

A meeting of the Charleston County School District Board of Trustees was held on Monday, June 27, 2016, in the board room at 75 Calhoun Street.

The following CCSD board members were present: Mrs. Cindy Bohn Coats – Chair, Rev. Chris Collins, Mrs. Kate Darby, Mr. Tom Ducker, Mr. Todd Garrett, Rev. Eric Mack, and Dr. Gerrita Postlewait, Superintendent of Schools and Executive Secretary. Mr. Chris Staubes – Vice Chair, Mr. Michael Miller, and Mr. Emerson Tripp Wiles were absent.

The following staff members were present: Mr. Glenn Stiegman, Mr. John Emerson, and Mr. Bob Olson.

The news media was duly notified of the meeting. However, no representatives were present.

EXECUTIVE SESSION
3:00 p.m.

I. 1.1: Teacher Appeal Hearing

II. 2.1: Teacher Appeal – Mr. John Emerson

2.2: Legal Advice – Mr. Steve Matthews

2.3: Legal Update – Mr. John Emerson

2.4: Student Transfer

2.5: Personnel Contractual Matters

III. CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE

IV. ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS

Mr. Garrett moved, seconded by Rev. Collins, to adopt agenda moving 10.1C before approval of the minutes. The vote was 6-0.

Mrs. Coats moved, seconded by Rev. Collins, to also pull item 10.2A. The vote was 6-0.

10.1C – Forensic Audit – Mr. Todd Garrett

Mr. Garrett moved, seconded by Rev. Collins, to approve the timing of the agreed-upon procedures audit of the 2010-2016 Building Program, immediately after the completion of the program. The Citizens Oversight Steering Committee is planning to engage auditors for another review of the Capital Program. The board had asked staff to review and provide to the Board all previous Capital Program Audits. The vote was 6-0.

Mr. Brett Johnson said the Citizens Oversight Committee, in accordance with policy, did a mid-year audit. The forensic audit of the Capital Program could be done now or later. However, an audit is scheduled to be done in 2017 to include the entire program. The previous report came back very clean and the term “exemplary” was used several times by the auditors. He concluded that his recommendation is that it is not **if**, but **when**.

Mr. Ducker asked if the Capital Program should be audited. Mr. Johnson said the agreed upon procedures allows them to do a deep delve audit.

Mr. Garrett asked Mr. Johnson to explain the difference since the board has had clean audits for many years on the General Operating Fund. Mr. Johnson said "Agreed Upon Procedures" allowed them to say what areas should be audited. Mr. Garrett asked the board for input on doing a forensic audit now or later. Mr. Ducker said it should be done later. Rev. Collins asked why it should wait. After Mr. Garrett explained that it would not include the last six months of the program Rev. Collins supported the recommendation to delay the audit.

Mr. Johnson said the Citizens Oversight Committee was combined with the Oversight Committee and there are over 50 members. The district has done a good job. Although the committee has shrunk, there are 6-8 members that are still active.

Mr. Garrett asked how the rules are different from the GOF budget and penny sales tax. Mr. Johnson said internal controls were well designed and maintained. The issue with Payroll is because it wasn't maintained well. Mr. Garrett asked if there is a concern about delaying the audit. Mr. Johnson said he had no concerns and asked if the board was aware of something he wasn't aware of.

V. APPROVAL OF MINUTES

5.1: A. Open Session Minutes – May 23, 2016

Mrs. Darby moved, seconded by Rev. Mack, to approve the May 23, 2016 minutes, including financial impact statement. The vote was 6-0.

B. Open Session Minutes – Special Called Meeting - May 31, 2016

Mrs. Darby moved, seconded by Rev. Mack, to approve the May 31, 2016 minutes, including financial impact statement. The vote was 6-0.

C. Open Session Minutes – Special Called Meeting June 13, 2016

Mrs. Darby moved, seconded by Rev. Mack, to approve the June 13, 2016 minutes, including financial impact statement. The vote was 6-0.

5.2: Approval of Executive Session Items

2.1: Teacher Appeal – Mr. John Emerson

The teacher appeal recommendation was withdrawn. No action was taken.

2.2: Legal Advice – Mr. Steve Matthews

The Board received Legal Advice from Mr. Steve Matthews.

2.3: Legal Update – Mr. John Emerson

General Counsel briefed the Board on legal matters.

2.4: Student Transfer

Mrs. Darby moved, seconded by Mr. Ducker, to place on July 11th COW agenda. The vote was 6-0.

Mr. Olsen said there were 100 pending transfer appeals that would come forth in July.

2.5: Personnel Contractual Matters

The board did not discuss personnel contractual matters.

VI. SPECIAL RECOGNITIONS

6.1: A. Swiss Scholar Recipient – Ms. Sarah Earle

B. Behind the Scenes Hero Award

Ms. Anna Dean was recognized for saving the life of a child that fell into a pond.

C. SMAART Presentation

D. Athletic Recognitions

-Military Magnet Middle School Track and Field State Championship Winners

-North Charleston High School Athlete

E. CTE Teacher of the Year – Darwin Shorters 2016 CTE Teacher of the Year

VII. VISITORS/PUBLIC COMMENTS

1. Mr. Corey McCleary shared information with the board related to his role as a parent advocate. He spoke of the need to get parents, students and the community involved to prevent the achievement gap at Mary Ford and other schools.
2. Mr. Ted Cozart addressed the board about a recent article about illiteracy. He suggested additional volunteers be identified and trained to serve as literacy teachers because of the recent cutbacks. He also asked about funds used to pay for police officers in elementary schools in North Charleston and suggested senior volunteers from churches be used to promote literacy.
3. Mr. Tony Lewis addressed the board to purchase a banner with names of the Charles A. Brown alumnae and that they be provided artifacts stored in Archives and Records. Finally he thanked Dr. Postlewait for meeting with Mr. Nelson from Simons Pinckney and the group earlier that morning.

VIII. SUPERINTENDENT’S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools

Dr. Postlewait said 2016 was a wonderful school year, regardless of what was written in the newspaper. She thanked the board for the opportunity to serve as superintendent. Then she thanked CCSD staff members seated in the audience for their support.

8.1: Financial Report – Mr. Glenn Stiegman

The board received the Financial Report as information. Mr. Stiegman said the tax numbers are ahead of last year’s budget but it would be short on the tax line.

Mr. Garrett asked about the status of the Reserve Funds. Mr. Steigman said \$30.1 million with \$16 million unassigned.

Mr. Stiegman said expenditures and P-Cards were cut off in May, with a few exceptions.

8.2: Year-end Updates

IX. COMMITTEE REPORT(S)

Audit & Finance Committee

9.1: Tax Anticipation Note (TAN) Resolution – Mr. Glenn Stiegman

Mr. Garrett moved, seconded by Mr. Ducker to authorize the issuance of the Tax Anticipation Note to meet cash flow requirements. The vote was 6-0.

Policy & Personnel Committee

9.2: A. Policy JFAB – Non-Resident Students

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy JFAB. The vote was 6-0.

B. Policy BG/BGD – School Board Policy Process/Board Review of Regulations - Mr. John Emerson

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy BG/BGD. The vote was 6-0.

C. Policy GCB – Professional Staff Contracts - Mr. John Emerson

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy GCB. The vote was 6-0.

D. Policy GCEC – Posting and Advertising Professional Vacancies - Mr. John Emerson

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy GCEC, with external and internal postings. The vote was 6-0.

Mrs. Darby said it should be posted on online venues and not just on CCSD website. Mr. Briggman said teacher positions are listed on the CCSD website. Administrator’s positions are posted on other websites. Rev. Collins requested professional vacancies be posted internally and externally

online. Mr. Emerson said the language had to be crafted to allow some latitude.

E. Policy IHBF – Homebound Instruction - Mr. John Emerson

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy IHBF. The vote was 6-0.

F. Policy JICJA – Electronic Devices Other than Cellular Phones & Policy JICJ – Possession/Use of Paging Device – Mr. John Emerson

Mrs. Darby moved, seconded by Rev. Collins, to approve the second reading of Policy JICJA. The vote was 6-0.

New Business

9.3: Results Policies

Mr. Garrett moved, seconded by Mrs. Darby, to adopt the Results Goals and Objectives developed by the board and direct the Policy & Personnel Committee to work to create board policies for these items to be presented at the July 25, 2016 board meeting. The vote was 6-0.

Also note, Mr. Ducker offered a friendly amendment to change Results Policies to Results Goals and Objectives. Mr. Garrett accepted the friendly amendment.

CONSENT AGENDA ITEMS

During the **ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS**, Mr. Garrett moved, seconded by Rev. Collins to adopt agenda moving 10.1C before approval of the minutes. The vote was 6-0.

X.
Audit &
Finance
Committee

10.1: A. Pace Facility Lease – Mrs. Michelle English-Watson

Mr. Garrett moved, seconded by Collins, to approve a one year lease for PACE Charter School. The vote was 6-0

Audit &
Finance
Committee

B. Head Start/Early Head Start COLA Application – Mrs. Ruth Taylor

Mr. Garrett moved, seconded by Collins, to approve the Head Start/Early Head Start COLA application to offset increased operating costs. The vote was 6-0.

Audit &
Finance
Committee

C. Forensic Audit – Mr. Todd Garrett

The board voted on this item during the discussion of agenda item IV. **ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS.**

At 5:06p.m. Mrs. Coats said an update would be presented by Mr. Garrett, the Audit & Finance Committee Chair and Mr. Brett Johnson, the Oversight Committee Chair. However, Mr. Garrett said Mr. Johnson would provide the update and make a recommendation to the board.

Operations
Committee

10.2: A. Lincoln Middle High School

Mrs. Darby moved, seconded by Rev. Collins, to (1) include Middle School using appropriate funding. as part of the 2017-2022 Capital Program Sales Tax Referendum project for Lincoln High School; (2) direct staff to begin the advanced design of the Middle High School; (3) direct staff to complete a demographic study of Districts 1 and 2 to provide the Board of Trustees recommendations for a middle school of at least 500 students and a high school of at least 500 students by July 20, 2016; (4) direct staff to provide a recommendation for construction of a replacement for Lincoln Middle and High School in August 2016; conditioned upon the zone being defined by District 1 and District 2 Constituent Boards by July 2017. If this deadline is not met, then the CCSD Board of Trustees will step in to keep the process moving. The vote was 6-0.

Operations
Committee

B. Lincoln Middle High School

Mr. Garrett moved, seconded by Collins, to direct staff to appropriately preserve all archives and

memorabilia of Lincoln Middle High School. The vote was 6-0.

Operations
Committee

C. SWMBE Goals

Mr. Garrett moved, seconded by Collins, to review and compare FY2015 to FY2016 SWMBE business plan and bring an analysis and recommendation to the board at the July 2016 Committee of the Whole meeting. The vote was 6-0.

Operations
Committee

D. 2010-2016 Capital Building Program (Phase III) – Sales Tax – Lowcountry Tech Academy at Burke

Mr. Garrett moved, seconded by Collins, to approve the reallocation of funds in the amount of \$1,300,000 as shown on the resolution provided. The vote was 6-0.

XI. Upcoming Meetings

- July 11
 - 9:00-11:00 Meeting Street Academy Workshop
 - 11:30 – Lunch
 - 1:00 – Committee of the Whole
- July 21 – Visit to three school sites
- July 25 – Regular Board Meeting

XII. Adjournment

Since there was no further business to come before the board, at 6:06 p.m. the meeting adjourned by consensus.