

ELECTRONIC PARTICIPATION IN BOARD MEETINGS

Code **BEDM** *Issued* **DRAFT 9/17**

The board allows its members to participate by electronic or other means of communication such as telephone or video teleconferencing in the board's public meetings, provided such participation is not disruptive to the proceedings. If the electronic participation becomes disruptive, members of the board can choose to disallow the participation. Participation includes all discussions and voting. This allowance will be made only in exceptional circumstances that would prevent in-person participation, e.g., medical emergencies, military service, job restraints, and/or travel situations.

Board members wishing to participate electronically under such exceptional circumstances must provide notice at least 24 hours or a full business day to the board chairman, vice chairman, or superintendent, who will make the necessary arrangements, time permitting. Electronic participation shall require an affidavit be filed with the Board Secretary.

Members participating electronically or otherwise must be able to simultaneously hear each other and speak to each other during the meeting and will be audible or otherwise discernable to the public in attendance at the meeting's location. Any member participating in such fashion will identify the persons present in the location from which the member is participating. No meeting will be conducted by electronic mail or any other form of communication that does not permit the public to hear all discussion.

Electronic participation by telephone or video teleconferencing in the board's executive session is disfavored and will only be allowed by majority of the board present and voting at a particular meeting and upon a showing of exceptional and unusual circumstance. Members participating electronically must be able to simultaneously hear each other and speak to each other during executive session.

Adopted ^