

**CCSD BOARD OF TRUSTEES**

**Board Meeting**

October 24, 2016

75 Calhoun St., Charleston, SC 29401

**Minutes**

A meeting of the Charleston County School District Board of Trustees was held on Monday, October 24, 2016, in the board room at 75 Calhoun Street.

The following CCSD board members were present: Mrs. Cindy Bohn Coats – Chair, Mr. Chris Staubes – Vice Chair, Rev. Chris Collins, Mrs. Kate Darby, Mr. Tom Ducker, Mr. Todd Garrett, Rev. Eric Mack, Mr. Michael Miller, Mr. Emerson Tripp Wiles, and Dr. Gerrita Postlewait, Superintendent of Schools and Executive Secretary.

The following staff members were present: Mr. Jeff Borowy, Mr. Bill Briggman, Mr. John Cobb, Mr. John Emerson, Dr. Valerie Harrison, Mrs. Terri Nichols, Mr. Andrew Pruitt, Mrs. Mary Runyon, Mr. Glenn Stiegman, and Mrs. Michele English-Watson and Mr. Joseph Williams.

The news media was duly notified of the meeting and representatives were present.

After the reception for Mr. Ducker and Mr. Wiles, The board convened in Executive Session at 4:15 p.m. to discuss the following agenda items.

**EXECUTIVE SESSION**

**4:00 p.m.**

<b>I.</b>	<b>1.1:</b>	<b>Legal Update – Mr. John Emerson</b>
	<b>1.2:</b>	<b>Personnel Matters</b>
	<b>1.3:</b>	<b>Voluntary Transfer Appeals</b>
<b>II.</b>	<b>CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, &amp; PLEDGE OF ALLEGIANCE</b> Mrs. Coats called the October 24, 2016 meeting to order at 5:15 p.m.	
<b>III.</b>	<b>ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS</b> Rev. Collins moved, seconded by Mr. Miller, to pull the three agenda items from the Consent Agenda and adopt the agenda. Mrs. Darby reminded Rev. Collins that three members had to agree to pull agenda items from the Consent Agenda. The motion was not supported by three members.  Mr. Wiles offered a friendly amendment to remove two of three agenda items from the Potential Consent Agenda, excluding agenda item <b>9.2D Capital Maintenance Plan</b> . The amendment was accepted by Rev. Collins and Mr. Miller. The vote on the amended motion was 7-2 (Coats and Darby opposed).  <ul style="list-style-type: none"> <li>• Move agenda items <b>9.2D Capital Maintenance Plan</b> and <b>9.3C Effective Governance - Board Policies</b> to the Policy &amp; Personnel Committee section of the agenda</li> <li>• Move agenda item <b>9.3D Health Advisory Committee</b> to the Audit &amp; Finance section of the agenda</li> </ul>	
<b>IV.</b>	<b>APPROVAL OF MINUTES</b>	
	<b>4.1:</b>	<b>A. Open Session Minutes – Board Meeting – September 26, 2016</b> Mr. Garrett moved, seconded by Mr. Staubes, to approve the September 26, 2016 minutes, including financial impact statement. The vote was 7-0-2 (Collins and Miller abstained).

		<b>B. Open Session Minutes – Special Called Board Meeting – August 8, 2016</b> Mr. Garrett moved, seconded by Mr. Staubes, to approve the August 8, 2016 minutes, including financial impact statement. The vote was 7-0-2 (Collins and Miller abstained).
	<b>4.2:</b>	<b>Approval of Executive Session Items</b>
	<b>1.1:</b>	<b>Legal Update – Mr. John Emerson</b> General Counsel briefed the Board on legal matters. No action was taken
	<b>1.2:</b>	<b>Personnel Matters</b> Mrs. Darby moved, seconded by Mr. Staubes, to approve the superintendent’s recommendation to hire a principal. The vote was 7-2-0 (Collins and Miller opposed).
	<b>1.3:</b>	<b>Voluntary Transfer Appeals</b> The board did not receive any new voluntary transfer appeals.
<b>V.</b>	<b>Special Recognitions</b>	
	<b>5.1:</b>	<b>A. 2016 Edmodie Award</b> – Principal Tanya Underwood presented the Edmodie Award to a teacher at Pepperhill ES.  <b>B. Tribute – Outgoing Board Members</b> – Mr. Ducker & Mr. Wiles were recognized for service to the district.  <b>C. National Healthy School Award</b> – Ms. Susan King, Principal at Sullivan’s Island ES and staff, were recognized for creating a healthier school environment. They received the bronze award.
<b>VI.</b>	<b>VISITORS/PUBLIC COMMENTS</b> 1. Mr. Clendaniel, Principal at Orange Grove Charter Elementary (OGCES) and Middle School urged the board to consider extending the OGCES agreement that would allow them to continue using Oakland. He also asked that OGCES have first access to St. Andrews Middle or West Ashley Middle, whichever becomes available first. 2. Mr. David Childress, District 10 Constituent Board Chair, addressed the board in support of extending OGCMs use of the Oakland facility until another facility is provided at a middle school campus in D10. 3. Ms. Cassie Bligen, Mr. Barry Cohn, Mr. Charles Maxwell, Ms. Nichelle Milton, Mr. Bill Nixon, Ms. Tanya Ancrum, Ms. Tiffany Boyd, Mr. David Wagenbrenner, Ms. Carmen Thompson, Mr. Charles Maxwell and Mr. Brian Alexander also addressed the board in support of the OGCES request.	
<b>VII.</b>	<b>SUPERINTENDENT’S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools</b>	
	<b>7.1:</b>	<b>October Updates</b> <b>A. Financial Report</b> – Mr. Glenn Stiegman announced that funds from unfilled positions would be placed in a special account. <b>B. Focus on Results: CCSD System of Quality Assurance</b> – Dr. Gerrita Postlewait said community input was needed. <b>C. Strategic Plan Update</b> - Dr. Postlewait spoke about the board’s next reading assignment. <b>D. Other</b> – The board discussed Substitute Teachers in response to a concern Rev. Collins presented around Kelly Substitute Services. Dr. Postlewait suggested the topic be discussed further at the Policy and Personnel Committee in November to further discuss this topic.  Mr. Miller requested an update on Tax Increment Financing (TIF). Mr. Stiegman said it would be provided in an upcoming Board Update.  Also at this time, Dr. Postlewait requested permission from the board to get a cost estimate for EVAAS. The request was approved by consensus.  Dr. Postlewait said Mrs. Coats told her the board wanted the superintendent to spend more time talking about results and student achievement. She suggested the board to consider reading “ <i>The Path Forward</i> ”.

VIII. COMMITTEE REPORT(S)	
Strategic Education Committee	
Strategic Education Committee	<p><b>8.1:</b></p> <p><b>A. Early College High School – Mrs. Mary Runyon</b> Mr. Garrett moved, seconded by Mr. Miller, to proceed with steps required to implement the CCSD Early College High School during the 2017-18 school year, pending availability of funds. The vote was 9-0.</p>
Strategic Education Committee	<p><b>B. Health Curriculum Textbook – Appendix A – Making a Difference! 5<sup>th</sup> Edition – Mr. Bob Olson</b> Mr. Ducker moved, seconded by Mr. Wiles, to exclude Appendix A of the 5<sup>th</sup> Edition from the Making a Difference! health curriculum. The vote was 9-0.</p>
Strategic Education Committee	<p><b>C. Middle School Students from Edisto Area – Mr. Joseph Williams</b> The board received information regarding middle school students from the Edisto Area in response to the 10/12/16 Strategic Education Committee directive.</p> <p>Dr. Postlewait shared the chart highlighting the advantages and disadvantages from the information that was provided with the Friday Update. Then she asked the board to take in consideration all middle school students.</p> <p>Mr. Ducker suggested this agenda item be discussed at the November Special Called Meeting. Then he requested enrollment information for students zoned for Jane Edwards Elementary to include students in private schools. Mr. Ducker and Rev. Collins suggested the district receive input from the parents of Jane Edwards Elementary students.</p> <p>Mr. Miller requested information on the cost and benefits of moving middle school students.</p> <p>NOTE: Mr. Garrett left the meeting at 6:36 p.m.</p>

Operations Committee	
Operations Committee	<p><b>8.2:</b></p> <p><b>A. St. Andrews Campus Plan – Mr. Jeff Borowy</b> Mr. Garrett moved, seconded by Mrs. Darby, to approve the motion listed below. The vote was 9-0.</p>
	<p><b>1.</b> In the event the Orange Grove Charter Elementary School (OGCES) is still in existence in 2021 and in accordance with the 2014 Memorandum of Understanding and Facilities Use Agreement, permit OGCES to continue using the old Oakland Elementary School at no cost to CCSD until the earlier of the 2025-26 school year or when OGCES has a permanent facility for middle school.</p>
	<p><b>2.</b> Direct staff to include a project for “Construction and equipping a new West Ashley Middle School on the St. Andrews Campus at 721 Wappoo Road ” in the Phase V Sales Tax Program.</p>
	<p><b>3.</b> Upon the earlier of 2025 or once West Ashley Middle School current campus (1776 Kennerty Drive) being determined to be surplus, enter into discussions to negotiate a Memorandum of Understanding and Facilities Use Agreement with OGCES for middle school students up to their middle school capacity at no cost to the district.</p> <p>Mr. Miller asked if it was a good idea to transfer facilities used for swing space to OGCES when it may be needed in the future to address growth in the West Ashley area. Mr. Garrett said the space in question may not be needed if construction plans for the new C.E. Williams and Carolina Bay are successful.</p> <p>Rev. Collins suggested extending the OGCES lease and revisiting the other items listed above at a later time. However, Mr. Wiles suggested the board consider making a commitment OGCES because of the school's success.</p>

**Policy & Personnel Committee**

Policy and Personnel Committee	<b>8.3:</b>	<p><b>A. Make Up Days Lost to Inclement Weather</b>                  Mr. Ducker moved, seconded by Ms. Darby, to approve the recommendation below. The vote was 7-1 (Miller opposed) and Mr. Garrett left the meeting before the board voted on this item.</p> <ul style="list-style-type: none"> <li>a) Schedule instructional make up days on January 2 and June 5, 2017;</li> <li>b) Forgive two instructional days for students;</li> <li>c) Convert June 6 and 7 to Professional Development days for teachers. All other personnel will follow administrative guidelines currently in place.</li> </ul> <p>Mr. Miller suggested the board consider extending the school day for future instructional days lost due to inclement weather.</p>
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Policy and Personnel Committee		<p><b>B. Policy GCF – Professional Staff Hiring</b>                  Mrs. Darby moved, seconded by Mr. Ducker, to approve the first reading of Policy GCF. The vote was 6-2 (Collins and Miller opposed).</p> <p>Rev. Collins expressed concerns about the revision of policy GCF and inquired about the origination of the policy revision. Mrs. Coats said it was supported by board members at the governance workshop. Mrs. Coats stated for the record that the committee interview team will not be eliminated, however, the interview team would not be able to prevent candidates from being interviewed by the superintendent.</p> <p>Dr. Postlewait said the superintendent cannot create positions that are not included in the budget. The policy only allows the superintendent to hire the candidates she is responsible for, except for Executive Directors and Chiefs.</p>
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**CONSENT AGENDA ITEMS**

The Consent Agenda items were approved during the adoption of the agenda with exception of agenda items 9.3C and 9.3D. Those items were pulled for further discussion prior to being approved with the other Policy & Personnel Committee agenda items listed above.

IX. Strategic Education Committee	<b>9.1:</b>	<p><b>A. Voluntary Student Transfer Appeals</b>                  The board a recommendation to <b>deny</b> Voluntary Student Transfer <b>Appeal A</b> and <b>approve</b> Voluntary Transfer <b>Appeal B</b>.</p>
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Strategic Education Committee		<p><b>B. Health Curriculum Textbook Approval: Making a Difference 5<sup>th</sup> Edition Revisions</b>                  The board approved the 5<sup>th</sup> Edition of Making a Difference, without Appendix A.</p>
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Operations Committee	<b>9.2:</b>	<p><b>A. Disposition of Archer Property</b>                  The board approved a recommendation coming to direct staff to negotiate the sale of the Archer property with the City of Charleston in accordance with the Board's approved real estate procedures and allocate funds received toward athletic improvements for Burke High School and/or other educational facilities within Constituent District 20.</p>
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Operations Committee		<p><b>B. W. Gresham Meggett Facility</b>                  The board approved a recommendation to enter into discussions to transfer a portion or all of the W. Gresham Meggett property for the purpose of creating a cultural/historical center focused on Charleston County equalization schools, subject to board approval.</p>
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Operations Committee		<p><b>C. District Wide Grounds &amp; Landscaping</b></p>
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		The board approved a three month extension to the existing District Wide Grounds and Landscaping Contract.
Operations Committee		<b>D. Capital Maintenance Plan</b> The board approved a recommendation to approve the Capital Maintenance Plan for 2017-2022.
Policy and Personnel Committee	<b>9.3:</b>	<b>A. Charleston Promise Neighborhood Memorandum of Agreement</b> The board approved a recommendation to enter into a one-year Memorandum of Agreement and updated Memorandum of Understanding with Charleston Promise Neighborhood.
Policy and Personnel Committee		<b>B. Breach of Contract</b> The board approved a recommendation to issue to the State Department of Education a formal complaint with regard to each of the teachers listed regarding their abandonment of contractual obligations and to future professional staff who break contracts without proper release.
Policy and Personnel Committee		<b>C. Effective Governance - Board Policies</b> Ms. Darby moved, seconded by Mr. Garrett, to approve the proposed measures that support the CCSD Board's identified Results and establishes a calendar for policy review beginning in November, 2016 and continuing through April, 2017. The vote was 7-2 (Collins and Miller opposed).
Policy and Personnel Committee		<b>D. Health Advisory Committee Vacancies</b> <b>Note: This item was pulled from the consent agenda and voted on separately.</b>  Rev. Collins moved, seconded by Mrs. Darby, to approve the applications received for open HAC positions. The vote was 5-4 (Collins, Ducker, Garrett and Wiles opposed).  Rev. Collins initial motion was to approve the recommendation with the addition of two teachers to serve on the committee without voting rights. However, no one seconded the motion.  Mrs. Coats said the Health Advisory Committee makeup was determined by state law that calls for two teachers to serve on the committee out of the 13 individuals on the committee.
Policy and Personnel Committee		<b>E. Teacher Appeal Hearing Officers</b> The board approved a recommendation to add names to the roster of attorneys approved as hearing officers for the 2016-2017 school year.
Policy and Personnel Committee		<b>F. Certification of Delegates for the 2016 Delegation</b> The board approved a recommendation to have Rev. Eric Mack serve as a delegate and Mr. Chris Staubes serve as the alternate at the upcoming Delegate Assembly in December 2016. 8 votes are assigned to Rev. Mack; 7 votes are assigned to Mr. Staubes.
Audit & Finance Committee	<b>9.4:</b>	<b>A. Capital Maintenance Reallocation (2017-2022 Capital Program Phase IV – Sales Tax) – Mr. Ron Kramps</b> The board approved a recommendation to receive and approve the reallocation of funds in the amount of \$312,110 outlined in the resolution provided.
Audit & Finance Committee		<b>B. Capital Maintenance Reallocation (Sinking Fund) – Mr. Ron Kramps</b> The board approved a recommendation to receive and approve the reallocation of funds in the amount of \$283,815 outlined in the resolution provided.
Audit & Finance Committee		<b>C. Internal Audit Charter – Ms. Cathleen Milne</b> The board approved the Internal Audit Department Charter.
<b>X.</b>		<b>Upcoming Meetings</b>

	<ul style="list-style-type: none"><li>• November 7, 2016 – Special Called Session at 5:00 p.m.</li><li>• November 14, 2016 – Committee of the Whole Meeting</li><li>• November 28, 2016 – Board of Trustees Meeting</li></ul>
<b>XI.</b>	<p><b>Adjournment</b></p> <p>NOTE: Rev. Collins and Rev. Mack left at 6:50 p.m. Therefore they were not present for the discussion of EVAAS.</p> <p>Mr. Ducker complimented Dr. Postlewait and staff for the way everything was handled during the storm.</p> <p>Mrs. Coats said although American Red Cross is in charge of the shelter program, members of the CCSD staff are required to be onsite. Mrs. Coats also said the clean-up and cost was the district's responsibility.</p> <p>The meeting adjourned at 7:07 p.m.</p>