policy Committee will discuss a recommendation from staff to rename the Seewee Academy.</i>	Action
XVI.	Potential Consent Items <i>The Policy & Personnel Committee will discuss the following potential consent agenda items.</i>	Action
XVII.	Public Comment	Information
XVIII.	Next Meeting – Monday, March 7, 2016	
XIX.	Adjournment	

AUDIT & FINANCE COMMITTEE

I.	Call to Order	
II.	Adoption of Agenda	Action
III.	Approval of Minutes – January 11, 2015	Action
IV.	Interim Financial Report	Information
	A. Payroll Forensic Audit	Information
	B. Long-term Financial Planning	Information
	C. Full Implementation of Kronos and Fox Lawson Salary Study	Information
	D. Priority Goals a. Incorporate the zero-based budgeting process with selected budget priorities. It is to be used for developing the 2016-17 budget. b. Develop an allocation methodology to apply to personnel comparing what we do now with the state minimum requirements. This is being developed during the process for the 2016-17 budget. c. Develop the 2016-17 budget for CCSD. In development currently. Next budget workshop on March 7, 2016.	Information
EXECUTIVE SESSION		
V.	Workers Compensation Claim – Ms. Dana Henderson (5 minutes) <i>The Audit & Finance Committee will consider approval of a proposed settlement of a workers' compensation claim.</i>	Action
VI.	Legal Guidance on Referendum Matters – Mr. Jeff Borowy/Mr. John Emerson (5 minutes) <i>The Audit & Finance Committee will receive and discuss legal guidance on referendum matters.</i>	Information
VII.	Discussion of Personnel Matter – Mr. John Emerson <i>The Audit & Finance Committee will discuss a personnel matter.</i>	Info
OPEN SESSION RECONVENED		
VIII.	Vote on Executive Session Item <i>The Audit & Finance Committee will vote on executive session items.</i>	
FINANCIAL MATTERS		
IX.	Spring 2016 Bond Anticipation Notes – Mr. Glenn Stiegman (10 minutes) <i>The Audit & Finance Committee will receive a recommendation from staff to adopt the resolution approving the Spring 2016 Bond Anticipation Notes, Series 2016A, 2016B, 2016C to fund identified projects.</i>	Action
X.	Bond Rating Factors – Mr. Glenn Stiegman/Public Financial Management (10 minutes) <i>The Audit & Finance Committee will receive a bond rating update from Public Financial Management.</i>	Information
XI.	Procurement Card Manual Revision – Mr. Wayne Wilcher (5 minutes) <i>The Audit & Finance Committee will receive a recommendation from staff to approve an update to the procurement card manual.</i>	Action

XII.	Capital Programs Fund and Project Management – Mr. Glenn Stiegman (5 minutes) <i>The Audit & Finance Committee will vote on a recommendation to streamline the process for approval to reallocate Fixed Cost of Ownership (FCO) funds.</i>	Action
XIII.	Finance Division Information/Action Items (20 minutes) a. Department of Labor Audit – Mr. Glenn Stiegman b. Pattison's Academy Financial Update – Mr. Glenn Stiegman c. Charter School Law Presentation – Mr. John Emerson d. Head Start/Early Head Start December Financials – Ms. Ruth Taylor * e. Head Start/Early Head Start Extension Application	Information/ Action
XIV.	Audit Division Information Items – Mrs. Cathy Milne a. Open Audit Recommendations as of January 2016 b. Audit Plan Status Update – Ms. Cathy Milne <i>The Audit & Finance Committee will receive the information on the audit reports listed above.</i>	Information
Operations Division Action Items		
XV.	Disposition of Underutilized Property – Mr. Sean Hughes <i>The Audit & Finance Committee will vote on a recommendation to approve the property disposition actions for the former Charlestowne Academy, former E.B. Ellington, former Laing, and Archer properties.</i>	Action
XVI.	Utilization of St. Andrews Middle School Campus – Mr. Sean Hughes <i>The Audit & Finance Committee will vote on a recommendation to utilize St. Andrews Middle School campus for both the Carolina Voyager and Stono Park Elementary swing space.</i>	Action
XVII.	Capital Maintenance Plan 2017-2022 – Mr. Rob Kramps <i>The Audit & Finance Committee will discuss a recommendation from staff to approve the Capital Maintenance Plan for 2017-2022 and the governance structure for the management of the plan/program.</i>	Action
XVIII.	Wando High School Retention Pond Repair and Reallocation of FCO FY 16 Funds – Mr. Ron Kramps <i>The Audit & Finance Committee will discuss a recommendation from staff to approve the repair of the retention pond located at Wando High School and the reallocation of funds in the amount of \$67,700.</i>	Action
XIX.	Capital Maintenance – Sinking Fund Reallocation – Mr. Ron Kramps <i>The Audit & Finance Committee will discuss a recommendation from staff to approve the reallocation of savings in the amount of \$413,913 within the "Sinking" fund program. The resolution will be documented in a Board Update with the resolution requesting reallocation of funds.</i>	Action
XX.	Capital Maintenance – FM & AM 2016 Early Out Reallocation Request – Mr. Ron Kramps <i>The Audit & Finance Committee will discuss a recommendation from staff to approve the recommendation to repurpose early out funds in the amount of \$198,121 to fund the execution of parking, sidewalk, and lighting projects.</i>	Action
XXI.	Stono Park Project – Mr. Jeff Borowy (5 minutes) <i>The Audit & Finance Committee will discuss a recommendation to reallocate additional funds for Stono Park Elementary.</i>	Action
Operations Division Information Items		
XXIII.	Capital Projects Report, December 2015 – Ms. Joyce Costello (5 minutes) <i>The Audit & Finance Committee will receive the Capital Projects Report for December 2015 as</i>	Information

	<i>information.</i>	
XXIV.	Potential Consent Agenda Items <i>The Audit & Finance Committee will discuss potential consent agenda items for the next board meeting.</i>	Action
XXV.	Public Comment	
XXVI.	Next Meeting – Monday, March 7, 2016	
XXVII.	Adjournment	